

Selectmen's Minutes
October 3, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt, Jim Allaire and Joyce Wood. There was no public present.

After reading the minutes of the September 26th Selectmen's meeting, motion was made by Glenn Dochtermann and seconded by George Donovan to approve them as written. All voted in favor.

An e-mail to Attorney Rachin concerning an article in the Smart Shopper written by John Sylvester concerning the Contract Zoning Agreement recent Town Meeting vote and the warrant and attachment was read. The e-mail was to make sure that the Selectmen were able to move forward as planned in signing the Contract Zoning Agreement with James Boldebook as scheduled or if the Town Meeting process needed to be redone. The Attorney told Mrs. Wood that she was extremely busy and was not able to give a written response at this time but after reviewing the material sent in the e-mail and asking Mrs. Wood a couple of questions, she said "there is no reason that the Board should not move forward with the signing of the Agreement" and that "nothing illegal was done." The Selectmen agreed to move forward with the signing at 5:00 as scheduled.

A copy of Attorney Leah Rachin's letter to Attorney Gene Libby concerning the York County Shelter was read.

The Town Clerks September 27, 2017 Special Town Meeting results were read.

Glenn Dochtermann reported that he has spoken with both Morgan Stearns, Transfer Station Supervisor and with Steven Dochtermann, Attendant, about the potential need for another trailer for the Fueling February program. He was told that they both agreed that another trailer might be helpful even if it were a smaller one. The reason given was that the trailer needs to be full before a secure tie down of the bags can be done and another trailer would take any extra. After further discussion, the Board agreed to wait to make a decision until the transfer station personnel let them know for sure if the need was there.

After discussion of the Public Hearing on a Liquor License renewal held last week, it was moved by Tony Palminteri and seconded by Glenn Dochtermann and approved by all that the applicant who applies for a Liquor License should be present at the Public Hearing to answer any questions that may come up. Also agreed upon was that a letter should go to the applicant of last week's Public Hearing stating this.

Joyce Wood asked if the Board would authorize that Jon Lord cut the trees on the green in a couple of weeks in preparation for the new trees coming. She added that we have not yet received a date when the trees will come but it should be late October or early November. Mr. Lord would leave the ground smoothed over until the trees arrive. Motion was made by Tony Palminteri and seconded by George Donovan to authorize that Mr. Lord cut the trees as requested. All voted in favor. Also asked was the Board's preference on the color mulch and all agreed the black not the red mulch.

Mr. Palminteri stated that we are still waiting for the right time to do the repairs on the Littlefield dam.

The "12-Town Group" Agenda for October 9, 2017 was read.

The "12-Town Group" minutes of the September 11, 2017 meeting were read.

A State Recycler License was discussed. The Board read the inspection report submitted by the Code Officer, Jim Allaire, in which he said that the business was in compliance with Alfred's zoning ordinances. Motion was made by George Donovan and seconded by Glenn Dochtermann to approve and sign the license for Roland's Garage. All voted in favor and the document was signed.

Motion was made by Tony Palminteri and seconded by Glenn Dochtermann to go into executive session. All voted in favor and the meeting was called into executive session by the Chair, Tony Palminteri per M RSA Title 1, §405, C to discuss a property at 4:15 p.m. The meeting was called out by Mr. Palminteri after motion by Mr. Donovan, second by Mr. Dochtermann and approval by all at 4:40 p.m.

The Planning Board minutes of the September 20, 2017 meeting were read.

The Planning Board agenda for October 4, 2017 was read.

An explanation was given by Fred Holt, on the Workers Compensation renewal questionnaire on the proposed 2018/2019 town-wide salary amount. After motion, second and approval by all the document was signed by the Chairman, Tony Palminteri.

The Board read the letters to Junkyard owners informing them of the upcoming Junkyard Public Hearing. Motion was made by Mr. Donovan with second by Mr. Dochtermann to approve and sign and send the letter(s) as written. All voted in favor and the letter was signed.

Jim Allaire, CEO, shared and explained his end of month report for September to the Board.

James Boldebook, applicant for a Contract Zoning Agreement met with the Board to finalize the September 27, 2017 Special Town Meeting approved Agreement between the Town of Alfred and James R. Boldebook, Trustee. An article written by John Sylvester was briefly discussed. It was reported that via phone conversation with the Town Attorney, Mrs. Wood was told that "nothing illegal was done and the Board should move forward with the signing of the agreement." Glenn Dochtermann commented that he would hope that Mr. Sylvester would correct his statements regarding Contract Zoning. After brief discussion motion was made by Tony Palminteri and seconded by George Donovan to sign the agreement as approved by Town Meeting with the Findings of Fact as an attachment to the agreement. All voted in favor. The Board signed and Mr. Boldebook signed the agreement in duplicate. It was directed that a copy will be given to the Town Clerk, the Planning Board, and the Code Officer as well as Mr. Boldebook and the Selectmen.

The Town Clerks' end of month report for September was read.

The Board reviewed the warrants. Motion was made by Glenn Dochtermann and seconded by George Donovan to approve and sign them as presented. All voted in favor.

Income to the general fund was approved and appropriated as submitted.

Fred Holt, Treasurer, presented a Journal Entry moving funds for timber proceeds to the proceed account. The document was initialed after approval by the Board.

The meeting was adjourned at 5:30 p.m.

Selectmen's Minutes
October 10, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt and Joyce Wood. There was no public present.

After reading the minutes of the October 3, 2017 Selectmen's meeting, motion was made by George Donovan and seconded by Glenn Dochtermann to approve them as written. All voted in favor.

The draft agenda for the October 16, 2017 Workshop with the Road Commissioner, Jon Lord was reviewed.

Joyce Wood reported that she has received a written response from Attorney Benjamin McCall of Bergen & Parkinson, LLC regarding the article written by John Sylvester about the process of the recent Contract Zoning application. He said that he thought it was the initial intent to attach a copy of the Findings of Fact to the Agreement, "however, simply because those were not attached does not invalidate the vote (Town Meeting) itself." He went onto say in his response that "I wouldn't consider the CZA (Contract Zone Agreement) itself to be a draft, the document itself was in final form, and would simply be executed if it was approved at Town Meeting." "The bottom line is that neither of the issues brought up by Mr. Sylvester invalidate the vote." She said that this response will be kept with the Contract Zoning file for this application. She also reported that this was the first Contract Zoning application and that the process will be adjusted if there were another application to prevent questions of the proper process being followed. The Board agreed.

George Donovan asked if there were any vacancies on any Town Committees. Mrs. Wood will look into this.

Jim Allaire, Code Officer, joined the meeting.

Glenn Dochtermann asked about the concession stand at the Alfred Park and if it had been completed yet. It was reported that "no" it is not. After discussion, it was moved by George Donovan and seconded by Glenn Dochtermann that Mr. Allaire will get a quote from a local contractor on cost to complete this project and that Fred Holt will contact Park & Rec members to let them know that the Board has agreed that the project will be completed and the cost will come out of the Park & Recreation budget. All voted in favor.

After discussion motion was made by Mr. Palminteri to approve and sign a membership certificate for Donna Dorian as a member of the Historical Committee. Mr. Donovan seconded and all voted in favor. The certificate was signed.

The RSU #57 agenda for the October 11, 2017 meeting was read.

The Parson's Memorial Library minutes of their October 2, 2017 meeting were read and briefly discussed.

Pictures taken by Fred Holt of the break in of the dugout shed at the Alfred Park were reviewed. Mr. Holt reported that he has secured the doors which had been unscrewed and taken down. He also reported that there was graffiti on one outside wall. The Board, after discussion, agreed to have this painted over by Steven Dochtermann.

The warrants were reviewed by the Board. Motion was made by Mr. Dochtermann and seconded by George Donovan to approve and sign them as presented. They were signed.

Income to several accounts including, the Veteran's Scholarship Fund account, the Fueling February account, Government Operation account, the Solid Waste account, Assessing account and the Festival account, were approved and appropriated as submitted by vote of the Board.

Fred Holt, Treasurer, shared and explained a Journal Entry he made this past week. The Board initialed in approval.

Darcy Hobgood, Tax Collector, shared her end of month report with the Board. She reported on the rapid renewal collection, the property tax collections, excise tax and inland Fisheries collection for the month of September comparing some to the collections of this same time last year.

An Executive Session that was on the agenda was postponed after motion by Mr. Donovan, seconded by Mr. Dochtermann and approval by all.

Joyce Wood then asked if the Board would go into executive session to discuss a personnel matter. After motion by Mr. Donovan, second by Mr. Dochtermann, and approval by all, the Chairman, Tony Palminteri called the meeting in Executive Session in accordance with MRSA Title 1, §405,6. A. (1) at 4:50 p.m. the meeting was called out by the Chairman, Mr. Palminteri at 4:55 p.m. after motion, second and approval by all. No decisions were necessary.

At 5:00 p.m. The Chairman, Tony Palminteri, opened the meeting to the "Opening of Bids for Map 2 Lot 4-A stating that "the Selectmen reserve the right to reject any and all bids. The successful bidder shall have 30 days from date of acceptance in which to complete the purchase, after which the bid acceptance is void and the bidder's deposit shall be forfeited to the Town of Alfred. The Selectmen may thereafter negotiate a sale of the property with any unsuccessful bidder." Also stated that the property will be conveyed by a quitclaim deed without covenants. The Board then opened five (5) bids which were as follows: \$17,227 from Binette, \$10,100 from McCarthy, \$14,500 from Plumpton & Pitts, \$20,150 from Manuel, \$25,150 from Sanborn. After brief discussion, Mr. Palminteri made a motion to reject all bids. George Donovan seconded and all voted in favor. Comment was made that it is the Selectmen's duty to do their best on behalf of the Town and that they feel the value of this property is higher than the bids received. A few questions were asked and discussed. One question about whether or not the Selectmen could start the bidding at a specific amount was discussed and the Board agree to speak with legal council on this. The deposit checks were given back to any bidders who were present and Mr. Allaire will contact those who were not present.

A listing agreement from the Masiello Group was reviewed and discussed. Mr. Palminteri suggested adding "without covenants" to the term "quitclaim deed" and all agreed. This change was added and initialed by the Board. Motion was then made by Mr. Palminteri, seconded by George Donovan to approve and sign the agreement with the change. All voted in favor and the document was signed by the Board.

Chief David Lord, met with the Board to give an update on the filling of the Fulltime Firefighter position. He reported that he has received 13 applications and has narrowed it down to 6 potential candidates. By the end of next week, he said he and a team of 3 local fire professionals will have that down to 2 candidates to choose from. At that time he would bring them before the Board of Selectmen before making a final recommendation.

Chief Lord then reported that he is completing information for an upcoming visit from the ISO who sets flood rates across the town. Mr. Donovan then asked Chief Lord about a recent order of shirts that was over \$2,500 for two separate invoices. This was explained by the Chief.

Tony Palminteri, Chairman, opened the next session by asking for introductions around the table from members of the Alfred Conservation Commission and representatives from the U.S. Forest Service. Present were Chris Woodall and Jon Janelle from the US Forest Service, Members of the Conservation Commission included Michael Kay Dominique Zulueta, Katherine Drenski and Associate Members, Marti Northover, Amy Titcomb, Pat Smith, Bill Boullard and Al Carlson.

Letters from the US Forest Service and a response from the Conservation Commission regarding the uses of the Massabesic Forest were briefly summarized and given as the basic reason for this meeting. Mr. Woodall stated that there are 14 Federal Forests across the US and that the Massabesic Forest is not a National Forest which is funded by the government. It is unique in that it is abutted by many residences. Because it is not funded they depend on others in maintenance of the forest. It is a multi-use area and there are laws that need to be followed. He stressed that communication is needed between Towns and the Forest Service and others who use the forest.

Michael Kay said that guidance is needed on what the Commission can and is able to do. The group discussed previous meetings where they were told that they were only able to maintain and promote existing trails. A question was asked about equestrian use of the trails to which Jon Janelle responded this is fine but the letter from the Forest Service addressed a concern over the cutting of a path to get into the forest that was not authorized. He did say that the group S.M.A.R.T., when they were approached, did immediately "make good" on what they did. He added that there has been some unauthorized trail work. All agreed that the Conservation Commission has stayed on the original marked trails. Mr. Janelle said that maintenance of these trails must only be minimal and gave an example that the US Forest service does not authorize the use of chain saws and that if a downed tree were to be discovered that he should be contacted. Jon Janelle stated that he would be the point of contact and a suggestion was made that there should be one point of contact from the Town. After discussion, the Selectmen were in agreement that Joyce Wood is the contact person for Alfred and that any requests to the US Forest Service be made through her. A suggestion was given by Dominique Zulueta to send out notices or brochures to residents about the details of the use of the forest. Mr. Woodall agreed that outreach and education is always good but that the lack of funds limits what they are able to do. Mr. Janelle then talked about the "Volunteer Program" that is offered by the US Forest Service which is an application process to become a volunteer to work with the Forest Service to maintain trails or do other work that will benefit the forest. This program was discussed in further detail and Mr. Janelle passed out several applications. It was noted that this is separate from the Alfred Conservation Commission and would be individuals who would apply on their own if interested and not on behalf of the Town of Alfred.

The Selectmen asked about opening of the gates at the forest for hunting season and all agreed that they were to be opened on Thursday, October 26th.

The meeting was adjourned at 7:15 p.m.

Selectmen's Minutes
October 17, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt, Jim Allaire and Joyce Wood. There was no public present.

After reading the minutes of the October 10, 2017 Selectmen's meeting, motion was made by Glenn Dochtermann and seconded by George Donovan to approve them as written. All voted in favor.

Members of the Fueling February Committee, Donna Pirone, Joyce Krahling and Arlene Carroll, met with the Board to bring recommendations that they have agreed on at a recent meeting for potential changes to the Fueling February program. Copies of the recommended changes to the Eligibility Schedule were shared and discussed. Donna Pirone stated that the income amount for each category of family size was increased by \$500 which should make more families/individuals eligible. Comments were added by Joyce Krahling and Arlene Carroll about the program and how it has grown over the ten years since its beginning. Ms. Carroll commented that it was intended to be a program where "neighbor was helping neighbor" and she feels it has accomplished this. She added that she would like the Board's authorization to put up a banner at the Transfer Station thanking patrons for their donations over the years to this program. After further discussion, motion was made by George Donovan and seconded by Glenn Dochtermann to approve her request and to approve and sign the changes as recommended by the Committee. All voted in favor and the document was signed by the Board.

Jim Allaire, CEO, shared an anonymous letter sent to him containing a complaint about a property in Alfred. He attached documentation from Town files showing that this complaint is not valid and stated that he wanted to make the Board aware in case any of them were to be approached with this complaint.

A request to change a meeting time and date received from the Chairman of the Brothers Beach Committee was discussed. The Board was in agreement to change the meeting to November 14th at 6:00 p.m.

Glenn Dochtermann reported that the graffiti on the dugout building at the Alfred Park has been painted over by Steven Dochtermann.

The Board briefly discussed the fire on Sanford Road over the weekend. One concern was that the Fire Chief should be aware of what these buildings are if they are a commercial business. After discussion all agreed to bring this to the attention of the Planning Board through the Secretary to notify the Fire and Rescue Chiefs on any applications that come before them. Mr. Allaire, CEO, said that he can inform the Chiefs if he is aware of any new businesses as well.

Jon Lord, Road Commissioner, met with the Selectmen to review the 2017/2018 Winter Roads Contract. A change that had been discussed at the Monday workshop was voted on. The change was to remove the following verbiage: (portion of 3.A.) "Snow removal operations shall continue until roadways are clear of snow and slush to the outside of the shoulders." Mrs. Wood shared a comment as requested and made by George Dugovic. He stated to her that he would hope that the Board and the Road Commissioner would "move slowly" on making any substantial changes to the plowing

contract and to consider safety of residents. After discussion, motion was made by Tony Palminteri and seconded by George Donovan to approve and sign the contract with the change. All voted in favor and the contract was signed in duplicate with signatures and contact information from the Board of Selectmen and the Contractor, Jon Lord, of J.G. Lord Excavation LLC.

After review of the Alfred Snow Removal Policy all were in agreement to posting it in the Smart Shopper and on web-site and at the Town Hall.

A request to raise a sinking headstone in the Conant Chapel by a relative was explained. After discussion the Board agreed to let the person know, that he would have to have a professional do the work and that the area would have to be put back as before the work was done. Also agreed upon was to inform the Parish Church Trustees about the potential project that may be done.

A survey from the Nature Conservancy concerning any future possible energy projects being considered by municipalities was discussed. Mr. Holt reported that the survey was given to George Dugovic by the Planning Board Chair and Mr. Dugovic brought it to him for assistance in filling it out as he felt this might be better filled out by Selectman/Town Hall Staff. After further discussion the Board was in agreement to disregard the survey as the Town has already done some energy efficient work through Efficiency Maine.

The agenda for the October 19, 2017 meeting of the Comprehensive Plan Committee was read.

After discussion of the York County Assessor's Return for the County Assessment in the amount of \$148,931.71 motion was made by Glenn Dochtermann and second by Mr. Palminteri to approve and pay the assessment as stated. The document was signed by the Board.

Draft Planning Board minutes of their October 4th meeting were read.

The Planning Board agenda for October 18, 2017 was read.

The Selectmen agreed that Mrs. Wood contact Jon Lord to set up a follow-up workshop to continue the winter roads discussion.

Tom Plummer, Resident of Kennebunk Road, made a request to the Selectmen that the Kennebunk Road gate into the Massabesic Forest not be opened for hunting season. He then gave his reason why he is making this request including the access opens up use by "kids" to party with vehicles driving in and out of the gate/roadway in front of his and his neighbors' homes all hours of the night. Also when the gate is open trash and items such as televisions, microwaves and refrigerators are found and during the summer (when the gate is closed) there is no trash. He added that hunters are able to park outside of the gate and walk in. This was discussed by all with the Selectmen agreeing to give this much consideration before making a final decision at next week's meeting.

Fred Holt, Treasurer, presented a hiring form for a firefighter. Motion was made by Mr. Palminteri to approve and sign the hiring form for Andrew Nahigian. Mr. Donovan seconded, all voted in favor and the form was signed.

Mr. Holt then shared a journal entry change to move the payment of funds for t-shirts from last week's warrant from the Fire Department account to come out of the Alfred Rescue account. The change was approved and initialed.

After review of the warrants, motion was made by Tony Palminteri and seconded by George Donovan to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Festival account and the Historical Museum account was accepted and appropriated as submitted.

The Board read a letter from Kerry Smart, Superintendent, Alfred Water District, concerning the "rumor/questions" regarding the potential of the Water District supplying drinking water to Keywood Manor. In the letter he stated that this has only been discussed as a potential option but other options have been looked at as well by Keywood. The letter was discussed.

The meeting was closed at 5:30 p.m.

Selectmen's Minutes
October 24, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt, Jim Allaire and Joyce Wood. There was no public present.

The minutes of the October 17, 2017 Selectmen's meeting, motion was made by Glenn Dochtermann and seconded by George Donovan to approve them as written. All voted in favor.

A letter from a representative of the Hynes Group, Owners of the Keywood Manor, was read. The intent of the letter was to inform the Board that there are no current plans for the park to have their water delivered from Kennebunk Water and therefore the Alfred Water District would have been involved as a in a franchise agreement. It stated in the letter that this has proven to be a prohibitive cost and is entirely an unfeasible solution and that the idea was taken off the table. The Board agreed to send a copy of this letter to the Alfred Water District.

Mr. Palminteri reported on the repairs to the Littlefield Dam done on Saturday, October 21, 2017. He said that the work was done with all volunteer help. He shared a detailed summary of the process and several pictures as well. Questions were asked and discussed. Motion was made by George Donovan to give a \$50 gift certificate to each of the men who volunteered their time in doing the work. Glenn Dochtermann seconded; two voted in favor and Mr. Palminteri abstained as one of the volunteers was his son.

It was reported that the trees for the Canopy Grant are in at O'Donal's and that both the Road Commissioner and Noah Tucker, Arborist, have been contacted and a couple of dates were chosen. After discussion, motion was made and seconded to set the date to plant the trees on the Town Green, the Library and the Public Safety Building on Sunday afternoon, November 12th and that Joyce Wood will coordinate the needed volunteers and equipment. Included in the motion was that Jon Lord has the authorization to have the trees cut in the Green this week and that he will clean up the debris on or before next Monday. All voted in favor. Mr. Donovan suggested that pizza be purchased to feed the volunteers on the 12th.

The minutes of the October 7, 2017 Alfred Park & Recreation Committee meeting were read and discussed. After discussion of several items at the Alfred Park, motion was made by Mr. Palminteri and seconded by George Donovan to send a memo to the Committee and let them know that the Board will hire a contractor to complete the unfinished concession costing \$840 to come out of the Park & Recreation account and to address other matters in the memo as well. All voted in favor.

A request for training for the Code Officer, Jim Allaire, to attend the MBOIA's 2017 MUBEC Code was approved by the Board.

Glenn Dochtermann reported that he contacted the State Police about periodic checking of the Old Kennebunk Road and was unable to reach anyone. He also called the Sheriff's office about this and was told that Alfred's is not in their jurisdiction but that if manpower allowed they would try to make periodic drive bys. He called the State Warden service and was told that they are very busy but they would try to visit the area on occasion.

At 4:30, Tom Plummer, Resident, met with the Board to discuss the Old Kennebunk Road gate. Also present was Ray Drown, Resident. Mr. Palminteri asked Mr. Plummer if he had any further information to add to the meeting from last week with the Board. Mr. Plummer said that he has spoken to the Town of Lyman and was told by the Code Officer that the road is not a public road, it is an abandoned road. He said that he feels this is a beautiful area and walking trails are appropriate and welcome but he is very concerned about the dumping of trash if the gates were to be opened during the hunting season and asked the Board to consider a solution to this problem. Mr. Palminteri suggested that most likely any dumping is done after dark and also that the parties that have been reported in the past occur after dark as well and suggested that the gate might be opened early morning and closed at dusk and that perhaps Mr. Plummer could open and close the gate each day. He reported that a Lyman Selectman has said that they will be putting a knock box on the gate on the Old North Berwick Road end and that that gate will be opened during hunting season and closed the rest of the year. He added that the Lyman Selectman have found very little trash on that end of the road. Mr. Donovan expressed concern that the gate is not Alfred's and that it sits in Lyman. He suggested to open the gate and if any problems begin then to close it. Ray Drown offered to go in and pick up any trash. This matter was discussed in further detail. Mrs. Wood commented that perhaps the Town should look into the legality of authorizing a resident to operate the gate or even be involved with the gate as it is in the Town of Lyman. It was then noted that back in 2010 both Towns, Alfred and Lyman and the US Forest Service worked together to clean up this road and to install gates but that no understanding or agreement was written on what should take place in the future. A question arose about the Town of Alfred accepting any trash from this road which is in Lyman. Mr. Plummer left the meeting. After further discussion, motion was made by Mr. Palminteri and seconded by George Donovan to contact the Town of Lyman and let them know that the Town of Alfred should not be involved with the gate as it is in the Town of Lyman and that all property owners abutting the road are in the Town of Lyman as well and to follow up with a letter to be signed at next week's meeting. All voted in favor. Mr. Dochtermann offered to contact the Lyman Board.

Chief David Lord, met with the Board to report on the interviewing process to fill the full-time fighter position. He said that after the interviews and discussions by the Interview Panel, made up of professionals in the fire & rescue services in the area, that they have come up with a recommendation for the Board of Selectmen. He then presented and reviewed paperwork on the applicant and his qualifications and work experience. He said that he is an EMT and is working on certification for Advanced EMT. If the Board approves, he added, there is a draft letter of a job offer with conditions and explanation of compensation waiting to be sent to the applicant. After much discussion motion was made by Mr. Donovan and seconded by Mr. Dochtermann to approve this offer as explained to the applicant presented by the Chief. All voted in favor. The Chief went to the station and brought back the letter for the Board.

Chief Lord reported that the internet service speed is very poor at the Public Safety Building and that the response from the cable company was that he would need the "business class service" After discussion, it was reported that the Town's IT consultant is looking into this for the Town Hall and will add the Public Safety as well.

Chief Lord then gave the Board an update on the future need of a truck to replace Engine I which was purchased in 1994. The staff is still doing research on what is needed to include a custom cab and a 1,250 gallon a minute pressure and have looked at various models. When asked when he felt this

would be needed, he responded that he would hope for the next Town Meeting but understands this may not happen but he wants to keep the board up to date on the need and the research.

After explanation and discussion of the 2017 Maine Valuation Return, motion was made by Mr. Dochtermann and seconded by Mr. Donovan to approve and sign the document as presented. All voted in favor and it was signed.

A notice of the November 1, 2017 Planning Board site walk was read.

The minutes of the October 10, 2017 Conservation Commission meeting were read and briefly discussed.

A request to use the Brothers Beach made to Mrs. Wood by Arin Auger for rescue dog training and a copy of an e-mail to Chad Perry, Chairman of the Committee were read and discussed. Motion was made by Tony Palminteri and seconded by Geroge Donovan to approve the request. All voted in favor.

A letter to a Hal Eaton in response to a request to reset a headstone of a relative in the Parish Cemetery was approved after motion and second and approval by all. The letter was an authorization from the Selectmen to reset the stone with some conditions including supplying the Town with the name of a professional with proof of insurance who will perform the work. A copy of this letter will go to the Alfred Church Trustees.

A letter to MMA Health Trust in regards to the plans offered to the employees eligible for health benefits was read. The letter informs the Trust that the Town will offer the PPO 500 Plan only. After discussion, motion was made by Mr. Donovan and seconded by Mr. Dochtermann. All voted in favor and the letter was signed.

Fred Holt, Treasurer, presented the Board with the 2017 potential foreclosure list stating that the 30-day notices have gone out and that he has received payments from some and able to cross them off. The list was reviewed.

Mr. Holt then reported on a conversation he has had with a copier company, A-Copi, who gave him specs on taking over the maintenance agreement for the current copier. He explained what this might mean for the town financially. After discussion, he was asked if we are pleased with the current company. Mr. Holt said "yes" and the Board agreed that he should contact PCCI, the current company, and see if they would match the financial figure from A-Copi.

Tony Palminteri made a motion to go into executive session. Second was made by Mr. Donovan, all voted in favor and the Chairman, Mr. Palminteri called the meeting into Executive Session in accordance with MRSA Title 1 §405, 6.C, discussion of property at 6:15 p.m. The meeting was called out after motion, second and approval by all at 7:45 p.m. No decisions were needed.

Correspondence was read and discussed.

Motion was made by Mr. Dochtermann and seconded by Mr. Donovan to approve and sign the warrants as submitted. All voted in favor and they were signed.

Income to the Fueling February account was accepted and appropriated as submitted.

The meeting was adjourned at 6:55 p.m.

Selectmen's Minutes
October 31, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri and George Donovan. Also present were Fred Holt and Joyce Wood. There was no public present.

The minutes of the October 24, 2017 Selectmen's meeting were read. Motion was made George Donovan and seconded by Tony Palminteri to approve them as written. All voted in favor.

Thank you letters to the four who volunteered on October 21, 2017 to assist with the repairs to the Littlefield Dam were approved and signed.

After reading a letter to the Board of Selectmen, Town of Lyman, concerning the gate on the Old Kennebunk Road, motion was made by Mr. Palminteri and seconded by Mr. Donovan to approve and sign the letter as written with copy to Tom Plummer, Resident and Jon Janelle and Chris Woodall of the US Forest Service. All voted in favor and the letter was signed.

George Donovan reported on a concern from Morgan Stearns, Transfer Station Supervisor, regarding two Alfred residents who are bringing in trash and debris from out of Town. Draft letters were read and discussed. Mr. Donovan suggested that an ad be put in the Smart Shopper and that a sign be put up at the transfer station. After further discussion, all agreed to sign and send the two letters.

The preliminary Form 7, damage and injury assessment for Emergency Management Agency, for the October 30, 2017 storm was reviewed.

The Board read a draft notice for an informational meeting to be held on Wednesday, November 29, 2017. All agreed to place in the Smart Shopper for 3 weeks.

Minutes of the October 19, 2017 meeting of the Endowment Advisory Committee were read.

The Planning Board Agenda for November 1, 2017 were read.

The Planning Board minutes of October 18, 2017 were read and briefly discussed.

A report on the Nitrate Testing results from the Alfred Water District was read. The results showed the levels were good.

After review of the warrant, motion was made by Mr. Donovan and second by Mr. Palminteri to approve and sign it as submitted. All were in favor and the warrant was signed.

Correspondence was read and discussed as needed.

The meeting was adjourned at 4:25 p.m.

Selectmen's Minutes
November 7, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt and Joyce Wood. There was no public present.

Mr. Palminteri asked for Public Comment. There was none.

Dean Currier, Park & Recreation Member met with the Board. Also present for this session was John Sylvester, Resident.

Mr. Palminteri opened this portion of the meeting stating that the Selectmen felt it was necessary to complete the concession stand at the Alfred Park. Mr. Currier made several comments about this and related issues:

- Questioned why the Board moved forward with hiring and paying out of the Park & Rec budget to complete the concession stand when the Committee October minutes mentioned the completion of the building.
- He questioned whether funding for other programs would be available due to the cost of completing the building.
- He stated that RSU #57 has a policy that a janitor must be present at the cost of \$30 per hour when the committee holds an event like basketball.
- Questioned the Town's policy on the budgets and the Selectmen authorizing to pay for the concession stand.

These matters were discussed. It was explained that because the concession stand has been left unfinished for almost 2 years now, with promises for its completion made over and over again and because the Board has received complaints and negative comments they made the decision to complete this project before this winter. Also discussed was the need to clean up debris around the building and the weed whacking under the fence. Mr. Currier thought that the company doing the mowing should have been doing this. It was noted that this was not in his agreement.

Mr. Donovan offered to pay the first bill for a janitor for a basketball event up to \$150.00 if needed. Mr. Currier asked if communications could be kept open in the future.

The minutes of the October 31, 2017 Selectmen's meeting were read. Motion was made by Mr. Dochtermann, seconded by Mr. Donovan and approved by all to accept them written. All voted in favor.

Members of the Alfred Budget Committee, Lee Steele, Harold Metcalf, Mark Rogers, Priscilla Blanchette and Joel Olszewski met with the Board at their request to review research on the potential for the purchase and renovation of the old County jail on Court Street. Mr. Palminteri gave a brief report on what the research on this potential project has been thus far including an inspection of the building by an engineer with a report that the building is sound and the drafting of preliminary plans for what the renovations may look like. A copy of these plans were shared with the group. Mr. Allaire, Code Officer, reviewed the plans and answered any questions. It was reported that the next step will

be to ask for some quotes to do the work and to take this potential proposal to an informational meeting which is set for November 29, 2017. Many questions were asked and discussed to include what is the cost of the building. The response was that the asking price is currently at \$250,000. Fred Holt, Treasurer, gave a detailed report on what the Town's financials are and how a project like this may affect this in the future. It was noted that the Town's assessment has grown by \$3 mill last year with promise for another good year in the 2017/2018 assessment. The group discussed this matter in more detail.

After discussion, the Board agreed that Mrs. Wood will send out several dates and times for a potential workshop to discuss the November 29th Informational Meeting.

A memo to all departments and committees inviting them to attend a meeting on November 14th at 6:30 was read, approved and signed by the Board.

It was reported that the planting of the trees for the Canopy Grant is set for this Sunday, November 12th.

A revised Assessing Contract with the Town of Sanford was discussed. It was reported that City Manager, Steve Buck, has said that, for now, the contract for assessing needs to be one year and not a three year contract with some consideration at their next budget process for potential changes. The Board was told that they should be considering the future for assessing. Motion was made by George Donovan and seconded by Glenn Dochtermann to sign the one year contract for the period of August 1, 2017 to July 31, 2018 and to have options for assessing brought to them for discussion for the future. All voted in favor and the contract was signed.

An e-mail from Attorney Rachin asking that the Town gather everything it has on file in preparation of a meeting to be set between the Town of Alfred and the York County Shelter and to let her know when this is completed. The Board agreed to do so and to let the Code Officer, the Planning Board and the Zoning Board of Appeals know of this.

After review of the remaining list for potential properties due for tax foreclosure, motion was made by Mr. Dochtermann and seconded by Mr. Donovan to sign reminder letters to these property owners. All voted in favor and the letters were signed.

David Lord, Fire Chief, met with the Selectmen to inform them that the hiring process to fill the fulltime firefighter position is completed and that they are making a recommendation to the Board to finalize the hiring of Kelsey Cummings to fill this position. Tony Palminteri made a motion to approve and sign the hiring form as recommended. George Donovan seconded, all voted in favor and the form was signed.

The agenda for the RSU #57 Board of Directors for November 8, 2017 was read.

It was reported that the Town of Alfred has turned in a Form 7 to the York County Emergency Management giving a preliminary report on the cost to repair damages caused by the October 30th storm.

A question about both the library and the transfer station being open or closed on Saturday, November 11th, Veterans Day was discussed. The Board was in agreement to keep the transfer station open and to close the library as recommended by the Library Trustees as stated in an e-mail from the Librarian, Gus Hedden, and to pay employees accordingly.

The Planning Board minutes of October 18, 2017 were read.

After discussion of a CMP Pole Permit application, motion was made by Mr. Donovan, seconded by Mr. Dochtermann and approved by all. The permit was signed.

The Library Board of Directors agenda for the November 6, 2017 meeting were read.

The Town Clerk's end of month report for October was reviewed.

The next item on the agenda was cancelled. (Zoning Board of Appeals meeting)

After review of the warrants, motion was made by Glenn Dochtermann with second by George Donovan and approval by all to accept and sign them as submitted.

Income to the Festival account and to the Fueling February account was accepted and appropriated as submitted.

Mr. Donovan stated that, as discussed prior by the Board, that any person/company applying for a permit or license by the Town that requires a Public Hearing must be either present at the Hearing or at least send a representative. All agreed to this for future permits/licenses.

The Tax Collector's end of month report was reviewed.

Fred Holt reported that after conversation with the current copier maintenance company and another company, he has chosen "A-Copi" to do the maintenance and has received \$900 of the cost as well as a donated copy/fax/scan machine. The Board agreed with his decision.

The meeting was adjourned at 5:45 p.m.

Selectmen's Minutes
November 14, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt and Joyce Wood. There was no public present.

The Tax Collector, Darcy Hobgood, met with the Board to discuss the Certificate of Settlement for the collection of the 2016 taxes. Copies of the document were shared and reviewed by all. After several questions, motion was made by George Donovan and seconded by Glenn Dochtermann to approve and sign the Certificate of Settlement. All voted in favor and the document was signed.

The minutes of the November 7, 2017 Selectmen meeting were read. Motion was made by Mr. Dochtermann and seconded by Mr. Donovan to approve them as written. All voted in favor.

Letters to those who volunteered in the planting of the trees on the Town Green at the Library and at the Public Safety Building were approved as written and signed by all.

A preliminary power point done for the informational meeting on the potential for the old jail on Court Street was watched by all with comments and some changes discussed.

The Tax Foreclosure list for non-payment of taxes for the 2015 tax year was reviewed. Motion was made to go into executive session which the Chairman, Tony Palminteri called after motion and second and approval by all at 4:55 p.m. in accordance with MRSA Title 1, § 405,6,E. Motion was made by Mr. Dochtermann and seconded by Mr. Donovan and approved by all to come out of executive session. Mr. Palminteri called the meeting out at 5:05 p.m.

The Town Clerk's Return of votes cast for the 11/07/2017 Referendum was read.

Under old business, Mr. Holt reported that he learned that RSU #57 is not giving out keys like before because of abuse of building use, and are having a custodian open all buildings for events. He added because there is only one custodian available on the weekends the cost for the service is shared if there is more than one building that needs to be opened. Mr. Holt added that he received a call about a scheduled basketball clinic which no one showed up to and that a bill for \$35 will come to the Town of Alfred for the custodian who went to open the building with no one there.

Tony Palminteri suggested letters to parents of children whose children participate in the Alfred Park & Rec programs to see if some interest in serving on the committee could be stirred up.

Tom Holland, Animal Control Officer, met with the Board to discuss a bill that he turned in for the Town to pay half of the training for Debbie Higgins as he and Ms. Higgins will be working for the Town of Lyman and he thought that he had approval from Alfred for her to be his Deputy ACO as well. After much discussion, motion was made by Mr. Donovan and seconded by Mr. Dochtermann to appoint Debbie Higgins as Deputy Animal Control Officer for Alfred and to split the current stipend for the Animal Control Officer between the two. All voted in favor. A certificate will be brought to next week's meeting.

The Board read a proposed agreement between the Town of Alfred and the Southern Maine Forestry Services to prepare and supervise a timber sale on the lot identified as Map 3 Lot 119, the Transfer Station property, with the goal of the harvest being to improve the quality, growth and vigor of the

forest while making special effort to maintain the aesthetics of the property. The length of this work will be a year and six months. After much discussion, motion was made by Mr. Donovan and seconded by Mr. Dochtermann to approve and sign the agreement as written. All voted in favor and the document was signed.

The Board read a letter of response to a resident who had a concern about an intersection of road that connected to a State owned highway. Research had been done and it was discovered that the Department of Transportation stated in an e-mail that they own the land in question and are responsible for maintenance. After discussion, it was moved to approve and sign the letter as written by Mr. Donovan. The motion was seconded by Mr. Dochtermann, all voted in favor and the letter was signed by the Board.

Library minutes of the November 6, 2017 meeting of the Trustees were read. Mr. Donovan suggested that the bigger trees on the Library be looked at to see if they needed to be addressed for safety to which it was stated that the Arborist, Noah Tucker, should be contacted and that the Trustees be contacted as well if this were to be done.

The Planning Board agenda for the November 15, 2017 meeting was read.

Fred Holt, Treasurer, shared a Journal Entry with the Board. He explained that the entry was done to process the taxes received to date in the amount of \$450,000.00.

After review of the warrants, motion was made by Mr. Donovan and seconded by Mr. Palminteri to approve and sign them as presented. They were signed.

Income for Junkyard permit fees and Park and Recreation fees were approved and appropriated as submitted.

Members of the Beach Committee, Chad Perry, Joanna Sylvester, Owen Brochu, Diane and Dave Snyder, Joyce Krahling and Brother Raymond Fortin met with the Board to go over the past season. The Chairman, Tony Palminteri, explained that the Selectmen made a decision several weeks ago to make a schedule so that they could meet with each committee over time to keep communications open on both sides. He asked the committee how they felt things were going and Mr. Perry said that they have maintained the property as they had first proposed to do. The old gate has been replaced and the old one taken off the property. When asked about signage, he said that they have tentative plans to put up signs next year as well as some proposed roadwork. Mr. Palminteri asked if they have had the opportunity to discuss having a forester assess the property to do a cleanup for the future health of the forested land. The group discussed the removal of evasive plants and contacting the Department of Environmental Protection to inquire about the cutting of trees or plants. The next Committee meeting will be scheduled for some time in March and the Board was asked if they would consider placing the mowing of the park on the town wide mowing contract for the next budget year. The Board agreed to look into this. It was added that younger families seem to be the top users of the park and when the group discussed opening the gate permanently in the summer months all agreed that this would not be advisable.

The meeting was adjourned at 6:45 p.m. The Board then attended the Selectmen's Informational Meeting at the Conant Chapel.

Selectmen's Minutes
November 21, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt and Joyce Wood. There was no public present.

The minutes of the November 14, 2017 Selectmen's meeting were read. Motion was made by Glenn Dochtermann and seconded by George Donovan to approve them as written. All voted in favor.

Revisions to the power point slides for the upcoming Informational Meeting on November 29th were reviewed. After discussion some changes were made to several slides.

Steve McKinnon, Trustee of the Alfred Parish Church, and Jon Lord, Road Commissioner, met with the Selectmen to discuss the plowing in front of the Town Hall and the Church. Mr. McKinnon explained that they will be going out for bid for the plowing this year and wanted to meet with the Town about the pile up of snow in the front parking lot and who plows what at this location. Before meeting with bidders he wanted to be able to tell them what should be done. This was discussed by all. A decision was made that Mr. McKinnon and Mr. Lord will walk the lot(s) and come up with a clear decision on how to proceed and report back to the Board. All agreed to this.

Several e-mails from the Park & Recreation Members were read and discussed. They asked for permission to put a lighted tree on the Green and to ask Craig Normand to provide power. The Board was in agreement that Mrs. Wood contact Dean Currier about this for further details on what the thoughts are about providing the power and the cost to do so. An issue about the access to the schools for events was discussed. It appears that the members of the Committee are dealing with this with the school. The Board agreed to follow up. Because the Committee is in need of more members, the Board asked Mrs. Wood to contact the school to see if a memo could go home to parents about this need.

Notice of the December 6, 2017 Planning Board Public Hearing for the subdivision application "On Shaker Pond" was read.

The Planning Board minutes for November 1, 2017 were read.

Jim Allaire explained a letter and notice from FEMA in regards to the National Flood Insurance Program. He reported that every five years an assessment/review is done on construction that may have been done in the flood plain. This letter indicated that Alfred will retain its current rating as a CRS Class 8 community in this program.

Mrs. Wood shared a call from a family member of a recently deceased resident and their wish to donate a bench on the Town Green in her memory. After discussion, the Board agreed to accept the families wish to do so and asked Mrs. Wood to contact them with details for next spring.

After review of the warrant, motion was made by Mr. Dochtermann and seconded by Mr. Donovan to approve and sign them as presented. All voted in favor and the warrants were signed.

A suggestion was made that the staff, Fred Holt and Joyce Wood work with the Road Commissioner to complete a draft Winter Roads contract so that bid documents could be drawn up for next season.

After discussion, motion was made by Mr. Donovan with second by Mr. Dochtermann to authorize that this be done. All voted in favor.

Correspondence was read.

After discussion of what historically has taken place for the Town Hall schedule the day before Thanksgiving, motion was made by Mr. Donovan to change the Personnel Policy to state that Town Hall close at noon the day before Thanksgiving and the day before Christmas. Mr. Dochtermann seconded and all voted in favor.

The meeting was adjourned at 5:30.

Selectmen's Minutes
November 28, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt and Joyce Wood. There was one public member present.

After reading the minutes of the November 21, 2017 Selectmen's Meeting, motion was made by George Donovan and seconded by Glenn Dochtermann to approve them as written. All voted in favor.

The Board then reviewed with Fred Holt and Jim Allaire the power point presentation to be used at the Informational Meeting on Wednesday, November 29th. Decisions were made on who would do the presentation on each slide.

Dave Lord, Fire Chief, introduced Kelsey Cummings, the newly hired Full-Time Firefighter, to the Board. Conversation followed between all.

An e-mail from a resident asking to speak with the Selectmen about a building in the Town of Alfred owned by them. After discussion, the Board was in agreement to ask Rick and Nancy to send the Board information on this building for their review and potential for a meeting.

The Board then discussed a request from Park & Recreation to put up a tree on the Town Green and it was reported that a Member of the Committee, Dean Currier, has purchased solar powered lights as there is no power to the Green. They also want to put lights on the newly planted trees on the Green. After discussion, the Board agreed to contact Noah Tucker about stringing lights on the new trees. Also discussed was the cutting on the perimeter fence at the park. All agreed to speak to Jon Lord about this. Mr. Holt reported that fees for the basketball program have not yet been turned in. Because there are various matters, the Board agreed to contact Dean Currier, Park & Rec Chair in to speak to them so that everyone is on the same page. He was contacted and Mrs. Wood reported that he will come in later in the meeting.

Jon Lord, Road Commissioner and Tim Amoroso, York County, met with the board to go over a project that the County is proposing. Mr. Amoroso shared a plan showing work that needs to be done on the Court Street side retaining wall near the handicap parking spot as it is constantly being compromised by large delivery trucks and other vehicles. It now needs to be reinforced /reconfigured. He explained the plan and details of what he is proposing. He is bringing to the town because of concern for snow and plowing by the Town in Court Street. He suggested that snow be plowed into the County parking lot across the street and then it would be taken care of by the plow contractor for the County. Mr. Lord expressed his thoughts about the plowing. Also discussed was the need to contact the Alfred Water District to make sure the water main is taken into consideration. Mr. Amoroso reported that he has spoken with CMP about two utility poles near the site and said that he cannot move them due to the exorbitant expense. Mr. Lord then made a suggestion of changing the plans to leave at least a 3 foot shoulder at the site where the work abuts the road. This was discussed in detail and Mr. Amoroso agreed to make changes and bring a revised plan back to the Board at another time. A date was set up for December 12, 2017 at 4:30 to meet again.

Under old business, Mrs. Wood reported that she has received a package from the York County Shelter through their Attorney, Gene Libby and Town Attorney Leah Rachin in preparation for a joint meeting of the Shelter and the Town. She also reported that she and Jim Allaire have complied and sent documents from the Town to Attorney Rachin. She questioned if the Board wanted duplicates to be taken out and the two files combined as was proposed by the Attorney for the Board to discuss. The Board agreed to keep the two files separate and to make a list of any duplicates and to send this list to Attorney Rachin for her to send to Attorney Libby. It was also agreed upon to reiterate the request that a Member of the Board of Directors, who is not one of the Brothers, be present at the upcoming meeting. Mrs. Wood reported that the date submitted will not work and the Board came up with three other potential dates to hold this joint meeting.

Dean Currier then met with the Board to go over several topics:

- Authority to put lights on the new trees. Mr. Currier stated that he did send an e-mail about this and received an e-mail back stating that the Board is OK with the tree. All agreed that Mrs. Wood look up this e-mail and verify the wording. The Selectmen agreed to contact Arborist, Noah Tucker, about stringing lights on the new trees.
- Concession Stand clean-up. Mr. Currier stated that some work has been done and only one more truck load of debris and trash needs to be done and should be done this coming weekend.
- Funds from the Basketball Program that were requested two weeks ago. Mr. Currier said that he will speak with Mrs. Caswell about getting the funds in.
- Need for more appointed members. Mr. Currier reported that they do get volunteer help from some people but no desire from them to be appointed. He also reported that Chris Caswell referees some of the games on a volunteer basis.

The Library agenda for the December 4th meeting was read.

Mrs. Wood suggested that the Board consider that there is no Selectmen's meeting during Christmas week. After discussion motion was made by Glenn Dochtermann and seconded by George Donovan to forgo that meeting. After further discussion no vote was taken but an agreement was made to wait until closer to that date before finalizing the decision.

After review of the warrant, motion was made by Mr. Dochtermann and seconded by Mr. Donovan to approve and sign the warrant as presented. All voted in favor and the warrant was signed.

Mr. Holt presented a hiring form for the Deputy Animal Control Officer, Debbie Higgins. Motion was made and seconded to approve and sign the form as presented. All voted in favor and the sign was signed.

There being no further business, the meeting was adjourned at 6:00 pm.

Selectmen's Minutes
December 5, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt, Jim Allaire and Joyce Wood. There was one member of the public present, Diane Gerry from the York County Shelter.

Diane Gerry, York County Shelter, presented the Maine State Housing Certification of Local Approval for Nonprofit Organizations, an annual certification approved and signed by the Town. A brief discussion followed. Motion was made by Glenn Dochtermann and seconded by George Donovan to approve and sign the certification as presented. All voted in favor and the document was signed by the Chairman, Tony Palminteri.

After reading the minutes of the November 28, 2017 Selectmen's Meeting, motion was made by Glenn Dochtermann and seconded by George Donovan to approve them as written. All voted in favor.

The Selectmen then reviewed and discussed the November 29th Informational Meeting. They agreed that they need to continue with gathering the needed information to present on the jail on Court Street. Also discussed were the comments that were made for other options. Mr. Jacobsen is scheduled to come in tonight to discuss their property and there is information from Rick Carter under new business that came in late this afternoon to discuss. Also the Board agreed that the County Commissioners should be contacted as well as contacting the Menelly's, neighbors to Town Hall, so that all of the comments and suggestions made could be brought back for explanation at the next informational meeting. Mr. Allaire reported that he has looked at other properties that are currently up for sale to include 101 Kennebunk Road for \$302,000 and 106 Kennebunk Road for sale at \$350,000. A follow-up e-mail from Mr. Frodyma passing on the site that he used for price to build was read and discussed. Mr. Allaire agreed to look at the site.

It was reported that a meeting with the York County Shelter, their Attorney and a member of the Board of Trustees has been set for Monday, December 11th at 3:00 p.m. at the Town Hall. Mrs. Wood and Mr. Allaire are continuing to work with Attorney Rachin on the needed documentation. Because the Attorney's would like a list of those who will be at this meeting, it was agreed that the three Selectmen, Jim Allaire and Joyce Wood will attend. There was a discussion of whether or not it may be important to have David Lord, the Fire Chief, present as well. All agreed that Mr. Allaire will speak with him about this.

Dean Currier, Co-Chair of the Park & Recreation Committee met briefly with the Board. He said that they, because of the Christmas celebration, did not have the time to complete the clean-up at the park but would do so soon. He also turned in funds and a reimbursement request to the Treasurer, Fred Holt.

Mr. Larry Jacobsen met with the Board to share information and discuss the property on Waterboro Road owned by he and Donna Jacobsen as a potential for the Town to look at for purchase and use for a new town hall. He explained the acreage and the building on the site. The location, he said was excellent with good visibility and a horseshoe driveway. The assessing card was looked at for square footage. The house is 1,800 sq. feet with 2 bathrooms and a new heating system. The barn has a

new roof and could be renovated. It also has a “walk-out” basement in the back and is a two story barn. After further discussion, Mr. Jacobsen said that he would have an appraisal done and would get back to the Board on the cost. The Selectmen thanked him for his time.

The quarterly report from Charter Communications on the Franchise Fee Payment was read. The fee for the quarter is \$11,432.14.

The Town Clerk’s end of month report for November was read and briefly discussed.

Appointment certificates for the Alfred Fire and Rescue Departments were reviewed and discussed. Motion was made by Glenn Dochtermann with second by George Donovan to approve and sign the certificates as presented. All voted in favor and the following appointment certificates were signed:

David Lord, Chief-Fire Department, Matthew Bors, 1st Assistant Chief-Fire Department, Michael Fraser, 2nd Assistant Chief-Fire Department, Thomas Gilman, Lieutenant-Fire Department, Tim Benoit, Lieutenant-Fire Department, Jarrett Clarke, Captain-Fire Department, Marc Cunningham, Captain-Fire Department, Gregory Roussin, Lieutenant-Fire Department, Matt Bors, Chief-Rescue, Carl French, Deputy Chief-Rescue, Judy French, Assistant Chief-Rescue, David Lord, Emergency Management Director.

The Planning Board agenda for the December 6, 2017 meeting was read.

The Planning Board minutes of the November 15, 2017 meeting were read.

After review and brief discussion of the 2018 schedule for holidays for the Town, motion was made by Mr. Palminteri and seconded by Mr. Donovan to approve the schedule as presented. All voted in favor. The Board then discussed passing out the calendar books to staff and volunteers along with a copy of the schedule and a thank you note from the Selectmen.

A brief discussion between the Board and Mr. Bors, Town Clerk, followed with all in agreement that Mr. Bors decide on how many books will be ordered for next year based on how many books may be left from this year.

Under New Business, information given to Mrs. Wood from Rick Carter was reviewed. The Board agreed to take this information home and read it for discussion at next week’s meeting and to invite him in for a discussion. Also agreed upon was to contact both Mr. Carter and Mr. Jacobsen to set up a walk-through of the two properties. Mr. Allaire agreed to contact the two about this.

After review of the warrants, motion was made by Mr. Donovan with second by Mr. Dochtermann to approve them as submitted. All voted in favor and the warrants were signed.

Income to the Fueling February account and to the Park and Recreation account was accepted and appropriated by the Board as submitted.

Fred Holt reported that Mr. Lord has reported that he began work on clearing the brush under the perimeter fence at the Alfred park but because it is so thick and long it would take an unreasonable amount of time to cut it and to remove it from the fence, he suggested just cutting it and letting the debris climbing the fence left to die over the winter. The Selectmen were in agreement with this.

There being no further business, the meeting was adjourned at 6:00 p.m.

Selectmen's Minutes
December 11, 2017
3:00 p.m.

The meeting opened at 3:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Attorney Leah Rachin, Jim Allaire and Joyce Wood.

The Chairman, Mr. Palminteri asked for motion to call the meeting into executive session. Mr. Dochtermann made the motion, Mr. Donovan seconded, all voted in favor and at 3:04 p.m. Mr. Palminteri called the meeting into executive session in accordance with Title 1, §405, 6.E to hold discussion with Town Attorney, Leah Rachin concerning legal rights and duties with respect to issues regarding upcoming conversations with representatives of the York County Shelter.

Motion was made by Glenn Dochtermann with second by George Donovan and approval by all to come out of executive session. The Chair, Tony Palminteri called the meeting out at 4:50 p.m.

No action was taken.

Selectmen's Minutes
December 12, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann (a little late due to weather) and George Donovan. Also present were Fred Holt and Joyce Wood.

The minutes of the December 5th and December 11th, 2017 Selectmen's meetings were read. Motion was made by George Donovan and seconded by Tony Palminteri to approve them as written. All voted in favor.

The appointment to meet with County Maintenance Facility Director, Tim Amoroso, was cancelled due to the storm and the need to have Jon Lord present. It will be rescheduled for next week if all are available.

An e-mail from John Caramihalis, Better Homes & Gardens Real Estate, suggesting a reduction in the asking price for Town property Map 2 Lot 4-A on Whichers Mills Road was discussed. Motion was made by George Donovan and seconded by Tony Palminteri to agree to the recommendation and lower the asking price from \$79,900.00 down to \$69,900.00. All voted in favor. The Listing Agreement Addendum was signed by the Chair, Tony Palminteri.

Mr. Dochtermann joined the meeting at this time.

The Board reviewed a thank you note to be placed in the 2018 calendars to give to volunteers who serve on committees/boards for the Town. After a minor change, all were in agreement to the note and it was signed by the Board.

An Assessor's 801 form verifying to the State the taxes paid by CN Brown in 2016 was approved after motion and second. The form was signed by the Chair, Tony Palminteri.

Notice and agenda for the December 13, 2017 meeting of the RSU #57 Board of Directors was read.

The Planning Board minutes of the November 15, 2017 meeting were read. Along with the minutes was a copy of the Declaration of Covenants, Conditions and Maintenance Obligations for the Development known as "On Shaker Pond". This was reviewed by the Board.

The minutes of the Parsons Memorial Library December 4, 2017 meeting were read and briefly discussed.

The Board read an e-mail from Chief David Lord regarding the renewal of the PSAP agreement with the City of Biddeford as the current agreement is due to expire on June 30, 2018. The fee will be going up to \$7.25 per capita in the next agreement due to increase in labor costs and the implementation of a State mandate, EFD. This will stand for one year and on July 1, 2019 the fee will again increase to \$7.50 per capita which will expire on June 30, 2020. An e-mail response from Chief Matt Bors who said there are no issues with our current PSAP/Dispatch with the City of Biddeford was read. After further discussion, motion was made by Glenn Dochtermann and seconded by George Donovan to move forward with a renewal contract with the City of Biddeford for these services. All voted in favor.

After review of the warrant, motion was made by Mr. Dochtermann and seconded by Mr. Donovan. All voted in approval and the warrant was signed.

Income to the Year Round Road Maintenance account and to the Brothers Beach Committee account was accepted and appropriated as submitted after motion by Mr. Dochtermann, second by Mr. Donovan and approval by all.

Fred Holt, Treasurer, presented a Journal Entry for the Real Estate taxes received for the month of November. The Board acknowledged the entry.

Richard and Nancy Carter, Alfred Residents, met with the Selectmen and the Code Officer, Jim Allaire, regarding their property on Waterboro Road in Alfred and the potential as a site the Town may consider to purchase for Town Hall space. Information on the property sent to the Board last week was reviewed. The specs of the building, the square footage and the parking and acreage was discussed by all. It was noted that the driveway is a right of way and is shared with Folsom's Furniture. The thought that this could possibly be used as an annex was brought up. After further discussion, all were in agreement that representatives from Town Hall including the CEO, Jim Allaire, set up a convenient time to tour the building with the owners.

Dean Currier reported on a confrontation that took place at the men's basketball on Monday night at the Alfred Elementary School. No action was taken at this time.

The meeting was adjourned at 5:10 p.m.

Selectmen's Minutes
December 14, 2017
9:00 a.m.

The meeting opened at 9:00 a.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt and Joyce Wood. Reporter, Tammy Wells joined the meeting at 9:08 a.m.

Tony Palminteri, Chairman, opened the meeting explaining that he received a call from John Caramihalis, Real Estate Broker for Better Homes & Gardens, stating that the interested buyers for the Town-owned property on Whichers Mills Road have made an offer of \$60,000. A Purchase and Sale Agreement sent to the Town with this offer was reviewed. After discussion, motion was made by Glenn Dochtermann to reject the \$60,000 offer. George Donovan seconded the motion and all voted in favor. Discussion then followed about closing costs and back taxes with the Treasurer, Fred Holt. A suggested counter offer was made by Mr. Palminteri for \$65,000. This was discussed. Motion was made by George Donovan and seconded by Glenn Dochtermann to counter offer at the \$65,000 amount. All voted in favor and Real Estate Agent, John Caramihalis was contacted, forms were filled out and will be scanned with the offer and proper signatures and sent to Mr. Caramihalis.

Tammy Wells then asked about other tax acquired Town properties that have been sold in the past. This was discussed.

The meeting was adjourned at 9:40 a.m.

Selectmen's Minutes
December 19, 2017
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt and Joyce Wood.

Fred Holt, Treasurer, presented the monthly bank statements. Each Member of the Board opened several statements and they were reviewed by all.

It was noted that Tim Amoroso, York County, had been scheduled to come to tonight's meeting but cancelled because the proposed plans to do work on the wall adjacent to Court Street were not ready at this time.

The response from MMA Liability Insurance to a Girl Scout request to sleep over at the Library was discussed. It was reported that, as long as the Town/Library followed the NFPA 101 Life Safety regulations for fire safety which would mean that a fire alarms must be located in the area where they will be sleeping and on the outside of the building they would be covered. The Insurance representative, through e-mail said that they would also want to have a Library use form filled out. Mr. Allaire, Code Officer, added that perhaps they should also contact the Alfred Fire Chief so that they know when the girls will be sleeping over. All agreed to send this information on to the Librarian, Gus Hedden.

After reading a letter to County Manager, Greg Zinser, concerning any future potential for space at the courthouse, motion was made by Mr. Palminteri, seconded by Mr. Dochtermann and approved by all to send the letter as written.

A letter of agreement for the work done by Bartlett Tree Experts in the prep-work and planting of the trees on the Town Green under the Canopy Grant and work to be done in the spring on the green was read and discussed. Motion was made by Tony Palminteri and seconded by Glenn Dochtermann to sign the agreement as written. All voted in favor and the form was signed by the Chair, Tony Palminteri.

It was reported that the potential buyers for Town-owned property, Map 1 Lot 4-A, have accepted a counteroffer from the Selectmen for \$65,000.00 to purchase the property. After discussion all agreed to have a deed drawn up and approved by the Town Attorney, send the deed to Real Estate Agent, John Caramihalis and set up a closing date.

Mr. Donovan suggested that the Selectmen's meeting for next week, December 26th be cancelled. After discussion the Board agreed to do so unless something came up that warranted holding a meeting. Motion was made, seconded and all voted in favor.

A letter from the Three Rivers Land Trust, a Non-Profit 501(c)(3), along with a check in the amount of \$600.00 with explanation that the Board of Directors have approved this amount as Payment in Lieu of Taxes (PILOT) for property in the Town of Alfred identified as Map 3 Lot 16 on the Swett's Bridge Road. Motion was made by Mr. Palminteri, seconded by Mr. Donovan and all voted in favor to accept the PILOT in the amount of \$600.00 from Three Rivers Land Trust.

The year to date Alfred Rescue calls reports were reviewed.

The Board read a letter from the Maine Municipal Tax Collectors and Treasurers Association informing them that Darcy Hobgood has been approved by MMTCTA as a Re-Certified Tax Collector through the training and courses that she has completed. The Board then approved and signed a letter of congratulations to Darcy.

An Agreement to haul recyclables between the Town of Alfred and Ron Pepin was explained. After discussion, motion was made by Toni Palminteri, seconded by George Donovan, approved and signed by all.

The Planning Board Agenda for December 20, 2017 was read.

The Code Officer, Jim Allaire, reported that an appointment has been made to see the Carter's property on Waterboro Road on Wednesday a.m., December 20th. After discussion, all were in agreement that he try to see if the Jacobsen property could be look at around the same time. The group then discussed other information and research on the potential for a new Town Hall.

A letter from Joyce Wood giving a one year resignation date was read and discussed. Mrs. Wood asked that the meeting go into executive session and motion was made by Mr. Palminteri and seconded by M. Donovan to call the meeting into executive session. All voted in favor and the Chairman, Tony Palminteri called the meeting in at 4:28 p.m. in accordance with MRSA Title 1 §405, 6.A. (1) Personnel Matters. After motion by Mr. Palminteri and second by Mr. Donovan, all voted in favor and the meeting was called out of executive session at 5:10 p.m. by Mr. Palminteri.

The Selectmen reviewed several warrants and motion was made by Glenn Dochtermann with second by Mr. Donovan to approve them as submitted. All voted in favor and they were signed by the Board.

Income to the Fueling February account and to the General Fund account were accepted and appropriated after motion by Mr. Dochtermann, second by Mr. Donovan and approval by all.

The meeting was adjourned at 5:15 p.m.

Selectmen's Minutes
December 26, 2017
3:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Tony Palminteri, Glenn Dochtermann and George Donovan. Also present were Fred Holt and Joyce Wood.

The warrants were reviewed. Motion was made by Glenn Dochtermann, seconded by Tony Palminteri and voted by all to approve and sign as submitted. The warrant was signed.

The Board then briefly discussed the snow on the green and agreed to speak with the Road Commissioner about periodically removing it and to take the cost out of the Selectmen's discretionary fund pending how much snow we do get.

Mr. Donovan stated that we still need a member to serve on the budget committee and Mr. Holt, Chairman said that he has spoken to one person of interest and is waiting to hear back.

The meeting was adjourned at 3:15 p.m.