

## Selectmen's Meeting

April 5, 2016

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen George Donovan, Tony Palminteri and Glenn Dochtermann. Also, present were Fred Holt, Treasurer and Joyce Wood, Administrative Assistant.

RSU #57 Superintendent, John Davis, Assistant Superintendent, Larry Malone and the Financial Director, Colin Walsh met with members of the six RSU Selectboard members. Introductions were made around the table and an attendance sheet passed around. Mr. Davis opened the meeting with a summary of the 2016/2017 proposed budget that is currently with the School Board Finance Committee with an expected vote on April 13<sup>th</sup>. He explained the State formula for school funding and briefly spoke about the additional \$15 mil and how that may be distributed around the State. He then turned the meeting over to Mr. Walsh who reviewed a shared spreadsheet giving summary of the General Fund Expenditures and the General Fund Revenue as proposed for this budget. Many questions were asked and discussed by all. After discussion for another meeting all were in agreement to wait until after the Finance Committee vote and to then meet again perhaps in Waterboro. Larry Malone, then introduced himself and shared his professional experience and hopes for the future of RSU #57.

At 5:30 Jim Ouellette, Chairman, and several other members of the Alfred Lyman Little League (ALLL) as well as members of the Alfred Park and Recreation Committee met with the Board. Discussion was based around a complaint from Alfred about the stone dust mix put down on the infield by the ALLL. Each group shared professional opinions on what material should be used to create a safe environment for those using the field. Mr. Ouellette stated that other fields in the area use the same mix as they put down in Alfred and gave a list of those. Rose Caswell, Alfred Park & Recreation said that not all fields use this mix but use a better field mix and named those fields. Samples were looked at. After further discussion, the Board of Selectmen were in agreement that the ALLL replace the stone dust mix with the better grade infield mix to create a safe playing field and gave the ALLL a couple of days to let them know through the Assistant what they will do.

The Park & Recreation Committee then stayed and spoke with the Selectmen about the 2016 budget and also mowing at the Alfred Park. Present for this session was Chris Caswell, Chairman. The explanation of the use of funds authorized by Town Meeting were given. After the expenses for the necessary items for the Committee and field to function the amount left for programs would be around \$1,200. After much discussion, all agreed that fund-raisers have been and should be continued and that some of the programs should pay for themselves. As to the mowing, an amount of \$5,600 to care for the field is what has been contracted to pay a professional company and the Board agreed that they do not agree that a member of Park and Recreation should be mowing the field with a donated mower for several reasons. The mower (s) needed to do a job of this capacity should be of a professional grade and the liability risk to the Town if a volunteer were to operate the machinery.

The Committee then explained their intentions for Festival Day to include a three on three basketball tournament and all festivities that typically were held on the courthouse lawn will now be held at the park. The Board agreed they should meet with the Festival Committee to share these ideas.

The minutes of the March 29, 2016 Selectmen's meeting were read. Motion was made by Glenn Dochtermann with second by Tony Palminteri to approve them as written. All voted in favor.

The resignation from Jim Allaire, CEO, was discussed. He will be leaving the Town to work for North Berwick beginning on April 25<sup>th</sup>. The Board agreed to advertise the position. An idea that the job could possibly be shared by two certified individuals was discussed.

Darcy Hobgood, Tax Collector shared her end of month report for March giving explanation of property tax collection, excise tax and inland fisheries for the month.

After review of a report from the Brothers Beach Committee on the proposed rules and regulations for the park all were in agreement to invite this committee in to discuss this and other topics to next week's meeting.

A letter to Ray Sanborn, declining the offer of a lawn mower and thanking him for the offer was signed by the Board.

Three letters to people of interest in serving on the Road Committee were signed by the Board.

After discussion of the information and request for a member to serve on a Broadband team made by the 12-Town Group through Southern Maine Planning and Development Commission, all were in agreement that Dave Lowe, the Towns IT Specialist represent Alfred. Mr. Holt then shared an e-mail from Mr. Lowe about this subject. After discussion of the e-mail all were in agreement that Mr. Lowe "map" out the Town of Alfred to see if and where the fiber already exists.

An affidavit as written by Attorney Madge Baker on behalf of the Three Rivers Land Trust was explained to the Board. The affidavit is to add an "exhibit B", a map of the 34 acre open space on the Shaker Woods, to the easement as it was left out when it was registered at the Registry of Deeds office. It was moved and seconded to approve and sign the affidavit as written. All voted in favor and it was signed.

After review of a State Recycling License for Daney's Auto Salvage and the Code Officers findings of inspection, it was moved by Tony Palminteri and seconded by Glenn Dochtermann to approve and sign the license. All voted in favor and it was signed by the Chairman, George Donovan.

An agreement between the Town and Medical Reimbursement Services Inc. was explained by Fred Holt. He reported that Rescue Chief Matt Bors is recommending a change in services for billing of emergency services for several reasons to include a lower cost and potentially less paper work for the Town. After further discussion, motion was made by Mr. Palminteri with second by Mr. Dochtermann to approve and sign the agreement as presented. All voted in favor and the agreement was signed in duplicate.

After review of the Maine Municipal Association Executive Committee nomination documents all were in agreement that there was no interest to be nominated from the Alfred Board.

A request made through Joyce Wood by the Historical Committee to consider holding another "Adopt a Road Program" was discussed. All were in agreement to let them know they could move forward with a plan if they choose to.

The Board read an e-mail from Tony Palminteri stating that he is resigning from the Budget Committee due to his election as a Selectmen. Mr. Donovan and Mr. Dochtermann thanked him for his service on this committee.

The 12-Town draft minutes for March 14, 2016 were read.

The 12-Town agenda for April 11<sup>th</sup> was read.

The draft "Selectmen's policy "Quotes for Service" as drafted by Fred Holt was read. It was moved and seconded and approved by all to approve the policy as written and to bring the final copy back for signature.

The Board signed a letter to Lee Steele who had previously interviewed for membership to the Budget Committee, inviting him to join the committee.

The Code Officer's end of month for March was read.

After review of the warrants, it was moved and seconded to approve and sign them. All voted in favor and the warrants were signed.

The Assessing Contract between Sanford and Alfred was reviewed. Motion was made by Tony Palminteri seconded by Glenn Dochtermann and approved by all and signed.

The meeting adjourned at 7:30 p.m.

## Selectmen's Meeting

April 12, 2016

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen George Donovan, Tony Palminteri and Glenn Dochtermann. Also, present were Fred Holt, Treasurer and Joyce Wood, Administrative Assistant.

Fred Holt, Treasurer, shared the Ambulance Bond documents with the Board for the new ambulance in the amount of \$220,000 with 3.15 % interest on a four year loan. He said that the delivery date should be on April 28<sup>th</sup>. After further discussion, Tony Palminteri made a motion that the Board vote: (1) That a Capital Acquisition Project (the "Project") consisting of the lease of a 2016 Ambulance, is hereby approved; and (2) That the financing for the Project in the principal amount of \$220,000 is awarded to Gorham Savings Leasing Group, LLC at an interest rate of 3.15%;and (3) That the Treasurer and Chairman of the Board of Selectmen are hereby authorized, acting jointly or individually, to execute the Lease Purchase Agreement and all other documents reasonably necessary to accomplish the purpose of this vote, as the documents may require; and (4) that said Lease is hereby designated a "bank qualified tax-exempt obligation" of the Town for the 2016 calendar year under the provisions of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. Glenn Dochtermann seconded and all voted in favor. The bond documents were signed where needed.

Jim Allaire, CEO, spoke with the Board about inquires he has had for caregiver marijuana faculties and stated that Alfred might want to consider a moratorium giving a chance for the town to look into any potential ordinances on this. The Board agreed to give this consideration and asked Mr. Allaire to speak with the Planning Board about this.

He then reported that the Planning Board have a site walk on the Champagne property on Bennett Road and that a representative from the DEP will be present as well.

Andy Bors reported on the Accessible Voting System that is a change the State wants the municipalities to use to replace the old accessible voting system. Because the equipment belongs to the State a user's agreement needed to be approved and signed by the Selectmen. Glenn Dochtermann made a motion to approve and sign the agreement. Second was made by Tony Palminteri and all voted in favor. The document was signed.

Mr. Bors then reviewed his end of moth report for March with the Board.

It was moved and seconded to approve the minutes of the April 5<sup>th</sup> Selectmen's meeting. All voted in favor.

The Selectmen's policy "Purchase Policy" as approved last week, was presented for signatures. After motion, second and approval by all to replace the "Authorization to Purchase Policy" with the new policy, the document was signed. The Board was in agreement to send the new policy to all committees and departments and ask for confirmation back that they have read and understand it.

A thank you letter to Jim Allaire for his service as full time CEO/LPI for the Town of Alfred was signed by the Board.

A reminder to attend the York County Budget Committee Caucus was read.

The Selectmen discussed the stone dust material placed in outfield at the Alfred Park by the Alfred Lyman Little League (ALLL) It was moved by Tony Palminteri that the ALLL pay the \$1,400 for 28 yards of the correct material and that they send volunteers to assist Alfred in taking up and replacing the material that was used with the hope, but no guarantee that the field might be ready for opening day, which is the last Saturday of April. Glenn Dochtermann seconded and all voted in favor. Joyce Wood was directed to inform Jim Ouellette, the ALLL President, of this decision.

After discussion of the RSU#57 six towns and the meetings with the School Superintendent and staff all were in agreement to contact Gary Lamb in Waterboro and agree that these meetings be held in Waterboro, as offered by Mr. Lamb. Mrs. Wood will contact Mr. Lamb.

The two Selectmen that attended the 12-town Group meeting, George Donovan and Tony Palminteri, reported that Dave Lowe, IT Technician, gave a report on his thoughts and reasoning about the question of the need for Broadband in the area. Because he was negative towards the need for Broadband it was agreed upon by those Towns represented that the group will not move forward with a grant application.

The Selectmen then discussed the purpose of the 12-Town Group and the need for Alfred to remain in this group. After much discussion, it was moved and seconded to withdraw from the group and to let each of the eleven towns know and to not send in the \$300 fee for 2016. All voted in favor.

George Donovan reported that he spoke with Paul Schumacher from the Southern Maine Planning and Development Commission who told Mr. Donovan that Alfred should have a representative on the Executive Board. After discussion, it was agree on that if Mr. Donovan wished to serve that he do so.

The Board discussed the need for a Selectmen's workshop and some items for discussion were listed. All agreed to give this further thought and discuss again next week.

After discussion of Carroll Lane all were in agreement to contact Brian Carroll to see if he might have any interest in taking over ownership of Carroll Lane.

Planning Board notice of the April 20, 2016 Public Hearing for a Dog Daycare on Fort Ridge was read.

Planning Board notice of a site walk on April 13, 2016 on Bennett Road was read.

The Board then discussed an idea presented by Tony Palminteri to hire two part time certified CEO/LPI's to fill the vacant position. It was reported that both Jim Allaire and Glenn Charette would be interested in sharing the position. After much discussion the Board signed hiring forms for the two to be effective as of Monday, April 25, 2016. Details on how this will work and a schedule were reviewed and then discussed. All agreed that the staff finalize the needed processes to make this happen for the 25<sup>th</sup>.

A 2015 tax supplemental bill for CMP that was left off of the assessment was explained. It was moved by Tony Palminteri and seconded by Glenn Dochtermann to approve and sign the supplement. All voted in favor and the forms were signed.

The Quarterly Nitrate Testing results as sent to the York County Commissioners from the Alfred Water District were read.

Appointment certificates for ballot clerks as well as Alfred Festival Committee members were approved and signed by the Board.

A suggestion was made that the Board each have a laptop to help offset costs of paper and to make contact more efficient as well as the Board having an e-mail for Town purposes only so they would not have to use their personal e-mails. This was discussed and all agreed to follow up on costs, etc. to have this done.

Chad Perry, Chairman, and members of the Brothers Beach Committee met with the Selectmen to go over the rules and regulations at the beach park. Each item was discussed individually with agreed changes made. A new list will be drafted for review.

Rick Hambleton met with the Board to discuss membership to the Road Committee. After discussion it was moved and seconded to approve and sign his certificate. All voted in favor, the appointment certificate was signed.

Heidi Sampson and her Civics Class met with the Selectmen to hold an interview with questions presented from each student and then discussed.

After review of the warrants it was move by Mr. Palminteri and seconded by Mr. Dochtermann to approve and sign them as presented. All voted in favor and they were signed.

The meeting was adjourned at 7:05.

## Selectmen's Meeting

April 19, 2016

4:00 p.m.

The meeting began at 4:00 p.m. Present were the three Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

Jerry Rand met with the Selectmen to discuss his interest in serving on the Road Committee. It was moved by Tony Palminteri and seconded by Glenn Dochtermann to appoint him. All voted in favor and his appointment certificate was signed.

After reading the letter to the members of the 12-Town Group informing them of the Alfred Selectmen's decision to withdraw from this group, it was moved by Tony Palminteri, seconded by Glenn Dochtermann and voted in approval by all to send the letter as written. The letter was signed by all.

The minutes of the April 12, 2016 Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

The Board reviewed a list of Town-owned property and reviewed maps of where they are located and the amount of acreage. After discussion of what could be potentially done and what the processes were, all were in agreement to contact the Town legal counsel to ask about the process to sell some of these properties if the Board agreed to.

It was reported by Mrs. Wood that she contacted Brian Carroll as asked and he responded by saying that he has no interest in taking over the road called Carroll Lane.

The Planning Board agenda for April 20, 2016 was read.

An incident report sent by the Rescue Chief on the calls made to the York County Shelter showed that a total of 19 has been made thus far in 2016. Mr. Palminteri reported that Chief Bors has told him that Mrs. Ouellette, Shelter Staff Member, has been working with the Billing Clerk at the Recue Department and has been sending her any information on insurance etc. that she has for patients from the Shelter who used the rescue services.

A notification from Chief Bors was read. He is hiring three more per diem staff members and will be setting up a time to bring them in to meet the Board. Hiring forms for Dan Roy, Michael Hersom and Peter Turgeon were signed by the Board after motion from Glenn Dochtermann, second by Tony Palminteri and approval by all.

A quote from General Code Publishers to do the work for ordinance changes at the 2016 Town Meeting and one for 2015 was read and discussed. The quote goes over the approved amount of \$3,000. It was recommended that the approved change in the Cable Ordinance wait until next year and that may take the total down below the \$3,000. It was moved and seconded to do so. All voted in favor.

Mr. Palminteri reported that he has spoken with Amy Titcomb about the possibility of a Facebook page for the Town of Alfred. This would be a great tool to share the information on the Comprehensive Plan as well as other committee and department information or news from Town Hall. This was discussed and all agreed that this is a good idea.

Mr. Palminteri also suggested that he recommend to the Comprehensive Plan that they consider a booth/table at the Festival to pass out information and talk about the Plan. The Board agreed that he do so.

An update on the material at the Alfred Park that was put down by the Alfred Lyman Little League (ALLL) was given. Mr. Palminteri said that Jim Ouellette, ALLL President, will be ordering the correct material and that the removal of the old material has been postponed until next week.

Fred Holt updated the Board on changing the e-mails for the Town which will allow for additional e-mails including the Selectmen. The change is being done with .GOV Services and should be up and running within two weeks.

Mr. Holt then presented the Town's monthly bank statements from the various town accounts. Each Selectmen opened individual bank statements. They were reviewed and discussed.

Mr. Palminteri asked about a Selectmen's contingency fund that could be used by the Board in emergency situations or to take advantage of an unforeseen purchase that would be of benefit to the town. He gave an example of the 3-phase equipment at the transfer station. He has learned that there was an opportunity to purchase a 3-phase unit to have on hand in case the current one at the transfer station needed repairs or went down as it has in the past. It was explained that the only account available is for "emergency" only. It is for \$5,000 and was used already this year when the MSW container needed extensive work. This was discussed further and all agreed to put on the 2017 budget process agenda to discuss at that time. Also agreed on was to contact other towns to see if other Selectmen hold contingency funds.

The warrants were reviewed. Motion was made by Tony Palminteri and second by Glenn Dochtermann to approve them as submitted. All voted in favor and the warrants were signed.

Income to the Festival account and to the Brothers Beach account were approved, appropriated and signed by the Board as submitted.

Lee Steele spoke with the Board about his prior interview to be a member of the Budget Committee. After discussion, it was moved by Tony Palminteri and second by Glenn Dochtermann to approve his appointment. All voted in favor and the appointment certificate was signed.

Mr. Dochtermann reported that he will be away on May 3<sup>rd</sup> for work related business.

Items for potential workshop(s) were discussed to include Fiscal year, 5 year Road Plan and Fire and Rescue. All agreed that, since Fred Holt, Treasurer, has begun putting together the processes and steps that need to be taken for a fiscal year change the Board can wait until this is completed. It was reported that Jon Lord, Road Commissioner, has already begun putting together a Road Plan and that the Board will invite him to speak about this.

George Donovan reported that he attended the Heroin Awareness Program that was held in Waterboro. He said that there were approximately 95 to 100 in attendance and that the program was excellent.

The meeting was adjourned at 5:45 p.m.

## Selectmen's Meeting

April 26, 2016

4:00 p.m.

The meeting began at 4:00 p.m. Present were the three Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the April 19<sup>th</sup> Selectmen's meeting were read. It was moved by Glenn Dochtermann to approve them as written. Tony Palminteri seconded and all voted in favor.

After discussion about the list of Town-owned properties all were in agreement that a list be done on just those properties that were not in use by the Town and to ask the CEO if these are buildable or not. Mr. Dochtermann said that he remembers a person who had shown interest in one of the properties on Estes Lake who was an abutter. At the time the price was too high for the resident to consider.

Fred Holt, Treasurer, presented the title for the current ambulance and asked the Board to sign this over as a trade-in for the new ambulance. It was moved by Mr. Dochtermann and seconded by Tony Palminteri to do so. All voted in favor and the title was signed.

Jon Lord, Road Commissioner, met with the Board and reported on several items:

- Due to the weather today he salted the roads. He then reported that there have been multiple accidents in the area.
- His crew has been cold patching town wide and will continue to do so.
- Shoulder repair work has been done in several locations across town.
- Road Plan – He reported that he has begun to draft a five year road plan which he would like to run by the Road Committee and will be trying to set up a meeting sometime soon.
- Town Green curbing across from the Country Store needs to be repaired. He said that he will draft up a quote for this to potentially put on next year's Town Meeting warrant.

The Board then discussed potential changes in the ordinance. Mr. Palminteri said that he has spoken with Al Carlson of the Planning Board and discussed what the ordinances say about acceptance of town roads, road specs and the paving of current roads. After discussion on this all were in agreement to check on this to see if additional wording needed to be added to better plan for the future for cost of roads.

After review of the RSU #57 warrant and notice of election budget validation referendum, it was moved by Glenn Dochtermann and seconded by Tony Palminteri to sign the document. All voted in favor and multiple copies were signed.

Jim Ward, resident, spoke with the Board about the prior interest from one of his neighbors in one of the town-owned properties.

A request made by Erin Auger, Alfred Firefighter, for use of the Brothers Beach Park for a rescue dog training event was discussed. The Board agreed that this should be left up to Committee except that the event must take place before the opening day and that cleanup is done by the group. Also requested was ability to launch a boat and the Board agreed that this cannot be done.

The Alfred Planning Board minutes for April 6, 2016 were read.

The Planning Board notice for the May 6<sup>th</sup> Public Hearing was read.

A thank you letter to Seth McCoy for his donation of time and equipment at the Alfred Park to replace material in the ball field was signed.

Mrs. Wood reported that Tony Palminteri contacted Lowe's and was able to receive a free picnic table for the Brothers Beach Park.

Glenn Dochtermann reported that he and several members of the Brothers Beach Committee met at the beach property this morning with a representative from the Department of Environmental Protection and a representative from the State Inland Fisheries. He reported that a grant was approved for materials worth \$1,000.00 for plants, vegetation and mulch to plant at the park to help with erosion control.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Festival Committee account and to the Solid Waste account was accepted and appropriated as submitted.

Glenn Dochtermann reported that he has spoken with Chuck Hayden, who works with the Pre-Release Center and that he confirmed that they will work on the museum roof after they finish with the block building at the Alfred Park as volunteer projects. There appeared to be a misunderstanding about this and he wanted to clarify that it is still in his plans.

Fred Holt reported that the new e-mails have been set up and that the Selectmen can log in to set up their town accounts. He gave them the instructions on how to do this.

All agreed to send the Selectmen's e-mails to all Boards and Committees.

The meeting was adjourned at 5:40.

## Selectmen's Meeting

May 3, 2016

4:00 p.m.

The meeting began at 4:00 p.m. Present were Board Members, George Donovan and Tony Palminteri. Glenn Dochtermann was absent due to family emergency. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the April 26<sup>th</sup> Selectmen's meeting were read. It was moved by Tony Palminteri to approve them as written. George Donovan seconded and all voted in favor.

The Board discussed the potential of a moratorium to address the land use and codes of Alfred in addressing certain matters. After discussion, all were in agreement that Tony Palminteri meet with a representative from the Planning Board and the Code Officer to review the ordinances and then to if, the group concurred, to contact legal counsel to discuss land use issues.

The final draft of the Brothers Beach Alfred Park rules and regulations as sent in by the Chairman, Chad Perry, was discussed. Motion was made by Tony Palminteri, to approve as written except for #5 which states: "No Pets Allowed" and to add verbiage stating that "service dogs only are allowed." Mr. Donovan seconded and both voted in favor.

The Board read a letter of response from the Alfred Water District Trustees regarding any consideration of not charging for water at municipal buildings. The letter explained in detail why they are unable to do so.

It was reported that the Town Owned Property project has been completed and that Mrs. Wood is waiting for the CEO's information to add to the spreadsheet.

It was reported that the replacement of infield material at the Alfred Park has been completed and that the concession stand project is progressing.

Mr. Holt reported that the ambulance has been delivered to the Public Safety Building and that the old ambulance has been taken as the trade in on the purchase of the new ambulance. At that time the trees on the boundary line at the Public Safety Building were discussed. All agreed to put on pending matters on the agenda to discuss when the full Board is present.

A letter from residents from Fort Ridge Road was read. The letter gave explanation of why the residents (who signed the letter) want to appeal a decision made by the Alfred Planning Board. After discussion, it was moved, seconded and approved by all to send a letter of response to these residents stating that the Board of Selectmen have no authority to be involved in decisions made by either the Planning Board or the Zoning Board of Appeals.

The Selectmen reviewed the Rescue Run Report for the past week.

The Planning Board agenda for May 4, 2016 was read.

A letter from the Department of Agriculture, Conservation & Forestry regarding the availability of grant funding was discussed. All were in agreement to send the letter to the Beach Committee for their review.

The annual Maine DEP Solid Waste Report was reviewed and discussed. Explanation was given on the numbers and the reason for the annual reporting. It was reported that the Town's recycling rate,

according to the figures as filled out are at 54.11 %, an increase from last year. This report will go to the DEP for their review.

Diane Gerry, Director of Operations at the York County Shelter, met with the Board to report on the leach field system problems at the Shelter and reported that they have met with one engineer and are meeting with another for the purpose of comparing quotes to build a new system. She reported that they have moved families to Sanford and that the Shelter is searching for housing for 32 single men and women. If any of these clients leave the vacant spots will not be filled and they will not take on any additional clients unless it is a dire emergency. She discussed types of systems that are being considered.

When asked about any potential drug treatment center, Ms Gerry stated that they have been approached by York County and have discussed use of the current prerelease center for a drug treatment center which, if approved, would be a court appointed program that would last 6 to 9 months with an aftercare program for participants. It would be a "live-in" program. She stressed that this idea is in its preliminary stages and nothing is certain at this time. She will keep the Town informed.

The Town Clerk's end of month report for April was read. Mr. Bors reported that he is preparing for the May 17<sup>th</sup> RSU budget meeting and that he has had a meeting on this with the RSU#57 Business Manager, Colin Walsh. He also discussed the June 15<sup>th</sup> primaries and said that he is getting ready for that. He will hold a training for Ballot Clerks on May 25<sup>th</sup>.

It was reported that the Treasure Chest employee will not be able to work on Thursday. After discussion, the Board agreed that the Treasure Chest be closed and a sign put up as soon as possible so that residents will be aware.

Tony Palminteri made a motion to sign the warrants as presented. George Donovan seconded, both voted in favor and the warrants were signed.

George Donovan reported that Chief Jim Simeoni passed away and that there will be a memorial service for him at the Public Safety Station on May 15<sup>th</sup> at 11:00 a.m. The Selectmen discussed what the Town should do and both agreed to send a plant to Mrs. Simeoni.

The meeting was adjourned at 5:30 p.m.

Selectmen's Meeting  
May 10, 2016  
4:00 p.m.

The meeting began at 4:00 p.m. Present were Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the May 3, 2016 Selectmen's meeting were read. It was moved by Tony Palminteri to approve them as written. Glenn Dochtermann seconded and all voted in favor.

Darcy Hobgood, Tax Collector, met with the Board to give her end of month report for April. She shared spreadsheets and gave an explanation of Real Estate/Personal Property tax collections and reported that, at this time, the outstanding amount for the 2015 assessment is \$139,630. She sent out the 30 day notices on April 14<sup>th</sup>. She then reported on vehicle registration and the inland fisheries activities for the month.

After discussion of how many Selectmen's meetings to hold monthly, all were in agreement to meet weekly until Memorial Day, May 30<sup>th</sup> and then to try meeting every two weeks at least through the summer.

An e-mail from Chad Perry, Chairman of the Brothers Beach Town Park Committee was read and discussed. The e-mail was in response to the Board's decision last week that the committee add the verbiage "service dogs only" on their rules and regulations. The e-mail explained that because of the State law on service dogs the need to add the verbiage is not needed. The Board agreed.

Tony Palminteri, reported on the meeting with the Code Officer, Jim Allaire, the Planning Board Chairman, Al Carlson and Joyce Wood, Administrative Assistant regarding the potential of a need for a moratorium on drug rehab/methadone clinics in the Town of Alfred. After review of the ordinances and discussion, he reported, the group agreed that it is uncertain but appears that the Town does need more substantial wording and that legal council should be contacted to work with the Town on this and potential moratorium wording. After discussion the Board agreed that Mr. Palminteri follow through on this.

The Board discussed the idea of the Town supporting a "face book" page for better communication on upcoming Town events, etc. A meeting has been tentatively set up on Thursday, May 12<sup>th</sup> at 7:00 p.m. with several people who are interested in discussions of moving forward with this. All were in agreement that Tony Palminteri represent the Selectmen.

After explanation of the State Ratio Declaration (percentage of just value upon which local assessments are based) & Reimbursement application for the Homestead exemption, it was moved by Tony Palminteri, seconded by Glenn Dochtermann and voted by all to approve the ratio at 100% and the estimated number of homestead exemptions for 2016 at 750. The Document was signed.

A letter from the Town of Lyman with an enclosed copy of a letter from Lyman to the 12-Town Group was read. The enclosed letter stated that the Town of Lyman will no longer be a member of this group.

Copies of the Policies/Strategies/Goals section of the proposed Comprehensive Plan were shared. The Selectmen agreed to read individually and bring written comments back to next week's meeting to review as a group, combine all to one document and then set up a meeting with the Chairwomen of the Comprehensive Plan Committee to go over the Boards reviews of the proposed plan.

The Board approved and signed ballot clerk/election worker appointment certificates for Helen Nadeau and Nancy O'Connell.

The Zoning Board of Appeals Public Hearing Notice for May 25, 2016 was read.

The Planning Board's notice of a Site Walk on May 18, 2016 was read.

The Board signed two separate letters thanking residents for their separate donations to the Veteran's Memorial Scholarship Fund totaling \$300.

The MMA Legislative Policy Committee Nomination documents were discussed. There was no interest in being nominated at this time.

After review of the warrants, motion was made by Tony Palminteri to approve and sign them as submitted. Glenn Dochtermann seconded, all voted in favor and they were signed.

Tony Vigue, Consultant working with the Town on the renewal of the Time Warner Franchise, met with the Board to discuss the requested funding for PEG and equipment needed to video municipal meetings and to then broadcast them on a cable television channel. The negotiations' between Time Warner and the Town are now involved in this equipment discussion. After much discussion, it was moved and seconded to stay firm on the \$41,000 amount requested and that Mr. Vigue will draft a letter to be sent to Attorney Morin who will be asked to send to Time Warner on behalf of the Selectmen. All voted in favor.

The meeting was adjourned at 5:45 p.m.

Selectmen's Meeting  
May 17, 2016  
4:00 p.m.

The meeting began at 4:00 p.m. Present were Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the May 10, 2016 Selectmen's meeting were read. It was moved by Tony Palminteri to approve them as written. Glenn Dochtermann seconded and all voted in favor.

Tony Palminteri reported on a meeting with Dave Lowe, Fred Greenhaulgh, Donna Pirone and Joyce Wood on the possibility of setting up a Facebook page for the town. He said it went very well. After sharing details, the Board was in agreement to move forward with it.

Mr. Palminteri updated the Board about his contact with Attorney Leah Rachin to assist the Town in the potential need for a moratorium on drug rehabilitation facilities and how our ordinances address this, or not. He is waiting to hear back from her on this.

A corrected junkyard permit to replace a permit given out last year with typo error was approved and signed by the Board.

The Board reviewed the wording of the sign at the entrance gate of the Brother Beach Town Park as sent by the Chairman of the Committee, Chad Perry. The Board discussed a potential need of snowmobiles going into the property to bring ice shacks onto the lake during the winter months as the current wording states "No OHV (Off-Highway Vehicles)". After discussion it was moved by Mr. Palminteri that Glenn Dochtermann be the Selectman to work with the Committee in making final decisions on items such as the sign. Glenn Dochtermann seconded and all voted in favor. Mr. Dochtermann will contact the Committee.

Tony Palminteri reported, as a follow-up on the potential of a "Farmers Market" at the court House parking lot, that Amy Sprague has told him that she has heard back from the York County Farmers Network email list and that there is interest in involvement for a farmers market. She will move forward and hopes to get it started.

Mr. Palminteri reported that he was told that the Lyman Selectboard are interested in a joint meeting to discuss the Massabesic Forest that borders both Lyman and Alfred. All agreed to set up a time and that a draft letter to Senator King, Senator Pingree and Senator Collins be ready for review by both Boards. The Lyman Board will be contacted to set up a convenient time.

Fred Holt, Treasurer, reported that he will be holding a conference call with assistance from Richard Ranaghan, Financial Adviser, to talk with Standard and Poore about the Town of Alfred's bond rating. This has come about because of the RSU#57 bonding for the upgrades to the athletic field and the six towns in the District will have to have their bond rating done, Mr. Holt explained. He then invited the Board Members to attend this conference call at 2:00 p.m. on May 18<sup>th</sup>.

Joyce Wood made a request, on behalf of Morgan Stearns, Transfer Station Supervisor, that he be authorized to do upgrades to the entrance sign at the Transfer Station as it is in poor shape. Also requested was that a load of gravel be purchased to fill in the sides of the entrance roadway to the station as this is also in poor condition. After brief discussion of the availability of funds in the solid waste account, it was moved and seconded to authorize both of the requests. All voted in favor.

Glenn Dochtermann asked if the forklift training that two of the transfer station attendants recently took was good for one year or more. Mrs. Wood will look into this.

The Department of Transportation Bridge inspection report sent by Ben Foster of the D.O.T was reviewed.

The quarterly franchise fee report from Time Warner was read. The amount was \$9,916.62.

Several Veteran's Exemption applications and Veteran's Widow applications were approved by the Board and signed by the Chair, George Donovan,

A thank you letter to Mel Ziegler, a person who was passing through Town, for a replacement flag to place on the town green was approved and signed by the Board.

The Planning Board agenda for May18, 2016 was reviewed.

A copy of a letter from the Zoning Board Appeals to a resident on Fort Ridge Road was read.

Under new business, Tony Palminteri suggested that the Board consider that the Staff look in to a 401-K program that the employees could fund and use on their own terms if they so choose. After discussion, all were in agreement that Fred Holt look into this.

Tony Palminteri then suggested a "welcome" packet to send to new property owners when they move to Alfred. It was explained that as soon as Town Hall is aware of a new resident we do already pass out a welcome packet and that we do not know immediately of a sale; it takes about 1 to 2 months.

George Donovan asked about flags on firemen graves. After discussion all agreed to contact the Fire Chief about this.

Jon Lord, Road Commissioner met with the Board. He was given a copy of the D.O.T Bridge Inspection report. He reported that he will be doing some shouldering work, grading dirt roads and is also trying to set up tree work to be done soon. He said that Jerry Rand will be using his grader to do the dirt roads. Also discussed was setting up a Road Committee meeting soon.

Chad Perry, Chairman of the Brothers Beach Town Park Committee met with the Board. The Board filled him in on the discussion of the wording of the sign. Mr. Perry reported that he met with the Town Clerk, Andy Bors, who showed him how to put information on the Town's web-site for the Committee. He also reported that the gate to the property will be locked every day and that committee members will be taking turns with this.

The warrants were reviewed. It was moved by Mr. Palminteri to approve and sign them. Mr. Dochtermann second, all voted in favor and they were signed.

The Selectmen then went over the draft Policies/Strategies/goals section of the Comprehensive Plan as sent to them by the Chair of the Committee. Some thoughts and suggestions were agreed upon and written on one copy for discussion next week with the two Chairwomen.

The meeting was adjourned at 7:45 p.m.

Selectmen's Meeting  
May 24, 2016  
4:00 p.m.

The meeting began at 4:00 p.m. Present were Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the May 17, 2016 Selectmen's meeting were read. It was moved by Tony Palminteri to approve them as written. Glenn Dochtermann seconded and all voted in favor.

After reviewing a draft letter to Time Warner concerning the cable franchise renewal agreement, it was moved by Tony Palminteri to stay with the equipment (PEG) list request in the amount of \$41,293.96 but to agree to other changes. Glenn Dochtermann seconded and all voted in favor. A new letter will be drafted for next week's meeting to be sent to Time Warner.

The 2016/2017 proposed budget with explanations was reviewed.

Fred Holt reported on a conversation with a representative from Standard & Poore about the Town of Alfred's financial status to review the town's bond rating. This was done, he explained, due to the six towns in the RSU #57 school district and the bonding for the field work. He said that the conversation led no change from the double A rating we currently have. He added that we are in the top 10% of municipalities this size nationwide but no longer in top 5% as we were before.

A written request from the Alfred Veteran's Committee to transfer \$100.00 from the Veteran Account to the Alfred Veteran Memorial Scholarship account was read. After minor discussion, it was moved and seconded to authorize the request as written. All voted in favor.

After review of a State Recycler License for Jalbert's Auto and the CEO's findings of inspection, it was moved by Tony Palminteri and seconded by Glenn Dochtermann to approve and sign the application and send it to the State for final approval. All voted in favor and the document was signed.

Draft minutes of the Comprehensive Plan Committee minutes of May 3<sup>rd</sup> were read.

The Board read a memo inviting the Board to the June 2, 2016 York County Budget meeting at 6:30 p.m. George Donovan said that he will plan to attend.

Fred Holt, Treasurer, put together preliminary figures for the 2016 tax commitment and shared them with the Board. He added that the assessment figures are still not complete.

A letter of resignation as part-time CEO/LPI from Glenn Charette was read. Mr. Charette is moving and will not continue to travel to Alfred on a regular basis to fill this part-time position. He will however, he added in the letter, remain as Alfred' Deputy CEO if needed. The Board accepted his resignation and then discussed how to proceed with a replacement. All were in agreement that Patti McKenna, Lyman CEO, be contacted about interest in taking over from Mr. Charette.

Glenn Dochtermann reported that the Brothers Beach Alfred Park will open on Saturday, May 29<sup>th</sup>. He also reported that the sign has been completed and installed.

After review of the warrants, it was motioned by Tony Palminteri to approve them as written. Glenn Dochtermann seconded and all voted in favor.

Income to the Alfred Festival account and to the Alfred Veteran's Scholarship account was accepted and appropriated by the Board.

Amy Titcomb and Amy Sprague, Co-Chairs of the Comprehensive Plan Committee met with the Selectmen to go over the Board's review of the Strategies/Goals and policies section of the proposed plan. Each Chapter was reviewed and notes taken on the Boards comments. Many questions were answered with explanations. The two co-chairs agreed to take these suggested changes back to the Committee for review.

The meeting was adjourned at 7:45 p.m.

Selectmen's Meeting  
May 31, 2016  
4:00 p.m.

The meeting began at 4:00 p.m. Present were Board Members, George Donovan and Tony Palminteri. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the May 24, 2016 Selectmen's meeting were read. It was moved by Tony Palminteri to approve them as written. George Donovan seconded and all voted in favor.

A request to use the Brother's Beach was discussed. After discussion, It was moved and seconded and voted in approval that a person paying to stay at an Alfred campground has the authority to use the Brothers Beach property.

A quote from J.G. Lord Excavation to repair the damage done to the curbing on the village green was read. After discussion the Board agreed that this should be done but to hold the quote for review in the next budget session.

A revised letter to Time Warner as drafted by the Consultant, Tony Vigue, which keeps the request for PEG equipment at \$41,293.96 along with other agreed upon changes by the Selectmen was discussed. The letter is a response to Time Warner on the franchise renewal agreement. Motion was made by Tony Palminteri to send the letter and appendixes to Attorney Brad Morin and request that he send them to Time Warner on his letterhead. George Donovan seconded and both voted in favor.

A copy of the Zoning Board of Appeals Fact of Finding on the Dog Daycare on Fort Ridge Road application was read.

A letter in response to Fort Ridge Road residents was approved and signed by the Board.

A response from the Lyman Select Board regarding an invitation to meet with the Alfred Board about the Massabesic Forest was discussed. Lyman Selectmen in turn invited the Alfred Board to meet in Lyman as the time offered was not convenient due to work schedules. After discussion, the Board agreed to give an invitation for the Lyman Board to meet in Alfred at a time convenient to their Board Members.

Patti McKenna, Lyman CEO/LPI, spoke with the Alfred Selectmen about taking over the position left vacant after June 30m 2016 by Glenn Charette. This is a part-time position and will be shared with Jim Allaire. Much discussion followed and Ms. McKenna said that she would like to take the position and that she felt it would work well with her Lyman schedule. It was moved by Tony Palminteri to appoint Patti McKenna to the position of part time CEO/LPI to begin on June 1, 2016 and to be paid at the rate of \$24.00 per hour for hours worked. Jim Allaire joined in this conversation.

The Board approved and signed a letter to Glenn Charette accepting his resignation as CEO/LPI and thanking him for his service to the Town of Alfred. The letter also accepted his offer to remain as the Alfred Deputy CEO/LPI.

The completed spreadsheet on Town owned property was reviewed. The Board was in agreement that Joyce Wood contact the York County Soil and Water District to check on the type of soils for two of the properties on the list. Other properties were reviewed and it was agreed that Mr. Palminteri would speak with a Real Estate professional about coming up with a fair value if the Board were to decide to sell any of these properties.

Chief Matt Bors, Chief David Lord and Deputy Chief Mike Fraser met with the Selectmen to discuss the removal of pine trees that were causing “messy conditions” in the parking lot and on the abutting property owners’ property. Pictures were shared on a “before” and after” look as well as documentation of costs which will be minimal as they have volunteers and donations to do the project. They also presented a letter from the abutting property owner stating that they agree with taking the trees down. After much discussion, it was moved by Mr. Palminteri and seconded by Mr. Donovan that the trees be removed as suggested. All voted in favor.

The Planning Board agenda for June 1, 2016 was read.

The annual Alfred Water District Consumer Confidence report was read. This report gives an overview of the financial stability of the District and talks about future plans and water studies and conditions.

Joyce Wood reported on an anonymous phone call from a person who was visiting the Alfred Park and saw a man who was carrying a firearm (concealed weapon) and had asked if the town of Alfred avows this to take place. The Board agreed that this be looked into to see what the State laws say about this and about whether the Town can set ordinances that are more restrictive than the State laws.

A concern expressed to Tony Palminteri from Morgan Stearns, Transfer Station Supervisor, was discussed. The gates at the demolition container are too high for residents to throw over larger items, such as couches, and they can’t be taken off due to the safety concern. There have been times when they were taken off and residents have climbed down into the container to retrieve items inside. The attendants are not always available when there is a need to remove the gates for disposal of the larger items. This was discussed in detail with suggestions on different types of gates, swing, sliding etc. The Board, in conclusion, agreed that the gates will be left on at all times and only removed by attendants who would put them back immediately and that this problem will be looked into for a solution as soon as possible.

The Board discussed the concession stand which is being built at the park. It was reported that the building is being built under the town’s regulations and is being overseen by Jim Allaire, the CEO. He is having them put rebar into the cement walls for stability and a steel header over the window. These items will extend the time for completion.

After discussion of what is the problem of the water fountains at the Alfred Park, it was moved and seconded to contact a plumber to look at them and give a quote to get them working again.

The Warrants were reviewed. After discussion, Tony Palminteri made a motion to approve and sign as submitted. George Donovan seconded, all voted in favor and the warrant was signed.

The Board discussed holding the Selectmen’s meeting every other week during the summer months as had been discussed in the past. Concerns were brought up about creating longer meetings if they were held every other week as well as other thoughts to include the need to be kept informed of weekly business. After further discussion, it was moved and seconded to hold the meetings every Tuesday with the understanding that it may not be possible that all three members will be present. All voted in favor.

The meeting was adjourned at 5:45 p.m.

## Selectmen's Meeting

June 7, 2016

4:00 p.m.

The meeting began at 4:00 p.m. Present were Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the May 31, 2016 Selectmen's meeting were read. It was moved by Tony Palminteri to approve them as written. Glenn Dochtermann seconded and all voted in favor.

It was reported that a response was given to the question about "carrying" firearms in public places from Sgt. Michael Johnston of the Maine State Police via e-mail to Joyce Wood. He responded that the Town must follow State law which allows this (not in schools) in public places like the Alfred Park.

The Board was reminded of a meeting with legal counsel, the Planning Board Chairman, the Code Officer, Joyce Wood and Selectman, Tony Palminteri, as approved by the Board at a prior meeting, to review the ordinances to see if there is a potential need for a moratorium on drug rehabilitation facilities until potential proper changes are made to the ordinances. (Note: date on agenda was incorrect, should have been June 8, not June 7).

A custom soil resource report from USDA of town owned property, Map 1-20-B and Map 1 Lot 21 was reviewed and discussed. Mr. Palminteri reported that he has had the survey looked at by a professional who said that the property, according to the survey, does not have good extraction potential. After further discussion, all were in agreement to contact Oliver Marowitz, Maine Forester, to see if he would look at the forested property for any potential maintained timber harvesting value. After this is done the Board would discuss these two properties again.

Glenn Dochtermann reported that a grant application to the Department of Environmental Protection, filled out by Howard Dupee, has been granted to the Town through the Brothers Beach Committee. He added that the grant will provide stabilizing plants for the property with a value of \$1,000 to help prevent shore front erosion. All agreed to send a letter of thanks to Mr. Dupee for his work on the grant application.

Fred Holt reported that Ron Berard, local plumber, fixed the water fountains at the Alfred Park and that he did it at "no charge" to the Town. The Board agreed that a thank you letter along with a gift certificate to the Oak Street Bistro for \$75.00 be sent to Mr. Berard.

The invitation to the Southern Maine Planning & Development Commission's annual dinner meeting was discussed. Two Board Members and Joyce Wood indicated they would like to attend. It was moved and seconded to approve that the Town pay for the three to attend.

Mr. Holt presented a hiring form for Patti McKenna to fill the part-time CEO/LPI position as approved last week. The form was approved and signed.

The monthly report from Alfred Rescue was reviewed. A request was made to ask for more monthly information. All were in agreement to make this request to Chief Bors.

The Planning Board notices were read. They included a Public Hearing on June 15<sup>th</sup>, a Planning Board site walk on June 22<sup>nd</sup> and a Public Hearing on June 29<sup>th</sup>.

Draft minutes of the Zoning Board of Appeals meeting held on May 25<sup>th</sup> were read.

The Town Clerk's end of month report for May was read.

A suggestion was made by Tony Palmenteri that a regularly updated report on the recycling figures be put on the Facebook page so that residents could see how well the town is doing in its recycling efforts. All agreed.

George Donovan suggested that the sign over the compactor be redone with the climbing scale for the ability to be able to show where the town is at with the recycling figures as it changes. Also agreed upon was to invite Karen McNaughton to visit the transfer station to speak to patrons about recycling as she has done in the past. All were in agreement.

After discussion of the Massabesic Forest, all were in agreement that Mr. Palmenteri contact John Brisette of the US Forest Service before meeting with the Lyman board of Selectmen.

The warrants were reviewed. Motion was made by Tony Palminteri, to approve and sign them as submitted. Glenn Dochtermann seconded and all voted in favor. The warrants were signed.

Income to the Historical Museum Committee account and to the Veteran's Memorial Scholarship account were accepted and appropriated as submitted.

Darcy Hobgood, Tax Collector submitted her end of month report for registration, Inland Fisheries and property taxes. She also reported that the liens for the 2015 assessment were processed on May 16<sup>th</sup>.

Fred Holt, Treasurer, presented the sealed monthly bank statements to the Board. The statements were separated and shared, opened and discussed by the Selectmen.

Heidi Gendreau, Chair of the Zoning Board of Appeals, met with the Selectmen to request that fees for an upcoming hearing be paid for by the Town. She explained that due to a mistake that the ZBA has made the same hearing must be held again, which means costs to post the notice and to send certified notices to abutting property owners must be paid again. After further discussion, it was moved by Mr. Palminteri and seconded by Mr. Dochtermann to authorize the request and that the funding come out of the ZBA's 2016 account.

The meeting was adjourned at 5:30 p.m. to attend the Comprehensive Plan Committee's Public Hearing.



## Selectmen's Meeting

June 14, 2016

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

Chris Caswell, Park & Recreation Chairman, met with the Board to go over several ongoing items at the park. He reported that the concession building is still being worked on as time permits by all volunteer work by himself and another Park & Rec member. He explained what is left to be done and when asked for a timeframe he responded by the end of the season and as time permits. Also discussed was the water fountains that were repaired by Ron Berard who volunteered his services. Mr. Caswell said that he believes they are still in good working condition. The batting cage, he said was to be completed by the Alfred /Lyman Little League and that the net is what is needed to complete this project. An offer was made to assist with the concession building and Mr. Caswell said that he would contact Mr. Donovan if he needed help. The extra cement block that is left from the building, he said he would put in the back parking lot for now. He reported that he will be looking for donations of new garbage cans as the current cans are deteriorated. A suggestion was made to contact the pool store in Alfred. The new sand box has been installed as well as the new toy and he has planned a Father's Day program for Sunday.

The minutes of the June 4, 2016 Selectmen's meeting were read. It was moved by Tony Palminteri to approve them as written. Glenn Dochtermann seconded and all voted in favor.

A letter to Ron Berard thanking him for his services to the Town repairing the water fountains at the Alfred Park was read. Motion was made by Glenn Dochtermann and seconded by Tony Palminteri to approve and sign the letter as written. All voted in favor and the letter was signed.

Tony Palminteri gave a brief report on his involvement with assisting a group in efforts to set up a Farmers Market Group in Alfred.

Mr. Palminteri reported that he has contacted John Brissette of the US Forest Service and shared the Boards thoughts about the Massabesic Forest in Alfred/Lyman. Mr. Brissette, Tony reported, said that he will speak with his superiors on the topic of potentially turning over the forest to the two Towns and would then contact Tony.

Glenn Dochtermann reported that Chuck Hayden and the women from the Pre-Release Center are working on the roof of the Alfred Museum.

George Donovan reported that he has spoken with County Manager, Gregg Zinser, about a committee that is mandated by legislature to be set up to study the site for the proposed new court system. He also said that Mr. Zinser told him that the York County Budget Committee passed funds to support a Committee to research the future of the current York County Court House but that has not yet been approved by the Commissioners.

Joyce Wood reported on a conversation with Oliver Markowitz, Maine State Forester, about taking a look at two of the town-owned properties off of Whichers Mills Road. He will be available Wednesday, Thursday or Friday of this week or next. Both George Donovan and Glenn Dochtermann agreed to meet with him on next Thursday at 9:00 a.m. to look at these town properties.

The Comprehensive Plan minutes of their June 2, 2016 meeting were read.

The Zoning Board of Appeals notice of the July 6, 2016 Public Hearing was read.

A resignation letter from Arlene Carroll was read. She is giving a two weeks' notice from her position as Treasure Chest Attendant as she will be going back to school. The Board agreed to send a letter accepting her resignation and thanking her for her service to the town.

Two letters of agreement for the 2016 Festival were approved and signed by the Board. Both were for entertainment, one for Friday night and the second for Saturday.

Jon Lord, Road Commissioner, reported to the Board on several items.

- Crew has been working on clean-up of damage of the past few days of high winds
- Old portion of the Kennebunk Road has been ditched both sides and broken pavement cleaned up – giving more room for plowing etc. George Donovan suggested putting this road on the road plan.
- Mr. Lord is preparing for the paving bid requests for 2016
- He welded the box on the flag pole and will move the cinder blocks from the Alfred park to the stockpile site as the Board has requested that he do so.

An appointment certificate for Ballot/Election worker for Joyce Wood was approved and signed.

A request from the Tax Collector to reimburse a resident for payment of a duplicate excise tax for a vehicle was discussed. Motion was made by Tony Palminteri and seconded by Glenn Dochtermann to approve the request and reimburse the resident in the amount of \$464.28. All voted in favor.

Fred Holt, Treasurer, presented the annual Local Road Assistance Program (LRAP) certification of funding for 2017. The amount to be received by the Town of Alfred is \$42,776.00 to be used for capital improvements to state aid minor collector highways and state aid major collector highways. It was moved and seconded to accept and appropriate the funds as stated. All voted in favor.

The Board discussed the light at the back door of the Town Hall. Mr. Holt reported that it has been looked at by an electrician with some repairs made in the last month. It reportedly still does not work at times. The Board agreed that Mr. Holt keep an eye on it and move forward with what he feels needs to be done.

Fred Holt reported that Patti McKenna, who had previously agreed to work for Alfred as part time CEO, has called and said that she will not be able to do so. This was discussed.

After review of the warrants it was moved by Glenn Dochtermann and seconded by Tony Palminteri to approve and sign them as submitted. All voted in favor.

Income to the Festival account was accepted and appropriated by the Board.

Jim Allaire, CEO/LPI met with the Board to discuss the Code Office position and what the Town should do moving forward. Many suggestions were made and discussed. Whether or not to continue with part time or more to fill this position was discussed. Details of what is currently underway in the office was explained as well as input from other staff members. Upcoming potential changes to the Code due to a revised comprehensive plan will require much time from the Code Officer. After much discussion, the Board asked Mr. Allaire if he might consider coming back to a 32 to 40 hour position as the work load required and Mr. Allaire said that he would give this some consideration.

Also discussed was the permit fees and associated Code Office fees that are set by the Board of Selectmen. These fees, it was reported, have not been changed for many years. Mr. Allaire reported on fees charged by other towns. After further discussion, all were in agreement to look at the current fee schedule to see if some changes might be made and to also come up with projected revenues based on current fees and permits taken out. Mr. Allaire agreed to do so.

There being no further business, the meeting was adjourned at 6:30 p.m.

Selectmen's Meeting

June 21, 2016

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

After reading the minutes of the June 14<sup>th</sup> Selectmen's meeting it was moved by Glenn Dochtermann to approve them as written. Tony Palminteri seconded and all voted in favor.

The Board reviewed copies of the documents with cover letter to Time Warner concerning the agreements with Time Warner.

A letter to Arlene Carroll accepting her resignation as Treasure Chest Attendant and thanking her for her service to the Town of Alfred was approved and signed by the Board.

(Note: The next item on the agenda was typed in duplicate.)

An e-mail from Fred Frodyma, Conservation Commission Member regarding the cutting of the trees at the Public Safety Building was read and discussed.

A draft response to Mr. Frodyma's e-mail was read by the Board. It was moved by Glenn Dochtermann and seconded by Tony Palminteri to approve and sign the letter as written. All voted in favor and the letter of response was signed. Copy of the letter that was approved and signed:

June 21, 2016

Dear Fred,

We discussed your e-mail of June 19<sup>th</sup>, to Joyce, concerning the line of pine trees between the Public Safety building and the neighboring property and questioning why the Board did not consult with the Conservation Commission.

In 2011, when this was brought to our attention, we did decide to not authorize the taking down of these trees and did consult with the Conservation Commission.

The Selectmen had another request from the Fire and Rescue Chiefs on May 31, 2016. They shared concerns of the Public Safety building parking and entrance/exit areas that are affected by these trees especially in the winter months. Because the area is shaded the buildup of ice and snow creates unsafe conditions causing more funds to be spent on plowing/sanding/salting to keep the areas as bare as possible for emergency vehicles. They also said that there will be no cost because they had lined up all volunteers to do the work. They added that the pine trees also create a "mess" in the summer and drop pitch on the parked vehicles. We asked them for a letter from the neighbors which they did supply.

We then discussed the lot conditions with the Road Commissioner, Jon Lord, who does the plowing at the station. He concurred that the conditions as described by the Chiefs have caused him to visit the site often during the winter and to spend extra funds to keep it clear.

This was reason enough, in the Boards opinion, to grant the request to remove the trees. We did discuss the fact that the Conservation Commission did weigh in on the last time this request was made. We feel that it is in the best interest of the emergency services and therefore the Town of Alfred to remove the trees. We feel that the end result will be a safe pleasing visual effect for all. If you have any further questions or would like to speak with the Board on this please contact our office at 324-5872 ext 202 and set up an appointment for a Tuesday night.

Sincerely,

---

Glenn A Dochtermann

---

George Donovan

---

Tony Palminteri  
Selectmen, Town of Alfred

A permit by rule as sent from the Department of Environmental Protection to the Town of Alfred for the erosion project at the Brothers Beach was reviewed.

The Board approved and signed a thank you letter to both the Alfred and Waterboro Fire Department members who assisted in repairing the flag set up box on the Green.

A letter of agreement for services for horse pulled wagon rides was approved and signed by the Board.

The notice of the recipient of the 2016 Alfred Veteran's Memorial Scholarship fund was read. The recipient for this year is Miss Ashley Russell of Alfred.

An update on the Town's Facebook page was given and discussed.

A State of Maine application for a one day event from the Bureau of Alcoholic Beverages and Lottery Operations Division was read and discussed. Per MRSA Title 28A Section 1076 Subsection 7D it was moved by Tony Palminteri and seconded by Glenn Dochtermann to approve and sign the application as submitted. All voted in favor and the application for permit was signed.

An e-mail from Amy Titcomb officially resigning as a member of the Conservation Commission but with request to remain as an associate member was read. The Board accepted her resignation and request.

After review of the warrants it was moved by Glenn Dochtermann to approve and sign them as submitted. Tony Palminteri seconded and all voted in favor. The warrants were signed.

Income to the Historical Committee account and to the Solid Waste account was approved and appropriated as submitted.

Morgan Stearns, Supervisor at the Transfer Station, met with the Selectmen at their request to discuss a personnel matter with him. They asked him if he wanted this meeting to go into executive session or to remain in open session. Mr. Morgan said executive session with Mr. Holt and Mrs. Wood present. Tony Palminteri made a motion which was seconded by Glenn Dochtermann to call the meeting into executive session. All voted in favor and the Chair, George Donovan did so in accordance with M.R.S.A Title 1 subsection 405 6.A.(1) at 4:35 p.m. At 4:50 p.m. the meeting was called out of executive session after motion and second and approval by all.

Notification from Gov.Office, the host of the Town's web-site was discussed. All agreed to speak with Dave Lowe the IT employee for the Town about this.

Mr. Allaire, CEO, reviewed fees for building permits, etc. All agreed that he draft changes and make recommendations to the amount of the fees.

The meeting was adjourned at 5:30 p.m.

Selectmen's Meeting

June 27, 2016

4:30 p.m.

The meeting opened at 4:00 p.m. Present were Board Members, George Donovan, Tony Palminteri and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

Jim Allaire, CEO met with the Board to discuss the position of CEO/LPI for Alfred. When asked if he would like the meeting in executive session he responded "yes" and requested that Fred Holt and Joyce Wood remain. The motion was made by Tony Palminteri and seconded by George Donovan to go into executive session. After approval by all the Chairman called the meeting into executive session in accordance with MRSA title 1 subsection 405, 6.A.(1) at 4:35 p.m.

After motion, second and approval by all the meeting was called out of executive session at 4:55 p.m. A motion was made by Tony Palminteri to hire Jim Allaire back as the CEO/LPI 32 hour weekly employee with him being "subbed-out" to the Town of North Berwick who will be sent bi-weekly bills from the Town of Alfred if the Town Manager agrees with this. George Donovan seconded and all voted in favor. Mr. Allaire agreed to let the board know tomorrow of the Town Manager's decision on the matter.

The meeting was adjourned at 5:15 p.m.

## Selectmen's Meeting

June 28, 2016

4:30 p.m.

The meeting opened at 4:30 p.m. Present were Board Members, George Donovan and Glenn Dochtermann. Tony Palminteri joined the meeting at 5:00 p.m. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

Chief David Lord presented the agreement renewal with the City of Biddeford for Public Safety Answering Point (PSAP) He reported that there were no changes from last year's agreement and that the price per capital is that same as well. It was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign the agreement as presented. All voted in favor and the document was signed.

Chief Lord then reported on the removal of the trees on the border of the Public Safety property. He said that the project was done by volunteers including Jon Lord who donated his time and machinery. They did not take down a maple tree and will try to save it. The back side of this tree had been encroached on by the pine trees but they will wait to make sure the tree is ok to leave standing. He added that he has spoken to the neighbors about this as well with no complaints.

Lisa Cook, Deputy Town Clerk, met briefly with the Board to discuss her ability to fill in while the Town Clerk is out for medical reasons. She stated that she is fine but does have a planned vacation in September.

Appointment certificates for each one of the Selectboard Members was approved and signed by the Board. Mrs. Cook then swore them in to fill the vacancies on the Comprehensive Plan to serve singularly in turns as one voting member.

The Board discussed the upcoming meeting as set up by George Donovan with the County Manager, Gregg Zinser and with County Commissioner, Mike Cote next Tuesday at 10:00 a.m. at the Government Building.

The Board read a letter notifying new property owners that they need to change a tree growth plan into their name. It was moved and seconded to approve and sign the letter as written. All voted in favor and the letter was signed.

Morgan Stearns, Transfer Station Supervisor, met with the Board to go over several matters:

- Speeding at the Transfer Station, he reported, is still an issue. Just last week one of the attendants came very close to being hit by a speeding car. They were unable to get the license plate. Many suggestions were discussed including taking names or plate numbers so that the Selectmen can follow up with a letter, putting down the speed bumps, signage, "choke" down driving areas and borrowing the speed trailer from the county. After much discussion, it was decided that Mr. Stearns will put the speed bumps down and that if he is able, get the names of the residents who are speeding.
- The plain wood pile that Simpsons grinds is being contaminated with metal. Mr. Simpson told Mr. Stearns that if this continues there will be additional costs. It was agreed to watch this closely and if no changes to consider closing down this service.
- Treasure Chest – It was reported that this is running fine and that Mr. Smith is doing a good job .

- Gates on the demolition can and what can be done to make it easier to move them if needed and quickly put them back in place was discussed. All agreed that Morgan Stearns will get several quotes from welders on making the gate so that it will slide when needed.

Four tree growth applications were reviewed. It was moved by Mr. Palminteri to approve and sign them as submitted. Glenn Dochtermann seconded, all voted in favor and the Chairman, Mr. Donovan signed them on behalf of the Board.

Jim Allaire presented a revised fee schedule to the Board. Each of the suggested changes was reviewed and discussed. All were in agreement that Mr. Allaire finalize the schedule and bring to the Board meeting next week for approval.

Mr. Allaire then told the Board that he has informed the Town of North Berwick that he will be leaving them and coming back to the Town of Alfred as CEO/LPI. The circumstances on how that will take place was discussed with approval by the Board to authorize a two week notice and a 30 day schedule of working as the Town of Alfred employee and be "shared/subbed" out to North Berwick if they wanted him with North Berwick making payments to Alfred during this 30 day period.

The warrants were reviewed. After motion by Tony Palminteri and second by Glenn Dochtermann, all voted in favor and the warrant was signed.

Income to the Festival Committee was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 6:20 p.m.