

Selectmen's Meeting
January 5, 2016
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

The minutes of the December 22, 2015 and the December 29, 2015 Selectmen's meeting were read. It was moved and seconded to approve both as written. All voted in favor.

A letter to the Alfred Parish Church Trustees in response to a question posed to the Board about disposing of shingles was read. The Board agreed that they had agreed that this could be done at half the fees charged normally. They also agreed that it would be good to meet with the Trustees about this and other matters. John Sylvester made a motion to approve and send the letter as written. George Donovan seconded and all voted in favor.

The Board discussed the conversation with David Barrett, Human Resource, MMA which took place on the phone at last week's Selectmen Meeting. As there were differences of understanding of what was said, all agreed to listen to the conversation on last week's recording later in this meeting and then continue the conversation.

The Board then agreed to vote on Social Service requests for 2016. There was some discussion on some of the requests and they were voted on as follows:

- American Red Cross \$2,500 - Motion by John Sylvester, second by George Donovan and approved by all.
- Caring Unlimited \$906 - Motion by John Sylvester, second by George Donovan and approved by all.
- Kids Free to Grow \$500 - Motion by John Sylvester, second by George Donovan and approved by all.
- Day One \$1,000 - Motion by John Sylvester, second by George Donovan and approved by all.
- Home Health Visiting Nurses \$7,900 - Motion by George Donovan, second by John Sylvester and approved by all.
- Sexual Assault Response Serv. \$1,000 - Motion by John Sylvester, second by George Donovan and approved by all.
- So. Me. Agency on Aging \$2,750 - Motion by John Sylvester, second by George Donovan and approved by all.
- York Co. Comm. Action \$2,100 - Motion by John Sylvester, second by George Donovan and approved by all.
- York County Shelter \$1,000 – Motion by George Donovan, second by Glenn Dochtermann, two voted in favor and Mr. Sylvester abstained.

A copy of the Alfred Water District quarterly Nitrate testing results sent to York County were read.

The Alfred Water District financial breakdown of their 2016 budget was reviewed.

A question from Morgan Stearns, Transfer Station Supervisor, was relayed by Mrs. Wood. A resident has asked him if they could take any air conditioners that were left at the transfer station for the metal value. Mr. Stearns told Mrs. Wood that he gets a few of these even though it is against regulations to accept them. They are thrown in the metal container and have to be dug out by the staff. After

discussion the Board were in agreement to not grant the request from the resident due to them containing freon and only licensed professionals are authorized to remove freon and to continue taking them to JMS in Sanford.

The minutes of the York County Advocacy Group for December 10, 2015 were read.

The Board reviewed the MMA Property & Casualty Financial Statement for 2015.

A notice to the Town Clerk Andrew Bors, asking him to send the Cable Television Ordinance changes to General Code Publishers was signed.

The General Assistance Notification of hours and emergency numbers was reviewed. All were in agreement that the three Selectmen's numbers be listed as the emergency contacts and that, if a call was made, the Selectmen would contact either Donna Pirone or Joyce Wood with the caller's name and number.

All correspondence was reviewed and discussed as needed.

Jim Allaire, Code Officer, met with the Board. He went over a letter on the floodplain Management Ordinance and said that new maps are forthcoming and that he will be taking a training on this as soon as he is contacted on the upcoming dates. He also reviewed a copy of a notice of a lawsuit from a resident against PATCO and informed the Board that he will keep them informed if he is called to testify. Next discuss was the Burns Lane and Colin's Meadow Lane and the controversy surrounding which road should come off of the Kennebunk Road and gave his thoughts on this.

Chief David Lord, Chief Matt Bors and Deputy Chief Mike Fraser met with the Board to discuss the salary requests for the Fire and Rescue Departments to include stipends, on-call personnel and per diem staffing. Requested increases in stipends were explained. The increase, due to the need for more coverage hours and staff, in the per diem line were briefly discussed and a packet of information was given to the Board for their review.

Chief Lord asked the Board about the purchase of a thermal imaging camera that is on their 2016 budget request in the amount of \$10,000. He explained that the company is offering, for a limited time, a reduced rate of \$7,500 but the purchase would have to be made prior to March. After questions and further discussion, all were in agreement that Chief Lord speak with the Company representative and get more details on the time limit and also whether a down payment would hold the price for a longer period of time.

The warrants were reviewed. It was explained that one invoice has been removed because it was incorrect and will be resubmitted. This will reduce the total on that particular warrant. It was moved and seconded to approve and sign the warrants as submitted and to initial the changes as made in the appropriate places.

Jon Lord, Road Commissioner, reported on the December snowstorm and gave a report on the amount of salt used. He also asked if four lights at the Stockpile area could be replaced with LED lights at a prior quoted cost of approximately \$160 each. After further discussion, the Board agreed that he contact the electrician and if the cost were the same to move forward and take the cost from the Stockpile account. He then reported that he put up two loads of salt yesterday, four today and is expecting two more tomorrow.

The Board then listened to the tape of last week's meeting and the conversation with David Barrett of MMA. A lengthy discussion followed about how to move forward with concerns on personnel matters

and relationships. At the end of the conversation, it was moved and seconded that the Selectmen will meet together on Tuesday, at 12:00 noon at Johnson's Restaurant to hold a meeting on the interpersonal relationships between the three members of the Board of Selectmen and then to discuss at the 4:00 p.m. meeting how to proceed with any other meetings with others.

The meeting was adjourned at 9:20 p.m.

Selectmen's Meeting
January 12, 2016
3:00 p.m.

The meeting opened at 3:00 p.m. at the offices of Bourque and Clegg Attorneys. Present were Selectmen Glenn Dochtermann, George Donovan and John Sylvester and Attorney Brad Morin. The meeting was called into executive session in accordance with MRSA

The minutes of the January 5, 2016 Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

John Sylvester made a motion to authorize Joyce Wood to speak with the Town Attorney, who will be contacting her, to discuss setting up a meeting with any member of the staff to meet with the Attorney to discuss personnel issues. George Donovan seconded and all voted in favor. A conversation followed. Present were the three members of the Board, Fred Holt, Andrew Bors and Joyce Wood.

Joyce Wood left the meeting at 5:30 p.m.

Almon Williams met with the Selectmen to discuss the 2016 budget request for the Historical Committee. After discussion, it was moved and seconded to approve the request in the amount of \$2,275.00. All voted in favor. The original request for an additional article for roof repairs was removed as a request.

After reading a draft letter to SAD 57 Superintendent, John Davis, all were in agreement to not send the letter. They will speak with him directly.

An e-mail from Gregg Zinser, County Manager, about the proposed court house construction project was read. The Board discussed sending a letter of support for the courthouse to be built in Alfred. Glenn Dochtermann said he is not opposed but would state in the letter that "based on what we know at this time" we support this. After discussion of who should draft the letter all agreed that John Sylvester will draft a letter and send to the other Members for their review and then it would be signed.

The proposal from Revision Energy on a solar energy project in Alfred was reviewed. All were in agreement to make sure Fred Holt has a copy of this and to give this further consideration.

The Town Clerk's End of Month Report for December was read.

A request for \$500 from the Trafton Center sent by e-mail was discussed. All agreed to write a letter letting them know that it's too late to apply for 2016 funding as they have already completed the Social Service requests but that a notice will be sent to them next fall to make a request for 2017.

The notice for the Maine Municipal Association's annual fees was read. The fees have gone up for 2016. It was agreed on to pay the fee as requested out of the 2016 budget.

The draft Selectmen's Annual Town report was discussed. All agreed to read and make any changes and bring back to another meeting.

Request to contact the Town Attorney made by the Code Officer was discussed. It was moved and seconded to authorize him to do so. All voted in favor.

A hiring form for Addiana Palmitressa, a new fire fighter. was approved and signed by the Board.

A Farmland application for a new property owner was approved as submitted.

The Brothers Beach Town Park Committee minutes of their January 4, 2016 meeting were read.

The Board signed a memo to the Comprehensive Plan Committee thanking them for inviting them to attend a meeting.

An e-mail asking if James Allaire would be interested in serving as Waterboro's Deputy CEO and at what charge was read. All agreed they were fine with this and would expect that Mr. Allaire would be paid by Waterboro at his Alfred rate of pay.

The meeting was adjourned.

Selectmen's Meeting
January 19, 2016
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen George Donovan and John Sylvester. Glenn Dochtermann called in sick. Also present was Joyce Wood, Administrative Assistant.

The minutes of the January 12, 2016 Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

A letter to the Trafton Center in Sanford in response to a request for funds was approved and signed by the Board.

A notice to the RSU #57 High School was read. The notice was to report the amount of the Veteran's Memorial Scholarship for 2016 graduating student in the amount of \$703. The two Selectmen both requested tickets to attend the graduation.

The draft Selectmen's report for the 2015 annual report was read. Some changes were made.

A request to attend the upcoming workshop on Town Meeting & Elections in February made by the Town Moderator, John Cook through Mrs. Wood was discussed. It was moved by John Sylvester and seconded by George Donovan that he attend the workshop as requested. All voted in favor.

A copy of a letter and report from the Alfred Health Officer, Dennis Brewster, DVM, on his inspection of the York County Jail was read.

A Letter of Engagement to do the 2015 Town of Alfred audit from the Auditor, Purdy Powers & Company was read. It was moved by Mr. Sylvester, seconded by Mr. Donovan and approved by all to sign the letter. The letter was signed by George Donovan on behalf of the Board.

The Board read a letter to Mark Patterson of PATCO with invoices attached requesting reimbursement to the Town of Alfred for the signs and installation of signs to do with the Colin's Meadow subdivision and road. It was moved and seconded to approve and sign the letter as written. All voted in favor and the letter was signed.

All correspondence was reviewed and discussed as needed.

Joyce Wood reported to the Board that Attorney Brad Morin has asked to speak with the Board over the phone at next week's meeting at 4:00 p.m. The Board was in agreement to do so.

After a brief discussion of the 2016 salaries, the Board agreed to request from Mrs. Wood a spreadsheet on figures for proposed increases from 1 to 3%.

The warrants were reviewed. John Sylvester made a motion to approve and sign them as submitted. George Donovan seconded, all voted in favor and they were signed.

At 5:45 Dave Delapp and Dave Hamilton from the Ross Corner Fire Department met with the Board to discuss their 2016 budget requests. Conversation followed to include the need for turnout gear and the need for repairs to some of the current gear. Five members have retired from the Department and there are new members coming in who will need new gear that fits. Currently there are 14 active members. The Department has written and received grants in the past and will fill out a grant request to purchase a new cutter in 2016. When asked the number of calls in 2015 they answered that there

were 57 calls, 14 of which were to Alfred. A separate article for new overhead doors on the Ross Corner Fire Station was then discussed. The current doors are quite old, which were handmade originally, are deteriorating and are very hard to handle and are becoming a safety concern. Alfred's portion of this request is for \$2,666.67.

Jon Lord, Road Commissioner, reported on work that he has been doing town-wide this past week. He spoke with the Board about a quote for the installation of two LED lights at the Stockpile site on Depot Street. He suggested that he wait until the winter season is over and if there are funds left in the Stockpile account, enough to cover the cost, to install them at that time. After further discussion on this, the Board agreed with his recommendation to wait to see if there will be funds to cover the lights.

Mr. Lord then reported on the amount of salt used thus far in January. He said that 358 yards of salt were used which amounted to 716 lbs. per lane mile with 25 trips made and that 20 yards of sand were used thus far on the dirt roads and on Gore Road. He will submit the full report for January at the end of the month.

The meeting was adjourned at 7:15 p.m.

Selectmen's Meeting
January 26, 2016
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

The minutes of the January 19, 2016 Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

The three Selectmen all indicated that they will attend the Fire and Rescue banquet. Mrs Wood will report this to the Chiefs.

At 4:08 Attorney Morin called in to speak with the Board. Present were the three Selectmen, Fred Holt, Treasurer, Andrew Bors, Town Clerk, Joyce Wood, Administrative Assistant and for portions of the time Darcy Hobgood, Tax Collector and Jim Allaire, CEO. It was moved by John Sylvester to call the meeting into executive session which was seconded by George Donovan and all approved to call the meeting into executive session. A question was asked by Mr. Holt if the session could be in open session to which another question was asked by Mr. Donovan if those present were to be a part of the discussion. The Attorney said that "yes" they can be there if they choose to. The Board then agreed to not call the meeting into executive session. Attorney Morin said that he has come up with some recommendations concerning discussions with the Board of Selectmen and then with some of the Town Hall Staff at a different time concerning personnel issues. He said that he could continue to interview and speak with people and come up with a report or the Group could bring in an outside Consultant to work with the Town on this. He said that he has spoken with David Barrett of MMA and was given a couple of names of people who do consulting services on municipal matters. A letter that Attorney Morin had written, explaining these two options that was put in the mail yesterday was downloaded and read. This was discussed by all. Attorney Morin, when asked, said that he feels the town should hire an outside professional consultant as he as the Town Attorney will be dealing with other Town matters and wouldn't want something like this to interfere in any way. He added that he has a respect for all and is willing to do whatever the town would like. The potential of a staff and Board mutual meeting was brought up by Mr. Dochtermann and Attorney Morin said that he would attend if needed. Mr. Sylvester asked "what are your feelings on where this might lead", to which Attorney Morin said it might lead to all agreeing to hiring a consultant and added that the group should do what everyone agrees to try. All agreed to meet with Attorney Brad Morin at 3:00 p.m. at the Town Hall.

The Board discussed the 2015 Town Report cover. A suggestion was made to have the Brothers Beach on the front cover. After discussion, all were in agreement to do so. Next discussed was a dedication page and all agreed to do a dedication to Dawn Pride. Also discussed was the number of books to have printed. All agreed to only print 500 as there were over 400 left last year of the 800 that were ordered.

George Dugovic, Jim Litchfield, both from the Road Committee and John Lord, Road Commissioner met with the Board to discuss the road program from D.O.T. that has been used in Alfred. Joyce Wood shared a phone conversation she had with Jerry Douglas from the Maine D.O.T. Local Roads Center about the programs and his thoughts on the benefit to a Town. One main thought that he shared is that if a town is going to use this program and have it be meaningful is that that town must have a road plan and use that plan. He explained to her that some towns have used their plan to help residents see the necessity of raising funds to bring roads back and to keep them that way. It may take bonding or funding from other sources. But that if a town is not going to try and implement the plan then having a program does not make sense. This was discussed further by all and all were

in agreement to bring this discussion to an informational meeting to the residents and get some feedback on where the town should go with this or not.

Trustees of the Alfred Parish Church, George Dugovic, Ron Woodward, Joyce Krahling, Steve MacKinnon and Linda Ascoff met with the Board to talk about disposing of shingles from the chapel roof when they replace the roof in the spring. They asked for a waiver to dispose of them at the transfer station. This was discussed by all. The Board agreed that they pay half the cost to dispose of the shingles and debris from the roof.

Next discussed was the cemetery and the parking area in front of it by Town Hall and the ownership question that has been discussed previously. Mr. Dugovic said that they have to wait until a new minister is found and until they are familiar with the matter the Church is unable to make any decisions on this.

Bruce Tucker and his son Noah Tucker met with the Board and with the Road Commissioner, Jon Lord, to discuss a tree on this property that he said is dying and is dying due to what a previous Road commissioner did several years ago when paving was done. He and his son gave their feelings on what happened also cause the tree to die, stating that the "scarfing" done on the bank cut into some of the roots. The tree is a very large and very old ash tree that will take a crane to take it down from the top down and this will be very costly. Mr. Tucker asked that the Town pay to have this done. This discussion went on with many details discussed by all. A response from the MMA Attorney Susanne Pilgrim was read. Thoughts to hire a professional arborist to examine the tree was discussed. At the close of the discussion, the Board agreed to contact the Town Attorney, Brad Morin, and ask him questions about the Town's liability before bringing in an arborist to make some determinations.

Notice of the York County Delegation Meeting via conference call on January 28th was read.

The Code Officer's end of year report for the State plumbing fees was reviewed. It was moved by John Sylvester and seconded by George Donovan to approve the fee to the State in the amount as stated. All voted in favor.

A copy of a letter from Fred Frodyma on behalf of the Three Rivers Land Trust was read. The letter asked that the Three Rivers Land Trust be left in the Alfred Comprehensive Plan as it is in the current one as the Comprehensive Plan Committee voted to take the name out in the section that addresses land trusts, etc.

After discussion of changing the fiscal year of the Town it was moved by John Sylvester and seconded by George Donovan to put an article in the 2016 town Meeting Warrant to do so. All voted in favor.

The warrants were reviewed and signed after motion, second and approval by all.

Income to the Solid Waste account, the Park and Recreation account, the Festival account and the Veteran's Scholarship account was accepted and appropriated after motion, second and approval by all.

The Selectmen discussed several items for the 2016 budget and Town Meeting.

- Schedule to Town Meeting – all agreed to hold the first Public Hearing February 16th.
- Two new proposed committees: Economic Development and Design Review Committees as discussed at the Comprehensive Plan meeting. After discussion it was moved by George Donovan and seconded by John Sylvester to do a draft ordinance for each. Also voted on was to send the draft to the Town Attorney and to also ask him if these can be voted on and

implemented by the Selectmen prior to the passing of the new Comprehensive Plan and to put an article in the Town Meeting pending his answer.

- Preliminary Spreadsheets & LD1 – Spreadsheets on a proposed budget, reviewed and discussed.
- Votes taken after motion, second and approval by all:
 - Ross Corner \$27,230
 - Ross Corner Overhead Door \$2,666.67
 - Rescue Operations \$54,310
 - Fire Department Operations \$53,285
 - Parson's Memorial Library \$20,885
 - Alfred Planning Board Overdraft \$283.29
 - Computer \$11,560
 - Code of the Town of Alfred \$4,000
 - Government Operations \$32,000

New Business included a concern given to Mr. Sylvester about the hydrants not being plowed. All agreed to e-mail Dave Lord about this.

The meeting was adjourned at 8:45 p.m.

Selectmen's Meeting
February 4, 2016
Thursday, 2:30 p.m.

The meeting opened at 2:30 p.m. Present were Selectmen Glenn Dochtermann, George Donovan and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

The minutes of the January 26, 2016 Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

It was reported that the meeting with Attorney Morin has been moved to Tuesday, February 9, 2016 at 3:00 p.m. It was also reported that Attorney Morin asked the Board if they would like to have a Don Gerrish, Consultant, on speaker phone for that conversation. After discussion, it was agreed to not have Mr. Gerrish on the phone.

Chris Caswell, Park and Recreation Chairman, presented his 2016 budget request. He first explained a separate article on an Irrigation System for the fields at the park to amount to \$11,077.50. Many questions were asked and discussed. He then requested a Park and Recreation Budget of \$18,177, an increase of \$1,401 due to a request for a lawn tractor to replace the mowing service at the park. Mr. Caswell explained that this would pay for itself and save approximately \$26,953.88 over a six year timeframe which includes the cost of the mower. This budget request was discussed with many questions asked.

Mr. Caswell then reported on the concession stand that is in the process of being replaced, mainly, he said, by donations of materials and labor. He said that around \$30,000 worth of time and material has been donated. In order to complete the project, he said that he would like to have donation from a mason to put up the concrete wall. This was discussed.

After discussion, it was moved and seconded to approve and sign the appointment of Dean Currier, as a member to the Park & Recreation Committee. All voted in favor.

The 2016/2017 Animal Welfare Agreement was reviewed. Motion was made by John Sylvester to approve and sign the agreement for the Animal Shelter services. George Donovan seconded and all voted in favor. Mr. Dochtermann, Chairman, signed the agreement in duplicate.

The Town Clerk's end of month report was read.

The February 3, 2016 Planning Board meeting agenda was read.

The Code Enforcement Officer's end of month report was read.

After reviewing the Massabesic Lions annual Youth Recognition notice, all were in agreement to give consideration to who may be a good applicant deserving of this award.

The end of month fire and rescue calls information was reviewed and discussed.

Jon Lord, Road Commissioner, met with the Board. He reported on salt use thus far in February. He used 353 yards of salt on twenty-four and a half trips which means 720.4 lbs. of salt per lane mile.

Next Mr. Lord presented and reviewed his requests for 2016 the road budgets. Overall, he said, the roads budgets were up by 10.8 %. Year Round Road Maintenance request was up by \$5,000 from last year. Paving/Paving Prep up by \$70,000 and he would like to do at least 2 miles of road this year.

Stockpile at \$105,000 and Highway Safety at \$10,000 were both the same as last year. These were all discussed in further detail.

Next discussed was the proposed three year contract for snow plowing. Mr. Lord made a recommendation that his current contract be extended to another 2 years and then a new contract would coincide with the election of a new Road Commissioner. This was discussed.

Mr. Lord then reported that a resident on Depot Street has called him and said that the road in front of his driveway has collapsed. Mr. Lord reported that he looked at it and has found that it is the site of the work done by Gorham Sand and Gravel for the Alfred Water District this past fall. He also reported that he has been in touch with the Water District and that they are, through their Engineer, taking care of this complaint. He will keep the Board informed. He then reported on a reoccurring washout in front of the library which, he said, he has contacted the Alfred D.O.T. garage about and they told him they would take care of this.

Mr. Lord discussed the posting of roads stating that, if the warmer temperatures continue, he would post them as there is no frost in the ground. The Board agreed with him.

The 2016 DOT Local Roads Center lottery information for the Radar Speed Trailer Loan Program was read. The Selectmen agreed to apply for the opportunity to use the speed trailer.

The Comprehensive Plan Committee meeting agenda for the February 4, 2016 was read. Mr. Sylvester reported that the York County Shelter has been invited in to discuss any future plans.

The Board discussed the proposed two new ordinances for Town Meeting Warrant to add two new Committees, the Design Review Committee and the Economic Development Committee. The Attorney's advice on whether or not to bring these for approval by Town Meeting before the new Comprehensive Plan is approved was not to do so. It was moved and seconded to not bring these to the March Town Meeting. All voted in favor.

The Board agreed to postpone the reading of a memo from John Sylvester concerning matters in regards to the 2016 budget until next week.

John Sylvester reported that, after attending the last Budget Committee meeting, he is under the impression that some members of the Budget Committee feel they should make recommendations on where articles on the warrant should be funded from.

A request from Donna Pirone, General Assistance Director, to revise her request for the 2016 budget down to \$7,000.00 was discussed. It was moved and seconded to agree with the request and change the request for the General Assistance 2016 budget to \$7,000.00. All voted in favor.

George Donovan said that he understands that the State Police and County Sheriff will be setting up a Drug Awareness program soon.

Heidi Sampson, met with the Board to discuss her desire to run for the House of Representatives during the next election in the fall. She spoke about her reasons for wanting to run and asked the Board for any questions. Further discussion followed.

There being no further business, the meeting was adjourned at 6:30 p.m.

Selectmen's Meeting
February 9, 2016
Tuesday, 3:00 P.M.

The meeting opened at 3:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

Attorney Brad Morin met with the Selectmen and some members of the staff, Joyce Wood, Andrew Bors and Fred Holt. Attorney Morin recapped two previous meetings, one with the Board of Selectmen and the second with the three staff members. He said that his recommendation on personal matters that were discussed with him is that a mediator/ human resource consultant be called in. He recommended a Mr. Gerrish who has experience in this type of consulting and has filled interim as a town manager when needed. Several names of towns that he has assisted were then given by the Attorney. He is available around March 21st if the Selectmen agree to go with him. The discussion continued with everyone present giving their thoughts. No one present except for one person wanted to move forward with an outside mediator. Much discussion followed with the result that none of the employees present agreeing to sit down with John Sylvester with another party present. Attorney Morin said that he can provide general guidance on rules of participation, conflict of interest issues and processes for Boards and Committees, and even draft policies for the Town if needed to address these matters. The Selectmen agreed that he do so.

Kevin McCormick interviewed with the Board for the position of Transfer Station Sub. After discussion, it was moved by George Donovan and seconded by John Sylvester to hire him to the position. All voted in favor and his appointment certificate was signed.

Heidi Gendreau, Chairman of the Zoning Board of Appeals, met with the Board to discuss her revised request for the 2016 Budget for the ZBA. She explained that, due to needed training for members, she would like to increase the request to \$530.

The minutes of the February 4, 2016 meeting were read. One minor change was made and George Donovan made a motion to approve after the change. John Sylvester seconded and all voted in favor.

Joyce Wood reported that there will be a conference call at 10:00 a.m. on Thursday, February 11th with Time Warner to discuss the equipment list involved in the Franchise Agreement between the Town and Time Warner. She asked if at least one Board member could be present. Also discussed was the possibility of bringing the Agreement to the March Town Meeting. The Thursday meeting will give some direction on whether this will be possible.

After review of the draft dedication page for the Town Report, the Board approved the wording as written.

The Board discussed the proposal by Revision Energy for Solar installation in the Town of Alfred. After discussion, they were in agreement to hold off until next year but to contact Revision Energy and ask about any potential cost increases, etc.

Jim Allaire, CEO, shared a copy of letters from a resident to him and his response to the resident regarding setbacks for a driveway. He said that he copied the Selectmen on this to keep them informed.

An e-mail from Glenn Dochtermann passing along information given him about the potential for the Town to apply for funds from the DEP for storm water Compensation at the Brother's Beach was

read. He said that he will pass this on to the Committee for further discussion.

Mr. Dochtermann then asked the Board if a college intern might sit in on a Selectmen's meeting on March 23rd for a project she is doing. The Board agreed.

Correspondence was read and discussed as needed.

After review of the warrant, motion was made and seconded to approve and sign it as submitted. All voted in favor and the warrant was signed.

Income to the Highway Safety/Guardrail account was accepted and appropriated as submitted.

A memo from John Sylvester and related information/spreadsheets pertaining to impact on the Town by the State, County and the RSU budget were reviewed and discussed.

The following articles were voted on by the Board:

- Zoning Board of Appeals \$530 - Moved by John Sylvester, seconded by George Donovan approved by all.
- Highway Safety/Guardrails \$10,000 - Moved by John Sylvester, seconded by George Donovan approved by all.
- Paving Prep/Paving \$300,000 – Motion made by John Sylvester for \$250,000 with no second. After discussion motion was made by George Donovan for \$300,000 with seconded by Glenn Dochtermann and two voted in favor and one against.
- Stockpile \$105,000 – Motion was made by John Sylvester for \$90,000, second by George Donovan and approved by all.
- Year round Road Maintenance \$170,000 – Motion by John Sylvester, second by George Donovan and approved by all
- Park & Recreation \$18,177 - Motion by John Sylvester, second by George Donovan and approved by all
- Irrigation System at Park \$11,077.50 - Motion by John Sylvester, second by George Donovan and approved by all. It was noted that if this article on the Irrigation System passes at Town Meeting then the "Cemeteries" article would have to be reduced by \$5,600. This was acknowledged by the Board.
- Salaries \$662,957.45 - Motion by John Sylvester, second by George Donovan and approved by all
- Winter Roads Plowing – The proposal made by the Road Commissioner, Jon Lord, at last week's Selectmen's meeting to extend his contract for two more years to so that the contract will coincide with the three year election of the Road Commissioner was discussed. Motion by John Sylvester, second by George Donovan and approved by all to approve his proposal and to add an article on the warrant for approval for the Selectmen to go into a contract not to exceed three years for winter plowing.
- Plowing \$300,000 - Motion by John Sylvester, second by George Donovan and approved by all.
- Alfred Festival \$7,500 - Motion by John Sylvester, second by George Donovan and approved by all.

The meeting was adjourned at 6:15 p.m.

Selectmen's Meeting
February 16, 2016
Tuesday, 5:00 P.M.

The meeting opened at 5:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

David Shorette, CPA from Purdy Powers Auditors met with the Board of Selectmen and shared the 2015 Town of Alfred audit which was just completed by his staff. Fred Holt, Town Treasurer was also present. Mr. Shorette reviewed two letters, the Governance Letter and the Management Letter. The first letter gave a report on the overall government financial activities as a whole. He stated that the Town of Alfred is in good financial standing with clear and quality accounting practices being followed. The Management letter, he said, had no changes from last year's audit findings and the recommendations given, due to the size of the Town and the Staff could most likely not be improved upon. Mr. Shorette then reviewed several of the balance sheets to include Governmental Funds Assets/Liabilities spreadsheet and information and the Fund Balance Budget and Actual spreadsheet in detail giving explanations of each of the items. Questions were asked and discussed by the group. The Board thanked Mr. Shorette for his services.

Fred Holt asked the Board about a statement made in the February 2nd minutes by Mr. Sylvester about some members of the Budget Committee saying that they felt they should determine the funding sources for articles of the warrant. Mr. Holt said that this was not correct and that it was a questioning of the processes of the warrant and how things are done and that he answered the question by stating that the Board of Selectmen have authority to do this not the Budget Committee. This conversation continued.

Darcy Hobgood, Tax Collector, gave her end of month report for January on tax collection, excise taxes which have increased from last year and on the Inland Fisheries.

The minutes of February 9, 2016 were read. It was moved by George Donovan and seconded by John Sylvester to approve them as submitted. All voted in favor.

Joyce Wood gave an update on a conversation with Time Warner on the pending franchise renewal agreement. Present for the conference call were two representative from Time Warner, Tony Vigue, Alfred Consultant, David Lowe, Alfred's IT Employee, Fred Holt, Treasurer and George Donovan, Selectmen. She reported that the equipment list was the main topic of discussion and that Time Warner is not agreeing to give a grant for the approximately \$40,000 worth of equipment. The next step is a new proposal by Time Warner for the Board to review and discuss. It is unsure whether or not the renewal agreement will be ready for this year's Town Meeting due to this hold up

The Board discussed as a follow up to last week's meeting with the Attorney on concerns with staff, etc. John Sylvester said that he has made an effort to meet with some of the employees and plans to meet with the rest tomorrow, Wednesday. Much discussion followed with Mr. Dochtermann asking Mr. Sylvester if he would consider coming off of the Comprehensive Plan Committee or at least taking some time off as well as not attending every Budget Committee Meeting. This was discussed further.

After reading a letter to the Library Board of Trustee regarding an employee's work schedule last week, John Sylvester said that he would like to think about this before signing the letter. The Board then agreed to bring it back to next week's meeting.

Three new employee hiring forms were reviewed. It was moved and seconded to approve and sign hiring forms for Patricia Couture, Tomi-Lynn Gilman and Matthew Orzechowski as fire fighters. All

voted in favor and the forms were signed.

The warrants were reviewed. John Sylvester made a motion to approve and sign them as submitted. George Donovan seconded, all voted in favor and they were signed.

The meeting was adjourned at 6:20 to attend the Public Hearings at the Conant Chapel.

Selectmen's Meeting
February 17, 2016
Wednesday, 10:00 a.m.

The meeting opened at 10:00 a.m. Present were Selectmen Glenn Dochtermann and George Donovan. Present by phone was Reporter Tammy Wells of the Journal Tribune. Also present was Joyce Wood, Administrative Assistant.

A letter of resignation from John Sylvester as Selectmen was read. Mr. Dochtermann said that he has spoken with Mr. Sylvester. After discussion it was moved by George Donovan and seconded by Glenn Dochtermann to accept, with regret, his resignation. All voted in favor.

The Board directed that a letter be drafted for them to sign the next day and to also ask the Town Clerk about the process to filling the now vacant two year term.

The meeting was adjourned at 10:30 a.m.

Selectmen's Meeting
February 23, 2016
Tuesday

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Rebekah Erwin, Student and interim employee at the State Parks with Glenn Dochtermann, sat in on the Selectmen's meeting to observe.

Members from last year's Alfred Festival Committee met with the Board to discuss a festival in 2016. Present were Susan Pierce and Arlene Carroll. It was reported through Joyce Wood that Dominique Zuletta is interested in serving on the Committee again this year but was unable to make this meeting. Mr. Dochtermann explained that the Board is trying to organize a committee for this year and reported that four members from last year's committee will no longer be on the committee, leaving few people to serve. A suggestion was made to contact Allison Williams and it was reported that another member from last year has not yet responded about serving. Mr. Dochtermann said that he knows someone who has interest in helping with entertainment. Another suggestion was made to contact the Conservation Commission about the Sunday events at the Beach property. It was moved and seconded to place an ad in the paper about a meeting on March 9, 2016 at 6:00 p.m. and invite all interested to attend to discuss the ability or not of holding a festival in 2016, pending the number of people responding.

Joyce Wood and Fred Holt made a request for change of hours and duties of positions. Mrs. Wood explained that, if approved she would like to cut her hours down to 36 from 40 and that she would like to give up the duty of Human Resource Services to Fred Holt who would work three more hours from 32 hours to 36 hours. Both would be paid per hour for hours worked. After discussion, George Donovan made a motion to approve the request. Mr. Dochtermann seconded and all voted in favor.

Several items for the 2016 budget were reviewed and voted on as follows:

- Animal Control - \$6,520 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- Dispatch - \$25,643- Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- Capital Improvement - \$75,000 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.

The Board, after discussion, were in agreement to revote on the Social Services as follows:

- American Red Cross - \$500 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- Caring Unlimited - \$450 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- Kids Free to go – No Change, stay at previously voted \$500 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- Day One - \$0 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- Home Health Visiting Nurses - \$1,500 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- Sexual Assault Response Services \$500 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- Southern Maine Agency on Aging – No change \$2,750 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.
- York County Community Action - \$100 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.

- York County Shelter - \$100 - Mr. Donovan motioned, Mr. Dochtermann seconded and all voted in favor.

The minutes of the February 16th and 17th Selectmen's meeting were read. It was moved by George Donovan and seconded by Glenn Dochtermann to approve as written. All voted in favor.

The Board discussed items for the Selectmen's article in the newsletter to include LD1, Time Warner and Fiscal year change and if there was time to put in a notice about the Alfred Festival and need for volunteers.

The York County Advocacy Legislative Update for January was read.

Fred Holt, Treasurer reported that he has spoken to Chief Bors and that delivery of the new ambulance should be in May sometime. After speaking with the bank, he said that he would recommend to the Board that the first payment on the ambulance be made in 2017 and reported that the total cost should come in a little less than the original price. After discussion, the Board was in agreement that the first payment come in 2017 as recommended by the Treasurer.

The Notice for "Community Meals" program was discussed. Mr. Donovan said that he will be involved in this again this year and Mr. Dochtermann said that he would try to be available on that day as well.

Under "new business" the Board discussed removing the requirement in the Comprehensive Plan Committee Ordinance, that a member of the Comprehensive Plan Committee be a Selectman. This was discussed. It was reported that this, most likely, would have to go through Town Meeting vote as the ordinance was approved at a Town Meeting. The Board agreed that Mrs. Wood look into the procedure.

All correspondence was read and discussed as needed.

After review of the warrants, it was moved by George Donovan and seconded by Glenn Dochtermann to approve the warrants as submitted. All voted in favor and they were signed.

A report from Jon Lord, Road Commissioner, through Joyce Wood was discussed. She reported that he has posted all roads in Town and that he has been and will be doing patch work across Town. George Donovan asked about the curbing on the Town "green" near the Country Store side. After discussion, all agreed to invite Mr. Lord in to discuss further.

The Board approved a request from the Code Officer made through Joyce Wood to contact the Town Attorney on two separate matters.

Chris Caswell, Park and Recreation Chairman met with the Board to present his revised budget for the "Irrigation System" at the Alfred Park. Options for water were digging across the Kennebunk Road or putting in wells or points on the property. He shared documents on all of the above and stated that it is his recommendation that four points be drilled in the amount of \$10,000. This would knock off \$1,000 for the water - line item in the regular budget request as the park would not use the Alfred Water District for the irrigation system. The price to install the system, he explained, is now \$6,800. He has a quote from Irrigation Design Company and in the quote they have donated \$4,581 worth of work for the Town. The total now that Mr. Caswell is recommending is \$16,800 for the total project. No decision was made.

Glenn Dochtermann reported to Mr. Caswell that the Supervisor for the Pre-Release Center,

Chuck Hayden, has offered to put up the block for the new concession stand. Mr. Caswell thanked him.

Mr. Caswell then asked the Board if they would authorize \$80 to \$100 for girls on the basketball team who did not make the States tournament to hold a pizza party to give them some recognition for their efforts. The Board was in agreement that he spent up to \$100 for this.

The meeting was adjourned at 6:15 p.m.

Selectmen's Meeting

March 1, 2016

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Selectmen Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant. Resident Tony Palmistry was also present for a portion of the meeting.

There was no Public Comment.

Morgan Stearns, Transfer Station Supervisor, met with the Board to discuss the previously discussed concern about the number of mattresses being brought to the Alfred Transfer Station. He reported that the mattresses fill up the demo container faster because they do not break up and compact well. This increases the hauls. After further discussion, it was moved by George Donovan to start charging \$5.00 a mattress beginning April 1, 2016 as this will help to offset the hauling costs. Glenn Dochtermann seconded the motion and all voted in favor. All were in agreement to place a notice in the upcoming newsletter and to place signs at the transfer station ahead of the April 1st start date.

Next discussed was the schedule for open hours at the transfer station on Town Meeting day, March 26th. It was moved and seconded to open from 12:00 noon to 4:00, same as last year so the employees could attend the Town Meeting and to post this ahead of time. All voted in favor.

Mr. Stearns then reported that he and Steven Dochtermann will be taking the required training on the tractor for certification on the use of forklifts.

The Selectmen minutes from the February 23rd meeting were read. It was moved and seconded to approve as written. All voted in favor.

The Board was reminded about the notice from the Massabesic Lions annual student recognition program.

The Code Officer's end of month report for February was read.

The Planning Board agenda for the February 2, 2016 meeting was read.

A question from Judy Vasalle, RSU #57 School Board Member, made through Joyce Wood was discussed. She asked if the six Town Boards of Selectmen will be meeting again with the Superintendent prior to the June budget vote. All were in agreement to move forward with setting up a meeting if all parties were interested.

George Donovan reported that he has spoken with the volunteer who was in charge of the festival parade last year and was told that she will send along all the information prior to the March 9th meeting. Both Selectmen agreed that they will attend this meeting to determine whether or not there will be enough volunteers to work on the Festival Committee for 2016. The meeting will be posted as a Selectmen's meeting.

Jon Lord, Road Commissioner, met with the Board to discuss several items.

Copies of e-mails from Mrs. Wood to the Sheriffs office and to the State Police were discussed. She sent the e-mails at the request of the Road Commissioner to notify them about recent vandalism and theft of town road signs. A copy of a response from Sergeant Rooney, notifying his troopers about this, was also read.

Residents Joe Cook and Tom Plummer from the older portion of Kennebunk Road met with the Road

Commissioner and the Selectmen to discuss the condition of this portion of the road. Mr. Cook had emailed pictures which were reviewed. A detailed description of the problems were given. Jon Lord said this section is about 1 ¼ mile long and is the section that was built up on a swamp and has been paved but needs a total rebuild. This, he added, should probably be done in sections, due the potential cost to dig up and grind and replace the road bed. He gave a number of \$50,000 per year over maybe a five year period as a starting recommendation. He reported that he must take care of the priority roads which are the ones most travelled and have more residents/houses but he knows that this road needs attention and is getting worse. The Board was in agreement to continue discussion on the direction to addressing this problem and agreed to keep the residents informed.

Bob Brown, resident on Saco Road, met to express his concern over a portion of Route 111 where a vehicle has gone off the road and torn up his property as well as hitting a post that was installed by the Town in an effort to slow traffic down when making the turn off of Rt. 111 onto the Saco Road. He requested that the Town fix this. Mr. Lord stated that this is a State road and he does not have the jurisdiction to spend town funds on State roads. When Mr. Brown said that the Town put the posts in originally, Mr. Lord repeated that he is not able to work on the State road and recommendation was made for Mr. Brown to contact the State Department of Transportation in Alfred and discuss the matter with them.

Amy Titcomb contacted the Board via phone as she was not going to be able to make the 7:00 p.m. meeting as scheduled. The Selectmen reported to her that they have made a motion to take off the requirement that a Selectman serve on the Comprehensive Plan. She spoke to this saying that it has been helpful to have a Board member present to answer certain procedural questions. Also discussed was the filing of vacancies on this committee.

Amy Sprague was then called and spoke with the Board via phone about the same issues. She responded that she said that it was helpful to have John on the Committee but as long as the Selectmen were willing to come in if called to speak on certain items/concerns it should be fine. As to the vacancies she spoke about the long term committee appointments after the plan was approved and said that they may need more members at that point and that it would be important to have people who were knowledgeable with municipal government, etc. She added that there was a need to have a person on the committee who had good technical skills as well.

After review of the warrants, it was moved, seconded and voted on by all to approve and sign them as submitted.

The Board then discussed the 2016 budget. Votes were retaken on several items:

- Irrigation System as proposed by Park & Recreation \$16,800 – Motion made by George Donovan “no, due to the cost and the pending LD1 amount.” Glenn Dochtermann seconded and all voted in favor.
- Salaries account – It was moved by George Donovan to have two separate articles, the first in the amount of \$554,252.29, a \$21,373.42 increase from last year and the second article for \$114,000 for the funding of the per diem program as recommended by the Fire and Rescue. Glenn Dochtermann seconded and all voted in favor.
- Employee Benefits \$215,428.87 – Motion by George Donovan to approve. Glenn Dochtermann seconded. All in favor.

The Board agreed that they need to hold a workshop on the budget for several reasons. One to review the LD 1 amount and to make decisions for article reductions in preparation of Town Meeting in the event that any increase of the LD 1 that may be needed is not approved. All agreed to meet early next Tuesday.

The meeting was adjourned at 7:30.

Selectmen's Meeting

March 8, 2016

3:00 p.m.

The meeting opened at 3:00 p.m. Present were Selectmen Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The Selectmen reviewed and discussed in detail 2016 budget spreadsheets. The Selectmen's votes on the budget have brought the LD1 limit over by \$230,534.23. The Board agreed there was need to review the votes and to bring this down to a lower figure if possible.

The spreadsheet on the votes taken was reviewed article by article and discussed. The vote was taken to make the following changes with motion made by George Donovan, second by Glenn Dochtermann and approval by the Board:

- Home Health visiting Nurses \$1,000
- York County Shelter \$0.00
- Capital Improvement \$25,000.00
- Employee Benefits \$211,042.67
- Park and Recreation \$10,000 and removed request for a tractor/mower from the budget
- Per Diem \$57,000

Next discussed was the need to increase the Emergency Authorization article due to the recent breakdown of the MSW Compactor that meant replacement of the piston at approximately \$5,000.00. It was moved by George Donovan, seconded by Glenn Dochtermann and approved by all to increase the previous vote on Emergency Authorization to \$5,000.00.

These changes brought the LD1 limit to \$114,335.10.

Figures to make the necessary changes if the LD1 Article does not pass were then reviewed. The articles were discussed individually with many changes agreed upon by the Board in preparation of making the changes on the Town Meeting floor if the LD1 does not pass. These changes would eliminate the overage in the LD1 limit. The Board agreed to have the paperwork necessary drafted to be able to have these changes in writing so that the amount of each article that needed to be reduced or cut would be clear. These article changes would have to have a motion made and seconded before approved.

The Board then discussed meeting with the Budget Committee and with the department heads and committee chairs on the status and details of this budget and the potential changes if the LD1 article does not pass. Because of the Candidates Night and Informational meeting scheduled for next Tuesday, it was agreed to invite all in to the Selectmen's meeting on March 22nd at 6:00 p.m. and to start that meeting at 4:00 p.m.

Darcy Hobgood, Tax Collector, shared copies of her end of month report for February and gave explanation of the property taxes, excise tax and the inland Fisheries collections for the month.

Mr. Dochtermann asked for public comment. There was none.

The Board discussed the "full-time" employee as explained in the personnel policy of the Town. The policy currently states that an employee who works 25 hours per week is considered "full-time" and is eligible for benefits as described in the policy. Much discussion followed and it was then moved by

George Donovan to increase the definition of a full-time employee from 25 hours per week to 32 hours per week effective immediately and to apply to any newly hired employee and not to employees who are currently employed. Glenn Dochtermann seconded the motion and all voted in favor.

The minutes of the March 1, 2016 Selectmen's meeting were read. Mr. Donovan made a motion to approve as written. Mr. Dochtermann seconded and all voted in favor.

George Donovan reported on a conversation he had with a Legislative Representative about the potential court construction project in York County. He shared documents on legislation that has been brought to the Legislature and said that there is a potential that the State will be setting up committees in each County to assist in decisions about where the court systems will be located. The Representative, Karen Gerrish, told Mr. Donovan that she would keep him updated on this matter.

Joyce Wood updated the Board on the negotiations with Time Warner on the 15 year franchise agreement. Time Warner just this week sent revised agreement wording on the requested equipment list. She asked the Board for the authorization for the Town Attorney to speak with the Consultant, Anthony Vigue about this and to determine how the Town should proceed after this latest revision. After the two discuss this, she said, they have agreed to meet with the Board to discuss their recommendations. It was moved and seconded to authorize that the Consultant and the Attorney converse and report back to the Board.

The emergency repair to the MSW compactor was then discussed. Mrs. Wood explained that Morgan Stearns reported that the piston broke and the compactor was unusable. Atlantic Leasing inspected the unit and gave a quote of \$5,800 to repair including cost of the piston, shipping and labor. The unit was repaired on Monday, March 7th and is now back in operation. It was moved by Mr. Donovan to, when the invoice is received, pay for this out of the Emergency Authorization account and if needed to take remainder out of the Solid Waste account.

After discussion, all were in agreement that John Cook will moderate the Candidates Night forum giving one hour for this so that the informational review of the warrant could start at 7:30 p.m. next Tuesday, March 15th.

The notice for the Candidates Night/Informational Meeting were reviewed.

The notice for the Annual Town Meeting was read.

The Town Clerks end of month report for February was read.

The Board read the 12-Town Group agenda for Monday, March 14th.

Joyce Wood reported on behalf of the Road Commissioner, Jon Lord, that he has salted the roads twice during the past week due to icy roads. He used 4 yards of salt for 40 miles of road as a total.

After discussion about the drain/spoon ditch at the corner of Bennett Road, it was moved and seconded to not spend any Town funds on this. The Board voted in favor.

Tom Stonehouse met with the Board. He said that he is meeting with the Board as a citizen and not a Trustee of the Library. He had a question about the personnel policy on the hours worked by part-time employees. He said that he felt that the Assistant Librarian should be able to work at a different times/hours making up for the hours lost when there is a holiday which, as a part-time employee she does not get paid for. The Selectmen explained that this is the policy and that no other "part-time" employee has any option to work to make up for holiday which falls on an "open " day. This matter

was discussed in further detail.

Chris Caswell, Park & Recreation Chairman, met with the Board. The Board reported to him that the request for an irrigation system at the park has not been approved and will not go on the warrant. He was also told that the Board has voted to reduce the Park and Recreation Budget and to also take out the request for a tractor/mower. Mr. Caswell shared his concern that he was not told this sooner and that he has done much research and has spoken with reps from companies and has been able to get a large reduction in the cost of an irrigation system. He added that he feels that because of this, it will make it difficult to work with these folks again, especially on any reductions of costs. The LD1 factor that has caused this decision to be made was explained to Mr. Caswell. He then asked the Board if they would consider leaving the tractor in the budget as he felt that this would create a long term saving for the town because he and another member of the Park & Rec would do the mowing and the cost to hire a company would be removed. After discussion on this, the Board agreed that this could not be an option at this time.

The warrants were reviewed. Mr. Donovan made a motion to approve and sign the warrant as submitted. Mr. Dochtermann seconded, all voted in favor and the warrant was signed.

When Mr. Dochtermann asked for public comment, Jim Ward asked the Selectmen if they were aware of the State surplus equipment option. This was discussed.

The meeting was adjourned at 6:50 p.m.

Selectmen's Meeting

March 15, 2016

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

Mckayla Cahill and Rebekah Erwin, both students, were present to listen to the meeting.

The Selectmen reviewed and discussed in detail the 2016 warrant and information on LD 1 and related documents for the Informational Meeting to follow at the Conant Chapel at 7:30 p.m..

The minutes of the March 8, 2016 Selectmen's meeting were read. Motion was made by George Donovan with second by Glenn Dochtermann to approve them as submitted. All voted in favor.

The proposed meeting with the RSU #57 Superintendent, John Davis, and some of the Finance Department Staff was discussed. Joyce Wood reported that she has sent out an e-mail to the six town group of RSU #57 Towns and invited them to a meeting on April 5, 2016 but has not yet heard back from anyone. Also reported was the notice of a budget meeting to be held on Wednesday, March 16, 2016 by RSU #57 which was open to the public.

Changes to the Personnel Policy as discussed and agreed upon at last week's Selectmen's meeting were reviewed. It was moved by Mr. Donovan and seconded by Mr. Dochtermann to approve the changes as submitted to change the "full-time" employee definition from 25 hours per week on a regular basis to 32 hours per week along with other references to this to be affective for any employee hired after March 15, 2016 but that employees hired prior to today's date will be grandfathered under the old policy. All voted in favor to accept. As he was asked last week, Fred Holt gave the figures that these changes will mean to the employees benefit article as it comes into effect over time with newly hired employees.

A notice from the Sanford Planning Department to invite the Alfred Board to attend a meeting to review an application for a mineral extraction operation on Bernier Road was read.

An e-mail from Chief Matt Bors was read. He reported that he is looking at hiring another billing company and shared some of the details to include a reduction in the % charged by the new company.

The Comprehensive Plan Committee minutes of March 3, 2016 were read.

The Board discussed information given to Glenn Dochtermann from Chris Caswell, Park and Recreation Chairman, that he may be getting a mower donated to the Town for mowing at the Alfred Park. After much discussion the Board agreed to leave the Park & Recreation budget as it currently is due to the time in signing the warrant, to continue to let the Company contracted to do the mowing, and to invite Mr. Caswell in to speak to the Board about the mower.

The 2016 mowing contract with Lavertue Brothers Property Maintenance was signed after approval by all.

The warrants were reviewed. It was moved and seconded to approve and sign them as submitted. All voted in favor.

Glenn Dochtermann reported that around 25 people showed up for the Festival meeting last Wednesday and stated that they were in agreement to begin festival planning for 2016.

The Board went to the Conant Chapel for Candidates Night and to review the 2016 Town Meeting Warrant articles. After the meetings, the Board met to go over the two warrants one more time. It was moved by George Donovan and seconded by Glenn Dochtermann to approve and sign both warrants, the regular Town Meeting Warrant and the Emergency Election Warrant. All voted in favor and the warrants were signed.

The meeting was adjourned at 9:15 p.m.

Selectmen's Meeting

March 22, 2016

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the March 15, 2016 Selectmen's meeting were read. Mr. Donovan made a motion to approve them after one spelling error was corrected. Mr. Dochtermann seconded this motion and all voted in favor.

Joyce Wood gave an update on the proposed joint meeting with the RSU #57 Superintendent and the RSU #57 Six Town Selectboards stating that two Towns and the Superintendent has confirmed the date for April 5, 2016 at the Alfred Town Hall and that she has is waiting to receive a response from three of the Towns.

A quote from Atlantic Recycling Equipment regarding the relining of the MSW compactor was read and discussed. The quote to do the work is \$4,325.00

It was reported that a resident has offered to weld the old MSW container piston that broke and has been replaced. After further discussion the Board was in agreement that he do so and that the piston be saved in case it may be needed in the future.

The MMA Property & Casualty renewal application was reviewed and explained by Mrs. Wood. After motion by George Donovan and second by Glenn Dochtermann to approve and sign the application, all voted in favor and Mr. Dochtermann, Chairman, signed the documents where needed.

The Board read a letter of resignation from Ken Gerry as a member of the Budget Committee. After discussion, it was moved and seconded to approve, with regrets, his resignation and to send a letter of thanks to Mr. Gerry.

Fred Holt presented a draft policy on Franchise Fees. Discussion followed with a motion by Mr. Donovan to approve and sign the Franchise Fee Policy as written. Mr. Dochtermann seconded and all voted in favor. The document was signed by the Board.

The 2015 Workers Compensation Audit report was reviewed and discussed. It was explained that the Town owed \$489.00 due to wages expended for the full-time firefighter position. The Board agreed to pay the difference as stated in the report.

A letter from Southern Maine Planning and Development Commission was read. The letter explained that the 12-Town Group is considering applying for a grant for Broadband and that SMPDC is, on behalf on the 12-Town Group, requesting that each member assign an individual to be part of a Community Broadband Team as an initial stage of pursuing the grant. The Board discussed this and agreed to bring back to next week's meeting for discussion with a full Board.

The Board then discussed a letter to Southern Maine Planning and Development Commission and other entities after Friday's election to give notice of the new member to the Alfred Board and the resignation of Mr. Sylvester. They agreed that a letter be drafted for next week's meeting.

The Board read an e-mail from a resident expressing concern of "begging" at the junction of Routes 202/4/111 and questions of what can the Town do about this. After discussion the Board agreed to let this resident know of the Supreme Court decision on the ordinance that the City of Portland tried to

put in place to address this issue and that it was thrown out with explanation that the court found this ordinance to be in violation of a person's constitutional rights and the City could not prohibit this from happening. The Board agreed to add "unless there was a concern of the safety of the persons (s) or others".

The 2016 budget and the upcoming Town Meeting was briefly discussed. The Board discussed inviting the Budget Committee Members to sit up front with the Selectmen to assist in questions and explanation. It was agreed by both to do so.

Morgan Stearns, Transfer Station Supervisor, met to speak with the Board about the need to reline the MSW can. He said that the 2016 budget request includes request for funds to do some maintenance work on two of the 40 yard containers but that he feels, after speaking with the rep from Atlantic Leasing, that these funds would be better spent on the MSW can. He added that he was told if the reline work was not done soon it could cost more because of the continued wear to the can. After further discussion, it was moved and seconded to approve to, after Town Meeting, contact Atlantic leasing and set up a time to do the reline work to the MSW can. All voted in favor.

Mr. Stearns asked if anyone has heard back from the Salvation Army about a donation box to place at the transfer station. The Board agreed to follow up on this.

An appointment certification for Arlene Carroll to serve as a Ballot Clerk was approved and signed.

The Selectmen and Members of the Budget Committee met with several Committee Chairs and Departments to speak about the LD1 limit article on the warrant for the Town Meeting. Explanation was given on what potential cuts may have to be made if this article, article #3, does not pass. These proposed cuts to many of the individual accounts were reviewed and discussed by all.

The Selectmen then spoke with the members of the Budget Committee who were present and asked if they would join the Selectmen at the table up front on Town Meeting day. They all agreed and Fred Holt, Chairman, said that he would notify the remaining members.

After review of the warrants, it was moved by George Donovan, seconded by Glenn Dochtermann to approve and sign the warrants as presented. All voted in favor and the warrants were signed.

All were in agreement to meet at the Alfred Elementary School at 9:15 a.m.

The meeting was adjourned at 7:10 p.m.

Selectmen's Meeting
March 29, 2016
4:00 p.m.

The meeting opened at 4:00 p.m. Present were selectmen Glenn Dochtermann, George Donovan and Tony Palminteri. Also, present were Fred Holt, Treasurer, Joyce Krahling and Heidi Sampson members of the public.

A motion was made by Mr. Palminteri and seconded by Mr. Dochtermann to appoint George Donovan as Chairman of the Board of Selectmen. All voted in approval.

The minutes of the March 22, 2016 were read. Mr. Dochtermann made a motion to approve as written, seconded by Mr. Palminteri and all voted to approve.

Discussion continued from last week's meeting concerning a letter from SMPDC concerning a possible grant to pursue broadband through the 12-Town Group, with assistance from SMPDC. Mr. Dochtermann motioned and Mr. Palminteri seconded to assign an individual to the Broadband Committee. All voted in approval. At the next meeting of the board names will be discussed.

A letter was read and signed to be mailed to several entities to announce the recent election of Mr. Palminteri as Selectman and the resignation of John Sylvester as selectman.

Mr. Palminteri informed the board that he had talked with Ken Gerry about his resignation from the Budget Committee. Mr. Gerry has indicated that he would like to rescind his resignation at this time. It was agreed that his resignation be put "on hold" for now as the Budget Committee does not have any business scheduled for the foreseeable future.

The MDOT year-end report was read. A copy will be forwarded to the Road Commissioner, Jon Lord.

The York County Budget Committee Caucus to be held on April 13th was discussed and all three selectmen indicated they will attend if possible.

An e-mail from Attorney Morin was read concerning the composition of committees. His opinion was that if Town Meeting approved the original ordinance then the same procedure must be followed with regard to its' composition.

The results of the Annual Town Meeting election results were read and discussed.

After discussion of the City of Sanford Planning Board agenda for March 30th the board was in agreement that no action was necessary from the Town of Alfred.

A hiring form was reviewed and signed for a Junior Firefighter.

After reviewing a request for the use of the Brothers Beach Town Park three reasons for denying this request were agreed upon. The first reason was, if we say "yes" to one group, can we then say "no" to another group without creating a legal issue? Secondly the Town should not close the park to residents because of rental to a private party under any circumstances and the third was that this beach is for Alfred residents. Mr. Palminteri motioned and Mr. Dochtermann seconded that this be denied. All voted in approval. Mr. Dochtermann will relay this to the Brothers Beach Town Park committee and urge the Committee to make suggestions to the board for the usage of the Park.

Chris Caswell, Chair of the Park & Recreation Committee, met with the board to address the baseball field at the park. Mr. Caswell voiced his concern that Alfred/Lyman Little League did not use the proper material last fall when they worked on the infield and it could be a safety issue. The board asked that Mr. Caswell take some photographs of the baseball field and the softball field for comparison. A meeting will be arranged with Alfred/Lyman Little League to discuss.

After discussion concerning a potential donation of a 48" Snapper riding lawn mower to the Town by a local resident, it was motioned by Mr. Donovan, seconded by Mr. Palminteri and voted unanimously to not accept this donation at this time. A letter will be drafted for next week's meeting letting the resident know of this decision and thanking him for his generosity.

After discussion concerning the "Road Committee" Mr. Palminteri motion, Mr. Dochtermann second and all voted in approval to invite three local residents into a future selectmen's' meeting to discuss their interest in being appointed to the Road Committee.

Mr. Dochtermann motioned, Mr. Palminteri seconded and all voted in approval to send a letter to Mr. Lee Steele asking about his interest in being appointed to the Budget Committee, due to the resignation of Mr. Palminteri from the committee, as Mr. Steele was interviewed for this committee the last time there was an opening.

After review of the warrants, it was moved by Mr. Dochtermann, seconded by Mr. Donovan to approve and sign the warrants as presented. All voted in favor.

The meeting was adjourned at 5:35 p.m.