

Selectmen's Meeting  
October 6, 2015  
4:30 p.m.

The meeting opened at 4:30 p.m. Present were Selectmen Glenn Dochtermann, George Donovan and John Sylvester. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

The minutes of the September 29, 2015 Selectmen's meeting were read. John Sylvester made a motion that they be approved after one minor correction. George Donovan seconded the motion and all voted in favor.

Joyce Wood gave an update on the pending Time Warner Franchise stating that Time Warner has indicated that the figures presented by the Town for equipment will be revised and that the revision documents will be sent back for review. It was noted that we hope to have the agreement details worked out for a March, 2016 Town Meeting vote on the franchise.

Joyce Wood reported that Attorney Morin is preparing the purchase documents for the Brothers property to include a title search and a survey of the boundaries. Because two members of the Board will be attending the MMA convention on Wednesday and Thursday, and one only on Wednesday, it was moved and seconded to authorize John Sylvester to represent the Town and to sign the closing documents. All voted in favor.

Fred Holt, Treasurer, shared figures as requested by the Board on options for winter road coverage costs. He included the proposal made by Jon Lord that he be paid pay per hour per month for six trucks and then if it snows this amount would come off of the total owed him. He also gave a scenario where the Town would not do this based on averages spent over the past few years for the cost of winter roads plowing. The last option shown was a proposal to do a one year contract paying Jon Lord in two payments the remainder of plowing account for 2015 and then offering him an amount to cover January to April 15<sup>th</sup> of 2016. The figures presented were discussed by all in preparation of a meeting with Mr. Lord. All agreed to present these options to Mr. Lord with the strong feeling that the contract option would be the wise way to go.

At 5:15, it was moved and seconded to hold a Public Hearing. All voted in favor and the Chairman, Glenn Dochtermann, opened a Public Hearing pursuant to Title 2 MRSA §4305 to adopt the changes to Appendices A,C and D to the Town's General Assistance Ordinance.

Mrs. Pirone gave a review of the amounts for some benefits that have been increased slightly by the Department of Health and Human Services. Some questions were asked and discussed. There was no public present. The Public Hearing was closed following proper procedure at 5:20 p.m. It was moved by Mr. Sylvester to accept the ordinance changes as presented. George Donovan seconded, all voted in favor and the amendment documents were signed.

Mr. Holt then presented the Board with the 2015 property foreclosure list numbering 14 properties. He said that it is time to start the normal procedure when it comes down to this timeframe for foreclosure. The Board agreed that he move forward.

Morgan Stearns, Supervisor of the Transfer Station, and one member of the Solid Waste Committee, Dave Jones, met with the Selectmen to discuss several items. Information on the demolition can was shared and discussed. It has been recommended by some on the committee and Mr. Stearns that the Selectmen consider charging for mattresses because they are so many being dropped off. Figures on the "demo" can were presented back to 2009 showing the tonnages and the number of hauls. The report shows a decrease in both tonnage and hauls up to 2015 with a comparison done year to date for 2014 and 2015 which shows that the number are less in tonnage and the same on

hauls. The Selectmen agreed that these figures do not justify charging for mattresses at this time. Mr. Stearns and Mr. Jones both agreed that the numbers look good but that they both see so many mattresses brought in and suspect that some are coming from out of town. Questions were asked and discussed. It was agreed on by the Selectmen that Mr. Stearns do a survey on who is bringing in mattress and how many for a few months to see if there is a pattern to this.

Next the group reviewed figures relating to the amount of tonnage and hauls for municipal solid waste (MSW) container vs the tonnage and hauls for recyclable containers. The question has been discussed on going to pay-per-bag which prompted the Selectmen to look at these figures. The figures show a decreased percentage in the amount of MSW and an increase in percentage of the recyclable items. The Board was in agreement that the figures do not, at this time, justify consideration for a pay-per-bag program. It was stated that the staff at the transfer station see a large amount of recyclable materials go into the MSW can and if we were able to get these into the recyclable container we would see a much larger percentage in recycling thus saving the Town a large amount of costs.. It was determined that further education and steps can still be taken to increase the recycling rate but until the figures start going in the other direction or until we can get at least 3 to 5 full years of the single stream figures the Board feels we should not make any changes.

Also discussed was the speeding at the transfer station which is causing, stated Morgan Stearns, a safety concern for staff and other patrons. After discussion on what can be done all were in agreement that if Mr. Stearns is not successful in slowing a patron down that he send the person to the Selectmen.

The group agreed that meetings such as this should continue on a regular basis.

Andrew Bors, Town Clerk, met with the Board. He reported that he has received a response from the Secretary of State's office about a question on signs that were put out for the Brothers Property. MRSA 21-A section 1014-1, he said, states that candidate signs must contain the name and address of persons who are responsible for the signs. The State, he said, makes no mention of any requirements for referendums. He also stated that he felt he should have been approached by those who put the signs out prior to doing so.

He then told the Board about the use of the church for voting purposes as he was asked to look into this by the Administrative Assistant on behalf of the Selectmen. There is nothing in the law that prohibits the use of the church for these purposes. He did add that there have been discussions about any voting place having posters, etc that might sway a voter's opinion in any way would not be acceptable. When asked his personnel thoughts about using the church, Mr. Bors responded that the State has approved the voting site at the church and he has no problems with the space being used by the town. He was asked to put this response in writing and he agreed that he would.

John Sylvester asked the Board if they were willing to have a letter written, as suggested by the York County Manager, to the proper entity about the Selectmen of Alfred supporting that a "super court" be built here in Alfred. After discussion, it was moved by Mr. Sylvester, seconded by Mr. Donovan and approved by all.

The Town's Municipal Valuation Return to the Maine Revenue on the 2015 assessment was read. It was moved by John Sylvester and seconded by George Donovan to approve and sign as filled out. All voted in favor and the document was signed by the Board.

Several items for the 2016 Budget process were reviewed and discussed. It was moved and seconded to sign and send out letters to the Social Service Agencies along with their applications for funding and to the Town Department and Committees and Town Hall employees inviting them to a

meeting on October 27th about the 2016 budget.

The Selectmen read a notice from the Code Officer, Jim Allaire, which stated that the infrastructure for the Colin's Meadow sub-division has been completed and that an occupancy permit has been given for one house and a permit for another has been signed.

After explanation of a personnel property abatement, it was moved by Mr. Sylvester, seconded by George Donovan and voted by all to approve and sign the abatement as written.

The Selectmen read a report from the Department of Transportation informing the Town that, as requested by the State Police the speed limit on route 111, prior to the Kennebunk Road lights, has been set at 45 mph to be the same limit as after the light.

The Town Clerks end of month report for September was read.

An e-mail from Maine State Police Sgt. Rooney was read. The e-mail was to inform the Board that the state Police will be monitoring traffic issues at the Rt. 4/202/111 lights due to the complaints they have received.

The Board read a letter from Attorney Edward Titcomb and attached documents explaining that the Town of Alfred has been left, by the bequeath of David Dale, \$10,000 to the Fueling February account. Also noted is that he also left \$10,000 towards the purchase of a new ambulance. Two checks each in the amount of \$8,000 for purposes stated were sent to the Town with explanation of another potential \$4,000 to come later after the estate is finalized.

The Code Officer's end of month report for September was read.

It was moved by Mr. Sylvester to approve and sign the warrants as submitted. Mr. Donovan seconded the motion, all voted in favor and the warrants were signed.

The Board accepted and appropriated income as submitted. (\$8,000 to Fueling February account and \$8,000 toward the purchase of an ambulance).

Jon Lord met with the Board. The Board and Fred Holt gave him a breakdown of the previous figures that were discussed for options for winter plowing. After much discussion, Mr. Lord agreed to give the options consideration and all agreed to meet again next week on this.

Mr. Lord reported that the grinding on the Gebung Road has been started as well as the Sanford portion of the road. This was discussed.

Mr. Sylvester reported that Susan Crowell has given her notice as Secretary to the Planning Board, Zoning Board of Appeals and the Comprehensive Plan. Discussion followed. Mrs. Wood reported that there is one current town hall employee who has shown interest in taking over the positions. All agreed that this interest be followed up on and that if this employee commits to the positions to go ahead and offer them to her. This will be finalized at next week's meeting.

When asked if the Working Group for the Brothers Property has been officially disbanded, the Board agreed that a letter should be written to each member and that "yes" the committee is disbanded. Also discussed was the need to set up a committee to oversee the property. All agreed to give this consideration and discuss at next week's meeting.

The meeting was adjourned at 8:00 p.m.

Selectmen's Meeting  
October 13, 2015  
4:30 p.m.

The meeting opened at 4:30 p.m. Present were Selectmen Glenn Dochtermann, George Donovan and John Sylvester. Also present was Joyce Wood, Administrative Assistant and Fred Holt, Treasurer.

Jon Lord, Road Commissioner, met with the Selectmen to review in detail a proposed one year contract for winter roads plowing and sanding. Some changes had been made in red from last week's version of the draft which had been reviewed by all for this meeting. Minor changes were made to the document and it was moved by John Sylvester and seconded by George Donovan to approve and sign the contract with changes and that Mr. Lord will bring in the equipment list as well as proof of insurance for himself and all contractors working for him. All voted in favor. Mr. Lord agreed to the terms of the contract. All were in agreement that Joyce Wood would make the changes and after the on-site inspection of the two Alfred Water District Projects, one on Kennebunk Road and the second on Depot Street, the contract would be signed.

Fred Holt, Treasurer, spoke with the Board about opening a "money market sweep account" with the Biddeford Savings Bank. He said he has an appointment to speak with a representative on Wednesday, October 14<sup>th</sup>. After giving an explanation of the benefit to the Town and answering a few questions, it was moved by John Sylvester to authorize Mr. Holt to open use this account as explained. George Donovan seconded and all voted in favor.

The Road Commissioner and the Selectmen then went to inspect the projects as stated above.

When they came back to Town Hall the contract for plowing and sanding for 2015/2016 season was signed in duplicate by all.

It was moved and seconded to authorize Jon Lord to receive quotes to do repair work on the roads for both of the projects, Kennebunk Road and Depot Street as all were in agreement that the paving that had been done is in need of repair. All voted in favor.

After reading the minutes all were in agreement that the tape needed to be listened to verify something that had been said and to bring them back to next week's meeting.

Darcy Hobgood, Tax Collector, presented her end of month report for September covering the property tax collections report, the excise tax report and the inland fisheries report.

John Sylvester reported on the closing of the purchase of the Brothers property as he was authorized to sign on behalf of the Board. It was last Thursday at 9:00 a.m. at Attorney Morin's office.

The Board had a brief discussion of what they should name the beach and were in agreement to give this some thought for next meeting. Also discussed was the appointment of a new Committee to oversee the property and again all agreed to give this some thought and to bring potential ideas for members to next week's meeting. All were in agreement to write a memo to all departments and committees about the closing of the purchase of this property.

Glenn Dochtermann reminded the Board that he will be away all next week.

A State Recycler License approval form for Roland Desrochers Garage was discussed. A letter from the Code Officer, Jim Allaire, stated that he recommends approval as he has inspected the property and it is in compliance with the Alfred ordinances. It was then moved by Mr. Sylvester and seconded

by Mr. Donovan to approve and sign the document. All voted in favor and it was signed by the Chairman, Glenn Dochtermann.

Letters to property owners on the current foreclosure list as of today were approved and signed by the Selectmen.

John Sylvester reported on the Comprehensive Plan Committee saying that they may be inviting various professionals with different backgrounds in to speak to the group about commercial property/zoning matters.

The Selectmen then had a brief discussion of the 2016 budget and the LD 1 figures for 2016. All agreed to hold a workshop prior to meeting with the Departments and Committees and Employees on October 27, 2015.

It was moved by Mr. Sylvester to approve and sign the warrants as submitted. Mr. Donovan seconded, all voted in favor and they were signed.

Income was accepted by the Board and appropriated as submitted.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting  
October 20, 2015  
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen George Donovan and John Sylvester. Glenn Dochtermann was out of Town. Also present was Joyce Wood, Administrative Assistant.

Fred Holt and Joyce Wood briefly reviewed with the Board an LD1 spreadsheet back to 2006. Joyce Wood reported that this was a recommendation from Glenn Dochtermann to assist the Selectmen in a better understanding of what this law of 2005 has meant to the Town in the past and in the future. All agreed to bring this back to the meeting on Monday, October 26<sup>th</sup> at 8:00 a.m.

John Sylvester asked the Treasurer if he would provide a copy of a month's worth of CMP bills for all of the Town facilities that use electricity including street lights. He added that the 12-Town Group will be speaking with Phil Coupe of Revision Energy at their next meeting and each of the 12 towns have been asked to provide this information. All agreed that he do so and Mr. Holt said he would provide the information before next Monday.

Mr. Holt then reported that as agreed last week he has set up a "Money Market Sweep" account with the Biddeford Savings Bank and that the documents were signed as needed by he and Mrs. Wood.

The minutes of October 6, 2015 and October 13, 2015 Selectmen's meetings were read. It was moved by John Sylvester and seconded by George Donovan that they be accepted as written. All voted in favor.

A letter to a resident who had a question about the use of the Conant Chapel for voting was read. Motion was made by John Sylvester and seconded by George Donovan to approve and send the letter along with a copy of correspondence from the Town Clerk concerning the matter. All voted in favor and the letter was signed.

The York county Assessors Return was approved and signed by the Board authorizing payment of the 2015/2016 County tax amount.

An update on the progress of the renewal of the Time Warner Franchise agreement was given.

Two abatements were explained. Motion was made by John Sylvester with second by George Donovan. All voted in favor and the abatement forms were signed.

A question was asked on whether a certain camper had been taxed as personnel property. As the answer was "no" the Selectmen agreed that if the camper had not been excised then it should be taxed.

Several appointment certificates for reappointment due in 2015 were reviewed. It was moved and seconded to approve and sign them as presented. All voted in favor.

Jon Lord, Road Commissioner, and Terri Strouse of Gorham Sand and Gravel met with the Selectmen to discuss the two projects done by Gorham Sand and Gravel for the Alfred Water District. Also present was Resident, Tom Collins and the Treasurer, Fred Holt. The condition of paving at both locations, Kennebunk Road and Depot Street were unacceptable to the Town of Alfred and needed repair work done. Quotes to do this work were reviewed by all. After further discussion, Ms. Strouse said that the Town can have the work done by the Company giving the quote and agreed that bills will

be sent to them. The Selectmen agreed that when the work has been completed they will release the bonds for both projects.

A letter to Shane Nevison regarding the inspection of the work on Kennebunk Road by the Road Commissioner and found to be unacceptable was read. The letter explains that the Town will have the repair work done and he will be responsible for the costs. Jon Lord reported that he has already spoken with Mr. Nevison and that he has agreed to this.

A notice of Certification for Jim Allaire for passing the LPI (Licensed Plumbing Inspector) test was read.

The draft minutes of the October 1, 2015 Comprehensive Plan Committee were read.

A copy of the notice from the Alfred Water District to York County on the nitrate testing results was read.

An Assessors 801 form for personnel property was signed after approval by the Board.

The Board approved and signed a hiring form for Darcy Hobgood as the new Planning Board, Zoning Board of Appeals and Comprehensive Plan Secretary.

Joyce Wood requested 1 ½ days of bank time. All approved.

It was moved and seconded to approved and sign the warrants as submitted. All voted in favor.

Income to the Historical Museum account and the Park and Recreation account was accepted and appropriated as submitted. All voted in favor.

Selectmen's Meeting  
October 27, 2015  
4:30 p.m.

The meeting opened at 4:30 p.m. Present were Selectmen George Donovan, John Sylvester and Glenn Dochtermann was out of Town. Also present was Joyce Wood, Administrative Assistant.

Fred Holt, Treasurer, share a draft revision of the Cash Disbursement Policy. He explained the minor changes to include the signing of checks over \$5,000.00 by two people to the Board. After discussion, it was moved and seconded to approve and sign the changes to the Cash Disbursement Policy as amended. All voted in favor.

Mr. Holt then reviewed the 2016 foreclosure list with the Board, stating that the list is down to five properties. He reported that he has promises of payment from all but one from whom he has not received any responses.

He then reported on the first Budget Committee meeting held on Monday, October 26<sup>th</sup>. Several items were discussed by the committee, he reported, including the LD1 law. He said that the Committee Members have asked him to speak on their behalf to the Board about the Selectmen not attending every Budget Committee meeting on a regular basis as has been done in the past. He added that the Budget Committee would ask the Board in if there were any specific questions and to review the budget and discuss any disagreements in the supporting or not of the articles at the end of the process. The Selectmen discussed this request, giving their individual opinions. Mr. Sylvester stated that he felt a workshop between the Selectmen and the Budget Committee to discuss this request is needed. Both Mr. Dochtermann and Mr. Donovan said that they don't have a problem with the request.

The Selectmen minutes of the October 20, 2015 meeting were read. Motion was made by Mr. Donovan to approve them as written. John Sylvester seconded and all voted in favor.

The Board then discussed options for potential membership to the new Brothers Beach Property Committee. All agreed that representation should include someone from the Park and Recreation Committee, the Conservation Commission and resident(s) on the Shaker Pond, Several recommendations were made and discussed. It was approved by all to invite the following to next week's Selectmen's meeting to discuss membership to this committee: Bill Roberts, Ron Berard, Eileen Connelly, Joanna Sylvester, Maureen McEwen, Chris Caswell, Fred Frodyma, Own Brochu and Casandra Bean. Mr. Sylvester said that with Glenn Dochtermann's background, he would make an excellent member as well. George Donovan agreed with this.

Jim Allaire, Alfred CEO/LPI met with the Board to discuss the request from the York County Manager to waive the permit fees amounting to \$2,200 for renovations to the Government Building. After discussion, it was moved by Mr. Donovan and seconded by Mr. Sylvester to deny the request to waive the fee. All voted in favor and all were in agreement to send a letter stating so.

Darcy Hobgood, Tax Collector, met with the Board to present the Certificate of Settlement for the 2014 Tax Commitment. She gave an overview of the report attached stating that the accounts left were for personal property and that they will stay on the "books". It was moved by John Sylvester, seconded by George Donovan and approved by all to accept and approve the Certification of the 2014 Tax Commitment. The document was signed.

Andrew Bors, Town Clerk, met with the Board to discuss a potential new law for write in voting procedures that can be voted in by each municipality if they wanted to. He stated that he felt this

would be helpful to the election process. If voters were to write in factitious characters they would not have to be counted and reported on. Also only those candidates who officially made notice that they are in the running for the position as a "write-in" candidate during a specified time period before voting are to be "counted". Anyone who may be written in who did not make the official notice will not be counted or reported. After discussion, the Selectmen agreed that this should go before the voters of Alfred as an article in the Town Meeting warrant for approval or not. Mr. Bors agreed to do some research and to draft an article for 2016.

John Sylvester asked Mr. Bors about his research on signs that were put out for the Brothers Beach voting to which Mr. Bors answered that he has "dropped" this and that he will not pursue it any further. He added that he feels nothing illegal was done but that he would not have made some of the decisions that were made as to the putting out of the signs especially the "availability of the absentee ballot" signs.

Joyce Wood reported that Jon Lord has picked up the speed bumps in Town on Saco Road and on School Street.

A letter to Jim Allaire congratulating him on passing the certification testing for Licensed Plumbing Inspector was approved and signed by the Board.

Two tax abatements were explained and approved by all. The abatements were signed.

A slight change in the Winter Roads Contract for 2015/2016 was explained. Mr. Lord has changed his business to an LLC and has asked that the contract reflect this change. The change was made in several places in the document and all were in agreement that the Chairman, Glenn Dochtermann, initial the changes. This was then done by Mr. Dochtermann.

A letter to Susan Crowell accepting her verbal resignation, due to medical issues, as Planning Board/Zoning Board Appeals/Comprehensive Plan Secretary and thanking her for her service was approved and signed by the Board.

A resignation letter from Luis Smith, Transfer Station sub due to medical issues was read. The Board then approved and signed a letter accepting his resignation and thanking him for his service.

An appointment certificate for Arlene Carroll as a Member of the Fueling February Committee was approved and signed by the Board.

The Worker's Compensation renewal form for 2016 was read. It was moved by John Sylvester and seconded by George Donovan to approve and sign the document. All voted in favor and it was signed as submitted.

An e-mail and related information from George Donovan was read and discussed. The information was about the potential combining of fire departments between municipalities and the hardship that all of these departments are having due to lack of volunteers.

The Notice of the Planning Board Site Walk was read.

The Planning Board minutes of October 7, 2015 were read.

Mr. Sylvester reported that the Comprehensive Plan Committee is having Lionel Sevigney, Developer, meet with the Committee to discuss thoughts on development and that the Planning Board will be invited.

Joyce Wood reported that residents have asked about the Kennebunk Road gate being open for hunting season. It was moved and seconded to open the gate through hunting season only. All voted in favor.

John Sylvester reported that the 12-town Group has agreed to pass out a survey on Broadband and that he and George Donovan will be passing them out in Alfred.

The warrants were reviewed. Motion was made by Mr. Sylvester, seconded by Mr. Donovan and voted by all to approve and sign the warrants as submitted.

Income was accepted and appropriated as submitted after motion, second and approval by the Selectmen.

At 6:30 motion was made by John Sylvester to call the meeting into executive session in accordance with MRSA 36 § 841. Second was made by George Donovan and all voted in favor. The meeting was called into executive session by the Chair, Glenn Dochtermann. After motion, second and approval by all the meeting was called out of executive session at 6:40. It was moved by Mr. Sylvester to approve the abatement request. George Donovan seconded and all voted in favor.

The Board then met upstairs with Committees and Departments and employees to discuss the 2016 budget and to pass out the budget requests.

The meeting was adjourned at 7:30 p.m.

Selectmen's Meeting  
November 3, 2015  
4:30 p.m.

The meeting opened at 4:30 p.m. Present were Selectmen George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant.

The minutes of the October 27, 2015 Selectmen's meeting were read. Motion was made by George Donovan with second by John Sylvester to approve them as written. All voted in favor.

A letter to Nevison Excavation, Inc. requesting funds as reimbursement for costs to do the repair work done by the Town on Kennebunk Road was approved and signed.

A letter to Gorham Sand & Gravel requesting reimbursement for cost to do the repair work done by the Town on both Depot Street and on Kennebunk Road was approved and signed by the Board.

The Meeting Schedule page for the Town Report was reviewed and discussed briefly.

Amendments to the Town's Fueling February Policy and eligibility schedule was reviewed. Mr. Sylvester reported on a Fueling February meeting that was held to discuss these potential changes. After further discussion, it was moved by George Donovan to approve the policy amendments as presented. John Sylvester seconded the motion and all voted in favor.

The Board read and discussed a survey on the length of "big trucks on Maine Highways that was sent by the Maine Municipal Association to municipalities in preparation of the upcoming legislative session. The Selectmen were in agreement to respond to the survey by saying "no", they oppose legislation that may increase the length limit of big trucks.

An authorization to purchase form from the Fire Chief, Dave Lord, to purchase 5 sets of gear costing \$9,500 was discussed. It was reported that these items were on his 2015 budget request for town meeting. It was moved and seconded to approve and sign the request. All voted in favor.

The Board signed letters to go to the owners of junkyards in Alfred notifying them of the upcoming renewal of their town permits. They also approved the ad to go in the Smart Shopper for the Notice of the Public Hearing at 6:00 p.m. on November 24<sup>th</sup> for the junkyard permits.

A letter to Maine Municipal Association Legal Department was read. Mr. Sylvester explained his thoughts on drafting this letter. After discussion it was moved by Mr. Donovan and seconded by Mr. Sylvester to sign and send the letter. All voted in favor.

The Planning Board agenda for November 4, 2015 was read.

It was reported that 2016 budget requests have come in from several committees and that two of them have been set up to meet with the Selectmen.

The Code Officer's end of month report for October was read.

John Sylvester reported that he has spoken to Ray Sanborn about the installation of speed humps at the transfer station. He also said that he and Morgan Stearns reviewed and came up with the dimensions for three of these and that he will contact Mr. Sanborn to ask for a quote for the installation of them.

The Board then discussed the need to meet at the transfer station as discussed with the Supervisor, Morgan Stearns, to review processes and observe operations. All were in agreement to meet next Tuesday, November 10<sup>th</sup> at 3:30 at the transfer station.

After review of the warrants, it was moved and seconded to approve them as submitted. All voted in favor and the warrants were signed.

Jon Lord, Road Commissioner, met with the Selectmen. Several items were discussed. He reported that he has been cold patching across Town. He then asked about speed limits in Town and said that he spoke with another Town's official and was told that this Town has done an ordinance on speed limits across the town at 35 mph and that it was approved by the Department of Transportation. After further discussion on this, he agreed to do further research and report back to the Board.

Mr. Lord then talked about ordering salt for the winter roads. He asked for clarification on contacting someone before ordering salt and asked if contacting either Fred or Joyce during working hours would meet the requirement of the Selectmen. The Board agreed that "yes" it would and during hours when the Town Hall is closed he would call a Selectmen. He then asked about pre-ordering the salt and the Board said to speak with the Treasurer to see if that can work.

Next discussed was the process of using ice-b-gone. Mr. Lord reported that the Town of South Berwick has been using this product and have been very pleased with the results. The Group then discussed the probability of turning over the "Carroll Lane" to Mr. Carroll. All agreed to look into this.

John Sylvester reported that the 12 Town Group Members have been passing out surveys on broadband at their voting places during the day today and that the surveys will be tallied and discussed at an upcoming meeting.

He also reported that the Comprehensive Plan Committee spoke with Lionel Sevigny, a contractor, who spoke to the group about aspects of development and what it can mean to a town. Mr. Sylvester then reported that the Comprehensive Plan Committee has invited Paul Schumaker in to the next meeting to discuss the budget and working with Southern Maine Planning and Development Commission.

Several residents met with the Selectmen to discuss the possible membership to a new committee that will oversee the newly purchased property from the Brothers of Christian Instruction. Present were Eileen Connolly Cassandra Bean, Johanna Sylvester and Owen Brochu. Several other residents' names were given who were not able to make the meeting, including Maureen McEwen and Fred Frodyma. Other names were given as people who showed interest in serving on this committee. Discussion followed on what is expected from this committee. After many questions and comments, the four who attended agreed to be on this committee. All agreed to set up a first "organizational" meeting on Monday, November 9, 2015 at 6:00 p.m. Calls will be made to those who were not present.

The meeting was adjourned at 7:30 p.m.

Selectmen's Meeting  
November 10, 2015  
3:30 p.m.

The meeting opened at 3:30 p.m. Present were Selectmen George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant.

The Board met at the Transfer Station with the Staff and the Solid Waste Committee. They observed the daily processes of the transfer station and asked questions and discussed proposed options for improvements and changes. This included changing some of the signage, installing speed humps, burning of the brush pile, charging for mattresses and additional education to increase the recycling.

The minutes of the November 3, 2015 meeting were read. It was moved by George Donovan and seconded by John Sylvester to approve as written. All voted in favor.

Darcy Hobgood, Tax Collector, met with the Board to give report on her October end of month figures for property tax, excise tax and inland fisheries.

John Sylvester and George Donovan reported on a 12-Town meeting about using solar as an alternative energy source. There was an idea that a multi town saving may be proposed but the Company representative from Revision Energy told the Group that entities with 9 meter-use is the largest they could provide. This would mean that each town would have to look at this on an individual basis if they chose to. They went on to explain that it was reported that the company would install the system and would receive payment from the Town equivalent to the current cost for electricity and that they will also receive credit from CMP for the energy it produces. Currently the Town's cost for electricity town wide is approximately \$13,000. This would last for six years and then the Town would pay 50% of the cost of the system which would be \$120,000 which is half of the initial \$240,000 cost. This could be done, they explained, by bond or by saving \$20,000 for each of the six years as a capital improvement item. The figures for Alfred indicated a savings of \$13,000 per year after the purchase of the system is completed. After discussion, all were in agreement to invite Sam Lavalley from Revision Energy in to a Selectmen's meeting.

Fred Holt, Treasurer, met with the Board. He gave each member a copy of a letter he has written in response to a letter written to MMA Legal of which he was given a copy last week. The letter was read and discussed.

A letter to a previous owner of the property that was foreclosed on was signed. The letter gave the previous owner an opportunity to purchase the property back at the cost of all back taxes of three years, fees and interest. The timeframe to purchase the property given was until November 30, 2015

Glenn Dochtermann reported on the first meeting of the committee being put together for the recently purchased Brothers property on Rt. 202. He reported that it went well and that the next meeting is being set for November 23<sup>rd</sup>.

Almon and Allison Williams, on behalf of the Historical Committee, met with the Selectmen and presented the 2016 budget request. A flat funded budget was presented as well as a separate amount in the amount of \$2,500 to purchase supplies for roofing materials for the museum. Many questions were asked and discussed. Options to the budget were brought up including the purchase of some of the shingles from this year's budget and pre-ordering fuel to come from this year's budget because the tank is 3/4 full and the fuel company won't deliver unless one hundred gallons are delivered. After further discussion the Board agreed to take this into consideration and to meet back

with the Williams.

Several community officials met with the Selectmen to listen to a discussion of a proposed “super court” being located in Alfred. Included in the group were Trustees of the Alfred Water District, Gregg Knight and Tom McEwen. The Water District Supervisor, Kerry Smart, Fire Chief, David Lord, and two other Members of the Fire and Rescue, Mike Fraser and Carl French. Also present were Jim Allaire, Code Officer and George Dugovic, Member of the Alfred Planning Board and Jon Lord, Road Commissioner. John Sylvester and George Donovan reported on a meeting they attended with Chief Justice Leah Saufleigh who came to meet with the officials of York County and to look at the proposed area where a “super” court may be built. They met at the York County Government Building and then Mr. Donovan toured the jail on Layman Way. The two Selectmen reported that the complex would take up a size of 17 acres total with 10 to 12 courtrooms included. The Chief Justice is visiting other sites across York County that may work as well. Other information was shared including that this will be a 100% political decision on where and how much by the Legislature, discussion of attaching the jail to the complex via “mole” tunnels and comment made by County Officials that they would give the land to the State for \$1.00. Much discussion and many questions followed by those in the room as to the impact, positive or negative, this proposal would have on the Town of Alfred.

Some of the comments included:

- Fire & Rescue – Impact on Rescue should be minimal. This would be a Monday through Friday “business” with people coming and going. Carl French referred to the court system in Sanford/Springvale stating “very few calls at these facilities”. As to fire, the impact should be minimal as well. This was elaborated on by Chief David Lord who stated that the court in Portland, where he works, does not have a huge impact for parking or traffic and have very few EMS calls. He did say that three to four times a year they may get a mischievous fire alarm call with no fire.
- Roads – Jon Lord questioned the use of Town roads as a means of travelling to this area and sited some of the directions which traffic might flow. Also lights and higher traffic through Town would cause delays, etc. Mr. Sylvester said that this is one of the criteria that the State is looking at as a positive as it would be located on a major highway. Added from the Road Commissioner was perhaps assistance from the State on our infrastructure might be an option.
- Water – Mr. Smart said that this would be a plus for them as they would be adding a large customer and would help to offset costs to residents. He also stated that the Water District is planning on meeting with the Selectmen to discuss a potential move of their wells, possibly behind the Public Safety Building. Gregg Knight added that to help alleviate the concerns they have of the Government building and the need to continue testing of the wells and other reasons they are planning a meeting to discuss this potential move of the wells. Also stated was that if this were to take place in Alfred, the Water District could also request assistance from the State to do a project of this capacity.
- The Selectmen reported that the County has asked for the Alfred Selectmen to sign a letter in support of the “super” court being located in the Town of Alfred.

After further discussion, the Selectmen asked those present to respond in writing about the impacts they feel this complex would have, positive or negative, as it relates to their own department. All agreed to send responses back within two weeks’ time.

An appointment was made for next week’s Selectmen’s meeting for the Alfred Water District and the Fire Chief to discuss potential relocation of the Water District’s wells.

Joyce Wood then reported to the Selectmen and to those present from the Water District about a concern from a resident about water running from a hose attached to the hydrant and out of the hydrant in front of the old mill on Kennebunk Road. The water, he told her, goes into a dry well that

empties into the stream that flows into Estes Lake. She reported that he said that the water has been running for about three years off and on and for long periods of time. Mr. Smart said that the line is "flushed" to keep the chlorine levels up to take care of any potential bacteria. The size of the lines in this section need to be larger in order to have the flow needed to keep the level of chlorine up to the proper level and there is currently no funding to do so. After much discussion, all were in agreement that the Selectmen write a letter to the resident explaining this and letting him know he needs to meet with the Alfred Water District Trustees about this if he has further concerns.

A request for interested nominees to serve on MMA's Local Government Efficiency Fund Grant Panel was read.

A doctor's medical release for Guy L'heureux to return to work was read.

A supplemental tax bill for a camper trailer on Shaker Pond was approved and signed by the Board.

A request from the Staff of the Town Hall to close Town Hall on Wednesday the 25<sup>th</sup> at 12:00 noon was discussed. It was moved by Mr. Sylvester, seconded by Mr. Donovan and voted in approval by all.

The Town Clerk's November 4<sup>th</sup> Referendum Election results were read.

The Town Clerk's end of month report for October was read.

An Assessor's 801 form for taxes paid on personnel property was signed.

The earlier meeting at the transfer station was reviewed. Mr. Sylvester offered to meet with Graphics Coop to inquire about signs and banners as discussed. Mr. Dochtermann said he would follow up on the suggestion to burn the brush pile.

The Board discussed the letter from Mr. Holt. Mr. Sylvester said that he feels the three members of the Board need a workshop. After discussion all agreed to meet on Friday, November 13<sup>th</sup> at 5:00 p.m. and then to meet with Joyce Wood and Fred Holt on Monday, November 16<sup>th</sup> at 4:00 p.m.

The meeting was adjourned at 9:15 p.m.

Selectmen's Meeting  
November 17, 2015  
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan, and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

The Board met with Joyce Wood and Fred Holt. Glenn Dochtermann opened the session by stating that the Selectmen wanted to talk to the two about the recent letter that went to Maine Municipal Legal and a letter to the Selectmen from Fred Holt. Among statements that he made were that the Selectmen had a workshop on last Friday, November 13<sup>th</sup> and that Tony Palminteri was present as well. Mr. Dochtermann asked that nothing be taken personally in this matter and that he would like to put this behind us and would like to work together with good communication in the future. Also, he said that the Selectmen agreed to put things in writing and share with parties that may be involved so that open discussion may follow. Comments were made by George Donovan, Fred Holt, John Sylvester and Joyce Wood with much discussion following.

At 4:36 there was a request to go into executive session. After motion, second and approval by all Mr. Dochtermann called the meeting into executive session in accordance with MRSA Title 1 § 405 6. A. (1) at 4:36 p.m.

After motion, second and approval by all Mr. Dochtermann called the meeting out at 5:24 p.m.

The minutes of the November 10, 2015 Selectmen's meeting were read. It was moved by John Sylvester, seconded by George Donovan and all voted in favor to approve them as written.

After reading a letter to a resident who had a question concerning the Alfred Water District, it was moved by George Donovan and seconded by John Sylvester to approve and sign the letter as written all voted in favor and the letter was signed.

Glenn Dochtermann said that he spoke with Forest Ranger, Claudette Desautels and David Lord, Alfred Fire Chief, about a question on whether or not the Town could burn the brush pile at the transfer station which would save the cost of chipping. He said that they both felt small amounts may be burned but at the right time so that the fire was "out" at the close of the station hours. Mr. Lord was reported as stating that the Town should check with the Department of Environmental Protection before considering this. The Board was in agreement to contact the D.E.P.

George Donovan asked about the re-testing of the air quality after the installation of the system that was installed recently. Mr. Holt agreed to follow up on having this done.

John Sylvester asked about installing new gates (two 12" by 12" beams) at the Brothers Beach Property and said that he spoke with Diane Williams of Genest Precast and received a quote to put the beams in concrete and drop them in prepared holes for \$300 each. Mr. Dochtermann said that a quote has been given for installation of a metal gate at \$500.00. This was discussed.

Mr. Sylvester asked if Sam Lavalley of Revision Energy had been contacted and invited to a Selectmen's meeting to which Mrs. Wood answered that she has left a message with him and he has not yet returned her call.

When asked if the dock at the now town owned beach has been brought in to shore, Mr. Dochtermann stated that Owen Brochu had offered to bring it in and that he would check to see he has done so. Joyce Wood added that she has spoken with MMA Property and Casualty on the use of

the dock/raft by the Town and was told by Marcus Ballou that he saw no problem as long as it was safe to use and that he also suggested putting up a sign to “use at your own risk.”

The name of the property/beach purchased by the Town was discussed. In conclusion the Selectmen were in agreement to authorize the committee that has been set up to oversee this property to give it a name. Also discussed was the current shrine that is on the property. Suggestions were made to include adding at with a “Shaker” shrine. After further discussion all agreed to bring this to the committee for their input.

An invitation to the Selectmen to attend the Signing of the Purchase of land by the York County Shelter from the Brothers of Christian Instruction on December 17<sup>th</sup> at 3:00 p.m. All three Selectmen agreed to attend.

A notice from North Coast Services, LLC was read. This company picks up electronics like TV's VCR's etc. and has never charged the Town but now will start charging a \$.10 per pound fee. Mrs. Wood said she is checking on the number of pounds we send on average to determine an approximate cost.

A request made through Joyce Wood from the Conservation Commission to hold two Winter Speak Series on Tuesday nights, January 26<sup>th</sup> and on March 22<sup>nd</sup> in 2016 upstairs in the Town Hall both at 6:30 p.m. was discussed. The Board was in agreement that they would be fine with both events.

A request made by Steve McKinnon, representing the Alfred Parish Church, through Joyce Wood that the church be given an exemption from paying for the disposal/hauling of shingles at the transfer station. She reported that he said that the roof of the main part of the chapel is leaking and needs to be replaced and that the church has very little funds to do so. This was discussed in detail and the decision was made to not charge the regular fee for disposal but to charge ½ of the hauling cost as the amount of shingles proposed would fill up 1/2 of the compactor. Mrs. Wood will check on that amount and report back to Mr. McKinnon.

Code Officer, Jim Allaire, David Lord, Fire Chief, Kerry Smart, Supervisor of the Alfred Water District and Water District Trustees, Tom McEwen and Greg Knight met with the Board to propose a question about possible relocation of the Water District wells to behind the Alfred Public Safety Building. Mr. Smart said that one of the main reasons for considering the moving of the wells is that the York County Government Building would be free to make better use of the building without worry of the nitrate count and the constant testing and potential worry of contamination of the wells as this is always going to be a potential threat. They are looking at other possible sites across Town as well but, because the Town of Alfred owns the land at the Public Safety Building, they may consider giving the Water District a low rate lease to use the property. Another piece of land they looked at was behind Hazel Dell, a large tract of land which sits on a good aquifer. The group discussed many details to include any possible future expansion of the Public Safety Building and what the location of the wells on the property may do to impact this, the size of a wellhead protection district and the area and those living/working in the area who it would affect. Other suggestions were made including tying into the Sanford well which according to Mr. Smart would be extremely costly, the Genest pit property on Jordan Spring Road which all agreed may again create a large size water protection district. Also discussed was the current location and the question of the Government Buildings septic. Mr. Smart reported that the use of water has gone up and that the counts on the nitrate testing are not dangerous but are above the normal range on a regular basis. Questions were asked about the use of this building and the septic system. Jim Allaire, CEO, said that he would like to see results of at least six tests that the nitrate count is continuously high or increasing. Due to rain and water diluting the test results any determination of a higher count of nitrates could not be considered of high concern. Mr. Smart said that he will give results to the CEO.

John Sylvester reported that the Comprehensive Plan Committee has met with representatives from Southern Maine Planning and Development Commission about costs to finalize the update to the Comprehensive Plan. Approximate costs had been discussed and though, not final as yet, in 2016 the Committee would need \$4,200 for work to be done by SMPDC. He added that there is \$8,000 left in the 2015 account at this time and some of this will be used. He said that the unused funds on hand December 31, 2015 will be placed in fund balance. The 2016 budget for the Comprehensive Plan is projected to be similar to what was left in 2015. He also said that the Committee has voted that a drop dead date has been set for November of 2016 and that they plan to bring it to referendum vote during election time.

After discussion, all were in agreement to hold a 2016 Budget Workshop on Thursday, November 19<sup>th</sup> at 4:00 p.m.

The warrants were reviewed. George Donovan made a motion to approve as submitted. John Sylvester seconded and all voted in favor. The warrants were signed.

Income to Selectmen's fees from junkyard permit fees and income to the Park and Recreation account were accepted and appropriated as submitted.

The meeting was adjourned at 7:00 p.m.

Selectmen's Meeting  
November 19, 2015  
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan, and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

Several articles for the 2016 budget were reviewed and voted on:

1. Transfer Station Bond - \$75,175.00 - Motion by Mr. Sylvester, second by Mr. Donovan and approval by all.
2. Shaker Hill Paving Bond -\$57,200.00 - Motion by Mr. Sylvester, second by Mr. Donovan and approval by all.
3. Zoll Monitor payment - \$8,932.20 - Motion by Mr. Sylvester, second by Mr. Donovan and approval by all.
4. Interest on TANS - \$1,000.00 - Motion by Mr. Sylvester, second by Mr. Donovan and approval by all.
5. General Assistance - \$13,000.00 - Motion by Mr. Sylvester, second by Mr. Donovan and approval by all.
6. Legal Services - \$10,000 - Motion by Mr. Sylvester, second by Mr. Donovan and approval by all.
7. Zoning Board of Appeals - \$250.00 - Motion by Mr. Sylvester, second by Mr. Donovan and approval by all.
8. Emergency Repair/Replace - \$2,000.00 - Motion by Mr. Sylvester, second by Mr. Donovan and approval by all.

Several other items were discussed and all agreed to bring back to another meeting for further discussion and voting.

The Board discussed the Town wide Mowing Contract the Town holds with Ryan Lavertu that covers lawn care/mowing in several budgets. It was reported that Mrs. Wood has spoken to Mr. Lavertu about this contract and Mr. Lavertu said that if the Board did not decide to go out to bid for next year then he would leave the contract prices/fees the same and not go up on any of the separate locations. Unless there were another location added the contract would be for the same amount. The Board discussed this in detail. It was moved by John Sylvester to stay with Mr. Lavertu for another year and not to go out to bid for another contract. Second was made by Mr. Donovan and all voted in favor. A contract for 2016 will be drafted. The Cemeteries article was then reviewed as a portion of the contract for Lavertu Brothers Maintenance. It was moved and seconded to authorize \$6,180 for this account. All voted in favor.

Next discussed was a potential overdraft in the Planning Board Budget. All ruled out holding a Special Town Meeting.

After discussion of holding a "recognition night for employees and volunteers, all agreed that John Sylvester would speak with owner of the Bistro to see if he could do an event for the funds that are left in this line item.

Mr. Sylvester reported that he has spoken with Ray Sanborn about paving speed humps at the transfer station and was told that they would cost \$3,500 for three humps. All agreed that this would go on next year's budget request as a separate article.

John Sylvester reported that a member of the Comprehensive Plan Committee has made a comment

that the village green is not being properly maintained due to the breakdown of the curbing surrounding the green. He then suggested a fundraising effort to fix the granite. He added that the Town of Kennebunk speaker told the Committee that he feels that due to the downtown improvements in Kennebunk, they have seen an addition of at least 8 new businesses move into town.

John Sylvester then discussed a revolving loan fund that the Town of Kennebunk holds for the benefit of any new businesses in an effort to help them get started which in turn helps the economy grow in that town. Also discussed was the potential of a town economic committee here in Alfred. These topics were discussed further.

Mr. Sylvester said that the Comprehensive Plan Committee has discussed the potential of a "super court" being located in the Town of Alfred and benefits that the Town may see from this.

Mr. Donovan asked about holding an informational meeting and inviting some of the same people involved in the recent meeting at the county government building attended by himself and Mr. Sylvester where they learned details of Alfred being looked at for a potential "super court" complex. This was discussed and all were in agreement to start the process to see if Chief Justice Saufley, Gregg Zinser, County Manager, the County Commissioners and others may be able to do this on December 8, 2015 Tuesday night at 6:00 p.m.

The meeting was adjourned at 5:00 p.m.

Selectmen's Meeting  
November 24, 2015  
5:00 p.m.

The meeting opened at 5:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan, and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

Fred Holt, Treasurer, reported to the Board that the first check for Time Warner Franchise fees has been received in the amount of \$10,045.04. He said that this was the quarter for July, August and September and the Town can expect at least this much every quarter. He said that a policy for the use these funds should be in place. The Board discussed and all agreed that it should be used for information technology including equipment, computer support employees who work in this department, etc. All agreed that Mr. Holt write a draft policy for the Board to review.

The minutes of November 17, 2015 and November 19, 2015 were read. It was moved and seconded to approve as written. All voted in favor.

Mr. Donovan reported that he has spoken with Lowe's about potentially donating materials for the Alfred Museum roof, a project that was proposed for 2016 by the Historical Committee. He said that they told him they would get back to him as soon as possible. All agreed to wait for the response before taking a vote on the Historical Committee budget requests.

An e-mail from Eric Hamlin, from the Department of Environmental Protection was read. The e-mail was a response to the question of burning the brush at the transfer station instead of "chipping". Mr. Hamlin stated, in the response, what it would take for the Town to be able to do so including the need to amend the facility license as it did not allow for burning at the new station and that the Town would have to create a "burn area" with setbacks and limitations. After further discussion, all were in agreement to table the idea.

An e-mail from Ron Carpentier, of the Department of Transportation, regarding the strip of land owned by the D.O.T. bordering the newly purchased Brothers property by the Town was read. The Request had been made to the D.O.T. to see if the State DOT might be interested in the use of this property by the Town and the response asked that the Town do a survey on this area and develop a plan to send to the State before any decision is made. The Board agreed to table this as the cost to do a survey would outweigh the use of this piece of land at this time.

The Selectmen discussed holding a Volunteer night. Mr. Sylvester reported that he spoke with the owner of the Bistro and was told that there were no openings in December but that something could be done in January. After much discussion, the Board agreed to forgo the event this year and to consider holding something in the summer months. Also agreed upon was to send letters of thanks to all volunteers.

Glenn Dochtermann reported on the meeting of the Brothers Beach Committee. He said that the Committee agreed to recommend the name of the property "Brothers Beach Town Park" and the Committee name the same. He also reported that they are planning to meet on Sunday, November 29<sup>th</sup> to do some work at the property. The request for funds in 2016, he said, were agreed on at \$1,000.00.

Tom Plummer, Resident, met with the Board to make a request that the gates on the old Kennebunk Road be locked especially due to the recent incident that took place this past weekend. He reported that every Friday and Saturday night there are vehicles speeding down the road, bottles and cans are thrown out and the end of the road before the paved section is "torn up". He added that he has heard

gun shots at night. Mr. Sylvester added that he drove down the road and found a burned area with bottles, cans and broken glass. Mr. Plummer added that any hunters could still park at the gate and walk in. After further discussion, it was moved by John Sylvester and seconded by George Donovan that the gate be locked effective Wednesday, November 25<sup>th</sup> and that the Selectmen would review reopening next October. All voted in favor.

The ad and draft agenda for the December 8, 2015 Informational Meeting on the search by the State for a potential Super Court site were reviewed and discussed. Mr. Sylvester reported that Commissioner Cote will be present. County Manager, Gregg Zinser, will not be able to attend. He said that he will be attending a meeting with the Manager and Commissioners Friday, December 4, 2015, to discuss potential questions that may come up at the meeting by residents in attendance. George Donovan said that he would be able to attend as well. He also said that after the State and the County representatives make their statements that perhaps another part of the meeting should include the discussion about the use of the current court house that will be 60 to 70% vacant . He added that the Comprehensive Plan Committee has been discussing this and suggested that the Chairpersons of this Committee be included in this meeting. The Board discussed this idea and agreed this may not be the "time" to bring this to a meeting as the site for the "super court" has not yet been decided by the State but certainly if questions were asked specifically about this, a response about the possibilities should be answered.

At 6:00 p.m. the Chairman, Glenn Dochtermann opened a Public Hearing for the renewal of Junkyard permits in accordance with MRSA Title 30 § 2451, 2460. The Code Officer, Jim Allaire, discussed results of his inspection of each of the junkyards. There was no public present for any comments. The Public Hearing was closed at 6:10 pm. It was then moved by George Donovan and seconded by John Sylvester to approve and sign the permit renewals for:

- Daney's Auto Salvage
- J&J Auto Salvage
- Morin Steel
- Northern Plasma
- Roland's Motor Sales, Inc
- Jalbert's Auto Sales

All voted in favor and the permits were signed.

John Sylvester then discussed a letter to the State that the County officials have requested be signed jointly by the Commissioners and the Selectmen "welcoming" the super court in the Town of Alfred. He added that the representative from the State will be getting "a feel" for how the residents feel about the location being in Alfred on December 8th. He said that the Comprehensive Plan Committee has been having discussions on businesses and that a super court may bring the idea that the Town is "open for business" as new businesses would realize the benefits of what this would mean to them. Also discussed was the request by the County Commissioners that the Alfred Selectmen sign a joint letter in support of the court in Alfred. Mr. Sylvester then suggested that surveys be sent out to which Mr. Donovan said that if residents realize the benefits to businesses and the Town they might be in favor of a super court. All were in agreement to send a copy of the agenda to Ted Glessner, the State Court Administrator, who will present information at the December 8<sup>th</sup> meeting.

It was moved and seconded to approve and sign the warrants as presented. All voted in favor and they were signed.

Income to the Solid Waste account, Park and Recreation account and the general fund account were approved and appropriated as submitted.

A Tree Growth Withdrawal penalty supplemental tax bill was explained. It was moved by John

Sylvester, seconded by George Donovan and voted in favor by all to approve and sign the supplemental bill.

A tree growth program renewal application was reviewed. Motion was made by Mr. Sylvester, seconded by George Donovan and approved by all. The application was signed.

The Veteran's Committee 2016 budget request was reviewed and discussed. It was moved by John Sylvester and seconded by George Donovan to approve an amount of \$400.00 as requested. All voted in favor.

The Assessing 2016 budget request was discussed. Motion was made by John Sylvester seconded by George Donovan and voted on by all to approve the request of \$13,000.00.

The Board reviewed paperwork on the upcoming interviews with Shaker Valley Snow Travelers and the Conservation Commission and the Shaker Woods Reserve Committee on their 2016 budget requests.

The notice of the December 12<sup>th</sup> meeting of the York County Advocacy Group was read. Mr. Sylvester said that he would not be able to attend due to a Comprehensive Plan meeting. Mr. Donovan said that he would attend this meeting in Sanford.

The Planning Board notice of Public Hearings, one for December 8<sup>th</sup> at 7:15 p.m. and the second at 7:35 p.m. were read.

The Local Plumbing Inspector Certification for James Allaire as of October 15, 2015 was approved and signed by the Board.

A letter to a new property owner whose land is in the Farmland Program letting them know of the deadline for renewal of the application in their name was approved and signed by the Board.

When asked about the 2016 request for the Twelve Town Group, Mr. Sylvester stated, as Chairman of that Group, that the amount will be \$300.00, the same as last year. After discussion, it was moved and seconded to approve the requested amount. All voted in favor.

Selectmen's Meeting  
December 1, 2015  
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan, and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

The minutes of the November 24, 2015 Selectmen's meeting were read. Motion was made by George Donovan and seconded by John Sylvester to approve as written. All voted in favor.

David Egan, President of the Shaker Valley Snow Travelers Club, met with the Board to discuss the clubs request for funding for 2016. The amount requested is \$1,133.00 which, he explained, is the cost for the insurance to cover equipment owned by the club during their maintenance activities on the trails and scheduled activities of the club. Many questions were asked by the Board and discussed.

Mr. Egan then turned in his 2015 reimbursement request for funds.

A thank you letter to all volunteers who serve on boards, committees and departments was approved and signed by the Board.

Appointment certificates for members of the Brothers Beach Town Park Committee were approved by all and signed after motion by George Donovan and second by John Sylvester.

A draft ordinance that will govern the Brothers Beach Town Park Committee was read. It was moved by John Sylvester, seconded by George Donovan and voted by all to approve the draft ordinance and to present it in the 2016 Town Meeting warrant for approval by the voters.

The Board reviewed the 2016 budget process and schedule. Materials were passed out for the Fire and Rescue Department budget requests as the Chiefs are tentatively meeting with the Board on Tuesday, December 8<sup>th</sup>.

After reviewing a "timeline" on what changing to a fiscal year may involve, it was agreed on by all to begin the process to bring this to the 2016 Town Meeting for a vote to implement the change for 2017.

The Selectmen read an e-mail from Sam Lavalley from ReVision Energy responding to the invite to meet with the Selectmen. He has agreed to come to the December 15<sup>th</sup> meeting at 6:30. After discussion, all were in agreement to invite the members of the Budget Committee to hear the discussion.

Next discussed was speaking with Fred Holt, Treasurer, and Richard Ranaghan about any potential need for future bonding.

John Sylvester reported that he has addressed the need for keys for the Brothers Beach gate and the storage building. He purchased two locks that "key" the same instead of two separate locks and keys and has had extra keys made. He said that he will donate the costs for these items.

Glenn Dochtermann reported that he has spoken with a Central Maine Power representative who will assist in drilling the holes needed for the new gate posts. He said that they need to contact Dig Safe first.

John Sylvester reported that he locked the Kennebunk Road gate last Wednesday, as requested, and

that the steel locking post was missing. He replaced it and was able to get a second one that will be stored at Town Hall if needed in the future.

When asked if the Board might have any suggestions for a grant being offered through Efficiency Maine, several comments were made. Mr. Sylvester reported that the County Manager has asked if there may be something that the Town and the County could apply for together as this grant specifies that it must be a request made to combine resources by more than one entity to help save tax dollars. Mr. Dochtermann said perhaps lighting in certain areas. All agreed to give this more consideration and Mr. Sylvester will speak with Gregg Zinser, County Manager.

After discussion about Christmas scheduling, it was moved and seconded that the Town Hall will be closed on Thursday, December 24<sup>th</sup> all day. All voted in favor.

The Code Officer's end of month report for November was reviewed.

The Board read an e-mail from Gus Hedden, Librarian, about finding a home for shelving units in the library that will be taken out. All were in agreement to assist him in asking other departments if they might have a need for the shelving.

The Alfred Planning Board agenda for December 2, 2015 was read.

Fred Frodyma, Chairman of the Conservation Commission and Chairman of the Shaker Woods Reserve Committee, met with the Selectmen to go over both of these 2016 budget requests. Mr. Frodyma began by inviting the Board, if able, to a walk on the Shaker Woods trail on Friday, December 4<sup>th</sup> as he will be doing the annual monitoring of the trail as member of the Three Rivers Land Trust as specified in the agreement. He then gave an explanation of the use of the funds for Shaker Wood Reserve Committee stating that signs needed replacement as well as some of the boards in the boardwalks across the wet areas. He then spoke about the Conservation Commission request and the expenses including water testing, programs, signs and the annual picnic. The Board asked him about the water testing and if a couple of areas around Shaker Pond could be added to the water testing program. After discussion, Mr. Frodyma said he would look into this.

The warrants were reviewed. It was moved by John Sylvester, seconded by George Donovan and voted by all to approve and sign them as presented.

It was moved and seconded to hold the Selectmen's meeting on December 22<sup>nd</sup> at 8:00 a.m. to sign warrants.

Income from Junkyard permit fees as Selectmen's fees and income to the Roads account were approved and appropriated by the Board.

The meeting was adjourned at 6:30 p.m.

Selectmen's Meeting  
December 8, 2015  
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen Glenn Dochtermann, George Donovan, and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

Rescue Chief Matt Bors, Fire Chief David Lord and Assistant Chief Mike Fraser met with the Selectmen to go over the 2016 budget requests for Dispatch, Immunizations, Emergency Management, Public Safety Building, Fire Department Operations, and Rescue Department Operations. Each budget article was reviewed with many questions asked, answered and discussed by all. After some changes were made, all were in agreement that two of the budgets would be revised and sent back to the Board.

Four items listed at the bottom of the Public Safety Building article were discussed. The Board asked if these items were for the capital improvement plan and Chief Lord replied that they were. They included \$10,000 for an alarm system at the Public Safety Building, \$15,000 for a sprinkler system at the Public Safety Building, \$20,000 for an air exhaust system in the bay area of the building and an approximate figure of \$400,000 for potential expansion of the Public Safety Building in the next few years.

Briefly discussed was the request for salary needs for Fire and Rescue Departments and all were in agreement to meet together on January 5, 2016 at 5:00 p.m. to begin going over these.

The minutes of the December 1, 2015 Selectmen's meeting were read. Motion was made by George Donovan and seconded by John Sylvester to approve them as written. All voted in favor.

A letter in response to a request for donation of materials from Lowes for the roof of the Alfred Museum was read. The response was a "no", they were unable to meet this request.

The Board acknowledged the registered deed for the purchase of the Brothers property on Route 202 along the Shaker Pond.

A reminder for the York County Advocacy Group meeting in Sanford on December 10<sup>th</sup> at 6:30 was read. Both George Donovan and John Sylvester stated they were able to attend.

The Board read the results of the town hall air testing, the first test after the work was done in the basement. The results showed significantly lower readings.

After review and discussion of an application for renewal to the Tree Growth Program it was moved and seconded to approve and sign the application. All voted in favor and the form was signed.

An Assessor's 801 form, from Delage Services on their 2014 personnel property tax paid in 2014 was approved and signed as submitted.

The Board read a notice from the Maine Welfare Director's Program that Donna Pirone has completed the needed requirements for certification of a Welfare Director. All agreed to send her a letter of congratulations.

The Board read a notice from Planet Aid notifying the Town that they will no longer be able to provide a collection box at the transfer station.

An agreement for the "Use of Voting Equipment" (voting machine) owned by the State was discussed. It was moved by John Sylvester, seconded by George Donovan and voted by all to approve and sign

the agreement as written.

An application for a tax abatement for personal property was discussed. It was moved by John Sylvester and seconded by George Donovan to allow the abatement request and to bring the necessary paperwork in next week for final approval and signatures. All voted in favor.

The Town Clerk's end of month report for November was read.

Glenn Dochtermann reported on the Brother's Beach Town Park Committee meeting held Monday, December 7<sup>th</sup>.

After review of the warrants, motion was made by George Donovan, with second by John Sylvester to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Solid Waste account was approved and appropriated as submitted.

Several articles for the 2016 budget were reviewed, discussed and voted on.

- Shaker Valley Sow Travelers \$1,330 Motion by John Sylvester, second by George Donovan and approval by all.
- Shaker Woods Reserve Committee \$100 Motion by John Sylvester, second by George Donovan and approval by all.
- Conservation Commission \$1,550 Motion by John Sylvester, second by George Donovan and approval by all.
- Street Lights \$12,300 Motion by John Sylvester, second by George Donovan and approval by all.
- Town Hall Maintenance \$13,575 Motion by George Donovan, second by John Sylvester and approval by all.
- Town Insurance \$25,560 Motion by John Sylvester, second by George Donovan and approval by all.
- Memorial Day \$100 Motion by John Sylvester, second by George Donovan and approval by all.

The meeting was adjourned at 5:30 to attend the informational meeting at the Conant Chapel.

Selectmen's Meeting  
December 15, 2015  
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen George Donovan, and John Sylvester. Mr. Dochtermann called in sick. Also present was Joyce Wood, Administrative Assistant.

Jon Lord, Road Commissioner, asked the Selectmen to look at a tree on Clark Road. He has received a concern from a resident who believes that the tree belongs to the town and that it is damaged and needs to come down. Mr. Lord stated that he feels the tree belongs to the property owner but would like the Board to look at the location of the tree. He added that there is a split in the tree and estimated the cost to take the tree down would be approximately seven to eight thousand because of the size and proximity of the tree to the home and to electrical wires. The Board agreed to the request and all will meet with Mr. Lord at next week's meeting.

Mr. Lord passed in his budget requests for roads articles and spoke briefly about them.

It was reported that Mr. Dugovic, Member of the Road Committee would like to speak with the Road Commissioner and the Selectmen about the road program and the most recent reports that the Committee has produced. After much discussion, all were in agreement that Joyce Wood will speak with Mr. Dugovic and the contact from the D.O.T. that worked with the Town originally on the roads program and will report back to the Board.

Morgan Stearns, Transfer Station Supervisor, met with the Selectmen to go over and discuss the 2016 Solid Waste budget request. The request was reviewed line by line with many questions asked and discussed by all. Upon completion of the review, it was moved by Mr. Sylvester to approve the request in the amount of \$116,685.00. George Donovan seconded the motion and all voted in favor.

Mr. Stearns then discussed a report he received from the Department of Environmental Protection from Eric Hamlin, who inspected the transfer station. He reported that some of the items listed on the report were unclear to him and that the Code Officer, Jimmy Allaire, will be contacting Mr. Hamlin to discuss his findings.

John Sylvester reported that he has ordered the signs that were approved at a previous meeting for the transfer station and that they should be ready soon.

Darcy Hobgood, Tax Collector, presented her end of month report for November giving explanation of the month's collections in excise taxes, property taxes and inland fisheries.

The minutes of December 8, 2015 Selectmen's meeting were read. It was moved and seconded and voted by all to approve them as written.

A notice from "On Target" about the dig safe inspection on Route 202 by the gate at the Brothers Beach property was read.

After reading a letter of congratulations to Donna Pirone for her certification as Welfare Director, motion was made by John Sylvester with second by George Donovan to approve and sign the letter as written.

Mrs. Wood explained a conversation she has had with the Town Attorney, Brad Morin, concerning the Time Warner Franchise agreement ongoing discussions. The Attorney told her that in order for the new proposed franchise to be signed it has come to his attention that the Selectmen's Cable

Ordinance needs to be changed from no more than 10 years to no more than 15 years for the length of a contract. This was discussed. It was moved by John Sylvester to change the Selectmen's ordinance to the 15 years as recommended by Attorney Morin. George Donovan seconded, all voted in favor and Joyce Wood was directed to make the changes as approved.

Several budget requests for 2016 were reviewed and discussed:

- Comprehensive Plan \$6,125
- Alfred Water District \$130,470
- Brother's Beach Town Park Committee \$1,000
- Emergency Management \$1,000
- Immunizations \$2,000
- Dispatch Services \$24,283
- Public Safety Building \$26,435

It was moved by John Sylvester to approve all as requested. George Donovan seconded and all voted in favor.

After review of the Historical Committee's 2016 budget request and the roof shingling article all agreed to table until a full board was present.

The Board discussed attending the Comprehensive Plan Committee meeting and Mr. Sylvester said that the group is discussing Local Economy and Fiscal Capacity: goals, policies and strategies and felt it would be good for the Selectmen to hear this. Joyce Wood agreed to post the meeting as more than one Selectmen would be in attendance.

An MMA Survey regarding the Department of Human Services, General Assistance 24-month limitation rule that may go to the legislature was reviewed. It was reported that Donna Pirone, Alfred Welfare Director, has filled this out as a recommendation to the Board. It was moved by Mr. Sylvester and seconded by Mr. Donovan to approve and send the survey in was answered by Mrs. Pirone.

The notice from the Maine Revenue Services explaining upcoming changes in exemptions was read. Changes included an increase in the homestead exemption from \$10,000 to \$15,000 in 2016 and up to \$20,000 in 2017 with a reimbursement increase to the Town of 75% after the first \$10,000 at the 50% reimbursement rate in year 2017 as well as some changes in the Veteran's exemption pertaining to the recognized dates of service in the Vietnam war for eligibility.

The Board read the notice of the increase in the Southern Maine Planning and Development Commission's annual fee to \$854, a 3% increase from last year's fees.

The Planning Board agenda for December 16, 2015 was read.

The Brother's Beach Town Park Committee minutes of December 7, 2015 were read.

A request from the "Bike MS" organization to use town ways for their fund raiser in August of 2016 was approved and signed.

A CMP Pole Permit application for a pole on the Old North Berwick Road in Alfred was briefly discussed. Motion was made by John Sylvester to approve the request. George Donovan seconded, all voted in favor and the application was signed in duplicate.

The annual permits to dispose of debris at the Alfred Transfer Station by contractors were reviewed. It

was moved and seconded to approve and sign the permits as submitted. All voted in favor and 13 permits were signed.

A copy of a letter of resignation from Joyce Wood to Paul Schumacher of Southern Maine Planning and Development Commission was read.

Three tax abatements for personnel property taxes as approved at last week's meeting were presented for signature. It was moved, seconded and approved by all to sign them as submitted.

The December 14<sup>th</sup> Budget Committee Agenda was read. Mr. Sylvester said that he attended this meeting as a resident. He gave a brief report of how he thought the meeting went and said that a question came up for the Selectmen about why they increased a request from the Zoning Board of Appeals from \$150 to \$250. He told the Budget Committee that he could not answer this on behalf of the Selectmen at that time. This was discussed and all agreed the increase had been agreed on by the Board of Selectmen when they voted on this article because they were concerned that, if there was a hearing there would not be enough "up-front" funds to cover the procedures before they are reimbursed and also because there were some new members that may be need for some training which typically runs around \$50 per person. Mr. Sylvester suggest the answer be put in a letter to the Budget Committee from the Selectmen. All agreed and Mrs. Wood was directed to write a letter of response for the Board to sign.

The Board reviewed e-mails regarding a request made by a person who was transported by ambulance and whose bill is still outstanding after a number of years. Mrs. Wood reported that she is working with Chief Matt Bors on this and will report back to the Board.

It was moved and seconded to approve and sign the warrant as submitted. All voted in favor and the warrant was signed.

Mr. Sam Lavalley from ReVision Energy, presented a slide presentation and talk on solar energy and the benefit to the Town of Alfred. He explained the details of the equipment needed, how it works and the costs. He discussed power purchase agreements where the Town could have an option to have a system installed with zero dollar cost up front with a buy out of ½ the cost after so many years. A chart graph was explained showing the timeline from installation to when the Town would begin to see the economic benefit in electric costs to a zero cost. Mr. Lavalley explained that a federal tax break is available at least until sometime in 2016 and to be able to take advantage of this savings the Town should give consideration to this soon. Many questions were asked and discussed by a number of people in attendance. Upon the completion of this meeting the Selectmen did a pole vote on how many in the room felt that it would be beneficial for the Board to at least begin the study on what this may look like for the Town of Alfred beginning with an engineer's on site visit to determine best places for instillation. It was explained that nothing would be spent unless a project had Town approval at a Town Meeting. All of this pre-study would be at no cost to the Town. All those present agreed it was worth looking into. It was moved by Mr. Sylvester and seconded by George Donovan to set up a time with an engineer from Revision Energy to look at potential sites and proceed with further discussions on solar energy installation in Alfred.

The meeting was adjourned at 8:00 p.m.

Selectmen's Meeting  
December 22, 2015  
8:00 a.m.

The meeting opened at 8:00 a.m. Present were Selectmen George Donovan, and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

The minutes of December 15, 2015 Selectmen's meeting were read. It was moved by John Sylvester and seconded by George Donovan to approve them as written. All voted in favor.

Appointment Certificates for the Officers of the Fire and Rescue Departments and for the Town Meeting Moderator were reviewed. Motion was made by Mr. Sylvester and seconded by George Donovan to approve and sign them as submitted. All voted in favor and they were signed.

An agreement with the Salvation Army to leave a donation collection box at the Alfred Transfer Station was approved and signed by the Board.

Tax abatement requests for two separate properties owned by the same person were discussed. It was moved by Mr. Sylvester to deny both requests as recommended by the assessor. George Donovan seconded, all voted in favor and the forms were signed.

A letter to Court Street residents concerning the parking problem on this street was approved and signed by the Board. It was agreed that the letters will go out next week.

The Board signed a memo to the Budget Committee responding to a question about the Zoning Board of Appeals article.

The Board discussed the tree on Clark Road that was brought up at last week's meeting. Both did look at it during the week and agreed that it is on the resident's property and it is the responsibility of the property owner to take care of any issues with the tree, not the Town's. All agreed to let Jon Lord, Road Commissioner, know of this.

When Mr. Sylvester asked to see the Selectmen's agenda for the Thursday, December 17<sup>th</sup>'s Comprehensive Plan meeting, it was agreed on that the wording "meet with" should be "attend" (Attend the Comprehensive Plan Committee meeting). This was to make it clearer that the Selectmen were all going to "attend" this meeting.

The warrants were reviewed. John Sylvester made a motion to approve as submitted. George Donovan seconded and all voted in favor. The warrants were signed.

Income to Employee Benefits account and to the Fueling February account was accepted and appropriated as submitted.

The meeting was recessed at 8:40 a.m. and at 9:00 a.m. the Board reconvened and met with an engineer from Revision Energy to look at several sites to potentially install solar panels as discussed at a prior Selectmen's meeting.

Selectmen's Meeting  
December 30, 2015  
9:00 a.m.

The meeting opened at 9:00 a.m. Present were Selectmen Glenn Dochtermann, George Donovan, and John Sylvester. Also present was Joyce Wood, Administrative Assistant.

Fred Holt as Chairman of the Budget Committee met with the Board and invited them to come to the January 4, 2016 Budget Committee meeting to participate in speaking with the Social Services Agencies that have been invited. Doing so, he said would eliminate the need for these Agencies having to come to a Selectmen's meeting and then to a Budget Committee meeting. After discussion, all were in agreement to attend the Monday, January 4<sup>th</sup> meeting at 6:00 p.m.

The warrants were reviewed. Motion was made by George Donovan with second by John Sylvester. All voted in favor and the warrant was signed.

Income to the Park & Recreation account was accepted and appropriated by the Board.

Joyce Wood reported that the Town needs to find a person to shovel the Town Hall steps front, back and fire escape. She said that an interested party who was recommended by one of the Staff will be coming in and asked that she interview him for the position and hire him if it went well. It was moved by George Donovan and seconded by John Sylvester to approve her request. All voted in favor and a hiring form was signed by the Board.

The Board then contacted David Barrett, the Human Resources Director of the Maine Municipal Association, and asked him procedural questions on meeting with employees if there were personnel issues to discuss. Question about speaking with a group as opposed to speaking with people individually, about when to call in a consultant, and what would constitute an executive session were among topics discussed. The Board, at the end of the call, agreed to each give thought to what was said in the conversation with Mr. Barrett, how to move forward and to then write these thoughts down and share and discuss as a group at the next Selectmen's meeting.

The next meeting will be on January 5, 2016 at 4:00 p.m.

The meeting was adjourned at 10:15 a.m.