

Selectmen's Meeting

January 6, 2015

3:00 p.m.

The meeting opened at 3:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Jon Lord, Road Commissioner, and Attorney Brad Morin met to discuss a question from the Road Commissioner. Several residents were in attendance as well. Attorney Morin said that he is here to give a legal response and not to say whether there is a right or wrong in the matter. He then said that State Statute covers the duties of the Road Commissioner unless a Town has an ordinance that spells out differently. He then said that the Board of Selectmen do have authority to make final call on the purchase of a tank from the Year round Maintenance account. Jon Lord asked about the wording of the article in the Town Meeting warrant and that it does not say "equipment". Attorney Morin said that he understands that cutting edges are purchased through this account and that he sees this equipment (tank) as an OK item to come from this account and feels that a judge would agree. He then asked why the tank was purchased to which George Donovan said that the Selectmen felt that they needed this tank and that he thought all were in agreement to do so. Mr. Dochtermann added that he agreed but that the tank is now on hold at Selectmen's request until as more time is needed to decide what is the best way to go on winter roads. Mr. Donovan made a motion to put a "stop" on ordering the tank and to do more research. A question was asked by a resident "who else uses calcium chloride or similar product before a second was made. Mr. Sylvester answered Kennebunk, Sanford and said that there is a workshop this Thursday on the processes of using these type of products given by the Maine Local Roads Center. He added that Tom Bennett, from Kennebunk Public Works Department who was the Road Commissioner in Pownal/Durham will be in to speak to this process as well.

Many comments, questions and discussions followed by all present. A brief summary:

- John Sylvester referred to a spreadsheet that showed the figures on how much has been spent on roads back to 2000 until 2014. He said that the use of a pre-wetting product would reduce the amount of sand. He said that a comfortable number of 33% of the municipal budget should be spent on roads and added that the Selectmen and the Road Commissioner have agreed that more money should be spent on the infrastructure. He added that if we can spend less on winter road maintenance then we would have more for other road accounts.
- Comment made that all of the States have spent more money on winter roads because of the weather.
- Jon Lord said he has to follow the contract that he has signed with the town. He then asked where are the minutes of the vote to purchase the tank to store the calcium chloride and where are the numbers/information that prove that this will work.
- John Sylvester said it was clear after a meeting with Phil Curtis, Maine Local Roads Center and by talking with others that this will work.
- Jon Lord asked why his opinion was not listened to.
- John Sylvester said that if the Selectmen hadn't listened to him this meeting would not be taking place.
- A resident asked why residents did not know anything about this before the tank was purchased.
- Attorney Morin said that the purchase of this item did not have to go before Town Meeting approval but should have been done by the Selectmen at a scheduled Selectmen's meeting.
- Resident asked "was this done at a Selectmen's meeting" and questioned why the Road Commissioner was denied an invoice.
- John Sylvester answered "yes", decision was made at a posted Selectmen's meeting.
- Fred Holt, Treasurer stated that Mr. Lord was not denied an invoice but that there was no invoice at the time and added that the tank was purchased over the phone and that this is

normal practice.

- Jon Lord asked how the discussion and decision to purchase a tank came from when he had told the Board that he was willing to “try” working with a pre-wetting material and that he had a 30 gallon tank to use during this time.
- John Sylvester said that Jon Lord did offer to do so but then changed the process.
- Mr. Lord said that he offered to try this method at a minimal cost.
- Much discussion followed after a question was asked about why the contract states to start plowing after ½ inch of snow.
- Resident said that the new proposed contract would cost the Town twice as much and that Sanford only does pre-wetting on priority roads and not all the time – hard to use as comparison.
- Discussion about Selectmen meetings, so many and how are they posted with a suggestion to tape meetings.
- Question discussed “why do the Selectmen have to have a contract for roads – Attorney Moring said they don’t have to but is recommended. And he explained that the contract is not with the Road Commissioner but with the Company owned by the Road Commissioner. He said that perhaps it is time to define “Road Commissioner” and that the Town could do more ordinances on this. Alfred is not unique in this situation. Many small town same.
- Question about why Jon Lord was told he should find his own lawyer and shouldn’t the Town provide him one. Attorney Morin said that he is attorney to the Town and could not provide legal counsel to Jon Lord’s Company. He added that historically small towns will always give the road work to the elected road commissioner but that it is the road commissioners company that is “hired” to do the work.
- Spreadsheet on funds spent on plowing and sanding back to 2000 was gone over and Fred Holt gave some explanations on the per mile costs.
- Jon Lord suggested that if we entertain drastic changes perhaps we should form a group of people who know the issue and do the needed research, then discuss all information and come up with a recommendation. This idea was discussed further.

A motion was made by George Donovan to cancel the purchase of a tank and to stop all new proposed changes for the maintenance of winter roads for 2015 and to continue with research with a goal for decisions to be made for 2016. Glenn Dochtermann seconded. Two voted in favor and one was opposed.

Attorney Morin told the Board that as of next week Attorney Ron Bourque will be available to his firm on a consultation basis only.

George Donovan made a motion to approve the minutes of the December 23rd and 24th Selectmen’s meeting. Glenn Dochtermann seconded and all voted in favor.

A letter from Glenn Charette was read stating that he is resigning from positions in Alfred giving his reasons why. After discussion all were in agreement to not accept his resignation but to request that he come in to speak with the Board. All agreed that Mr. Sylvester will draft a letter.

A hiring form for James Allaire as Alfred’s CEO was approved and signed by the Board.

A letter from the Solid Waste Committee was read and discussed. All were in agreement to meet with Morgan Stearns about some of the concerns.

The Planning Board agenda for January 7, 2015 was read.

A letter from Geoff Herman, Attorney for MMA about how to receive the legislative bulletin monthly was discussed. All agreed to receive the bulletin electronically.

Information and agenda from the York County Advocacy Group was read.

It was moved and seconded to approve the warrants as submitted. All voted in favor and the warrants were signed.

Income to the Festival Committee account and to the Park and Recreation account was accepted and appropriated as submitted.

Fred Holt made introductions between the Selectmen and three Company representatives from Octogan Cleaning & Restoration, Haley's Metal Shop, Inc and T.C. Hafford Basement Systems. Also present for this session was James Allaire, CEO. Mr. Holt opened by stating that, due to the high mold count levels in the crawl space that were found during an inspection of the air quality of the Town Hall, these companies have been called to give quotes on the remediation process and procedure. The reps from each company gave a detailed explanation of what their individual quotes were to cover. Also discussed was the timeframe for this from start to finish and the order of what needs to be done. The Town will be looking at 7 to 10 days at which time there will be no heat in the building and pipes would have to most likely be drained. After more discussion, it was moved by Glenn Dochtermann to move forward with an informational meeting followed by a Special Town Meeting and to do the preliminary work to set this up as well as look at possible options for keeping town business up and running for the period perhaps at a different location. George Donovan seconded and all voted in favor.

Tom Martin, Public Works Director of Kennebunk, met with the Selectmen and the Road Commissioner to discuss winter roads maintenance procedures. Several interested residents were present as well. Mr. Martin started off by stating that he has 10 trucks and 118 miles of road. He has been using a salt brine approach since last January and finds it to be beneficial. He explained how he prepares, stores and applies this material and where and the timing. He uses only on priority roads and is not able to pre-treat on every storm explaining that it is a matter of timing and getting out at the right time. Many questions were asked and discussed.

- Why aren't more towns using this treatment? He said that he believes that technology is catching up and towns with 5,000 or more population are looking at it more.
- Cost to set up a truck: If one is clever, equipment could be set up for around \$300 and if done by professional company around \$3,800 to put the sprayer, pumps, etc on the truck.
- Why not use Ice Be Gone (IBG)? He said that there are different choices and ways of doing it. He said that spraying the pile doesn't work as well because the product will sink. Using IBG alone isn't typically done and it is usually mixed with something else. Using straight liquid IBG would be cost prohibitive.
- How much snow fall before plow should go out"? If you pre-wet -1/2 inch, if regular plowing - 2 inches.
- Discussion on rural roads and he agreed that they are really tough and cannot have set formula due to different road conditions.
- Discussion of how much sand and salt used and agreed that significantly more was used last year.
- All sand is undercover and mix rate is 50/80. Having it outside makes it tough. Pre-wet sand or salt before applying to roads is important.
- Environmental issues discussed. He said that Kennebunk was asked to "go light" by Keyword Manor because of wells. Is not receiving any push back in Kennebunk now. Kennebunk used to use liquid calcium chloride but had problems with burning vegetation.

- Discussed the application from a hopper in the back of a truck. He said that side dumps work best. Pre wet material as it comes out of the truck makes the material stick to the road better – using a brine mix will help melting.
- Road temperatures an important factor in what to use or not use.
- Budget? Last winter Kennebunk went over the winter budget by \$150,000.
- Kennebunk could use a “wash bay with drainage to wash equipment. Would like to have calcium chloride on hand for emergency situations.
- Asked about training on the computer for calculation of dispersing the product. Mr. Martin said that they have no computerized equipment in the trucks and all is done manually.

A request for a check to the Secretary of State for plumbing permits was discussed. It was moved and seconded to approve the request as submitted. All voted in favor.

All agreed to go to the workshop on Thursday in Sanford given by the Maine Local roads Center on Plowing and Sanding. Jon Lord also agreed to attend.

The meeting was adjourned at 8:15 p.m.

Selectmen's Meeting
January 13, 2015
8:00 a.m.

The meeting opened at 8:00 a.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Tim and Theresa Guinard met with the Selectmen to share concerns over an incident on the PATCO subdivision, Colin's Meadow, property that borders their property. Jim Allaire, CEO was also present. Last Wednesday at 6:00 p.m. Mr. Guinard came home and discovered a fire on the PATCO property, did not call 911 but called the fire station to inquire about a permit to burn. He was put on hold and when the person came back on the phone he was told that they will take care of it and will be right down. The fire truck drove into the Guinard's yard because there was no clear plowed access to the PATCO property and Mr. Guinard told them they would have to back out as there was no way to turn around. A second fire truck did the same. The concern here is that there is no clear roadway into the subdivision for these emergency vehicles. Secondly, when he walked over to the fire it was clear that the fire had been left unattended for about 45 minutes and that a permit could not be found by the Fire Department and was not on the person, Mr. Nevison, who was attending the fire. His wife texted a copy to him to show that he did have a permit. Mr. Guinard overheard Mr. Nevison, tell the Fire Chief, Dave Lord, that people get overly concerned and seemed irritated that the fire was being put out. In the conversation Chief Lord apologized to Mr. Nevison "about all of this" and Mr. Guinard said "why are you apologizing, he should be fined for leaving the fire unattended". Other concerns about following safety protocol was given to include no water on hand to fight the fire if it got out of control and only one person attending the fire.

Other concerns were then brought up and discussed including the naming of the road and whether the Guinards will be expected to become a part of an association for the sub-division, the work done on the right of way has created a drop off on the Guinards drive and concerns for the water line placement. All of these were discussed.

George Donovan asked that the Guinards contact the Fire Chief and ask what resolution has been done on the concerns of this burn and if they do not feel that the concerns have been addressed then he would speak with the Fire Chief. They agreed to call and will report back to the Board.

The Board discussed the upcoming informational meeting and special town meeting for the remediation of the crawl space. It was reported that the Alfred Parish Church Trustees are willing to meeting with the Selectmen about potentially using the downstairs of the Conant Chapel to keep town business going during the shutdown period when the work is being done at town hall. All agreed to attend. Mrs. Wood asked if she should attend and the Selectmen agreed that the three Board members should go. They will meet with them at 7:00 p.m. at the Conant Chapel.

Glenn Charette met with the Selectmen about his appointment as Deputy CEO/LPI. Mr. Sylvester asked if his feelings were the same as last time he met with the Selectmen about this. Mr. Charette said that he is willing to accept the position on the vote of the majority of the Board and not based on vote from all three as he stated before. Mr. Sylvester then explained why he felt he needed time to think about this before making a decision to agree that Mr. Charette be paid starting at the time he clocks out at Waterboro, if he leaves during his work time until the time he clocks back in. He talked about his own business and how he would look at similar situation and now that he has had time to think about it he can support the request. He added his disappointment about the anger that Mr. Charette showed at the previous meeting. Mr. Charette said that he has felt supported by the Board and Staff and would like to support Alfred by being the Deputy. It was moved by George Donovan to appoint Mr. Charette as Deputy CEO/LPI and to pay him, if he is called out from his job in Waterboro,

beginning at the time of “clock out” to the time of “clocking” back in at the rate he was receiving when he left his position as CEO. If he is called in when not on his job in Waterboro then he would be paid for hours worked. Glenn Dochtermann seconded the motion and all voted in favor.

All agreed to write a letter to Town Administrator of Waterboro, Gary Lamb, thanking him for giving support to the Town of Alfred by authorizing this to take place on an as needed basis.

George Donovan said that the Selectmen need to get on a more regular schedule for their meetings. This was discussed. In light of the budget process all agreed that more or longer meetings may have to take place.

Next week’s meeting January 20, 2015 will start at 1:00 p.m. at the agreement of the Board.

After review of the warrants it was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Park and Recreation account, the Legal account and the Veteran Committee account was accepted and appropriated by the Board.

There being no further business, the meeting was adjourned at 9:45 a.m.

Selectmen's Meeting
January 15, 2015
12:00 p.m.

The meeting opened at 12:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan.

David Lord, Fire Chief, spoke with the Selectmen over the phone and asked about signing a Confidentiality Agreement given to him by the York County Emergency Management Agency. He explained that this all of the Municipal Emergency Management Directors have been asked to sign this agreement with the County. It was moved and seconded to authorize Chief Lord to sign the agreement as requested. All voted in favor.

The Board spoke with the Town Hall Staff about the remediation project for the crawl space and if approved at the Special Town Meeting the moving of the town offices to the Conant Chapel for a 2 week period. Details of how this would take place was discussed by all.

After discussion with the Treasurer, Fred Holt, it was moved by George Donovan to take the funding for the remediation project out of the Capital Improvement fund. Glenn Dochtermann seconded and all voted in favor.

The upcoming meeting with the Parish Church Trustees was discussed. The Board agreed to speak with them about the use of the Chapel during the remediation project and to also speak with them again about the ownership of Parish cemetery.

The meeting was adjourned at 2:15 p.m.

Selectmen's Meeting
January 20, 2015
1:00 p.m.

The meeting opened at 1:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was also present.

The minutes of the December 30, 2014, January 6, 2015, January 13, 2015 and January 15, 2015 Selectmen's meeting were read. Motion was made by George Donovan and seconded by Glenn Dochtermann to approve all as written. All voted in favor.

Several articles for the 2015 budget were reviewed.

1. Computer Support \$9,895
2. General Code Publishers \$3,500
3. Town Insurance \$25,921
4. Twelve Town Group \$300
5. Alfred Fire Department \$53,120
6. Dispatch Services \$24,300
7. Emergency Management \$1,500
8. Immunizations \$2,000
9. Public Safety Building \$25,735
10. Alfred Festival \$7,500
11. Memorial Day \$100
12. Outlying Cemeteries & Mowing \$2,680
13. Parish Cemetery \$3,500
14. Shaker Woods Reserve \$250
15. Shaker Valley Snow Travelers \$1,600
16. Parson's Memorial Library Change to \$20,885 (due to mowing)

After discussion on each article individually a motion and second was made and all voted in favor on each article to approve as written.

A letter from Attorney Brad Morin giving a summary of his opinions at the January 6, 2015 meeting was read.

A memo to the Library Trustees explaining an increase in their 2015 budget request due to the mowing contract that was accepted by the Board of Selectmen was signed.

The Board reviewed a copy of the DEP Air Emissions License renewal documents for the York County Jail.

After reading a letter to Richard Desfosses regarding a potential need for a commercial trash haulers permit, it was moved and seconded and approved by all to sign and send the letter with a permit application as written.

The Planning Board agenda for January 21, 2015 was read.

The Planning Board minutes of December 3, 2014 were read.

The Zoning Board of Appeals agenda for January 22, 2015 was read.

After discussion, a motion was made by George Donovan with second by Glenn Dochtermann to approve an appointment for Donna Pirone as an Associate Member of the Veteran's Committee. All

voted in favor and the certificate was signed.

The Board discussed the MMA annual Membership dues for 2015 in the amount of \$3,397. A question was asked by Mr. Dochtermann on how they arrive at an amount. An MMA staff member was contacted and the answer was that it was a formula based on population, assessment and other factors on use of services. A list of services used in 2014 will be sent to the Board. Motion was made by Glenn Dochtermann and seconded by George Donovan to approve the dues at the requested amount. All voted in favor.

The York County Shelter end of month report for December of 2014 was read.

The Town Clerk's end of month for December of 2014 was read.

Glenn Dochtermann reported that he spoke with George Dugovic on the roads report that he will be presenting later in the meeting and said that he, Mr. Dochtermann, has given Mr. Dugovic a packet from the class that he attended given by the Maine Local Roads Center on treatment of winter roads.

George Donovan reported on the Governors and Connect Maine support of the improvements on broadband across the State. Mr. Sylvester said that this will be discussed at the next 12-Town Group meeting.

Mr. Sylvester reported on the York County Emergency Management meeting that he attended last week where the new Director, Art Cleaves, was introduced.

The Board discussed the town hall remediation project and the upcoming informational meeting. Ron Woodward dropped off names of companies that do cleaning of mold. After some discussion, it was moved by George Donovan and seconded by Glenn Dochtermann to put town hall on an annual inspection schedule. All were in agreement.

John Cook met with the Board to discuss his reappointment as Election Warden in 2015. Question regarding the work load on the Town Clerk during elections and town meetings and what involvement he could play in assisting with this was discussed. He agreed to be more involved with the set up and take down process to help take some of the load off of the Town Clerk. It was moved by Glenn Dochtermann and seconded by George Donovan to appoint Mr. Cook as Election Warden for 2015. All voted in favor and the certificate was signed.

Darcy Hobgood, Tax Collector, met with the Selectmen and gave her end of month report for December of 2014.

After review of the warrants it was moved by Mr. Donovan and seconded by Mr. Dochtermann to approve as submitted. All voted in favor and the warrants were signed.

Morgan Stearns, Transfer Station Supervisor, met with the Board to discuss the weight of the MSW can. The fill gauge shows when the can is full but he has no way of knowing what the weight of the can is. This was discussed with options suggested to buy our own scale for the can which all agreed would be very costly and to not fill the can to capacity which would mean more hauls. Another concern that was discussed is that many residents are still not recycling and Mr. Stearns feels that much of the material going in the can is recyclable and would cut down on the weight. What can be done to encourage these residents to recycle was then discussed. Mr. Stearns said that Karen McNorton will be coming down for a visit next week and this will be discussed.

Another matter discussed with Mr. Stearns was the resident sand pile at the transfer station. He

reported that pickup trucks are backing in to the pile and loading the back of the trucks. All agreed that only two buckets per storm is what is authorized per resident. After discussing how to deal with this problem all agreed that Mr. Stearns may speak with these residents if he has time and if abuse continues to get the license plate numbers or give the names to the Selectmen and they will send out letters to those who abuse this.

Morgan Stearns then reported that there is a couple of people who come in on a regular basis, 2 to 3 times a week, with at least 10 or more bags of trash each time and he questions where this trash is coming from and stated that these vehicles are not going to the recycling building. After discussion all agreed that he will provide the names to the Board and a letter will go out to them.

Jim Frechette met with the Selectmen to share his desire to be a member of the Park and Recreation Committee. After discussion, it was moved and seconded to appoint Mr. Frechette to the committee. All voted in favor and the certificate was signed.

Dan Delaire met with the Selectmen to share his desire to be a member of the Park and Recreation Committee. After discussion, it was moved and seconded to appoint Mr. Delaire to the committee. All voted in favor and the certificate was signed.

George Dugovic and John Flagler, Members of the Road Committee, met with the Board and the Road Commissioner to share reports of the conditions of the roads according to input by them to the road software. Various reports were shared and discussed. Mr. Lord agreed to meet with Mr. Dugovic at another time to go over some of the information.

A suggestion was made by Mr. Dochtermann that the members of the Road Committee be a part of a group to do research on treatment of winter roads. This was discussed.

Jon Lord reported on plowing and treatment of roads. He reported on a log he has been keeping on trying a salt priority treatment on the southern route. It has been kept from January 3 to January 19th. The total of 42 tons of salt has been used to treat these roads during these dates. This shows by going with a salt priority bare minimum of sand has been used and he is achieving clean roads by using less material. He will continue using this method and logging the results.

Chief Matt Bors and Chief David Lord met with the Selectmen to discuss filling the position of the full time firefighter during Mr. Carpenter's military deployment for 13 to 14 months. Currently if he is off for any reason the position is filled by the per diem employees. There are a limited number who can fill this position and the recommendation is to hire a temporary employee with the qualifications that it requires. It was reported that they have a person of interest that they would like to interview. This was discussed in detail. The laws regarding the town offering insurance to this individual was then discussed. All agreed to check on this and to also look at the personnel policy to make sure it is up to date with the law. Motion was made by Glenn Dochtermann to move forward with the plan to hire a temporary full time person to fill the fulltime firefighter position while Chris Carpenter is on deployment. George Donovan seconded and all voted in favor.

The meeting was adjourned to attend the informational meeting at the Conant Chapel at 6:45 p.m.

Selectmen's Meeting
January 26, 2015
10:00 a.m.

The meeting opened at 10:00 a.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was also present.

The Board discussed the holding of the Special Town meeting scheduled for Tuesday, January 27, 2015 at 7:00 p.m. in light of the expected snow storm. The Town Clerk, Andrew Bors and John Cook were present for this discussion. Mr. Bors read a section of the Maine Municipal Town Clerk's manual that address the legalities of adjourning or postponing. He said that a motion could be made to adjourn/recess the meeting to a date, place and time specific and that would allow for the meeting to be held at another date selected at the time of the motion and approval by all. This would mean that at least three people would have to be in attendance and one of them must be the Town Clerk. If the Selectmen were to cancel the Special Town Meeting, another warrant would have to be done and the process to hold the meeting would have to start over. It was noted that the straw poll taken at the informational meeting on January 20th was unanimous to move forward with the project. After further discussion, it was moved and seconded to hold the meeting as scheduled. All voted in favor.

It was then moved and seconded and approved by all to close the Transfer Station and the Town Hall on Tuesday, January 27th and to wait on the closing of Wednesday to see what the weather and road conditions will be.

The warrants were reviewed. After discussion, motion was made by Glenn Dochtermann to approve all except one item for the rental of a Grisly screen in the amount of \$2,500 and to wait on this bill to speak with the Road Commissioner for clarification. George Donovan seconded and all voted in favor. The warrants were signed.

The Board then discussed the replacement of the full-time firefighter during the deployment of Chris Carpenter. Mr. Donovan made a motion to offer from \$15 to \$16.50 and after a 90 day offer \$.50 and at six month review another \$.50. Mr. Dochtermann seconded and all voted in favor.

The meeting was adjourned at 11:00 a.m.

Selectmen's Meeting
February 3, 2015
3:30 p.m.

The meeting opened at 3:30 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was also present.

Jon Lord, Road Commissioner, met with the Board to discuss several items:

- Grizzley screen – An invoice to rent a screen for the sand and salt pile was discussed. Mr. Lord explained the need for the equipment and how they are using it to screen the material thus saving sand/salt that otherwise would have to be manually processed or thrown aside to be broken up later. He said that the screen he was renting is no longer available. It was noted that if we had a building to store the materials a screen would not be needed. After further discussion, it was moved by George Donovan to rent the Grizzley screen for \$2,500 annually for three years at which time Mr. Lord said the rental fee would come down. Glenn Dochtermann seconded and all voted in favor.
- 2015 budgets:
 1. Year Round Maintenance Request for \$165, 500
 2. Highway Safety and Guardrails requested amount - \$10,000
 3. Stockpile requested amount - \$115,000
 4. Paving/Paving Prep combined requested amount - \$250,00These were discussed, in detail by the Board and the Road Commissioner.
- Haul Snow – Mr. Lord asked if he could haul snow from center village to the salt shed area as the snow banks are getting too high. All agreed that he do so.
- Plowing in the Town's right of way –Mr. Lord said that, though he understands the residents reasoning for plowing out driveways into the town way, this is becoming a problem for the plow truck drivers and is a driving hazard for general traffic. A notice to put in the paper and post on web site stating that the Town cannot allow this was read by the Board. All were in agreement to post as written.

The minutes of the January 20, 2015 and January 26, 2015 Selectmen's meetings were read. George Donovan made a motion to approve followed by a second from Glenn Dochtermann. All voted in favor.

The contracts for the mold remediation project at the Town Hall were reviewed and discussed. It was moved by Mr. Donovan and seconded by Mr. Dochtermann to approve and sign them. All voted in favor. Contracts with Octagon, TC Hafford and Haley's were signed by the Board.

The Town Clerk's results of the Special Town Meeting held on February 27, 2015 were read.

The Board read a notice from Maine Municipal Property and Casualty Insurance stating that the claim for the mold in the Town Hall cannot be covered by insurance.

The Board approved and signed a letter to John Helms accepting his resignation and thanking him for his service as a Trustee of the Library.

Judy Vasalle, School Board Director, met with the Selectmen to give an update on the School Board meetings concerning the budget and various proposals being considered. She reported that she is on the Finance Committee, a sub-committee of the Board, and said that they are just beginning to listen to presentations by the different departments. She asked the Board what their

feelings were on the increase or decrease of the school budget for the 2-15/2-16 season. Mr. Sylvester said that he feels that is very important that individuals go to Augusta and speak to legislators during sessions to promote that the State take on some of the burden of education. This was discussed. Ms. Vasalle then reported on some proposed changes in the various schools. She said that Shapleigh School needs a new boiler and that there is exploratory talk of combining some grades between schools.

Mary Lee Dunn, Linda Ascoff, Barbara Carlson, Karen Nortman and Greg Hall of the Friends of the Shaker Museum spoke with the Board and made a request that the Selectmen consider naming "Simple Gifts" as the Town's Song. This was discussed in detail with explanations given by the group on why they feel this is important. Glenn Dochtermann made a motion to bring this request to the March Town Meeting for a vote. George Donovan seconded and all voted in favor. Joyce Wood will write the article and send to Ms. Dunn for review.

A letter to the Selectmen from Donna Pirone was read. She, in the letter, gave her resignation as Secretary to the Planning Board and Secretary to the Zoning Board of Appeals along with her reason for her resignations. It was moved and seconded to approve, with regret, her resignations and to send her a letter notifying her and thanking her for her service.

An appointment certificate for Jim Allaire as the 911 Officer for the Town was approved and signed by the Board.

The Planning Board agenda for February 4, 2015 was read.

The minutes of the January 7, 2015 Planning Board meeting were read.

A notice from the State Department of Human Services stating that the Town is in compliance with the laws and regulations of the General Assistance Program was read. All were in agreement to send a letter to Donna Pirone thanking her for her good work.

After discussion of the 2014 town report, it was moved by Glenn Dochtermann to dedicate it to the Employees of the Town Hall. George Donovan seconded and all voted in favor.

The minutes of the January 13, 2015 York County Delegation meeting were read.

A draft ordinance change on outdoor wood boilers proposed by the Planning Board was read and discussed. George Donovan made a motion to add this to the 2015 Town Meeting warrant. The motion was seconded by Glenn Dochtermann and all voted in favor. Joyce Wood will write the article.

It was reported that the Fire and Rescue Chiefs have interviewed a potential employee to fill the fulltime firefighter position during the military deployment of Chris Carpenter. A request has been made through Mrs. Wood that the Town offer him \$17 per hour and after 90 days give another \$.50. After discussion, motion was made by George Donovan with second by Glenn Dochtermann to approve the request. All voted in favor.

The Selectmen agreed to meet next Tuesday, February 10, 2015 at 8:00 a.m. to interview an applicant for transfer station sub and to meet again at 4:00 p.m. for the regular Selectmen's meeting.

John Sylvester reported that Fletcher Kittridge will be giving a presentation on high speed internet at the next 12-Town Group meeting to be held on Monday, February 9, 2015.

Fred Frodyma, Conservation Commission Chairman met with the Board to discuss ongoing water testing in Alfred. He explained that it has been done through the Wells Research Center by Jake Aman but that the funding is not there to continue this service. Mr. Frodyma explained the importance of the water testing stating that it is done in several towns from June to September twice annually. He reported that there are 5 sites in Alfred that have been done and gave a list of these. The cost to Alfred would be \$613 annually which is a third of the total cost. The Town of Kennebunk and Sanford will pay for their third of these costs. He asked if the Board would add this to the Conservation Commission budget request for 2015. It was moved and seconded to increase the Conservation Commission request from \$950 to \$1, 563 for 2015. All voted in favor.

There being no further business, the meeting was adjourned at 7:30 p.m.

Selectmen's Meeting
February 10, 2015
4:00 p.m.

The meeting opened at 4:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was also present.

Donna Pirone, General Assistant Agent, asked to speak with the Board about a general assistance legal question that she has been speaking to the Town Attorney about with Joyce Wood. A request was made to go into executive session. After a motion by George Donovan, seconded by Glenn Dochtermann all voted to grant the request. The Chairman, John Sylvester called the meeting into executive session at 4:02 p.m. in accordance with MRSA Title 1, §405 .6,E. The meeting was called out after motion, second and approval by all to do so at 4:30 p.m. No votes were taken or needed.

Rescue Chief Matt Bors and Mike Fraser met with the Selectmen. Also present was Fred Holt, Treasurer. First discussed was the hiring of a temporary fulltime firefighter/EMT to replace Chris Carpenter while he is on military deployment. They reported that Steve Calnan has accepted the job offer. After further discussion it was moved by George Donovan and seconded by Glenn Dochtermann to approve and sign a hiring form for Mr. Calnan. All voted in favor and the hiring form was signed. Chief Bors took the hiring packet and will have Mr. Calnan fill out the needed documents and return them to Joyce Wood.

Also discussed was the need to replace the current ambulance. They shared research they have done on several ambulances. Six potential options were chosen for serious consideration. After further research they have come down to 2 options that they would like to bring to the Selectmen for their review. One is an International Terrastar and the second is a Ford E-450. The specs and costs for each one were given, questions asked and discussed in detail. A time frame of at least 10 months prior to delivery of an ambulance was given. Also discussed was the power cot that will be needed at the same time. Explanation of this equipment was given. After further discussion it was agreed upon by all that specs will be sent to the Selectmen's office and that the Rescue Chief will meet with the Budget Committee next Monday, February 16th to go over the 2015 budget request for the Rescue Department and that the ambulance will be discussed at that time as well.

Jon Lord, Road Commissioner, reported to the Board about the recent storms and use of materials etc. Also discussed were two notices. One from the City of Sanford about upcoming road projects and the second from the Maine Department of Transportation about the upcoming potential paving project on a portion of Route 202. Mr. Lord then discussed the 2015 budget requests with the Selectmen and the Treasurer. An amount of \$250,000 was proposed for the 2015 plowing and sanding budget after looking at what has been spent this far in 2015 and last year's figures. No votes were taken on any of the itemized road budgets at this time.

Darcy Hobgood, Tax Collector, gave her end of month report for the month of January.

The minutes of the December 31, 2014 and the February 3, 2015 Selectmen's meeting were read. Motion was made by Glenn Dochtermann to approve both as written after a change of the date of the December 31st minutes. George Donovan seconded and all voted in favor.

After discussion, all were in agreement to set the Selectmen's meeting next week for 1:00 p.m. to discuss the budget.

A letter requesting a reduction of the letter of credit for the Colin's Meadow sub-division was read and discussed. It was noted that inspections have been done by Pinkham & Greer and who found the

work to meet criteria. It was moved by George Donovan to approve the request for a reduction in the amount of \$81,500.00. Glenn Dochtermann seconded the motion, all voted in favor and the Chairman, John Sylvester signed the approval.

A thank you and acceptance of resignation as Secretary to the Planning Board and ZBA letter to Donna Pirone was approved and signed.

A thank you letter for a donation to Fueling February account was signed.

The Board read a copy of a letter from Attorney Brad Morin regarding the auditing question from Purdy Powers of pending litigation for the Town of Alfred. The letter indicated that there is no open or pending litigation.

The draft proposed ordinance change to go to the Town Meeting was read. It was noted that the Planning Board Public Hearing on this proposal is next Tuesday, February, 17, 2015 at 6:30 p.m.

Mr. Donovan reported on an interview with an applicant for the position of Transfer Station Sub that he gave along with Mrs. Wood earlier in the day. He recommended that the Board approve her employment. It was moved and seconded to hire Tracy Hutchinson to this position. All voted in favor and her hiring form was signed.

The RSU #57 agenda for the February 11, 2015 meeting was read.

The Town Clerk's end of month report for January was read.

After discussion of a hiring form sent by the Fire Chief, Dave Lord, it was moved and seconded to approve and sign the form as well as send Chief Lord a letter regarding the process of hiring an employee. Two voted in favor and one abstained.

After review and discussion of the warrant, Mr. Dochtermann made a motion to sign as submitted. Mr. Donovan seconded and all voted in favor. The warrant was signed.

Income to the Fueling February account was accepted and appropriated as submitted.

The meeting was adjourned at 7:00 p.m.

Selectmen's Meeting

February 17, 2015

1:00 p.m.

The meeting opened at 1:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was also present.

Richard Ranaghan, Gorham Savings Bank, met with the Board and the Treasurer, Fred Holt, at the request of the Board. The Chairman, John Sylvester opened the meeting by explaining to Mr. Ranaghan that the Board has been discussing potential projects that may be coming in the future and questioning the idea of bonding several together to perhaps cut cost, etc. Mr. Ranaghan gave a detailed explanation of the rules and types of bonding and gave some examples of what other municipalities have been doing to take care of needs. Among the points discussed were:

- Not to borrow for projects that won't be done in a two year period.
- Follow one of the 3 rules for projects that will be started or purchased within - 6 months, 18 months or 24 months, which would be for construction projects, because if you borrow for projects that are too far in the future the pricing won't be as good. Some of the projects borrowed for may change or completely go away.
- Consider the interest to be paid (twice a year) and the annual principal amount.
- No municipality across the State, that he knows of, has borrowed for projects beyond a two year time frame.
- Combining projects into one bond is a good idea as long as they meet one of the rules – costs less etc.
- Infrastructure loans – Mr. Ranaghan reported that many towns are now bonding infrastructure improvements to “catch up” on poor roads conditions.
- CIP, policy and debt service schedules – these were discussed in detail. Mr. Holt reported on his draft for a capital improvement plan.
- Need to put together a good presentation with all future potential projects/purchases and present to tax payers to get opinions on what they would like to do.

The meeting closed with all agreeing that Mr. Ranaghan will get together with Mr. Holt to complete the CIP and Mr. Ranaghan will get sample policies for the Selectmen. All agreed that any potential bonding that may combine projects/purchases cannot be presented for the 2015 Town Meeting but all agreed to look at pursuing this and to consider a warrant article to see if the Town Meeting want the Board to do so.

Dave Powers of Purdy, Powers & Company presented a report on the 2014 audit of the Town of Alfred. Fred Holt passed out the audit report and Mr. Powers took the Board through it giving explanation and answering questions. Next the Management Letter to the Board was read and discussed. Further details on specific concerns were given and discussed.

The Selectmen and the Treasurer then went over the 2015 budget spreadsheet. Articles were presented and voted on with motion, second and approval by all:

1. Assessing	\$13,000
2. Capital Improvement	\$50,000
3. Animal Control	\$6,500
4. Emergency Authorization Town Wide	\$2,000
5. Employee Benefits	\$175,730.45
6. Town Government Operations	\$33,000
7. Rescue Department	\$55,060

- 8. Street Lights \$12,300
- 9. Salaries \$533,653.34
- 10. Roads articles were discussed in detail. A report of what has been spent thus far on plowing and sanding was reviewed as well as a discussion of the stockpile account in anticipation of how much to book for the end of the year. All agreed to speak with Jon Lord before making any final decisions.

Chris Caswell, Chairman of the Park and Recreation Committee, shared a revised budget request with the Selectmen as they had requested after the last meeting with him. The budget was discussed by line item with questions asked and discussed. The final request was for \$20,776. It was moved by Glenn Dochtermann and seconded by George Donovan to approve the request as submitted. All voted in favor.

Mr. Caswell then reported that he has changed the date of the Fishing Derby to March 7, 2015.

Jon Lord, Road Commissioner, met with the Board to go over the roads budgets. The amount of funds spent thus far on plowing and sanding and the potential for more storms was discussed. Added to this was the end of the year unknown amount. After further discussion the agreed amount to consider was \$292,000 for plowing and sanding. The Board also reported to Mr. Lord that they are considering an amount of \$105,000 for the stockpile account. This was discussed.

The final votes on the Roads budget were as follows:

Highway Safety/Guardrails	\$10,000
Paving /Paving Prep (combined)	\$250,000
Stockpile	\$105,000
Year Round Road Maintenance	\$165,000
Plowing and Sanding	\$292,000

All were in agreement to bring these figures and the rest of the proposed budget figures to the Budget Committee at next Monday's meeting before making a final vote on the budget for Town Meeting.

Paul Gauthier met with the Board to discuss his reappointment to the Solid Waste Committee. At that juncture Mr. Sylvester said he would abstain from voting as he and Mr. Gauthier are both candidates in the upcoming election. After discussion, it was moved by Glenn Dochtermann to approve his reappointment. George Donovan seconded and two voted in favor. The certificate was signed.

The minutes of the February 10, 2015 Selectmen's meeting were read. Motion was made by Glenn Dochtermann and seconded by George Donovan to accept as submitted.

A letter to Chief David Lord regarding the hiring process of new firefighters was read. Motion was made, seconded and voted by all to approve and sign the letter as written.

The Selectmen's annual report was discussed.

The legislative update from Southern Maine Planning and Development Commission was read.

Fred Holt gave an update on the mold remediation project at the Town Hall stating that the work is on schedule and the staff will be moving back in on Thursday, February 19th.

The Selectmen then discussed comments and suggestions that were made by members of the Budget Committee and others over the past about having the Tax Collector's office open later at least one more day at least until 5:00 p.m. After discussion all agreed that Mrs. Wood will speak with the

Staff about this.

After discussion of the quote from Lincoln Press to print the 2014 Town Report it was moved and seconded to print 800 copies. All voted in favor.

The cancellation notice of the February 17th Planning Board meeting was read.

A letter from Glen Charette was read. The letter was a resignation from the Comprehensive Plan Committee due to other commitments. It was moved and seconded to accept his resignation. All voted in favor.

A note from Judith Vasalle about an upcoming RSU #57 Board meeting on February 24, 2015 was read.

The Board then discussed the recent Special Town Meeting and some comments and questions that were made to members of the Board. Mr. Dochtermann suggested a public program where employees share what they do to familiarize residents who they go to for what services etc. He also suggest a written document with this information as well. This was discussed and all agreed to wait until after town meeting to finalize.

After review of the warrants, motion was made by George Donovan and seconded by Glenn Dochtermann to approve and sign them as submitted. All voted in favor and they were signed.

John Sylvester reported, after being asked, that there will be a Festival Meeting on February 25, 2015.

The meeting was adjourned to attend the Planning Board's Public Hearing.

Selectmen's Meeting
February 24 2015
4:00 p.m.

The meeting opened at 4:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was also present.

The minutes of the February 17, 2015 Selectmen's meeting were read. After minor changes it was moved by George Donovan and seconded by Glenn Dochtermann to approve. All voted in favor.

Darcy Hobgood, Tax Collector, made a request to the Board that a resident be reimbursed for an over assessed excise tax on a vehicle. She gave a further detailed explanation and reported that she has addressed this with the Legal Department of MMA. After discussion, motion was made by George Donovan to approve a reimbursement in the amount of \$213.70 to the resident. Glenn Dochtermann seconded and all voted in favor.

Items on the 2015 budget were then discussed.

Mr. Sylvester said that an increase of \$1,000 to the Comprehensive Plan Committee has been requested by a 7 to 4 vote at their last meeting. He gave an explanation of the need of more time from the consultant at Southern Maine Planning and Development Commission. . George Donovan made a motion to approve the request. Glenn Dochtermann seconded and all voted in favor.

Next was a recommendation to hire Fresh Appearances to do the cleaning on a regular basis at the Town Hall. This would mean a change in the salary account, the employee benefit account and the Town Hall Maintenance account. Each adjustment figure was given and after discussion it was moved by Mr. Dochtermann with second by George Donovan and approval by all to agree to the changes in these account as recommended.

The Treasurer, Fred Holt, then spoke with the Board and shared information pertaining to the budget. He handed out copies of the undesignated funds. A discussion followed about what the tax rate may look like after looking at municipal, schools, county and the potential for a reduction in State revenues.

Susan Crowell, applicant for Planning Board Secretary/ Zoning Board of Appeals Secretary, interviewed with the Board for the position.

After she completed her interview and left, it was moved by Glenn Dochtermann and seconded by George Donovan to hire Mrs. Crowell pending checking of her references. All voted in favor.

The Board discussed holding an informational meeting on the town meeting warrant on March 10, 2015 Tuesday. All agreed to do so.

The draft Selectmen's annual report was read by the Board. Glenn Dochtermann made a motion to approve as written with changes. George Donovan seconded and all voted in favor.

A report from Green Air Solutions on the recent retesting of the Town Hall air quality was reviewed. Noted was that the count in the crawl space has gone from 4,300 down to 66. All agreed to stay on top of this and to have another test done in six months to see where the levels are.

Notice of an RSU #57 finance committee meeting on February 25th was read.

A letter to Glenn Charette, accepting his resignation and thanking him for his service as a member of

the Comprehensive Plan Committee was approved and signed by the Board.

The Board discussed the Massabesic Lions Youth Recognition Award and a potential student whom they might recommend.

Jon Lord, Road Commissioner, met with the Selectmen to discuss his road budgets. He discussed his reasoning for requesting that paving prep and paving be put together as one stating that because he is not sure what he will find on the Gebung he would like to have the discretion to use more funds, if needed, on the prep work of the road. This was discussed further. Mr. Sylvester asked him what the worst case scenario would be to which Mr. Lord said that he would have to do a shorter section of this road. Mr. Sylvester asked about the grinding process and if he thought this might work and Mr. Lord responded "possibly but won't know for sure until he starts the digging to see what is under the roadway." After further discussion, it was moved by George Donovan to approve a total for Public Works at \$822,000. Glenn Dochtermann seconded and all voted in favor.

A letter from Tom Plummer giving his resignation from the Budget committee was read. After discussion, all were in agreement that John Sylvester speak with Mr. Plummer before accepting his resignation.

A letter to Shaun Rowe thanking him for his service to the Town as Town Hall Custodian was signed by the Board.

The Board read the draft newsletter article for the Selectmen and agreed to contact Mrs. Wood with any additions or changes.

The State Police log for January was reviewed.

The Codes Officer's end of month was read.

The Board was asked if they wanted to hold a candidates night. Mr. Sylvester said that he would abstain from this conversation and any votes taken. After discussion it was agreed upon to hold a "Meet and Greet" instead of a formal candidates night.

Mr. Sylvester reported that he has spoken with John Davis, Superintendent of RSU #57 and said that he has requested a meeting with the six towns in the District so that he could discuss his budget proposals. The Board agreed that March 17th would work.

After review of the warrant, motion was made and seconded to approve and sign as submitted. All voted in favor and the warrant was signed.

All correspondence was read. An e-mail from a resident requesting that the Town of Alfred invite the Governor to discuss his budget proposals was discussed. Mr. Sylvester said that he would take this idea to the Twelve Town Group where a larger forum might be held.

The meeting was adjourned at 7:30 p.m.

Selectmen's Meeting
February 27, 2015, Friday
4:00 p.m.

The meeting opened at 2:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant and Fred Holt, Treasurer, were also present.

Mr. Holt and Mrs. Wood presented spreadsheets on the 2015 budget and funding options.

An explanation was given on the proposed budget articles and the totals and what these numbers mean to taxation, unassigned funds, capital improvement fund and the LD 1 law.

Recommendations were given and discussed in detail.

The Road Commissioner, Jon Lord, came in to discuss a potential cut in his request. After conversation the Board invited him back to meet with them on Monday, March 2nd.

All were in agreement to approve the recommendations given pending the upcoming meeting on Monday March 2nd with the Road Commissioner and the Budget Committee Meeting on the same night scheduled for 6:00 p.m.

The meeting was adjourned at 6:00 p.m.

Selectmen's Meeting
March 2, 2015, Monday
4:00 p.m.

The meeting opened at 4:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant and Fred Holt, Treasurer, were also present.

Several recommendations were given to the Board and discussed:

Salaries – to add an addition \$1,600 to open up the Treasure Chest on Tuesdays as residents have been asking for this. The Board approved.

Employee Benefits – Slight increase due to the change in salaries. Board approved

Comprehensive Plan – A request from the Chair of this Committee to reduce the 2015 request to \$12,000 was discussed. The Board approved.

The Public Works articles were discussed in detail. It was recommended by Glenn Dochtermann to take \$20,000 out of the Capital Improvement Fund so that the cut to roads budget would be less than previously discussed. This was discussed in detail as well as the affect this will have on the bottom lines for tax, undesignated and capital funds. It was moved and seconded to add back \$20,000 to the Year Round Road Maintenance account bringing it to \$165,000 and to take the \$20,000 out of the Capital Improvement Fund pending discussion with Jon Lord. All voted in favor.

Mr. Sylvester shared an RSU #57 budget spreadsheet that details how much of the budget is picked up by the six district municipalities because of the lack of State funding. This was discussed.

Jon Lord, Road Commissioner, met with the Board to discuss the cut in the Public Works requests. He explained that he would rather see it come from the paving prep and paving budget.

After discussion of the proposed ambulance, a motion was made by George Donovan to authorize the purchase of a new ambulance and power cot to be ordered late summer so that the first payment would be ready for the 2016 budget and Town Meeting. Glenn Dochtermann seconded and all voted in favor.

The meeting was adjourned at 5:45 p.m.

Selectmen's Meeting
March 3, 2015, Tuesday
4:00 p.m.

The meeting opened at 4:00 p.m. Present were two Selectmen, John Sylvester and George Donovan. Glenn Dochtermann was absent due to work related matters. Joyce Wood, Administrative Assistant was also present.

Paula Frodyma, Library Director, met with the Board to report that the Library has still not received a sign from R.S.D. Graphics that was ordered back in December of 2013 and has been paid for. She explained that two signs were ordered, one was delivered that was not right and was sent back. That one has come back and is done correctly but they still have not received the second sign. She reminded the Board that the Selectmen had sent a letter back in the fall of 2014 on behalf of the Library asking for resolution to this issue. After further discussion, it was moved and seconded to give authorization to Mrs. Frodyma to contact the Town Attorney in this matter and that Mrs. Wood will assist. All voted in favor.

Darcy Hobgood, Tax Collector, presented and explained her end of month reports for taxes, excise taxes and Inland Fisheries for the month of February.

After reading the minutes, it was moved by George Donovan to approve the February 24th, February 27th and the March 2nd Selectmen's meeting minutes as written. John Sylvester seconded the motion and all voted in favor.

After discussion of the 2015 tax assessment, it was moved by Mr. Donovan to set interest to be paid by the Town on abated taxes at 3.00% per year and to fix a rate of interest of 7.00% per annum to be charged on unpaid taxes due on October 1, 2015 with interest to begin on October 2, 2015. Mr. Sylvester seconded and the Board voted in favor.

The Board reviewed the partial Town Meeting warrant. It was noted that the warrant is not complete at this time and explanation was given. Also discussed was the informational meeting on the warrant.

The Selectmen's draft newsletter article was then read. Some changes were made.

The dedication page for the 2014 annual report was read. Some changes were made.

A hiring form for Susan Crowell as the Planning Board and the Zoning Board of Appeals was signed by the Board.

A memo to the Planning Board introducing Mrs. Crowell was signed.

It was reported that not all of the six towns in the RSU#57 District have responded to a notice for a meeting with John Davis, Superintendent, to be held on March 17th in Alfred and that those who have not responded will now be called. A copy of the notice was presented as requested.

The Planning Board agenda for March 4, 2015 was read.

The Planning Board minutes of January 21, 2015 were read.

The Town Clerk's end of month for February was read.

A notice of the next York County Advocacy Group meeting to be held on March 11, 2015 and a legislative update was read.

A notice of the upcoming annual District budget meeting for RSU #57 was read.

John Sylvester reported that Bonita Pothier of Senator King's office has told him that she will be in attendance at the next 12-Town Group to join in the Broadband discussion.

He then reported that Sanford may be putting out an RFP to learn if there was any interest in assisting them with setting up high speed internet and that in discussion with Mr. Kittredge of GWI he has learned that there are ongoing discussions of the main trunk of the service going down Rt. 11 or Rt. 109 along with discussion of perhaps creating a loop. These items will be discussed, he reported at the upcoming 12-Town Group meeting on March 9, 2015 in Waterboro.

After review of the warrants, motion was made by George Donovan, seconded by John Sylvester and voted on by all to approve and sign them as submitted. The warrants were then signed.

After motion, second and approval by all, income to the Park and Recreation Committee was accepted and appropriated as submitted.

It was moved and seconded to send a letter to Tom Plummer accepting his resignation from the Budget Committee and thanking him for his service.

A request from the County of York to use the Alfred Transfer Station was discussed. It was agreed on by the Board that a prior decision by the Board that the County must provide its own dumpster(s) or means of disposal of debris will stand.

The meeting was adjourned at 5:30 p.m.

Selectmen's Meeting
March 10, 2015, Tuesday
4:00 p.m.

The meeting opened at 4:00 p.m. Present were Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was also present.

Dave Lowe, the Town's IT Consultant and Tony Vigue, Consultant, for the renewal franchise with Time Warner, via phone, spoke with the Board about the PEG channels that are proposed in the agreement. Fred Holt, Treasurer was also present. A conversation between Joyce Wood and Mike Leonard from Time Warner regarding the use, cost, equipment, location and maintenance of these channels was reported and discussed. Mr. Vigue reported that he, as one of the steps in the discussions, had contacted Mr. Leonard and made a request concerning the channels including connection, the number of channels and whether they will be shared. He also said that he did not hear back from Mr. Leonard and then got a call from Mrs. Wood about the call to her. After discussion of the options for channels to include a public channel and educational channel and a government channel and all of the details to run these channels, all were in agreement that Mr. Vigue follow up with Mr. Leonard and report back to the Board.

The budget comparison between 2014 budget and the proposed 2015 budget spreadsheet was reviewed and discussed. Motion was made by George Donovan and seconded by Glenn Dochtermann to approve the figures as presented by Mr. Holt. All voted in favor.

The annual Town Meeting warrant was reviewed and discussed. George Donovan made a motion to approve and sign the warrant as written. Glenn Dochtermann seconded and all voted in favor. Six copies were signed.

The minutes of the March 3, 2015 Selectmen's meeting were read. Mr. Donovan made a motion to approve as written. Mr. Dochtermann seconded and all voted in favor.

Scott Arnold met with the Board to discuss his desire to serve on the Zoning Board of Appeals. After discussion a motion was made and seconded to approve and sign his certificate as a member of this Committee. All voted in favor and the certificate was signed.

The notice for the Town Meeting was read and approved by all.

The Board, after motion by Glenn Dochtermann and second by George Donovan were in agreement to approve and sign a letter to Tom Plummer accepting his resignation and thanking him for his service on the Budget Committee.

An application for the Volunteer Fire Fighters was approved and signed by the Board.

A renewal agreement with the Animal Welfare Society in Kennebunk was approved and signed after motion by Mr. Donovan, second by Mr. Dochtermann and approval by all.

The RSU #57 Notice of the March 11th meeting was read.

The end of month report for February from the State Police was reviewed.

The end of year call breakdown from the State Police was reviewed.

Motion was made and seconded to send Lieutenant Nyitray a thank you. All voted in favor.

The Planning Board notice of no meeting on March 18, 2015 was read.

The Planning Board minutes of February 4, 2015 were read.

A request from the Animal Control Officer, Tom Holland, to attend the ACO Annual Meeting and Training was approved by the Board.

A request from the Meals on Wheels Organization that the Selectmen join them on March 19th, Thursday for deliveries was read. Mr. Donovan said that he would be able to participate and Mr. Dochtermann said he would look at his schedule.

A notice from the York County Delegation for a conference call meeting on March 11, 2015 as well as a legislative update was read.

George Donovan reported that he has set up a meeting with Representative Woodsome and he will be speaking about the Broadband issue as Mr. Woodsome is on that Legislative Committee.

An e-mail from Paula Frodyma expressing her interest in serving on the Budget Committee was read. Mr. Dochtermann said that he was spoken to by Jerry Rand about his interest in serving in this position as well and Mr. Donovan reminded the Board that Tony Palminteri has, in the past shown interest in this committee as well. The Selectmen agreed to, after Town Meeting, put an ad in the paper to fill the vacant position on this committee.

A request for authorization to use bank time was discussed. It was moved and seconded to approve the request as submitted by Joyce Wood. All voted in favor and the form was signed.

A copy of an invoice from the Electric Light Company, the company that comes out to maintain or fix problems on the overhead blinking lights, was read and discussed. It was noted that they came out twice and found no problems and that the cost was \$115 each time.

John Sylvester reported that he has been invited to meet with the Governor and that, at that time, he will invite him to a 12-Town Group meeting to discuss his budget proposal. All agree that an e-mail be sent to Mrs. Guinard who had asked that the Selectmen consider holding this type of meeting with the Governor.

The warrants were reviewed. It was moved by George Donovan and seconded Glenn Dochtermann to approve and sign them as submitted.

There being no further business, the meeting was adjourned at 5:30 to attend the Candidates Night and the Informational meeting at the Conant Chapel.

Selectmen's Meeting
March 17, 2015, Tuesday
4:00 p.m.

The meeting opened at 4:00 p.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was on vacation.

RSU #57 Superintendent, John Davis, RSU Financial Officer, Colin Walsh and members from five of the six Town Board Members in the District met together. A power point presentation of the proposed 2015/2016 budget was reviewed. A presentation on the fields renovation proposed project was discussed with a power point given by Colin Walsh with proposal for ½ of the original plan to be brought to the public in November.

John Davis gave input on the renovation project and gave top priority to football and lacrosse fields. He said that "we cannot continue to shut down portions of the athletic fields.

Dr. Davis reported that the proposed budget should be completed by April 15th with a Public Hearing to be held on April 1, 2015. He is expecting a 3% or less increase in the new budget proposal. Some of the highlights discussed:

- Discussion of shifting students to create extra space – cannot close a school.
- Discussion of pre-school program
- Transportation need for 3 to 4 new buses annually
- Roofs across the district are a real problem – maintenance account will take a hit if the budget reduces..
- Student/teacher ratio – 20 to 1 goal
- Ed techs driven by special ed programs
- Staffing in administration – status quo.
- Number of student – 3,228 currently. Next year projected at 3,186. Will lose 40 to 50 students per year system wide.
- 2015/2016 proposed budget increases 1.3 million dollars, \$652,000, increase to local assessments.
- Discussion of the argument for the state's 55%
- Next meeting of this group on April 16, 2015 at 4:00 or 7:00 to discuss combined effort of school Officials & six Town Boards. Working together creates excellent community relations.
- Discussion of Lyman elementary and Alfred elementary split in half age/class between the two schools. Discussion are continuing and idea is open

Matt Bors Rescue Chief met with the Board to explain and discuss a concern from a resident who is a subscriber and her complaint of a call that prompted mutual aid from the Town of Kennebunk. After discussion it was moved by Glenn Dochtermann, seconded by George Donovan and voted by all to approve the recommendation from the Chief to pay Kennebunk \$175 for this call.

Also discussed with Chief Bors was the need to speak with the State Police about responding to calls such as the latest fire on Blueberry Hill Road. He said that first responders are acting as traffic controllers at the scene. They do not have the ability to speak with the State Police since the change in radios. All agreed that the Town needs to set up a meeting with the State Police to discuss this.

Next discuss was a notice of meeting in Wells "Heroin: A Community Conversation" to be held on March 25th at 3:00 p.m.

A letter from an RSU #57 resident concerning the combination of the Lyman and Alfred elementary schools was reviewed.

A copy of a letter from Attorney Morin to RDS Graphics regarding the sign for the Library was read.

After review of the warrants, it was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign them as submitted. All voted in favor and the warrants were signed.

The meeting was adjourned at 6:50 p.m.

Selectmen's Meeting
March 24, 2015, Tuesday
8:00 a.m.

The meeting opened at 8:00 a.m. Present were the three Selectmen, John Sylvester, Glenn Dochtermann and George Donovan. Joyce Wood, Administrative Assistant was also present.

The minutes of March 10th and the 17th Selectmen's meetings were read. Motion was made and seconded to approve after minor change to the minutes of the 10th. All voted in favor.

An e-mail from residents on Kennebunk Road in reference to a fire call back in January was read. All were in agreement to write a letter to the PATCO Co. with copy to the Fire Chief, David Lord and to the residents. The letter will be signed at next week's meeting after approval.

A letter to Lieutenant Nyitray of the State Police thanking him for the annual report of calls and for the service provided to the Town of Alfred was approved and signed.

After discussion of the Boston Post Cane all were in agreement to keep the actual cane in the Town Hall and to present a pin to the appropriate person and to have a plaque done to place under the cane stating the name of the oldest person in town. John Sylvester reported that the Festival Committee have discussed a presentation during the festival and to also ask this person to be the parade Grand Marshal.

The minutes of the March 18, 2015 Library Endowment Committee meeting were read.

An e-mail from Mr. Palminteri, Alfred Resident, stating his interest in being a member of the Budget Committee was read. The Board agreed as previously decided to, after Town Meeting, put an ad in the paper for this position.

A notice from the Maine Municipal Association notifying Municipal Officers of the retirement of Chris Lockwood as Executive Director was read. All agree to send Mr. Lockwood a card from the Board.

A notice and agenda for the RSU #57 School Board meeting for March 25th was read.

George Donovan asked if the Members of the Board might attend the meeting in Wells for a program entitled Heroin: A Community Conversation on March 26, 2015 given by the York District Public Health Council. Discussion followed.

John Sylvester reported that Chief Matt Bors has reported that he has received a request from the Sanford Fire Chief for an increase on the mutual aid calls from \$ 275.00 per call to \$375.00 per cal. He said that Chief Bors is doing some research on this and will bring the matter to the Board for discussion.

There being no further business, the meeting was adjourned at 9:10 a.m.

Selectmen's Meeting
March 31, 2015, Tuesday
4:00 p.m.

The meeting opened at 4:00 p.m. Present were the three Selectmen, Glenn Dochtermann, George Donovan and John Sylvester. Also present was Joyce Wood, Administrative Assistant and a member of the Public.

It was moved by John Sylvester to appoint Glenn Dochtermann as the new Chairman of the Board. George Donovan seconded and all voted in favor.

Fred Holt, Treasurer, asked the Board to review and sign the annual "Authorization of one signature" for the disbursement of wages and for the payment of State & Federal withholding taxes. It was moved and seconded to do so. All voted in favor and the document was signed.

After reading the minutes of the March 24th Selectmen's meeting were read, it was moved by George Donovan and seconded by John Sylvester to approve them as written. All voted in favor.

A letter to Mark Patterson regarding the Colin's Meadow subdivision was signed after approval by the Board.

A letter to the Fire Chief, David Lord, regarding a brush burn in January at the Colin's Meadow subdivision was signed after approval by the Board.

The Board read a notice from Barbara Carlson, a Member of the Massabesic Lions Club, informing them that their candidate for the Youth Recognition Program has been accepted. The invitation to attend this ceremony was discussed with three Selectmen responding to attend.

The Board discussed the annual reports and agreed to place around Town in stores, etc.

The RSU#57 Notice of meeting to be held on April 1, 2015 was read.

John Sylvester reported on a meeting he attended last Thursday at the Alfred Elementary School which was about combining classes with Alfred and Lyman. He reported that a notice had not been sent home for the parents and that he would be recommending that this change not be implemented in the upcoming year but that all have an opportunity to speak and have an input before any changes are made. He feels there is not broad based support for this proposal and that some feel that the "sense of community" may be lost. He said that the Alfred Elementary school is a draw for new residents looking for a community with a good school. He also reported that the Superintendent said that there are 50 less students this year with a proposed drop of another 50 next year.

Several tax exempt forms were reviewed and signed after motion by John Sylvester, second by George Donovan and approval by all. The exemptions were for the tree growth program, the Veterans exemption and the Veteran's Widow Exemption.

Jon Lord, Road Commissioner, met with the Board. He reported that he has been cold patching across town this week and keeping up with the many pot holes and frost heaves. He said that he has had a discussion with Vaughn English about potential upcoming tree work. He also reported that he will be speaking with Dayton about a portion of the section that was paved on the Gore Road in 2014 as some cracks have appeared and that he will speak with them and other paving companies to hear recommendations on a paving schedule for future projects. He reported that he has met with Brian

Stone about the guardrail on the Gebung Road and that they have agreed on the installation. He will be working on both the Brackett Hill Road and the Middle Branch Road this coming week putting gravel down.

Glenn Dochtermann asked Mr. Lord about the Tweed Brook Road as there has been some complaints about the use of this road. This was discussed briefly but as it is a private road, the Town can't be involved with this complaint.

Rescue Chief Matt Bors and Deputy Chief Mike Fraser met with the Board to discuss a request for an increase in the cost of ALS (Advanced Life Support) calls from Sanford from \$275 per call to \$375 per call. The mutual aid agreement between these two towns was discussed as well. It was noted that mutual aid call from Alfred to Sanford outnumber the calls from Sanford to Alfred and that the increase in cost for the ALS calls seems unwarranted. After much discussion all were in agreement to draft a letter to the Sanford Council with copy to the Sanford Chief and to the Sanford City Manager for review at the April 28th Selectmen's meeting.

Chief Bors then reported on an Efficiency Maine Grant and the updating of lights at the Public Safety building. The total cost for the project is \$9,000 with \$5,600 coming back in rebates through the grant. All were in agreement that they move forward as the grant funds will not be available for much longer.

Next discussed with the Chiefs was the purchase of an ambulance as approved at Town Meeting. Chief Bors and Deputy Chief Fraser agreed to move forward with the process to get a price "locked-in".

Lastly, Chief Bors asked about the full-time firefighter who is filling the position while Chris Carpenter is on military deployment. He said that the skill level of Mr. Calnan is higher than Mr. Carpenter and that he recommends paying him accordingly which would mean an additional \$750 per year. After discussion, it was moved by George Donovan to agree to the recommendation as stated. John Sylvester seconded and all voted in favor.

Glenn Dochtermann asked about the Community Forum drug program put on by the Choose to be Healthy Coalition that was held in Wells and questioned whether the program should be held in Alfred or in combination with surrounding towns. Mr. Bors said that he will check with his Deputy in Waterboro because she had attended the Wells program and get back to the Selectmen for further discussion.

The York County Advocacy Legislative Update was reviewed.

The Planning Board agenda for April 2, 2015 was read.

A request for a workshop on April 29, 2015 on the updated labor and employment laws by Joyce Wood and Fred Holt was discussed. It was moved and seconded that both attend as requested. All voted in favor.

A request for bank time in April submitted by Joyce Wood was approved by a unanimous vote of the Board.

After discussion of an ad in a recent edition of the Journal Tribune from the Biddeford Free Clinic notifying the public that their hours have been reduced due to the reduction of patients coming in, the Selectmen agreed to contact them about their request of \$400 that was approved at Town Meeting.

A notice for an RSU #57 budget meeting to be held on April 2, 2015 was read.

A request was made to put up a sign in the parking lot stating “for patron’s only” as cars have been using the lot as a park & ride which leaves less space for patrons. After discussion, the Board was in agreement to do so.

John Sylvester reported on several items.

- April 27, 2015, Monday, at 6:30 p.m. at the Waterboro Fire Department Governor Paul LePage will be there to discuss his budget proposal as requested by the 12-Town Group. The 12-Town Group will be hosting but the Managers Group in York County as well as the Public are invited. He added that questions will be put together and sent to the Governor prior to the meeting.
- April 15, 2015, Wednesday at 6:30 p.m. at the Waterboro Town Hall Fletcher Kitridge will present a talk on broadband.
- April 1, at 3:30 at the County Building there will be a presentation on the EB5 program given by an immigration lawyer. He elaborated somewhat on the EB 5 program.
- Winter Roads Contract – He asked about whether the Board should continue discussions or not to change winter roads to a contract. All agreed to put on the “pending list” for further discussion on what we should do.

Agreed on by the Board was to add to the “pending list” the Capital Improvement Plan, Fiscal Year and Purchasing Policy.

Glenn Dochtermann recommended that the Board think about ways to make it clear that all are welcome at Selectmen’s meetings. This was discussed and all agreed to start with a statement on the agenda stating that all are welcome and encouraged to attend.

Mr. Dochtermann reported that he has spoken with Joe Willey, Biologist for Fish & Wildlife, about repairing the headstones in the Parish Cemetery using volunteers and the cost would be for the material used. Mr. Willey told him that he is willing to come down and share the process with the Board and anyone else. All were in agreement to invite him to the April 28, 2015 meeting at 4:00 p.m. and to invite members of the Parish Church and the Veteran’s Committee.

Mr. Dochtermann then suggested to put up a sign that states “all cell phones must be shut down for the Selectmen’s meeting. All were in agreement to do so.

All correspondence was read.

It was moved by John Sylvester to approve and sign the warrants as submitted. George Donovan seconded and all voted in favor. The warrants were signed.

There being no further business, the meeting was adjourned at 6:30 p.m.