

Selectmen's Meeting
July 1, 2014

The meeting opened at 8:00 a.m. In attendance were Selectmen. John Sylvester and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The warrant was reviewed. It was moved by George Donovan to approve and sign it as submitted. John Sylvester seconded, all voted in favor and the warrant was signed

Income to the Park and Recreation account and to the Festival account was accepted and appropriated as submitted.

Fred Holt, Treasurer and Joyce Wood shared preliminary figures on the 2014 assessment and tax calculation. After discussion all agreed that final decisions would have to wait until the County assessment was complete.

The meeting was adjourned at 8:45 a.m.

Selectmen's Meeting
July 8, 2014

The meeting was opened at 3:00 p.m. In attendance were the Selectmen, John Sylvester and George Donovan. Due to his work, Glenn Dochtermann came at 4:30. Also present was Joyce Wood, Administrative Assistant.

Fred Holt, Treasurer, was present to speak with the Board about the Library Endowment Fund. It was agreed upon that they would wait for Mr. Dochtermann. Because Fred Holt had to leave before he was present all were in agreement to postpone this portion of the meeting until a further date.

Jon Lord, Road Commissioner, discussed several items with the Board.

- July 10th meeting with Phil Curtis, to look at the roads and then hold discussions.
- Reviewed draft contract for winter roads, some agreed upon changes were made and then all agreed to wait for Attorney Morin to finalize
- Paving Bid the paving bid was read and discussed. It was moved and seconded to approve and sign as written. The bid request was signed and will be sent to FR Carroll and to Dayton Sand and Gravel.
- Discussed a culvert situation on Mouse Lane that needs some attention with the question of who is responsible for what, the resident or the Town. After discussion it was agreed that the Town would only clean the culvert and that the property owner would be responsible for installing a culvert that was approved by the CEO and the Road Commissioner as should have been done. After that approval is given, the Town will be responsible for the maintenance going forward.
- Attorney Morin was present and spoke briefly with the group about the contract. He agreed to look into several issues and report back to the Board and the Road Commissioner.

Attorney Morin and Tony Vigue, Consultant, met with the Board to review and discuss the draft of the proposed Time Warner franchise agreement. Items were discussed as they went through the agreement and changes made where needed. Of the items discussed and voted on in approval by the Board were equipment for videotaping meetings, adding a fee of 5%, the number of homes and footage for hookup of cable to homes and the use of a channel by the Town of Alfred. When finished, all agreed that a revised agreement will be drafted and sent to the Board for another review.

Glenn Charette, CEO, discussed several matters with the Board:

- The first issue Attorney Morin was present for was regarding possible litigation on a land use ordinance. It was moved by George Donovan and seconded by Glenn Dochtermann to call the meeting into executive session. All voted in favor and John Sylvester, Chair called the meeting in accordance with MRSA Title 1, §405, E. Consultations between a body or agency and its Attorney at 5:17. The meeting was called out at 5:35 after following proper procedure. A motion was made by George Donovan to authorize the Attorney to move forward and work with the CEO, Glenn Charette, on litigation to enforce a land use junkyard ordinance against a resident. Glenn Dochtermann seconded and all voted in favor.
- Next discussed was a complaint of a covered pool that was holding water and causing potential health problem. Mr. Charette reported that he sent this complaint to the Health Officer, Dennis Brewster and reported of e-mails from Mr. Brewster with request to the resident the "clean up" the water situation.

The matter of mandatory recycling that was brought up by some of the Solid Waste Committee at a prior Selectmen's meeting was discussed. In preparation of the upcoming meeting at 7:30 Mr. Sylvester sked the Board how they felt about this . After discussion, it was moved by Mr. Donovan

and seconded by Mr. Dochtermann that the Board of Selectmen does not support going to mandatory recycling and that they should revisit this in a year's time to see how the single stream effort is going. All voted in favor.

The minutes of the June 24 and July 1 Selectmen's meetings were read. It was moved and seconded to approve as written. All voted in favor.

It was reported that Chief Matt Bors has sent an e-mail stating that Alfred will switch over to the City of Biddeford for PSAP/Dispatch on July 28th. Mr. Donovan expressed some concern over the reprogramming of radios that was brought to him by a member of the Ross Corner Fire Department. All agreed to ask Chief Bors about this.

Stella Holt and members to include some new members of the Park and Recreation Committee met with the Board. The first item of business was to reappoint and appoint those present to the Committee. New members appointed by approval of the Board were Jennifer Clarke, Nancy Picard, Chris Caswell and Rose Caswell. Reappointed was Beth Day.

The group discussed upcoming plans for the committee to include a movie night in the park, upgrades at the park to include removing the old "duck and maybe replacing it with a "bumble bee", replacing wood around the sand box, placing fire extinguishers in the buildings and beginning, next year an organic community garden behind the Public Safety Building with one of the garden's that will be cared for by the Committee Members with 50% of the produce being given to the Shelter as well as some of the same programs currently running. They asked the Board for their support in using the Town's property for this purpose. It was moved by Glenn Dochtermann to authorize the use of the property behind the Public Safety Building for a "Community Garden". George Donovan seconded and all voted in favor. The group also reported that they would like to do a fall festival at the Park and Rec field with approximately 30 vendors and the date would be September 27th. It was moved and seconded that they move forward with this endeavor. All voted in favor.

At 7:00 p.m. Mr. Sylvester called the Public Hearing on the General Assistance Amendments open. Mrs. Wood gave an explanation of some financial changes that were made by the Department of Human Services to the General Assistance Ordinance, which included an increase in the allowed amount for services. There was no comment or question from the public. The meeting was closed at 7:05. It was then moved by Glenn Dochtermann and seconded by George Donovan to accept amendments to the GA Ordinance as submitted. All voted in favor and the amendment document was signed by the Board.

Morgan Stearns, Transfer Station Supervisor met with the Board with the members of the Solid Waste Committee. Several items were discussed.

- Treasure Chest – Paul Gauthier, Chairman said that he does not think hiring someone would work and felt this would destroy the original concept of the treasure chest which he said was to help get items of the recycling and to save funds. This was discussed in detail by all. It was brought out that some believe that one of the reasons for the Treasure chest was to supply those in need with useful items not just the saving of funds. The main reason this is on the table is because of the issue being complained about by several residents of some taking items before they even get into the building and selling them for profit. These complaints have come to the Selectmen via phone, in person and letters. Mr. Stearns reported that he is constantly being complained to about this and it is an interruption to his and the staff's work load. The group discussed this in further detail. Suggestions were made to hire someone and to also use some volunteers, to open for shorter hours and more signage. It was suggested to hold a meeting with all volunteers.

Also suggested was doing a policy that will help set the perimeters of what the purpose of the Treasure Chest is and how it should be maintained. After much more discussion, it was moved by George Donovan, seconded by Glenn Dochtermann and approved by all to hire a person to work for eight hours, to incorporate volunteers and to write a policy on the use of the Treasure Chest and develop a job description for the hired person. Added was that the current process will remain until this has been accomplished.

- A financial breakdown of the costs of the Transfer Station for the last six years was reviewed by the group. It was noted that the overall costs have gone down.

Tom Holland met with the Board to discuss his reappointment as Alfred's Animal Control Officer. It was moved and seconded to reappoint him. All voted in favor and the certificate was signed.

A letter from the Alfred Parish Church was read. The Board agreed to draft a response for the next meeting.

A letter to a resident in Keywood Manor who has been bring in demolition items to the Transfer Station stating that he can no longer do so until he meets with the Board was signed.

A copy of a letter from the Alfred Waster District to the County of York giving results of nitrate testing was read.

A thank letter to Graphics Coop for their donation of Staff T-Shirts was approved and signed.

The Local Road Assistance Program for FY 2015 notice was read. All agreed to sing as written.

Reappointment certificate to the Library Endowment Committee for Glenn Dochtermann, Cathy Conley and Paula Frodyma were approved and signed by the Board.

Reappointment certificates for Joyce Wood and donna Pirone as General Assistance Agents were approved and signed.

A request from the Alfred Fire and Rescue Departments for a dunk tank at the Festival was discussed. A reminder was stated that the insurance company said "no" to a tank several years ago and all were in agreement to inquire and to let the Fire And Rescue Department know of the response.

The Planning Board agenda for July 16th was read.

The Planning Board minutes for June 4th and June 18th were read.

A tree growth reapplication was approved and signed by the Selectmen.

The Town Clerk's end of month for June was read.

An application for a contract hauler to use the Alfred Transfer Station was discussed. It was moved and seconded to approve and sign the application as submitted.

A notice that the recipient of the Alfred Veteran's Memorial Scholarship for 2014 was Monica St. Amand was read.

Three hiring forms for the Fire/Rescue were approved and signed. The three new members are Hilary

Martin, Andrew Naring and Cameron Smith

After review of the warrants, it was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Solid Waste account and to the Fueling February account were accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 9:30 p.m.

Selectmen's Meeting
July 9, 2014

The meeting opened at 4:30 p.m. In attendance were Selectmen. John Sylvester and George Donovan. Also present was Joyce Wood, Administrative Assistant.

A letter from Bike MS requesting to use roads in Alfred was read and discussed. All agreed that permission is not needed to use Town public ways but to ask the Attorney to make sure before signing any document on this.

Fred Holt, Treasurer met with the Board. As there was not a full Board present this portion of the meeting was postponed until another date.

The meeting was adjourned at 4:50 p.m.

Selectmen's Meeting
July 10, 2014

The meeting opened at 10:00 a.m. In attendance were Selectmen. John Sylvester and George Donovan. Also present was Joyce Wood, Administrative Assistant and the Road Commissioner, Jon Lord.

Phil Curtis, Consultant for D.O.T. on roads and matters that pertain to road maintenance met with the Group to discuss Alfred roads, plans and contracts.

Among topics discussed were:

- Sand and salt and amounts and when to apply
- The use of Calcium chloride when to apply and when to plow over
- Contract between a town and the contractor(s)
- Calibration on vehicles
- The use of Ice-B-Gone by the DOT

After lunch the two Selectmen, Jon Lord and Mr. Curtis drove the Town roads so that he could see what our conditions were. When they returned, another conversation regarding the roads took place with suggestions made and questions asked.

Some of the recommendations made were:

- Instead of dry salt – use calcium chloride with salt (wet solution) He feels we would save almost 50% of our salt bill by doing so. This would mean purchasing and installing equipment onto the vehicles.
- Calibrate vehicles on a regular basis to help determining temperature or adjust speed of vehicle while plowing.
- Pretreat product with chloride 100 lbs per yard
- Do a set Contract – lets the town know what will be spent and reduces liability issue of of the contractor.

The meeting was adjourned at 3:00 p.m.

Selectmen's Meeting
July 15, 2014

The meeting opened at 10:00 p.m. In attendance were Selectmen. John Sylvester, George Donovan and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant and the Treasurer, Fred Holt.

Mrs. Wood and Mr. Holt shared copies of paperwork for the calculation of the 2014 tax rate. The figures were reviewed and after much discussion, it was moved by Glenn Dochtermann and seconded by George Donovan to set the tax rate for the January 1, 2014 to December 31, 2014 year at \$14.25 per \$1,000 of assessment. Following was the review of the tax commitment and it was moved by Mr. Dochtermann, seconded by Mr. Donovan and approved by all to approve and sign the commitment of taxes.

The Board then spoke with the Treasurer, Fred Holt, about a recent transaction made in the Library Endowment Funds account. A CD was rollover without the review of the Endowment Committee. Mr. Holt explained that he made this transaction and mistakenly "overlooked" the Endowment policy that called for a review by the Committee. After further discussion, all were in agreement to write a letter of apology along with an explanation of.

After review of the warrants, it was moved by George Donovan, seconded by Glenn Dochtermann and voted by all to approve and sing the warrants. The Warrants were signed by the Board.

Income to the Festival account was approved and appropriated as submitted.

There being no further business, the meeting was adjourned at 6:25 p.m.

Selectmen's Meeting
July 22, 2014

The meeting opened at 4:00 p.m. In attendance were Selectmen. John Sylvester, George Donovan and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant.

The Solid Waste Committee did not attend the meeting.

George Donovan reported that he will be going for minor surgery on Monday July, 28th but should be at the Selectmen's meeting on Tuesday morning, July 29th.

Minutes of the July 8th, July 9th, July 10th and July 15th Selectmen's meetings were read. It was moved by Glenn Dochtermann to approve after minor changes were made to two of the sets of minutes. George Donovan seconded and all voted in favor.

Glenn Charette, CEO, met with the Board to discuss the letter of Credit with Paterson companies on the Colin's Meadow subdivision off of the Kennebunk Road. He explained that the Woodard & Curran's quote for an amount for a Letter of Credit included lot construction costs and should only have been for the infrastructure. A revised amount of \$500,000.00 was then discussed as the requested amount. It was moved and seconded to approve the revised amount. All voted in favor and Mr. Charette will proceed with the process for the request of the Letter of Credit.

A quote to repair the soffit blocks on the left side of the town hall as well as the replacement of a storm sash in the amount of \$200 was discussed. It was recommended that this work be done before the side is painted. After further discussion, it was moved and seconded that the quote for \$200 be approved and to add \$50 to fix the front door jam if it could be done for that price. All voted in favor. Mr. Charette will speak with Mr. Labreque about this.

A draft Treasurer Chest Policy was read. George Donovan made a motion to approve the policy as written. Glenn Dochtermann seconded and all voted in favor.

A draft Job Description for Treasure Chest Attendant was read. It was moved and seconded and approved by all to accept the draft as written.

The ad for the Treasure Chest Attendant open position was read. After minor additions, it was moved by George Donovan and seconded by Glenn Dochtermann to approve the ad and to place in the Smart Shopper for two weeks, closing on August 7th with interviews to be held on August 12th. All were in agreement to send the ad, the policy and the job description to the Solid Waste Committee and to Morgan Stearns.

A reappointment certificate for Patti McKenna as The Deputy CEO/LPI was approved and signed by the Board.

A copy of a letter from Attorney Moring to Judee Meyer's Attorney Bobrow was read. The letter was sent with a check for \$40.00.

A letter to the Alfred Parish Church Trustees in response to their letter concerning the Parish Cemetery was read. All agreed to sign and send as written and the letter was signed.

After some review and discussion of the update of Chapter 13 of the Comprehensive Plan it was agreed on by all to take this home and read before final decision to turn over to the comprehensive Plan Committee.

David Fleming, Resident of Keywood Manor, met with the Selectmen to discuss the taking of his trailer to the Alfred Transfer Station and dumping debris on a regular basis. It was determined that because he is cleaning out sheds when people move or at other times and getting paid minimal for this that he should fill out a contractor application and have residents sign the form showing where the debris is coming from. This was in keeping with being fair to all who must also abide with this process.

The notice of the final payment from FEMA for the winter storm in 2013 was read.

Two letter of request for Payments in Lieu of Taxes were read. It was moved and seconded to send the letters as written to Avesta Housing and to Three Rivers Land Trust. All voted in approval.

Four letters to volunteers from the York County Shelter for their work on Festival Days were signed.

John Sylvester shared copies of an executive summary report for the potential Sanford Maine York Pines Resort. This was discussed with all agreeing to send a copy to John Brisette of the US Forest Service.

Jon Lord, Road Commissioner, met with the Board to discuss road work. He reported that he will replace two culverts this week. Next discussed was the potential work to the Russell Mills Bridge on the Fort Ridge Road and work on the Swett's Bridge road as well as tree work. After discussion, all were in agreement to draft cost schedule and discuss further.

At 6:30 the paving bids were opened. Present were the Road Commissioner and Frank Carroll, Jr. After opening the bids and reviewing the figures line by line, it was determined that Dayton Sand and Gravel was the lowest bidder. After further discussion, it was moved by George Donovan to award the paving bid to Dayton Sand and Gravel to grind and reclaim 2,100 feet from Gile/Gore intersection to the sit of the three new culverts and any remainder funds will be used to go from the same intersection and shim as far as funds will allow for. Glenn Dochtermann seconded and all voted in favor.

The Road Commissioner then discussed the winter roads contract with the Board. A recent meeting with Phil Curtis a consultant on roads was brought up in connection with a contract that would work for Alfred. All agreed to come back for further discussion.

A request to attend a workshop from the Town Clerk was approved by all.

The Maine Municipal Executive Committee election of officers was completed and signed by the Board.

The Fire and Rescue Officers reappointments were reviewed. It was moved and seconded and approved by all to reappoint all as submitted. The certificates were signed.

Scott Dewolf met with the Board. He shared his interest in being reappointed to the Zoning Board of Appeals. The Board was in agreement to do so and his certificate was signed.

Art Karcher's reappointment to the Planning Board was approved and signed by the Board.

Lisa Cook's reappointments as Deputy Town Clerk and Deputy Registrar of Voters were approved and signed by the Board.

John Cook's reappointment to the Zoning Board of Appeals was approved and signed.

The Planning Board minutes of July 2nd were read.

After review of the warrants, it was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign them as submitted. All voted in approval and they were signed.

Income to the Park and Recreation Committee account and to the Alfred Festival Account was accepted and appropriated as submitted.

John Sylvester reported on behalf of the Lion's that they would like to do two benefits for the Tonus's Fueling February account if the Alfred Selectmen approved. Motion was made to authorize the benefits. The motion was seconded and all voted in favor.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting
July 24, 2014

The meeting opened at 5:00 p.m. In attendance were Selectmen. John Sylvester, George Donovan and Glenn Dochtermann. Also present was Joyce Wood, Administrative Assistant.

Fire Chief Dave Lord and Rescue Chief, Matt Bors met with the Selectmen to review and discuss three documents in regards to PSAP/Dispatch.

The agreement with Southern Maine Communications for the use and maintenance of equipment and the letter of understanding between the Towns of Alfred and Waterboro were discussed first. It was moved by George Donovan to approve and sign both as written. Glenn Dochtermann seconded. More discussion followed with a concern about signing the contracts for 5 years. It was explained that the contract for the equipment which is being shared by the two towns is for five years and therefore the letter of understanding was for five as well. It was then voted in favor by all and the two documents were signed.

Next the Contract with the City of Biddeford for PSAP/Dispatch services was discussed. An opinion from Attorney Morin about Section 2 #5 concerning any involvement from Alfred in resolving certain issues regarding the service was read. After discussion all were in agreement not to sign the contract until someone has communicated with Biddeford representative about this. All agreed that Matt Bors will speak with Chief Fiske and that Mr. Sylvester will speak with the Town Attorney to let him know that the Alfred Board give him the authority to speak with Biddeford Representative if necessary to make any changes.

A request from the York County Shelter to use the two Alfred tents for their fall festival was approved by the Board.

It was reported that the second MSW container at the Transfer Station is in need of repair work similar to the one repaired last month. Pictures and documents were viewed. It was moved by George Donovan to have the work done as quoted for \$1,800. Glenn Dochtermann seconded and all voted in favor.

There being no further business, the meeting was adjourned at 5:45.

Selectmen's Meeting
August 5, 2014

The meeting opened at 4:00 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The minutes of the July 22nd and the July 25th Selectmen's meetings were read. It was moved by Glenn Dochtermann, seconded by George Donovan and voted in favor by all to accept the minutes as written.

A report on the progress of the PSAP/Dispatch contract with the City of Biddeford was given. A revised draft copy with the revised changes from Attorney Morin were read. These changes have been sent to Biddeford for their review and we will wait to hear back from them.

Fred Holt, Treasurer, met with the Selectmen to answer a few questions on his portion of the Chapter 13 of the Comprehensive Plan update. After discussion a couple of clarifying points were agreed upon and Mr. Holt will put these into the document in the appropriate places.

Mr. Holt then reported that he, as Chairman of the Budget Committee, has called a meeting on Monday, August 25th at 6:00 p.m. The Board agreed to attend.

Glenn Charette, CEO, met with the Board to present a draft ordinance regarding the use of roadway entrances onto town ways. He gave the example of a logging company who recently logged a lot and left mud on the roadway and after cleaning it of left stains on the roadway. Also edges of the shoulder were damaged. The ordinance was read and discussed. Some changes were agreed upon and Mr. Charette agreed to make the changes.

Mr. Charette then reported that he has spoken to Maurice Labreque about replacing the front door jam and said that he cannot do it for \$50.00. After discussion, all agreed to get a quote from Mr. Labreque and if it is feasible and fits the budget for maintenance of the building to move forward with the repair.

He then reported on the subdivision, Colin's Meadow and said that the bank is in the process of setting up a letter of credit.

Jon Lord, Road Commissioner, reported on work he has been doing to include paving cross-cuts, shoulder work and culvert work in a few areas across town.

Mr. Lord then reported that the State paving project on the Kennebunk Road in some places leaves up to a 5 to 6 inch drop off and will just be broken down by traffic and plowing. Mr. Sylvester recommended contacting Karl Hall of the D.O.T. Mr. Lord then discussed the Gore Road paving project and what will be done to the shoulder on this section. Cutting out the material and replacing with gravel or grinding to make the shoulder stronger and last longer were some of the options discussed.

Next discussed were the small sections of roads/driveways that are being plowed and what should be done in the future. The concern is that these are not town approved ways but the town over the years has done winter maintenance on them. Suggestions were made and discussed to include taking them to Town meeting and discontinue any maintenance of these, getting legal "turn around" easements or continue the way we have been. All agreed the Attorney needs to continue to be involved in these discussions.

Next discussed was the condition of the Swett's Bridge Road and what can be done, the cost and where the funds will come from as well as the Fort Ridge bridge work that was discussed at a prior meeting. After further discussion, all were in agreement to set up a workshop to try and clean up some of these issues and others. All agreed to meeting on August 12th at 5:00 p.m.

Members of the Solid Waste Committee met with the Board and several items were discussed.

- Employee for the Treasure Chest. It was reported that the Selectmen have posted the job and will interview applicants on August 12th.
- The Treasure Chest ordinance was reviewed. Comments were made including "I don't agree that the volunteers for the Treasure Chest should not be able to take anything". The Board explained that as one of the main reasons for hiring because there were too many complaints about volunteers taking items even before they went into the building and some of those items were then sold for personnel gain.
- Solid Waste Committee ordinance. The draft was reviewed. The Committee Members said that they have no comments and agree with the wording.
- Duties of the Committee – the group discussed the need for the Committee to gather information and do separate reports with the goal of showing what the figures are for costs vs. income or benefit to the Town. After much discussion, the Selectmen agreed that this is not needed and that no reports of this type need to be compiled by the Committee.
- Mattresses – The disposing of mattresses at the transfer station was discussed. Options to cut them up, place them in a separate container and charging a minimal fee were all discussed. All agree that Joyce Wood will contact Casella and see what they do with them at the Blow Brothers site after they are picked up from Alfred.

Dominique Zuleuta met with the Board to discuss membership to the Conservation Commission. Also present was the Chairman of the Commission, Fred Frodyma. After discussion, it was moved by Glenn Dochtermann and seconded by George Donovan to appoint her as a member. All voted in favor and the certificate was signed.

Alfred Water District Trustees, Greg Knight and Tom Collins and the Superintendent, Kerry Smart, met with the Board to inform them of a procedure that was done recently on the pipe on Kennebunk Road. Also present was Glenn Charette. A letter to Utility Service Company, Inc from the Water District was read. It was reported that this company did a service called "ice pigging/flushing" which cleans the pipe of rust. After they completed the service water district users were getting colored, smelly water which stains clothing as well. The Water District has spent additional funds on flushing the pipes and giving "red-b-gone" to customers. The letter to the company requests that they give their immediate attention to this matter. The Trustees will keep the Board informed.

An application for a contractors Permit for the transfer station was read and discussed. It was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign the application and the permit. All voted in favor and the documents were signed.

The Board read a letter of resignation from the Alfred Festival Committee from Ray and Priscilla Blanchette. It was moved and seconded to accept with regret these resignations. All voted in favor.

A letter to Ray and Priscilla Blanchette accepting their resignation and thanking them for their service was signed by the Board.

An Assessor's 801 form was reviewed. After brief explanation all were in agreement to sign it as submitted.

The monthly report from the Shelter was read.
The Town Clerk's end of month for July was read.

Four tax abatements were explained. George Donovan made a motion to approve and sign them as written. Glenn Dochtermann seconded and all voted in favor and the Board signed the abatements.

Two tax supplemental forms were read and explained. George Donovan made a motion to approve and sign them as written. Glenn Dochtermann seconded and all voted in favor and the forms were signed.

The Planning Board agenda for August 6, 2014 was read.

The Planning Board minutes of July 2, 2014 were read.

The Board discussed topics for the upcoming Selectmen's Quarterly scheduled for August 19th.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor and the warrants were signed.

Income to the Historical Committee account, the Festival account and the Assessing account was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 8:30 p.m.

Selectmen's Meeting
August 12, 2014

The meeting opened at 4:00 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Chief Matt Bors met with the Board to discuss several items.

- Francis "Skip" Stewart Dore has retired from his service at the Alfred Fire/Rescue as of July 1, 2014
- Ambulance (Rescue I) there have been concerns on the condition as it is not running great.
- Chris Carpenter will be deployed next March for nine months.
- Steve Lord and Peter Gilman will be taking the EMT Basic course.
- Live-in students and training programs may be looked at to provide more compensation.
- Capital plan for equipment.
- Dirigo Wireless and the additional control radios installed at the Biddeford Center. Mr. Bors explained the additional costs to install the two radio frequencies and reported that Dirigo Wireless has offered to pay 30% of the cost. After further discussion to include the added benefit this gives for PSAP/Dispatch services for the Town of Alfred and the funding ability, it was moved by George Donovan and seconded by Glenn Dochtermann to approve the installment and total costs for four radios as explained to come from the Dispatch account with up to \$100 to come from the Emergency account. All voted in favor.

Arlene Carroll interviewed for the position of Treasure Chest Attendant. She explained some thoughts and ideas for the Treasure Chest. The board thanked her for interviewing.

Lisa Cook interviewed for the position of Treasure Chest attendant. She told the Board that after discussions between family members she has decided that she does not want to work on Saturdays and wants to withdraw her name as an applicant for this position.

Jon Lord, Road Commissioner met with the Selectmen to discuss road items.

1. Contracts – Ideas for pay per hour or set amount contract were discussed for the maintenance of winter roads. The benefits of each, amounts and what terminology should be include were all discussed.
2. Material to use on winter roads was then discussed. The pros and cons of using a liquid calcium product and a dry calcium as well as truck calibration was included in this discussion.
3. A response from MMA Legal Department with suggestions on ways to fund for road maintenance was read and discussed.
4. Driveway/roadways plowing was discussed. Discussions with the Attorney about this were reported on and discussed. After much discussion, it was moved by George Donovan to send letters to those who live on these ways stating that the Town will no longer plow them and offering opportunity to meet with the Board if they felt they needed to. Glenn Dochtermann seconded and all voted in favor.
5. The paving of the Gore Road and what will be done in specific areas was discussed. Shoulders and the roadway will both be rebuilt where needed.

All were in agreement to consider what has been said and bring back to another meeting to hopefully make some decisions on how to move forward.

The Board then discussed the Treasure Chest position. As there was only one applicant and because the applicant, they agreed, would be excellent in the position, it was moved by George Donovan to waive the stipulation as stated in the ad that the applicant be a resident, and to appoint Arlene Carroll as the Treasure Chest Attendant. It was seconded by Glenn Dochtermann and voted

in approval by all.

The contract with the City of Biddeford for PSAP/Dispatch services was discussed. An e-mail from Joanne Fiske, Deputy Chief of Biddeford was read as well as a letter from Attorney Brad Morin. After discussion of these two documents it was moved by George Donovan to approve and sign the contract. Glenn Dochtermann seconded and all voted in favor.

Joyce Wood asked on behalf of the Transfer Station Superintendent about the old Keywood cans. He has spoken with someone who may be interested in purchasing them or some of them. A price of \$250 each and no less than \$150 each was agree upon with the understanding that Alfred will keep four of them for their own use. A suggestion was made to offer some to the businesses in town for use for cardboard.

John Sylvester reported that there are preliminary discussions on combining the courts into Alfred to include the York, Springvale and Biddeford Courts. This would create a big impact on the Town of Alfred. He has spoken with Jim Campbell who will look into this with the legislature as it would be a legislative decision and he said that Linda Valentino is on the committee to research this and the Board agreed that Mr. Sylvester call her. All agreed to keep abreast as this unfolds.

The warrants were reviewed. It was moved and seconded to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Park and Recreation account, the Festival account and income from the Payment in Lieu of Taxes program were all accepted and appropriated by the Board as submitted.

There being no further business, the meeting was adjourned at 7:30 p.m.

Selectmen's Meeting
August 19, 2014

The meeting opened at 3:00 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The minutes of the August 5th and August 12th Selectmen's meetings were read. It was moved by George Donovan and seconded by Glenn Dochtermann to approve them as written. All voted in favor.

Fred Holt, Treasurer met with the Selectmen to go over roads budgets with comparisons back five years. Also discussed was the potential to hold a Special Town Meeting and the funding from the unappropriated fund account.

Mr. Holt then reminded the Board that the Budget Committee will hold a pre-2015 Budget meeting on Monday, August 25th at 6:00 p.m.

The Treasure Chest policy which had been discussed a previous meetings was read. It was moved and seconded to approve and sign the policy as written. All voted in favor and it was signed.

A hiring form for Arlene Carroll as the Treasure Chest Attendant was signed after motion, second and approval by all.

A reappointment as a member to the Alfred Veteran's Committee for Alden Gile was approved and signed by all.

A letter to businesses in Town who bring a large amount of cardboard to the transfer station was read. The Board agreed that the wording is as they had previously discussed. It was moved by George Donovan and seconded by Glenn Dochtermann to approve and sign letters to Bob Day, Giles Orchard, York County Shelter and Folsom's Furniture stating that the Town can no longer accept these large amounts of cardboard. All voted in favor and the letters were signed.

The Board read the recertification for Alfred for the CRS Insurance for residents who may be in flood plain. This certification gives those residents 10% off on flood insurance.

After review of minor changes as requested by the Selectmen by Fred Holt, Treasurer, it was moved by George Donovan and seconded by Glenn Dochtermann to approve and send the draft Chapter 13 of the Comprehensive Plan to the Committee. All voted in favor.

The Planning Board agenda for August 20, 2014 was read.

The Planning Board minutes of July 2, 2014 and August 6, 2014 were read.

After explanation of a tax abatement it was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign the abatement as submitted. All voted in favor.

A tax supplemental bill was explained. It was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign the supplement as submitted. All voted in favor.

A note from Gregg Knight stating that he will no longer be able to shovel the steps at the Town Hall was read. The Board agreed to send him a thank you for this service.

A notice from MMA about the upcoming convention was read. George Donovan said that he would like to attend and would pay the costs himself.

The need to repaint the handi-cap parking lines in the Town Hall parking lot was discussed. Mr. Dochtermann said that he may be able to donate stencil and paint to have this done. All agreed to check the library and the transfer station to see if these lines need to be repainted as well.

It was reported that there is a person interested in on serving on the Planning Board. This person is also on the Zoning Board of Appeals and also on the Comprehensive Plan. The Board agreed to look at this application and others when they come in. It was also decided on by the Board to put an advertisement in the paper for this opening and any other Committee vacancies.

John Sylvester reported that the 12-town Group is working with the Maine Municipal Association to hold candidate night(s) for candidates for the House of Representative and for State Senate candidates. The Senate forum will be held on September 8th at the Waterboro Fire Station and the House forum will be held on October 13th with location to be announced.

Darcy Hobgood, Tax Collector, met with the Board to share and discuss her end of month report on property taxes, excise taxes and inland fisheries for July.

The warrants were reviewed. George Donovan made a motion to approve and sign them as submitted. Glenn Dochtermann seconded and all voted in favor.

Income to the Fueling February account and a tax payment under the PILOT (Payment in Lieu of Taxes) program was accepted and appropriated by the Board.

At 5:00 p.m. John Sylvester, Chairman, opened a Public Hearing on the renewal of the Liquor License for the Oak Street Bistro. There being no comments from the public, the hearing was closed at 5:05 p.m. It was moved and seconded and voted by all to approve and sign the renewal application to be sent to the State of Maine.

Sargent Nichols of the State Police met briefly with the Board about the recent Town

Hall “shut down” due to a verbal threat made to an employee. He said that he will be coming in to look at the Town Hall and give any suggestions to better insure the safety of the employees and residents. He added that he is doing this at other public buildings in the area as well.

George Donovan suggested contacting Mr. Francour of the York County Emergency Management to see if there might be any ideas from them for safety in public buildings.

Jon Lord, Road Commissioner met with the Board. Several items were discussed.

- The bridge on Fort Ridge Road. He indicated that he could do the work as discussed with the DOT a month ago for around \$5,000. This was discussed.
- Swetts Bridge Road – Because this road did not “come back” after the winter the condition has deteriorated. He said that he would be looking at approximately \$21, 550 to complete the section which would mean a new base and paving from the bridge back towards “Reed’s” home.
- Stockpile - He reported on the available amount of sand and salt pre-mix and the amount of sand and salt at the Depot Street station. The group discussed how much will be needed to provide enough product for the winter until December 31st.
- Road maintenance work. Mr. Lord reported on what he has left to do from this account.
- Plowing and an agreement and/or a potential contract in the future was discussed.
- Treatment of the roads with a liquid pretreat was then discussed.

The Selectmen’s meeting was adjourned to attend the Selectmen Quarterly meeting at the Conant Chapel.

Selectmen's Meeting
August 26, 2014

The meeting opened at 8:00 a.m. In attendance were Selectmen. John Sylvester and George Donovan.

The warrants were reviewed. George Donovan made a motion to approve and sign them as submitted. John Sylvester seconded and all voted in favor.

Chris Chabot met to interview for a position as Transfer Station Sub. After discussion, it was moved and seconded and approved by all to hire him to this position.

There being no further business, the meeting was adjourned at 8:30 a.m.

Selectmen's Meeting
September 2, 2014

The meeting opened at 2:00 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The minutes of August 19th and August 26th were read. It was moved by George Donovan and seconded by Glenn Dochtermann to approve as written. All voted in favor.

Mark Patterson of Patterson Construction Company and Glenn Charette, CEO met with the Board on the Colin's Way subdivision off of Kennebunk Road on Burns Lane. Mr. Patterson asked if the Selectmen would consider a waiver for a Letter of Credit until mid-October as he would like to start work on the "wet ponds". The reason for the request is that the bank process to provide the letter of credit will not be final until mid-October and the DEP will only allow the work on the ponds to be done between June and September. This was discussed in further detail and the Board told Mr. Patterson they would let him know when they reach a decision.

Robert Cucurull, Jim Decarau from J & J Auto Salvage and the Code Officer, Glenn Charette and Frankie Delaney from the DEP and Roger Nagy, Detective for the D.O T. met with the Board to review and discuss violation notices for failing septic system and violation of zoning ordinance 160-110, 160-119, 160-105, 160-100 160-194 and MRSA Title 30 A§375. Mr. Charette, CEO gave an explanation of the violations and reported that he issued a "stop work" order on August 21st. He also said that he has received notice from OSHA that J&J is now in compliance with some of the issues. Mr. Cucurull and Mr. Decarau both talked about the plans to get rid of containers of material and said that they are working with Clean Harbors. Many details related to the violations and the involvement of the DEP were discussed by all. Mr. Cucurull said that in order to have the funds to do the work to meet the violations that he needs to be able to be in business. He has made some of the corrections and is continuing to move forward with correcting the issues. After further discussions, the Board agreed to meet again in two weeks.

Brian Carroll, resident, spoke with the Board about Carroll Lane. Also present was the Road Commissioner, Jon Lord. Mr. Carroll shared a copy of the Town Clerk's Town Meeting report when Carroll Lane was accepted as a Town road in November of 1961. These results were not picked up during a recent search of Town Meeting records. An apology was given to Mr. Carroll. Next discussed was the need for a legal easement to the Town. After discussion, all agreed that Mr. Carroll and Mr. Lord will measure the needed area, determine to draft an easement.

It was reported that residents have called on the letter to two residents on the Torrey Hill Road in regards to an easement. All agreed to set up a meeting with these residents.

Jon Lord, Road Commissioner then discussed the stockpile so that the Board will know how much to request for funding this account at the Special Town Meeting. He gave amount of what he has in stock and what is in the shed, and discussed what will be needed to hopefully get the Town through December of 2014.

The Board read a letter to Gregg Knight thanking him for his service of shoveling out the Town Hall steps front and back. All agreed to sign the letter as written.

The Planning Board agenda for September 3, 2014 was read.

Planning Board minutes for August 20th and for August 6th were read.

The Selectmen read an invitation to a Senate Candidates forum at 6:30 p.m. at the Waterboro Fire Station on September 8th and to a House Representative Candidate forum on October 13th at the same time and place.

An e-mail from Denise St. Pierre in which she sent her resignation from the Budget Committee was read. A letter thanking her for her service was signed by the Board. The Board was then reminded that Joyce Krahling has been waiting in line to fill a vacancy on this Committee. They tried to contact her by phone to see if she was still interested but were unable to contact her.

The Board then discussed the request from Mark Patterson to waive the Letter of Credit until mid-October. The Board made a decision to deny the request based on the ordinance regulations as pertains to sub-divisions and the purpose of a letter of credit after a motion by George Donovan, second by Glenn Dochtermann and approval by all.

After review of the warrants, it was moved by George Donovan, seconded by Glenn Dochtermann and voted by all to approve and sign them as presented.

Income to the Festival account, the Park and Recreation account and funds from Worker's Compensation as reimbursement due to good employee practices was accepted and appropriated as submitted.

Paul Gauthier met with the Selectmen to discuss his reappointment as a member to the Solid Waste Committee. Mr. Gauthier reported that the Committee elected Jim Ward as the Chairman and that one member was absent. There was further discussion between the Board and Mr. Gauthier including comment made by him that he has "problems" with one of the Selectmen. The Board then told Mr. Gauthier that they will let him know about his reappointment.

Jon Lord, Road Commissioner, gave the Board a quote for sand to finish out the year at \$13,920 which is \$8.00 per yard for 1,500 yards and including hauling> Also discussed was the salt and how much was on hand and how much more will be needed. After discussion all agreed on \$10,000 for salt and for putting up the pile of sand and salt.

Mr. Lord then discussed a washout after the heavy rain of a section of the Carpenter Hill Road. He said that the road needed "water bars" to divert water that comes down from above the Town maintained portion of this road.

Joyce Krahlung called the Board back and told them that she is still interested in serving on the Budget Committee. It was moved and seconded to appoint her as a member of the Budget Committee to fill the vacancy. All voted in favor.

The Selectmen then discussed a date to hold a Special Town Meeting. It was moved by George Donovan and seconded by Glenn Dochtermann to set the meeting for October 7, 2014 and to sign the warrant on September 23rd. The two articles, unless something else comes up, will be for the Swetts Bridge Road and for the Stockpile account. All agreed to get the final figures for both of these articles.

A motion was then made by George Donovan and seconded by Glenn Dochtermann to call the meeting into executive session. All voted in favor and at 6:50 the Chairman, John Sylvester, called the meeting into executive session in accordance with MRSA Title 1, §405,6.E. to speak with the Town Attorney about legal matters. At 7:15 the meeting was called out after motion, second and approval by all.

Residents from the Drown Road met with the Board and the Attorney and the Road Commissioner, Jon Lord. A sign-up sheet was passed around and introductions made around the room. John Sylvester opened the meeting explaining why the residents have been invited in to meet with the Board. He said that the Board has concluded that the Town needs to have legal easements on several roads in town and one of these roads is the Drown Road because the Town should not be turning on "private land" without an easement. Jon Lord said that a 50ft. by 75ft area is needed to turn the plow truck. A newer resident at the beginning of the road offered to let the town use his land to dump excess snow if needed. He was thanked by the Road Commissioner. Much input and questions were added and discussed to include why can't we continue the way we have always done to which the Road Commissioner, with the Selectmen concurring, that, due to liability to the Town and himself, we should have the easement. Attorney Morin stated that the Town cannot spent Town funds on private property. Mr. Shermann, another resident, stated that he would be willing to give an easement to the Town. After this was discussed further, all were in agreement that Mr. Lord and Mr. Shermann will set out the lines and dimensions for a turnaround easement. The information will be sent to the Attorney so that he can draft a legal easement between Mr. Shermann and the Town of Alfred.

After this portion of the meeting Attorney Morin asked the Board about other roads in question. All were in agreement that State records and County records will be researched to see if any information can be found on other roads.

A concern at the Transfer Station about the installation of a hunting tree stand was discussed. Attorney Morin said that it is illegal to do so without permission of the property owner. The Board agreed that they do not want any hunting done on this

property and agreed to “post” it stating so.

The upcoming newsletter was discussed. The Board gave some ideas.

The Board then discussed the reappointment of Paul Gauthier. A motion was made and seconded to give Mr. Gautier a 6 month appointment and to then meet with him when the six months were up. All voted in favor and a certificate for 6 months was signed.

There being no further business, the meeting was adjourned at 8:50 p.m.

Selectmen's Meeting
September 9, 2014

The meeting opened at 8:00 a.m. In attendance were Selectmen. John Sylvester and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Warrants were reviewed. George Donovan made a motion to approve and sign as submitted. John Sylvester seconded, all voted in favor and the warrants were signed.

Income to the Park and Recreation account and to the Museum account was accepted and appropriated as submitted.

The Board was in agreement, after discussion, to purchase 65 "No Hunting" signs to place around the perimeter of the transfer station property. The cost is \$.89 each for a total of \$57.85 to come out of the Solid Waste account.

After discussing the start time of the September 16th Selectmen's meeting all were in agreement to begin at 3:00 p.m.

The Selectmen then discussed the upcoming Special Town Meeting. They invited the Treasurer in to review the Town accounts and the following decisions were made for articles and amounts to put on the warrant:

| | |
|---------------------------------|-----------|
| Plowing/Sanding account | \$20,000 |
| Stockpile | \$10,000 |
| Swett's Brigde Road repair work | \$ 21,550 |
| Legal account | \$5,000 |

The Board then agreed to hold an informational meeting at their September 23rd Selectmen's meeting at 7:00 p.m.

The Selectmen asked that the draft agreement for winter roads be brought to the next meeting for review.

Fred Holt, Treasurer, reported that he has met with the Auditor and discussed the potential for the Town to enter into a three year contract for the town audit. He said that the cost would still be lower that quotes from other Companies given three years ago. He recommended that the Selectmen consider doing so and after the three years to go out to bid again. The Board agreed to give this consideration.

There being no further business, the meeting was adjourned at 9:00 a.m.

Selectmen's Meeting
September 16, 2014

The meeting opened at 3:00 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Heidi Gendreau met with the Selectmen to interview for a vacant position for a member of the Alfred Planning Board. After the interview the Board told her that they have another applicant to interview and they will be in touch.

The minutes of the September 2nd and September 9th Selectmen's meeting were read. Motion was made by Glenn Dochtermann to approve them as written. George Donovan seconded and all voted in favor.

Letters to residents on RV Lane, Stearns Lane and Old Farnham Road were read. It was moved by George Donovan and seconded by Glenn Dochtermann to send the letters as written. All voted in favor.

Fred Holt, Treasurer, brought the unopened monthly bank statements for the Board to open. They were opened reviewed and discussed.

Mr. Holt then asked the Board if they would consider another three year contract with Purdy Powers & Company. He gave reasons why this would be a good decision and then after the three years, he recommended that the Board go out to bid for this service. The cost is \$800 more than last years but still under some of the quotes received at the last bid process. After further discussion, the Board agreed to stay with Purdy Powers for another three years.

Glenn Charette, CEO, met with the Board to discuss a Stop Work order that he posted two weeks ago on the J& J property. He reported what has transpired since then. Mr. Robert Cucurull and Jim Decareau of J& J joined the meeting and the two gave an update on what they have done since that last meeting with the Selectmen to include Clean Harbors taking away all the liquid that was stored leaving only six clean containers to store the liquid in. The tire pile has been reduced considerably and they have installed separate troughs for the separate liquids they drain from the vehicles.

Mr. Sylvester said that the recommendation made to the Board by the CEO was that they may lift the Stop Work order but should continue inspections to make sure that the dirt piles are put into proper containment with a proper top installed and that written procedures be implemented. Also a fine may be assessed for the duration of the time from the stop work order up to \$2,500 a day. After much discussion a final decision was made. Motion was made by Glenn Dochtermann that the stop work order be lifted as soon as the cover was in place on the waste container and that a fine of \$2,4000 to be paid in three installments with a certified bank check or cash on 9/17, 10/17 and 11/17

be assessed to J & J. George Donovan seconded and all voted in favor.

The Codes Officer reported on two other matters. The first was work being done without a permit that has since been taken care of by the contractor and the homeowner and the second was a request for a zoning waiver to be able to place a camper trailer on a piece of property year round instead of seasonally to which Mr. Charette sent a response stating that the matter needed to go before the Zoning Board of Appeals, not the Selectmen. The Board agreed with this response.

Mr. Charette then asked the Board if they would move the junkyard inspections for the permitting process up to October because it becomes difficult to do a full inspection after snow flies. All were in agreement with his request and set the date of the junkyard permit process in mid-December with inspections to take place prior to that time.

Another issue was discussed concerning a letter from a property owner questioning the assessed value due to restrictions on his property. After discussion all were in agreement that Mr. Charette and Mrs. Wood meet with the property owner's representative as requested.

Jon Lord, Road Commissioner met with the Board. It was reported that Calvin Torrey will meet next week with the Board to discuss a turnaround easement. Mr. Lord reported that he is working with residents on Carroll Lane and Drown Road for an easement as well. This was discussed further. The group then discussed how to pay for the turn around. Mr. Lord suggested that they be marked out, the easements be drawn up and signed and that the improvements be made in next year's budget. He also reported that he has dirt roads to maintain and that a culvert has collapsed on Gile Road.

Next discussed was the agreement/contract for plowing and sanding. Draft documents were read and discussed. All were in agreement to hold a separate meeting on this on Thursday, September 18, 2014 at 5:00 pm.

It was reported that John Sylvester will fill in for Arlene Carroll at the Treasure Chest on Thursday, September 25th and George Donovan will fill in on Saturday, September 27th as Arlene will be on vacation.

A question on the renewal of the Time Warner Franchise was discussed. The Board voted unanimously to ask for equipment to tape municipal meetings only and not to open it up for public use as this would become very costly.

A draft warrant for the upcoming Special Town Meeting was reviewed.

A letter to a resident who had expressed a concern about an ambulance call was read. It was moved and seconded to sign and send the letter as written. All voted in favor.

A letter to the Brothers of Christian Instructions on Shaker Hill regarding their property on Shaker pond was read. It was explained that this is a follow-up letter of interest on

behalf of the Town. It was moved by Glenn Dochtermann and seconded by George Donovan to sign and send the letter as written. All voted in favor and the letter was signed.

The Planning Board notice of “no meeting” on September 17th was read.

Tax abatements and one supplemental tax bill were explained and discussed. Motion was made by George Donovan to approve and sign the forms as presented. Glenn Dochtermann seconded and all voted in favor and the forms were signed.

A warrant from RSU #57 for \$6.8 million dollars for athletic field upgrades and improvements was read. The Board signed the warrants for voting by Alfred residents on November 4, 2014.

After reading a letter from the Library Board about signs that were made by RDS Graphics and the problems they have had in getting the signs completed and repaired it was moved and seconded to sign a letter from the Selectmen to RDS Graphics asking for their cooperation in completing this work. All voted in favor and the letter was signed.

The Municipal Valuation Return on the 2014 tax commitment to the Maine Revenue Service was reviewed. Motion was made by George Donovan and seconded by Glenn Dochtermann to approve and sign the document as presented. All voted in favor and the Board signed the paperwork.

The Maine Municipal voting delegates signup sheet for the Annual Meeting was filled out. John Sylvester and George Donovan will be the two voting members for Alfred after motion, second and vote of approval by the Board.

Ron Pepin met with the Board to discuss his contract for Hauling of items from the transfer station. It was moved and seconded to approve the contract as submitted. All voted in favor and the contract was signed in duplicate by all parties.

Darcy Hobgood, Tax Collector, presented the Board with her end of month reports for August. She reviewed the reports and answered questions.

A request from an employee to work only 4 hours per month and to volunteer the rest of the hours if needed for sub work at the transfer station was read. After discussion, the Board was in agreement that this would present a liability issue for the Town and denied his request except that he will work for the four hours if needed.

The Town Clerks end of month from August was read.

Glenn Dochtermann reported that he will be out of town until September 26th.

It was moved by George Donovan to approve and sign the warrants as submitted.

Glenn Dochtermann seconded and all voted in favor.

Income to the Fueling February account was approved and appropriated as submitted by the Board.

There being no further business, the meeting was adjourned at 8:30 p.m.

Selectmen's Meeting
September 18, 2014

The meeting opened at 4:00 p.m. In attendance were Selectmen, John Sylvester and George Donovan. Glenn Dochtermann was contacted by phone for a portion of the meeting. Also present was Joyce Wood, Administrative Assistant and Fred Holt Treasurer.

Attorney Ron Bourque was contacted and asked several questions regarding contract for winter roads. It was explained that the Selectmen and the Road Commissioner are contemplating a six month contract and then perhaps a longer contract after election and they asked him about an indemnification clause. Attorney Bourque said that he does recommend this but on a short term contract he would be OK without it as long as proof of proper insurances are given. He also said that if the Selectmen are considering a longer contract it will need to go before Town Meeting and the Board responded that they have planned to put it on the March warrant if they move forward. Attorney Bourque then recommended that if the decision is made to go to a 3 or more year contract for winter roads that the Board would be wise to go out to bid. They then discussed contracts in general and said that some towns do not have contracts to which Attorney Bourque said that does not make it right and that it's a problem just waiting to happen. When the Board asked about other road work , he said that it should be based on how significant the job is and an gave example of painting a town sign as opposed to a larger more costly project. Also discussed was when a bond should be part of a contract and he said that he feels this does not belong in a road plowing contract but more for a project that may not be completed as contracted like a building project.

The Road Commissioner, Jon Lord, joined the meeting and reviewed the contract. Several sections were discussed. A statement about notifying the Selectmen about purchases above \$1,500 was discussed. All were in agreement to take this out of the contract. Mr. Lord agreed to continue close contact as he has done to keep the Board up to date on where the road accounts stand. Mr. Lord said that he would like to continue plowing and sanding as he has done as residents seem pleased with the road conditions. The section that discussed when to start plowing was changed after discussion from ½ inch of snow to 1 inch of wet snow and 2 inches if dry. Also agreed upon was that Mr. Lord's crew would not stay out all night according to the type of storm but would go back out early morning. All were in agreement to continue with two sets of cutting edges from the Town for plow trucks that are dedicated to Alfred only.

The meeting was adjourned at 4:45 p.m.

Selectmen's Meeting
September 23, 2014

The meeting opened at 6:00 p.m. Present were Selectmen John Sylvester and George Donovan. Also present was Joyce Wood Administrative Assistant.

The Board was in agreement to approve and sign an appointment certificate for Helen Naylor as a ballot clerk.

After review of the warrants, it was moved by George Donovan and seconded by John Sylvester to approve and sign them as submitted. All voted in favor and they were signed.

The draft six month contract for plowing and sanding with suggested changes from the Attorney was read and discussed. It was moved and seconded to accept two of the recommendations. All voted in favor.

When asked about cutting the sumac at the old dump on Route 4, all were in agreement that Seven Dochtermann do the work.

Also discussed and approved was to have Jon Lord mow the sides of the hills at the transfer station and the top of the old dump on Route 4.

A question from Tony Vigue who is working on details of the Time Warner Franchise renewal was discussed. He asked if the Board wanted to see if they want their meetings to be live on the internet as well as on cable TV, and also if they want the archive of meetings to be accessible via the internet from the town web page. After discussion, it was moved and seconded to respond "yes" to both. All voted in favor.

The warrant for the Special Town Meeting to be held on October 7, 2014 was reviewed. It was moved and seconded to approve and sign the warrant as written. Four copies of the warrant were signed.

Fred Holt and John Lord met with the Board to go over the draft six month contract for Plowing and Sanding. The changes as accepted by the Selectmen from the Town Attorney. Brad Morin, were explained. Mr. Lord said that he agrees with these two changes. All agreed that he will update Schedule A, Road Listing, and will fill out Schedule B and C with his and sub-contractors equipment list and billing schedule.

At 7:00 p.m. Mr. Sylvester, Chairman, opened the informational meeting to go over the October 7th Special Town Meeting Warrant. There were several residents present. Each article was explained, questions asked and discussed with input from all.

The meeting was adjourned at 8:30 p.m.

Selectmen's Meeting
September 30, 2014

The meeting opened at 4:00 p.m. Present were Selectmen, John Sylvester, Glenn Dochtermann George Donovan and the Administrative Assistant, Joyce Wood.

John Ibsen met with the Selectmen to interview for an open position on the Planning Board. After the interview the Board told him there were two other applicants and they would be in touch.

Another applicant, Margery Anderson, did not show for her interview.

The minutes of September 16th 18th and the 23rd Selectmen's meetings were read. They were approved by all.

A reminder was given on the October 7th Special Town Meeting to be held at the Conant Chapel at 7:00 p.m.

Glenn Charette, CEO, met with the Board. Several items were discussed.

- Access entrance permit (draft) Read and discussed – minor changes discussed and agreed upon. Mr. Charette will make the changes, give the Road Commissioner, Jon Lord a copy after making the changes for his input.
- Junkyard permit renewal inspections. He shared a letter and a list of Town and State specifications that the junkyards will need to pass that he would like to send prior to his inspection. The Board, after minor suggestions and request that Mr. Charette run it by the Town Attorney, agreed this is a good idea.
- Request for schedule of hours change as he is rarely has a customer on Tuesday evenings. He suggested moving hours to be split on two other days. Discussed – Board approved to set a schedule with the Administrative Assistant and begin new schedule in two weeks.

A letter to John Helms, thanking him for volunteering his time and equipment to clean tar stains on the town hall carpet, was signed by the Board.

The Maine State Revenue's 2015 proposed State Valuation was read. Alfred's proposed valuation is \$258,000,000.

The Planning Board agenda for October 1, 2014 was read.

The Planning Board minutes of September 3rd and August 20th were read.

A Planning Board Legal Notice of a site walk on October 1, 2014 was read.

The monthly report from the York County Shelter was read.

The Board was in agreement to put an ad in Smart Shopper for Transfer Station Subs and to add a position for shoveling at the Town Hall.

George Donovan suggested a training/learning session for residents to better understand the budget process leading up to Town Meeting. All agreed this would work well at the next quarterly meeting.

Both George Donovan and John Sylvester shared their separate experiences filling in for Arlene Carroll at the Treasure Chest. Both expressed mostly positive feedback on the changes.

It was reported that Dr. Davis, RSU Superintendent, will attend a Selectmen's meeting on October 28, 2014 along with Brendan Sculley. The Board agreed to inquire through Mr. Davis's office if it would be appropriate for the Alfred School Board members to attend this session and if "yes" to invite them in. Also agreed upon was to invite the School Board members in on a monthly basis to keep the Selectmen and Town informed.

The Board then discussed the two applicants for the Planning Board. It was moved by Glenn Dochtermann and seconded by George Donovan to appoint John Ibsen to the Board. All voted in favor and agreed to send a letter to the Planning Board letting them know of the decision.

Motion was made by George Donovan, seconded by Glenn Dochtermann and voted by all to approve and sign the warrants as presented. They were signed.

Income to the Solid Waste account and the Park and Recreation account was accepted and approved as submitted by a unanimous vote.

Jon Lord, Road Commissioner and the Town Attorney, Brad Morin met with the Board in preparation of the next meeting with residents on RV Lane, Stearns Lane and Old Farnham Way. At 6:40 p.m. the meeting was called into executive session by the Chair after motion by George Donovan and second by Glenn Dochtermann in accordance with MRSA Title 1, §405, E, consultations between a body or agency and its attorney. The meeting was called out at 6:55 after motion by George Donovan, second by Glenn Dochtermann and approval by all.

Attorney Morin shared the settlement agreement with the Code Officer and the Selectmen on the Pierce case. After discussion, Glenn Dochtermann made a motion to approve and sign the agreement. George Donovan seconded, all voted in favor and the agreement was signed.

Residents from RV Lane, Stearns Lane and the Old Farnham Road (list attached) met with the Selectmen, the Town Attorney and the Road Commissioner regarding the status of their roadways. John Sylvester opened by stating that the Town has an obligation to maintain these ways but that the Selectmen have learned that an easement or agreement to turn around is needed as it involves personnel property. It was further explained that the Selectmen can bring these ways to Town Meeting for a vote to either discontinue maintenance or to accept as Town Roads. Either way an easement agreement will be needed.

Each Road was discussed separately, giving all present an opportunity to ask questions or make comments about their roadway. Among comments made were:

1. Stearns Lane

- Question of why are we here if roads discontinued back in the 50's by County Commissioners automatically were turned over to towns and the fact that the Town of Alfred has been maintaining for over 20 years.
- Lisa Stearns – we have no problem with an easement but questioned that Stearns Lane is a Town Road.
- Discussed further

2. Old Farnham Way

- Why not an annual indemnification to which Attorney Morin responded due to the liability issue he would prefer an easement or license/agreement.
- Sabatini stated willing to give an easement agreement to turn.
- Question on why the tar ends where it does – discussed with George Donovan explained that when it was tarred the people living in the farm were the only residents

on the road.

- Discussed further.

3. RV Lane

- There were two residents representing this way. They live on the Gebung road, not the RV Lane.

This portion of the meeting ended with a motion by George Donovan stating that the Selectmen will keep the status quo and will not begin a discontinuance process but will authorize Jon Lord, Road Commissioner to begin process to procure the needed easements. Glenn Dochtermann seconded and all voted in favor. The Board also agreed to send copies of the minutes to all on the list.

After motion, second and approval by all, John Sylvester, Chairman, called the meeting into executive session at 7:55 p.m. in accordance with MRSA Title 1, §405, E, consultations between a body or agency and its attorney to discuss another matter. The meeting was called out at 8:10 p.m. No decisions were made.

The meeting was adjourned at 8:20 p.m.

NAME

ROAD

Dan & Lisa Stearns

Stearns Lane

ROBERT JACOBSEN

22 OLDE FARNHAM RD

Robert A. Kay Haberland

Gebung Road

Charlotte VanJoolen

22 OLDE FARNHAM RD

EDWARD V. SABATINI

12 OLDE FARNHAM RD

Ingrid Claesson

12 OLDE FARNHAM RD

Deb Farnham Thompson

51 OLDE FARNHAM RD

Glenn Chavette

CEO