

Selectmen's Meeting  
April 1, 2014

The meeting opened at 4:00 p.m. In attendance were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Assistant, Joyce Wood was also present. Mr. Donovan opened the meeting with the pledge of allegiance.

It was moved by Glenn Dochtermann, and seconded by George Donovan to appoint John Sylvester as Chairman of the Board. All voted in favor.

Morgan Stearns, Transfer Station Supervisor, met with the Selectmen to discuss several items.

- Sub list – the number of subs needed was discussed. The Board told him that they will be signing for two more subs at this meeting with his recommendation.
- Fire proof cabinet – Mr. Morgan reminded the Board that he has asked for a small fireproof cabinet to keep his paperwork in. All agreed that he get a quote for a cost.
- Single sort compactor – The group discussed the concerns about the amount of tonnage that is being compacted and it was reported that a Pine Tree representative is on schedule to look at the hydraulics to make sure the pressure is set correctly.
- A policy on calling on the subs to work was discussed. All agreed to draft a policy on this and bring back to finalize.

Jim Ward interviewed for transfer station sub job and for membership to the Solid Waste Committee. He shared his work experience and stated that he is mostly interested in serving on the Committee.

After discussion, it was moved and seconded to sign hiring forms for both Tracy Pomerleau and for Richard Guinard as transfer station subs. All voted in favor and the forms were signed.

Jon Lord, Road Commissioner, and Fred Holt, Treasurer, met with the Board to go over the Winter Roads account and the Year Round Road account. Invoices were reviewed and discussed. All were in agreement to bring back to another meeting for final decisions on which accounts should be used.

The minutes of the March 25<sup>th</sup> and 26<sup>th</sup> Selectmen's meeting were read. It was moved by George Donovan and seconded by Glenn Dochtermann to approve both as written. All voted in favor.

Documents on the set up of a credit card account for the Town of Alfred were reviewed. It was noted that only one card will be issued and kept locked and use will only be administered by the Treasurer with approval as spending policy states. All were in agreement.

After discussion of a letter of credit for the Middle Branch Drive sub-division owned by Roger Berube, all were in agreement to pass on to the Code Officer and the Road Commissioner to review and make recommendation as to whether the amount is enough to cover what needs to be completed.

The Volunteer Coverage Insurance for the fire and rescue members was reviewed and discussed. The amount for this coverage is \$1,700 for one year with 50 members covered. Motion was made by George Donovan to approve and sign the application as submitted. Glenn Dochtermann seconded and all voted in favor. The Chair, John Sylvester, signed the application.

A thank you letter to Helen Naylor for her \$100 donation to go towards the rental of the big tent for festival day was signed by the Board.

State Police end of month incident reports for February and March were reviewed by the Board.

The Town Clerks results of the Town Meeting warrant and elections were read.

All agreed to invite Kristen Dalpra in to speak with her about serving on the RSU #57 Board of Directors until the term runs out.

Letters of agreement for the Alfred Festival were reviewed, approved and signed by the Board after motion and second. One for Steve and Emily McKinnon was for entertainment and the second was with Maine Rock Gym for the climbing wall.

The Board read the notice from the Maine Municipal Association regarding the upcoming elections for the Executive Committee.

The Planning Board agenda for April 2, 2014 was read.

The Planning Board minutes (draft) for March 19<sup>th</sup> was read.

The Planning board minutes (final) for March 5<sup>th</sup> was read.

After discussion of the "disbursement of wages & payment of State & Federal withholding taxes upon one Municipal Officer's signature" annual form, it was moved by Glenn Dochtermann, seconded by George Donovan and voted by all to approve and sign the form as submitted. The form was signed.

After reviewing a document for "waiver for acceptance of land fill" all were in agreement to approve the document as submitted. Copies will be given to the Road Commissioner for use.

The Board reviewed the completed application and supporting documents from the Three Rivers Land Trust for Map 8, Lots 32, 33,34 to be put in exempt status as was voted on at a prior meeting. All agree to apply this status to the properties as of April 1, 2014.

The warrants were reviewed. Glenn Dochtermann made a motion to approve and sign the warrants as written. George Donovan seconded and all voted in favor. The warrants were signed.

Income to the Alfred Festival account tent rental was accepted and appropriated as submitted.

It was moved by George Donovan to appoint Jim Ward as a member to the Solid Waste Committee. Mr. Dochtermann seconded and all voted in favor.

The Board discussed holding Selectmen's meetings twice a month or every other week. A motion was made by Glenn Dochtermann to do so which was followed with a second by George Donovan. Much discussion followed. Two voted to hold the meetings every other week to coincide with payroll week. John Sylvester was strongly opposed.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting  
April 3, 2014

The meeting opened at 4:30 p.m. In attendance were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann, Joyce Wood, Assistant was also present.

Matt Bors, Rescue Chief, met with the Board to update them on the progress on the agreement with Sanford Dispatch. He reported that the Alfred Chiefs support the basic agreement but discussed that some changes might be made. He then reported on the Alfred ambulance saying that some sensors have failed and that the ambulance is going to Hartfords to be repaired. He is hoping that the sensors are still under warranty.

The Board then reviewed figures from the Plowing and Sanding account and the Year Round Roads account that were discussed at the Tuesday night meeting. Mrs. Wood reported that the invoices that were presented on April 1<sup>st</sup> were reviewed in detail by the Road Commissioner, the Treasurer and herself. A recommendation was then made to the Board for some of these invoices to be taken from Plowing and Sanding account and others from the Year Round Roads account. The recommendation was reviewed. It was moved by Glenn Dochtermann, seconded by George Donovan and voted by all to approve the amounts to come from the specific account as presented.

The Board then discussed the need to work with the Road Commissioner to make some clarifications to the Plowing and Sanding agreement so that all were "on the same page" as to where road work should be charged to.

The meeting ended at 6:00 p.m.

Selectmen's Meeting  
April 8, 2014

The meeting opened at 4:00 p.m. In attendance were two Selectmen. John Sylvester and George Donovan. Joyce Wood, Assistant was also present.

RSU#57 Superintendent John Davis, Colin Walsh, Business Manager and Brendan Scully, Activities Director met with representatives/Selectmen of the six town Boards in the District. The meeting opened with Mr. Scully giving a slide layout of the proposed complex renovation plan that will be going on the RSU warrant. He went through the slides and gave explanation of the proposed changes/additions/renovations. He said that since the initial plan was developed there have been nine changes made. Included in the proposed plan is:

- Moving the tennis court to another location to accommodate four courts
- Stadium Complex for multi-use programs with a new track and new bleachers with locker rooms under them,
- Refurbishing all the fields
- Renovations to storage site
- New maintenance building
- Replacing and adding fencing
- paving

The cost to do all of the plan is \$6,300,000 and is to be paid for through grants, donations, reserve funds and some borrowed funds. The borrowed funding will be on a 15 year finding term. Many questions were asked by participants and discussed. When asked about when we might need a new high school, Mr. Davis said that the current high school has been maintained and upgraded, the roof has been maintained and added that no additional modules have been put up. He also said that the region is decreasing in student population. Another item that was brought up was the work needed on the leach fields and Mr. Walsh said that this is in the annual maintenance budget. Mr. Davis said that the regular budget will stay even, not to mean flat funded but at an increase on the same level as past years or at about 2%. This portion was closed with Mr. Sylvester asking the group if they would consider bringing this group to a more "formal" type of meeting to discuss other items that are important to the six towns in the district like formulating a plan to address education that will promote students to remain in our towns, etc. All agreed that the next meeting of this group will meet on May 13<sup>th</sup>, Tuesday at 4:00 p.m.

Cindy Killer spoke with the Board about her business and the need to dispose of a small amount of fiberglass water pressure tanks, approximately one a month. She added that she does not have anywhere else to bring them and that she would be willing to pay a fee for each. The Board explained to her the policy on "commercial business" using the transfer station and that items may only come from work done in the Town of Alfred. She went on to say that she goes all over the State and each towns transfer station may not be open when she is there replacing these tanks in homes and asked if there were any other recommendations. After further discussion, the Board agreed to get back to her with a final answer.

Rescue Chief Matt Bors met with the Board to discuss the Charter document that has been drafted by the Sanford Dispatch. In the old document the Eight Towns Communications Group only had one vote or say and now in the newer draft each town will have a vote when meetings are held. Also discussed was the communications infrastructure and the frequencies used and those that may be available. The need to finalize discussion on the renewal of the contract with Sanford was discussed. Chief Bors said that Chief Lord is away and that he will speak with him as soon as he returns to try to set up a time to meet with the Board to continue these discussions.

Jon Lord, Road Commissioner spoke with the Board about road maintenance that he has been doing due to the rain. He said that he will be sweeping intersections soon and asked the Board to consider that the sweeping in the village area be reduced. All agreed to bring this back to another meeting. He also asked the Board about all of the trash along the roads including dead animals and how much of roads budget should be spent on this. The Board agreed to give this some consideration. Mr. Lord reported that he will be out of town from the 14<sup>th</sup> of April until the 22<sup>nd</sup> of April. He also reported that he has checked with White Sign and found that they do not make roll-up "stop" signs and that he spoke with the local State garage in Alfred and was told that when a traffic light is out that they will place barriers with stop signs to help traffic flow.

The Selectmen's minutes of April 1<sup>st</sup> were read. It was moved and seconded to approve them after minor changes were made. All voted in favor.

The Selectmen's minutes of April 3<sup>rd</sup> was read. It was moved and seconded to approve them as written. All voted in favor.

The Board discussed the gate at the Littlefield dam and a potential issue of the gate not being raised high enough. After discussion all agreed to speak with Gordon Prime about this.

The York County Shelter end of month report was read.

The Town Clerk's end of month for March was read.

After discussion of a State Salvage Recycler License Renewal town certification, it was moved by George Donovan and seconded by John Sylvester to sign in approval. All voted in favor and the Chairman, Mr. Sylvester signed the document.

It was moved by George Donovan to approve and sign the warrants as presented. John Sylvester seconded and all voted in favor. The warrants were signed by the Board.

There being no further business, the meeting was adjourned at 6:30 p.m.

Selectmen's Meeting  
April 15, 2014

The meeting opened at 4:00 p.m. In attendance were two Selectmen. John Sylvester and George Donovan. Joyce Wood, Assistant was also present.

Roger Huppe asked to speak with the Board about several issues. The first was road maintenance and plowing. He said he had been reviewing the Town Report figures and asked if road work jobs were put out to bid. Mr. Sylvester explained that the Road Commissioner is elected and that historically the Road Commissioner does the road work. The Paving is put out to bid. He asked how you know you are getting the best deal to which Mr. Sylvester said that the Board feels that the Town is getting the best deal and went on to explain that rates paid are the same as the State rates for the specific equipment, etc. He also explained about the Plowing contract. Several other items were discussed on the roads. Mr. Huppe then asked if the Town has an ordinance to cover junk and debris in yards. The Board explained that the Code Officer does have some jurisdiction in the area because of ordinances. Lastly Mr. Huppe asked the Board about his proposal to bring "pickle ball" to the Alfred Park. Fred Holt who was also present said that he understands that the Committee is moving forward with this and will be contacting him.

Jon Lord, Road Commissioner met with the Board to report on roadwork that he has done this past week. He said that he is waiting for the rain storm to pass and he will be working on dirt roads. He reported that the shoulders are still soft and he will wait to do shouldering work. He added that he also worked on the sand/salt pile so that the rain will run off.

The minutes of the April 8<sup>th</sup> Selectmen's meeting were read. George Donovan made a motion to approve them as submitted. John Sylvester seconded and all voted in favor.

Darcy Hobgood, Tax Collector shared her end of month report for March. She reported on figures from excise, property tax and Inland Fisheries. She also said that she is in process of sending out the lien notices.

The Board discussed the vacant position of an RSU#57 Director. Kristen Dalpra had indicated to George Donovan that she would be interested in serving until the 2014/2015 budget is completed, probably in late June. After further discussion, it was moved and seconded to appoint Ms. Dalpra until June 30, 2014 pending her being sworn in by the Town Clerk. All voted in favor and an appointment certificate was signed.

A letter of Credit for the Roger Berube Middle Branch Estates was then discussed. A letter from the Code Officer, Glenn Charette was read. The letter indicated that the amount that the bank has given for the credit amount would be sufficient to complete projects. It was then moved and seconded to approve and sign the letter of credit. All voted in favor and the letter was signed.

The Board discussed a request from Contractor Cindy Killer made at last week's meeting. Research was presented on what other entity might take the tanks in question. With this information it was moved by George Donovan to not approve the request to dump the tanks at the Alfred Transfer Station unless they come from an Alfred residence. He added to send Ms. Killer a letter informing her of the Boards decision and to let her know of the other entities that will take her tanks if she wishes. Mr. Sylvester seconded and all voted in favor.

The Board discussed a meeting/workshop with both the Fire and Rescue Chiefs on dispatch. It was noted that both are able to meet next Wednesday. It was moved and seconded to meet with them at 5:00 p.m. next Wednesday, April 23<sup>rd</sup>. All voted in favor.

After review of a Veteran Widow's exemption application it was moved and seconded to approve and sign the application. All voted in favor.

The Planning Board minutes of April 2<sup>nd</sup> were read.

The Planning Board agenda for April 16, 2014 were read.

The Planning Board Notice of Public Hearing for April 16, 2014 was read.

A copy of a letter to a Resident from the Code Officer and a "Statement to File" as well as an e-mail from the State Electrical Inspector were all read. Glenn Charette, Code Officer, gave an explanation of the circumstances related to these documents. He said that he some electrical work that was obviously not done properly and therefore unsafe. He contacted the Town Attorney to ask opinion on what he should do and the response was to not issue an occupancy permit in unsafe conditions. The CEO contacted the State Electrical Inspector who has offered to do an inspection under these circumstances.

The Board asked the Code Officer about the ordinance that addresses junk and debris in yards. He responded that the ordinances, Town and State give him authority to see what he can do in these matters.

The Board also asked Mr. Charette about farm animals, going on to neighbor's property and he said that our ordinance does cover this as well.

A commercial permit application for Knight Brothers Painting was read and discussed. It was moved by George Donovan and seconded by John Sylvester to approve and sign the permit.

The State Police end of month report for March was read.

John Sylvester reported on the Twelve Town Meeting discussion on rural patrol and State Police.

Motion was made by George Donovan to approve and sign the warrants as written. John Sylvester seconded and all voted in favor. The warrants were signed.

Income to the Solid Waste account, the Park and Recreation account and the Salary account (reimbursement) were accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 6:45 p.m.

Selectmen's Meeting  
April 22, 2014

The meeting opened at 4:00 p.m. In attendance were the three Selectmen. John Sylvester, Glenn Dochtermann and George Donovan.

The minutes of April 15<sup>th</sup> were read. It was moved and seconded to approve them as written.

A letter to the Alfred Paris Church thanking them for their donation to the Fueling February account was approved and signed by the Board.

Several Ball Clerk/Election Worker appointment certificates were approved and signed. The appointments were for the following:

Rose Homes  
Patricia Smith  
Dorothy Therianos  
Judith Vasalle  
Marilyn Wallace  
Joyce Wood  
Louise Gray  
Joyce Krahling  
Verne Scadding

Carolyn Scott  
Carolee Simeoni  
Carol Skowronski  
Joanne Eunson  
Pamela Bors  
Sandra Berard  
Nina Chabot  
Lisa Cook

The Board then met with the Treasurer, Fred Holt, to review several spreadsheets as requested by the Selectmen, on the history of the various roads budgets. The purpose was to prepare for future planning on next year's budget. Each spreadsheet was reviewed and discussed as appropriate. All agreed to share the information with the Road Commissioner, Jon Lord, at next week's meeting when he is scheduled to further this discussion.

The warrants were reviewed. It was moved and seconded to approve and sign as submitted. All voted in favor. The warrants were signed.

Selectmen's Meeting  
April 23, 2014

The meeting opened at 5:00 p.m. In attendance were Selectmen. John Sylvester, and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Rescue Chief Matt Bors, Fire Chief, Dave Lord and Assistant Chief, Mike Fraser met with the Selectmen to discuss PSAP/Dispatch. The contract with the Sanford Regional Communications Center is due to be renewed by June 30, 2014.

The Chiefs, with Chief Bors as the main spokesman, told the Selectmen that they have considered with much thought to not signing the Sanford contract but to consider changing our PSAP/Dispatch to the Biddeford Center. They then proceeded to give reasons why they have been considering this move.

Service:

- Lack of CAD information due to poor data entry
- No specific site file information
- Frequency of issues regarding automatic mutual aid
- Staffing issues – frequent turnover
- Charter document adoption has taken 4.5 years and still not approved.

Costs:

Costs comparisons between the two centers was reviewed in detail which showed a cost savings for Alfred with the Biddeford Center. Also discussed was some items in the proposed Sanford contract. One item states that "Sanford shall not be responsible for any capital expenses that may be required to allow Sanford to provide communications services to the Town. " Figures were given, reviewed and discussed. It was determined that there may be a need for a Special Town Meeting to cover some of the one-time set up costs to go with Biddeford but the numbers are not yet clarified. Another factor is the Eight Town Group and problems with cell tower use that is at the moment still up in the air.

Next discussed was the time limit for a change like this to occur. With the Sanford contract ending in June, if Alfred were to change, a request would have to be made to the PUC for authorization to do so. If needed a Special Town Meeting would have to be set up well before that date and the processes needed for the change would have to be put into effect. The fact that Waterboro has made a decision to move to Biddeford for these services will help Alfred if they decide to do the same as they will share the frequency and set up including cost share. John Sylvester raised the question about future PSAP consolidations and what this might mean for Alfred. He also discussed the Eight Town Communications Group and what affect this would have on this Group. This was discussed. The Chiefs agreed that whichever center was named by the State as a designated PSAP Center they would have to have the quality of service that is in compliance with the E911 Board.

A recommendation was made by the Chiefs, in agreement, that the Town of Alfred Selectmen consider not signing the contract with Sanford, going with Biddeford for PSAP/Dispatch services and paying the \$3,000 annual amount to the Eight Town Group with the understanding that as of December 31<sup>st</sup> of 2014 Alfred will not be a member.

After further discussion the Board was in agreement to give this high consideration and recognizing the time urgency will make a decision as soon as possible.

The meeting was adjourned at 6:00 p.m.

Selectmen's Meeting  
April 29, 2014

The meeting opened at 3:00 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The minutes of the April 22<sup>nd</sup> and the April 23<sup>rd</sup> Selectmen's meetings were read. It was moved by Glenn Dochtermann, seconded by George Donovan and voted in favor by all to accept the minutes as written.

The Treasurer, Fred Holt, gave the Board a request for purchase from the Fire Chief. The amount of \$1,889.59 to purchase turn-out gear as submitted in their budget was approved by the Board. He then presented spreadsheets for roads as requested by the Selectmen in preparation for a discussion with the Road Commissioner. They were explained.

Jon Lord, Road Commissioner, met with the Selectmen to go over several items concerning the roads budgets for future planning.

- Copies of the spreadsheets were given to Mr. Lord and each one was reviewed and discussed. The first looked at the percentage of the Town budget that has been spent on roads back to 2006 and the next was the monthly amount spent on roads back to 2006. They showed that though, minor gradual increases have occurred, the percentage stayed relatively even over the period. It also showed that the Town, if they are going to improve the infrastructure, will need to increase the road budget in some areas. The last spreadsheet showed the sand & salt figures spent back to 2006. All of these figures were discussed in further detail. All agreed to consider all of this information as the group moves forward with future planning.
- A list of topics for discussion was followed. Some of the topics were covered and others will come back for discussion at future meetings.
- Salt/Sand – the group discussed the stockpile cost, use and storage in detail. Going out to bid for materials was discussed. All agreed this would be a good way to show that we are getting the best price.
- The various line accounts under Roads was discussed. Options for consideration were discussed to include: look at putting the roads into one budget or having the ability to set a certain amount to spend on roads total whether winter or maintenance etc. and how this might work. All agree that this needs much thought.
- Winter Roads Contract was discussed and all agreed that this needs to be changed in several areas.
- Sweeping roads – to save funds it was suggested to only sweep the intersections across Town and not all of the village area as has been done in the past. This was discussed. The Board said that they will take a vote on this and let Mr. Lord know before tomorrow.
- Picking up trash and debris along the roadways was discussed. This takes time and cost to go out and pick up a single item when a call is made. A suggestion was made to go out on a monthly basis town wide and pick up all debris. Also discussed was to have other involvement, transfer station attendants and or volunteers. Jon Lord stated that we need to be careful having non-employees on the roadsides due to liability. The Board agreed.

All were then in agreement to meet again to continue these types of discussions on roads.

Fire Chief Lord and Deputy Chief Mike Fraser met with the Board to discuss PSAP/Dispatch. The contract with Sanford is up on June 30<sup>th</sup> of 2014 and a proposal was made last week by the Chiefs of Alfred Fire and Rescue to change this service to Biddeford. The group discussed meeting with the Town of Sanford Manager and perhaps the Council to give an explanation of why this is on the table. Also discussed was the Eight Town Communications Group and what it will mean if Alfred is

no longer involved and the importance of meeting with them to discuss the matter. The Board agree to set up a meeting with the Board and Sanford Officials. A letter to the Public Utilities Commission asking for authorization to change was read. All agreed to sign the letter and to hold it pending final decision to change or not to change. George Donovan said that he would be ready to vote at this meeting and after discussion all agreed to wait until after speaking with Sanford.

Steve Mackinnon, Alfred Parish Church Trustee, met with the Selectmen to report that the Trustees have agreed to consider to relinquish all ownership of the Parish Cemetery to the Town of Alfred if the Selectmen were to accept. He added that they would like to have this in writing with the option that the church would have the right to bury ashes of clergy members in the Parish Cemetery, if requested. This was discussed in detail. It was moved by Glenn Dochtermann that the Selectmen will consider this pending the Town Attorneys opinion on the matter. George Donovan seconded the motion and all voted in favor. They agree to get back to Mr. MacKinnon when they have heard from the Attorney.

The Code Officer met with the Board to go over several Notices on pending violations to residents in the Town. He reported that complaints have been made about junk in yards and he has had to follow up and inspect these complaints. The letters give a time frame to the resident to clean up the junk and if not a notice of violation will go out and the violation process will begin. A resident was present who gave a report on what she has seen on one of these properties. The Board agreed with the action of Glenn Charette, Code Officer.

Mr. Charette then shared a letter of recommendation for a letter of credit amount for the Colin's Meadow sub-division from Woodward & Curran. The Selectmen agreed with the amount pending the Town Attorney's review of the agreement.

The Board read the Alfred Water District PUC approval of the increase in their rates as of April 1, 2014.

Mrs. Wood reported that concern has been expressed that a proposed vagrant has been "hanging" around in the back of the Town Hall again. After discussion, it was moved and seconded to approve that a "dusk to dawn" light be installed at the back of the Town Hall.

It was reported that the lock at the Kennebunk Road gate has been replaced by a Lyman property owner. After discussion, all were in agreement to give him, the property owner, the option of giving the Town keys to the gate or to take his lock off so that the Town could put their own on with a key then being provided to him with the understanding that the gate is the property of the Town of Alfred not the property owners who own past the gate.

Proposed changes to Chapter 13 of the Comprehensive Plan were discussed. It was reported that the Committee is waiting for the approval of the changes by the Selectmen before moving forward with this chapter.

A letter to Maine Municipal in confirmation of the Town Clerk, Andrew Bors, years of service was signed.

The Planning Board agenda for May 7, 2014 was read.

The Planning Board minutes of April 16<sup>th</sup> were read.

The Planning Board minutes of April 2<sup>nd</sup> were read.

The Board reviewed the Maine Revenue Services preliminary 2015 state valuation report. It was reported that a copy of this report will be given to the Assessors for their review and comments.

The Comprehensive Plan Committee minutes of April 3rd, and 17th were read.

A note from the Town Clerk about a conversation he had with a resident who abuts the York County jail property was read. It was reported that inmates, after being let go, are continuing to knock on resident's doors asking to use the phone so that they can contact someone to pick them up. This had been happening for some time and the Board thought that this had been cleared up but now it is clear that this is still going on. All were in agreement that John Sylvester will speak with the Deputy Sheriff, Mr. King, when he invites him to meet with the Selectmen.

John Sylvester reported on the Twelve Town Group where seven town representatives were present to listen to Elliot Cutler, gubernatorial candidate.

The Board discussed a request made by the Transfer Station Supervisor, Morgan Stearns, to look at the tractor. All agreed that George Donovan will do so.

After discussing the sweeping in the Alfred village, It was moved and seconded to sweep the intersection of Kennebunk and Saco, around the green on both sides down to Dugovic driveway, the front of Town Hall and the parking lot, and in front of the library on both sides to include the parking lot instead of what has been done in the past to help cut costs.. Two voted for and one against.

After discussion of the trash and debris on the roadways across town, it was moved and seconded to ask that the Road Commissioner go out once a month and pick up debris town wide. All voted in favor.

The warrants were reviewed. George Donovan made a motion to approve and sign as submitted. Glenn Dochtermann seconded and all voted in favor. The warrants were signed.

Income to the Festival Committee and to the Fueling February account was accepted and appropriated by the Board as submitted.

There being no further business, the meeting was adjourned at 8:45 p.m.

Selectmen's Meeting  
May 5, 2014

The meeting opened at 8:30 a.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant and the Treasurer, Fred Holt.

After review and minor discussion of the Warrant and Notice of Election Calling Regional School Unit No. 57 Budget Validation Referendum, it was moved by Glenn Dochtermann, seconded by George Donovan and voted by all to approve and sign the warrant as submitted. Nine copies of the warrant notice were signed.

The Board discussed looking into having the Transfer Station Attendants (on Mondays) pick up trash and debris on town roads. All were in agreement to contact the MMA Insurance to see if this is something they should be doing.

It was reported that the Election will be here this week to install a light in the back of the Town Hall. The Board then discussed placing a sign out back as well. After discussion all agreed that a sign stating no loitering be placed out back.

There being no further business, the meeting was adjourned at 8:45 a.m.

Selectmen's Meeting  
May 7, 2014

The meeting opened at 5:30 p.m. In attendance were Selectmen. John Sylvester, and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Steve Buck, Manager, City of Sanford and Joe Hanslip, Council Member from Sanford met with the Board and the Rescue Chief, Matt Bors and the Fire Chief, David Lord regarding PSAP/Dispatch.

Prior to the discussion a contract for assessing services from the City of Sanford for the Town of Alfred was reviewed. Mr. Buck was in agreement to sign as written. George Donovan made a motion, followed by a second by John Sylvester to approve and sign the one year contract for assessing services. All voted in favor and the document was signed in duplicate by all parties.

John Sylvester began the conversation by stating that Sanford and Alfred have had a good working relationship over the years, the assessing contract being one good example. He said that the Town of Alfred has been under the City of Sanford Communications Center for their PSAP/Dispatch services for almost five years now and that the Alfred Selectmen have been meeting with the Fire and Rescue Chiefs on this service and those meetings have led to the Chiefs giving the recommendation to move this service out of Sanford and go with the Biddeford Center. Further comments were made on what has brought the Chiefs to this recommendation. He then asked Mr. Buck if he would consider a three month contract with Alfred so that the move can be made with Alfred paying for the three months in full no matter what the switch over date may be.

Mr. Buck asked the Selectmen if there was anything Sanford can do to rectify problems so that Alfred would remain. Mr. Sylvester responded that the Alfred Selectmen need to listen to their safety officers and any decisions made will be based on this as the safety of the Alfred residents must be the main concern. Mr. Buck then said that he would draw up a three month contract with Alfred for interim service.

Matt Bors, Rescue Chief, stated that "we are not where we thought we would be five years ago" and he then elaborated on this statement giving past history of the service from Sanford.

Joe Hanslip said that the Council of Sanford is not aware of complaints and he takes the relationship between Alfred and Sanford very seriously. Some additional comments were made by Chief Bors on the history of the service.

Steve Buck said that this is poor timing for Sanford as they are well into their budget processes.

The meeting was finalized with Mr. Sylvester stating that this has not been an easy decision because of the respect that the Board has for Mr. Buck and Sanford. The final vote will be taken tomorrow at another Selectmen's meeting and will be made with the best interest of the Town of Alfred in mind.

The meeting was adjourned at 6:00 p.m.

Selectmen's Meeting  
May 8, 2014

The meeting opened at 5:30 p.m. In attendance were Selectmen. John Sylvester, and George Donovan. Also present was Joyce Wood, Administrative Assistant as well as Fred Holt, Treasurer.

Chief Matt Bors called in to answer questions from the Board concerning the process to change to Biddeford for PSAP/Dispatch services from Sanford Communication. Several items all have to come together before we can make the final change to include: PUC approval, the FCC License, installation of frequencies, data entry by Biddeford and we will need at least two days for testing just before the switch. He said that he is working up a timeline.

Fred Holt and the Board went over the financial spreadsheet for the cost to make the change. The amount of \$14,100.00 will be the additional amount needed above the original Dispatch Article at the March Town Meeting. The annual costs will go down for Alfred after the initial changes meaning that we will recoup the cost to change in two to three years.

After further discussion, it was moved by Glenn Dochtermann, due to the safety of Alfred residents and on the recommendation of both the Fire and Rescue Chiefs, to change the service for Alfred's PSAP/Dispatch from Sanford Communications Center to the City of Biddeford. George Donovan seconded and all voted in favor.

It was also moved and seconded to hold a Special Town Meeting on May 27<sup>th</sup> at 7:00 p.m. in the Conant Chapel with the article to vote on the \$14,100.00 and to hold an Informational meeting along with a Selectmen's Quarterly on Monday, May 19<sup>th</sup> at 7:00 p.m. Mr. Holt reported that he will set up a Budget Committee Meeting for Monday, May 12<sup>th</sup> at 5:30 p.m.

A letter to Sanford Manager, Steve Buck, as a follow up to last night's meeting was signed by all.

A letter to the Towns in the Eight Town Communications Group, explaining Alfred's intentions was signed by the Board.

The Board then discussed holding a Selectmen's meeting on every "off" Tuesday when the Selectmen regularly meet to sign any warrants that need to be signed. After further discussion, it was moved and seconded to meet at 8:00 a.m. every other Tuesday to sign warrants. All voted in favor.

The meeting was adjourned at 5:00.

Selectmen's Meeting  
May 13, 2014

The meeting opened at 2:30 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

A policy on "Sub Rotation" for working at the Transfer Station was read and discussed. It was moved by Glenn Dochtermann, seconded by George Donovan to approve and sign the policy as written. All voted in favor and the policy was signed.

Fred Holt, Treasurer, presented the unopened monthly bank statements. Each member of the Board took several of them and opened them. After review and some questions they were given to the Treasurer.

The Board read and discussed a letter from RSU#57 Superintendent, Dr. John Davis, in preparation of the 4:00 meeting.

The minutes of April 29<sup>th</sup>, May 5<sup>th</sup>, May 7<sup>th</sup> and May 8<sup>th</sup> were read. George Donovan made a motion to approve all as written. Glenn Dochtermann seconded and all voted in favor.

After review of the Comprehensive Plan Chapter 13 updates and discussions with Joyce Wood and Fred Holt, the Board agreed to some minor additions to the information and to bring back to the next full Selectmen's meeting.

Morgan Stearns, Transfer Station Supervisor, met with the Selectmen. Several items were discussed.

- Sub rotation Policy – a copy was given to Mr. Morgan. He agreed the policy was done as was previously discussed.
- Power sweeper and sweeping the transfer station. – This was discussed with all agreeing that it would be more economical to ask Bruce Norton to do the initial clean-up and then the transfer station attendants will maintain the areas as needed.
- Speeding at the transfer station by a resident. Mr. Morgan reported that a vehicle "threw out his trash" and then left the station at a very high speed. He did not get the license plate but will be able to recognize the car and driver if he comes in again. The Board agreed that he speak with this person the next time he came in. All also acknowledged that Mr. Morgan has a right to contact the State Police if this behavior continues as it is a safety concern to other patrons and staff.
- The Fueling February shed in the church parking lot. – It was reported that single bottles are being thrown in, making it more difficult and time consuming to transport them. Also reported was the attendant picking up the bottles found a pillow and bottles moved around to create a space. All agreed to put a sign on the building stating to "Please put all bottles in bags" and to keep an eye on the "pillow" report and if it appears that someone is staying in the building to contact the State Police.

Andrew Bors, Town Clerk, met with the Board. Several items were discussed.

- Appointment of Election Warden – A certification of the appointment of John Cook as the Election Warden was approved and signed by the Selectmen.
- Dog license update was given by Mr. Bors. He reported on a case of questioning of a potential kennel that is unlicensed was discussed. The Board agree that he, Mr. Bors. Contact State Officials for assistance with this.
- Web-site – Mr. Bors, who takes care of the maintenance of the Town's web-site, reported that during March and April only 21 people looked at the annual Town Report on line and

there are approximately 450 books left which brings up the question, “how many Town Reports should we be ordering?” The Board agreed to keep an eye on this and make the necessary adjustments next year when ordering.

- Mr. Bors reported that he has cleaned up the front page of the web-site as recommended and he explained that the current program is limited as to what we can provide. He then reported on an upgraded program with increased capabilities. The Board authorized him to “check it out” and report back with recommendation and costs, etc.
- Upcoming elections and referendum meetings. – He reported on the RSU #57 two meetings, primary elections and State mandates are ready. He reported that he will be doing testing as required prior to voting and also reported that he will need to attend a workshop in Sanford this Friday, May 9<sup>th</sup>.
- Closing the Town Clerks Office – He reported that he will have to close the Office on May 20<sup>th</sup> at 5:30 p.m. as his Deputy will be away.
- List of appointments Fire & Rescue – He reported that he will have these appointment certificates for the Board soon.

Darcy Hobgood, Tax Collector shared her end on month report for April with the Board going over each item and answering questions.

John Sylvester reported sending an e-mail to Deputy Sheriff King about a complaint by a neighbor of the York County jail about prisoners who are being released coming to her door to use the phon. All agreed to contact the resident to let them know about their connecting with Deputy King.

A copy of a letter from the York County Manager to the Alfred Water District and to the Code Enforcement Officer concerning the nitrate testing were read. It was noted that the County should be continuing to pay for this testing as required and that a change can only be made via permission of the Alfred Planning Board.

The warrant for the May 27<sup>th</sup> Special Town meeting was reviewed. It was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign the warrant as presented for posting. All voted in favor and six copies of the warrant were signed.

At 4:00 p.m. Dr. John Davis and Colin Walsh from RSU #57 met with the Six Town Boards (only 4 of whom were represented) and interested residents. An agenda was passed out which read as follows:

**AGENDA**  
**Six RSU #57 Selectboards with Superintendent, John Davis**  
**Tuesday, May 13, 2014, 4:00 P.M.**  
**Alfred Town Hall**

1. **Welcome and Introductions**
2. **Meeting Purposes**
  - A. **Review recollections of past discussions concerning past estimates of RSU #57 increases for new fiscal year 1% to 2% then 3% to 4%**
  - B. **Boards in Attendance at meeting on April 8, 2014 when John Davis moved 1% to 2% to 3% to 4%-Alfred, Shapleigh, Newfield, Waterboro. Not in Attendance – Limerick, Lyman.**
  - C. **Acceptance or not of the 3% to 4% proposed increase in the budget by the Six Town Boards**
  - D. **Discussion or not of the 15% increase proposed for Principals**
  - E. **Discussion and vote of any position of the Group regarding the May 20, 2014 Public Vote on the budget with specifics.**
  - F. **Other**
3. **Any other Items**
4. **Adjournment**

Also passed out was a letter from Dr. Davis which gave explanation and clarification of some items. It

read as follows:

## Regional School Unit 57

86 West Road, Waterboro, Maine 04087  
Tel. No. (207) 247-3221  
Fax. No. (207) 247-3477

Dr. John A. Davis  
Superintendent

Colin M. Walsh, CPA  
Business Manager

Lori Lodge  
Curriculum Coordinator

Susan Prince  
Special Education Director

*RSU 57 prepares respectful, responsible and creative thinkers for success in the global community.*

13 May 2014

I have been asked to provide clarification on the proposed administrative budget for next year.

The proposed budget does include changes in the administrative structure. Over the past few years as superintendent, I have seen a need for the district to redefine several positions. We have not created new positions but I have redefined three positions that had been in the budget. These positions were formerly funded under Article I and now under Article VII.

Middle School - the structure has been to have a principal, an assistant principal and a literacy/instructional leader. I have reordered this to provide the administration with a principal and two asst principals so that each can legally be a part of the supervision and evaluation process.

High School - the structure has been to have a principal, an assistant principal and two deans of students. Pervious to the two deans the school had two asst principals and an instructional leader. I have reordered this to provide the administration with a principal and three asst principals so that each can legally be a part of the supervision and evaluation process.

The changes to the budget:

\$90k (+/-) for 1 assistant principal at the MMS, salary and benefits  
\$200k (+/-) for 2 assistant principals at the MHS, salary and benefits  
\$60k (+/-) Possible salary increases for admin and support staff in the site admin category  
\$50k for potential incentive pay initiative  
\$30k (+/-) new requirement for Maine State Retirement  
\$85k (+/-) health INS, non-admin salaries and benefits including increases and adjustments

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\$515k changes to this category

John A. Davis  
Superintendent

Alfred - Limerick - Lyman - Newfield - Shapleigh - Waterboro

John Sylvester opened the meeting stating, among other items, that there is some misinformation due to, he believes, not understanding the "language" of what is being said. An example is the increase in the RSU Budget over last year of \$1.8 million does not mean an increase to the tax payers of that amount. The increase to the six towns is \$817,937. The budget is paid for by local assessment, State Subsidies and undesignated funds. Each Town pays their portion based on a State formular using the number of students and the State valuation of each town. Using the agenda as a guide many items were discussed. Comments, questions and answers were discussed by the group. Included in discussions were topics as follows:

- Future of these meetings depends on this current meeting. Need to meet to work on common goals together to strengthen the relationship and the communities and education of each.

Need to include the RSU#57 Board of Directors.

- “Language” needs to be clear on budget amounts and how much the municipalities are responsible for.
- Need to be aware of what the State mandates for the Schools even down to how they budget and write line items. Example given of the supposed \$15,000 increase to some in administration which is actually 15% not dollars and includes all compensation not just the salary.
- The across the State figures on per pupil expenditures shows RSU #57 in the lower half of the chart.
- Discussed the breakdown of the budget and where the funds are coming from to pay for it.
- Teachers’ salaries are currently in negotiations.
- Any reports can be asked for at any time
- Need to keep financial details in the correct meeting, which would be the finance meeting which is open to the public for any questions. Hard to repeat same meetings over and over so need to attend these meetings to better understand and ask follow-up questions. All paper work and numbers are available at those meetings.
- Question was asked why you are asking for more in some accounts when the current amount has not yet been spent and Dr. Davis answered that RSU #57 is like the municipalities in that they do not spend all of the money unless it is needed. The budget needs for the upcoming year will change but not all accounts are spent to the penny and the remaining funds go back into undesignated fund to help offset the following year’s budget.
- Discussion of the reduction of students and the talk last year of combining schools, which was not accepted positively.
- Cost going up even though student numbers are going down. Included in this discussion was the fact that some accounts can’t go down but will continue to rise like transportation, building costs etc.
- Discussed the States’ promised 55% of education. Suggestion made to speak with legislators from each district.
- What is the future of this group? One idea was “how do we get people/business to move into the district to help strengthen the tax base, working with legislators, etc.

John Sylvester asked the group if they wanted to make a statement by way of a vote that they accept/approve of the budget that will be voted on. Mike Perro of Shapleigh made a motion stating that “John and Colin did an excellent job in explaining and clarifying the budget and to approve the figures. George Donovan of Alfred seconded. Two Towns voted “yes” and two towns voted “no”.

Mr. Sylvester closed the meeting by asking if there was strong interest in continuing these meetings with the goal to work together to find ways to help each other moving forward. All agreed.

Mr. Davis made a final statement ending with “if better your school district and you better your community.”

Jon Lord, Road Commissioner, met with the Board. He reported on what he had done this week to include work on Mouse Lane, Brackett Hill Road, Railroad Ave. and shoulder work and cleaning ditches and culverts across town. He then discussed the paving for 2014 asking the Board about several areas that he felt were priority and what should be done at the sections of Gore, Swetts Bridge Road and a section on Mouse Lane. This was discussed in detail and all agreed that Mr. Lord will meet with Dayton and F. R. Carroll on grinding a portion of Gore Road, cost and length of road to cover with available funds.

Mr. Lord asked about the Fort Ridge Road Bridge and gave a report on what he felt should be done. After further discussion all agreed to do some work on this bridge like filling in some holes.

The Freedom of Access Policy and fee schedule was read and discussed. It was reported that the Town Attorney has approved after some minor changes. It was moved by Mr. Donovan, seconded by Mr. Dochtermann and voted by all to approve and sign the policy as submitted. The policy was signed.

A State Recycler License Renewal application was discussed. It was reported that the CEO, Glenn Charette, has inspected the business and found it to be in compliance with the town ordinances. It was moved and seconded to approve and sign the application. All voted in favor and the document was signed.

The Board signed a renewal contract with CPRC Group, LLC the company that takes the singles and glass from the transfer station after a motion and second and approval to do so.

A hiring form for a sub for the transfer station was discussed. It was moved by George Donovan and seconded by John Sylvester to hire John Dochtermann as a sub when needed. All voted in favor with Glenn Dochtermann abstaining.

Thank you letters were signed to two residents who gave donations to the Alfred Veterans Memorial Scholarship Fund.

A letter to a resident, requesting that he meet with the Selectmen about his use of the transfer station, was signed.

A letter to a new owner of a property that is in the Tree Growth Plan was signed after approval by the Board.

The York County Shelter end of month report for April was read.

The Board read the Selectmen's Fee Policy and were in agreement to approve and sign as written.

The minutes of the Comprehensive Plan Committee for April 17<sup>th</sup> and May 1<sup>st</sup> were read.

Two Veteran's Exemption applications were approved and signed after motion and second and a voted in favor to do so.

Notice of the Southern Maine Planning and Development Commission's annual meeting for June 11<sup>th</sup> was read.

The Town Clerk's end of month for April was read.

Notice from MMA Unemployment Compensation Fund for last year was read.

A policy "Campaigning and Solicitation on town Owned Property as revised by the Town Attorney was read. It was reported that the Town Attorney has reviewed and agrees with the policy as presented. It was moved by George Donovan and seconded by Glenn Dochtermann to approve and sign the policy as written. All voted in favor and the document was signed.

The warrants were reviewed. It was moved and seconded to approved and sign them as submitted to include the request to pay form from the Fire Department. All voted in favor and they were signed. Income to the Festival tent fund, Solid Waste account, Fueling February, the Veteran's Scholarship fund and the Festival Account was accepted and appropriated as submitted. T There being no further business, the meeting was adjourned at 6:40 p.m.

Selectmen's Meeting  
May 20, 2014

The meeting opened at 8:00 am. In attendance were Selectmen. John Sylvester, and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The State Ratio Declaration & Reimbursement application was read and discussed by the Board. Maine Revenue gave a ratio of between 91.8 and 112.2% for the Town of Alfred. George Donovan motioned to declare a ratio of 100%. John Sylvester seconded and all voted in favor. The application was signed.

It was reported that a resident of Carroll Lane has contacted the Board about a concern of a right of way being put in by another property owner that will come off of Carroll Lane. After discussion, the CEO, Glen Charette, who was at a seminar, was contacted. A call was then received by Mr. Sylvester by the property owner who was potentially putting in the right of way and he told Mr. Sylvester that this is not the case and explained how he would be getting back to his property. After further discussion to include Mr. Charette over the phone, all agreed to keep an eye on this.

After review of the warrant, it was moved by Mr. Donovan, seconded by Mr. Sylvester and voted by all to approve and sign the warrant as presented. It was then signed.

The meeting was adjourned at 9:45 am.

Selectmen's Meeting  
May 27, 2014

The meeting opened at 8:00 am. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

Judy Vasalle met with the Board to discuss her interest in serving in the position of RSU Director until Town Meeting in 2015. She said that she had a few questions about the position which included what is expected of a School Board Director and how does this position work with the Board of Selectmen. After much discussion it was moved and seconded to appoint Ms. Vasalle as Director of the RSU School Board from July 1, 2014 to March 28, 2015. All voted in favor and a certificate of appointment was signed.

The minutes of the May 13<sup>th</sup> and the May 20<sup>th</sup> Selectmen's meeting were read. It was moved by Glenn Dochtermann to approve after a minor correction. George Donovan seconded and all voted in favor.

The Board signed a letter to the Lyman Board of Selectmen which requested that they keep the Kennebunk Road gate locked to keep out those who dump trash and debris on the road.

A Notice of Violation to Mr. Champagne from the CEO was read.

The Board read a letter from Attorney Morin asking the Board about sending money to Judy Meyer. After discussion, it was moved by George Donovan to "not" send any money to her based on a decision made last year when the check was returned by her. Glenn Dochtermann seconded and all voted in favor.

The Board reviewed and discussed the Comprehensive Plan Chapter 13. One line item amount was questioned and Mrs. Wood agreed to check on that. All agreed to bring back to the Board with an explanation of some of the figures for better understanding.

Karen McNaughton, Casella, Morgan Stearns, Supervisor, Donna Pirone, Paul Guathier, Dave Jones and Ron Pepin met with the Board to go over single sort figures and to discuss the program. A comparison spreadsheet was shared and discussed. Ms. McNaughton said that the Towns cost for the disposal of MSW has gone down since starting the program. Mr. Stearns said that the number of hauls for MSW have not gone down and he thought that this would have happened by now. Ms. McNaughton said that this could be due to "what" the material is and how much it weighs. She said that some towns are seeing a lot of styrofoam which doesn't add weight but will add volume to a load and agreed to get the figures for Alfred on the comparison of the number of hauls. This was discussed. The group then had a discussion on what could be done to increase recycling and thereby reduce the MSW to include discussion on pay as you go, mandate recycling and educating residents on the benefits of recycling. The Board agreed that they felt it was not time to discuss any mandates on recycling. A decision was made to have Karen McNaughton come down again for a few days and help with the education piece by speaking with patrons at the transfer station and all agreed that one Selectmen will be present along with her. Also agreed upon was to develop informational sheets on the zero sort program to hand out and to put in the newsletter.

Bruce Norton and Ryan Lavertu met with the Board at their request to discuss a business merger made by these two recently. Mr. Norton explained that he has merged with Lavertu Brothers and that they are now working together to meet the obligations to the Town of Alfred. After further discussion the Selectmen were in agreement to stay with the merged company now called "Lavertu Brothers" and then to in November put out a bid invitation to other companies for service in 2015.

A resident asked to speak with the Board about a Freedom of Access Request for information. He said that he would like to request e-mails and documents and wanted to know how this process works. He was told that he would have to fill out a request form and then it would be determined whether or not the requested information was "public knowledge". If there was a question about the information then the Town Attorney would be contacted to make sure the Town was following proper regulations. He thanked the Board and indicated that he would turn in a request form.

A resident from Court Street spoke with the Board about a drainage concern on Court Street. He said that after the State D.O.T. did work on Oak Street/Rt 202 above his property he has had water going onto his property causing erosion. He requested two loads of loam dumped and he would distribute it and seed it to help with the problem. He also said that he feels that parking along that portion of the roadway is also contributing to the problem. Comments were made to include, maybe asking the State to look at their project to see if something further could be done to alleviate the runoff, placing large boulders along the roadway/property of resident and a potential spoon ditch. After further discussion, the Board agreed to take a look at the concern with the Road Commissioner before any decision was made.

John Lord, Road Commissioner, spoke with the Board about several items, to include:

- The Court Street concern
- Road budgets
- Winter Contract
- Cutting out roads/driveways from winter plowing
- Fiscal year and what difference it might make in planning

The results of the RSU #57 May 20, 2014 budget warrant voting were read.

The Maine Municipal Association Unemployment Comp fund report for the month of April was reviewed.

At 6:30 the meeting was recessed to attend the Special Town Meeting at the Conant Chapel.

The meeting was reconvened at 7:30 p.m.

Nine Veteran exemption applications and one Veteran Widow application were reviewed. It was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign them as submitted. All voted in favor and they were signed.

An Alfred Festival Day contract for parade participation was approved and signed for the Kora Highland Band.

A resignation letter from the Park and Recreation Committee and the Festival Committee as of July 20<sup>th</sup> was read. The Board was in agreement to invite Stella Holt in to speak with them about this.

A report from the Department of Health & Human Services on the Town's General Assistance site audit which took place on May 6, 2014 was read. The report found that the Town's GA Office is in compliance with the General Assistance laws.

A letter to Donna Pirone, GA Agent, thanking her for a job well done, was signed by the Board.

The Board read the notice of the General Assistance Ordinance Public Hearing to be held on June

10, 2014 at 5:00 p.m.

The Planning Board agenda for May 21, 2014 was read.

The Planning Board minutes of the May 7, 2014 meeting were read.

The Planning Board minutes of the April 16, 2014 were read.

Minutes of the Comprehensive Plan Committee for May 1<sup>st</sup> and May 15<sup>th</sup> were read.

The Board reviewed the MMA slate for the Executive Committee.

A copy of a letter to County Manager, Zinzer from Kerry Smart, Alfred Water District Superintendent, was read.

A letter from an anonymous sender with concerns about the Treasure Chest at the Transfer Station was read. All were in agreement to invite Barbara Roberts, who has been attending to the Treasure Chest in to speak to the concern.

The Board reviewed an invoice from the Electric Light Company which was in the amount of \$690 for the recent repair work done on the Kennebunk/Route 111 light. After discussion, all agreed to keep a close watch on this account and to look at perhaps putting more funds in next year for unexpected work.

A request from Ray Drown, Chairman, on behalf of the Veteran's Committee was read. The request was to transfer \$100 of the Committee's account to go into the Veteran's Scholarship fund. It was moved by Glenn Dochtermann and seconded by George Donovan to approve the request. All voted in favor.

A survey from MMA for the next Legislative agenda was discussed. All agreed to fill out individually to send back to MMA before June 20<sup>th</sup> as requested.

A CMP Pole Permit application was reviewed. It was reported that the Code Officer has agreed with the placement of the pole as stated in the application. George Donovan made a motion to approve and sign the application. Glenn Dochtermann seconded the motion, all voted in favor and two copies of the application were signed.

It was then discussed who would go to the transfer Station on which day and time. George Donovan will go on Thursday, May 29<sup>th</sup>, Glenn Dochtermann will go on Saturday, May 31<sup>st</sup> from 8:00 to 12:00 and John Sylvester will go from 12:00 to 4:00 that day to assist with further education on recycling.

There being no further business, the meeting was adjourned at 8:00 p.m.



Selectmen's Meeting  
June 3, 2014

The meeting opened at 8:00 am. In attendance were Selectmen. John Sylvester and George Donovan. Also present was Joyce Wood, Administrative Assistant.

A Land Use Citation and Complaint Rule 8 OK M.R.Civ.P. Town of Alfred vs. Edward John Pierce was read.

After review of the warrants it was moved by George Donovan and seconded by John Sylvester to approve and sign as submitted. All voted in favor and the warrant was signed.

Income to the Fueling February account was accepted and appropriated as written.

The Court Street problem as brought to the Board's attention last Tuesday was discussed. The Board was in agreement to contact John Lord, Road Commissioner and Glenn Dochtermann to see if they could meet at this site at 5:00 p.m. today to review and discuss the complaint.

After a brief discussion of a Treasure Chest complaint the Board was in agreement to bring the discussion to next Tuesday's meeting when the full board is present.

The Board discussed the recycling program in conjunction with the meeting and attendance of Karen McNaughton at the Transfer Station last week to continue the recycling education efforts. A suggestion was made by Mr. Donovan to do an article on the Town's efforts to include positive information about the transfer station in general, neatness, orderliness, and friendly atmosphere along with a report on how we are doing with recycling.

Also discussed was the amount of cardboard in the recycling container. All agreed to bring this up next week.

After discussion, it was moved and seconded and approved by all that the Town Clerk, Andrew Bors, attend the Elections Conference in Bangor on September 24<sup>th</sup> and 25<sup>th</sup> for a cost of \$331.20.

There being no further business, the meeting was adjourned at 9:00 a.m.

Selectmen's Meeting  
June 5, 2014

The meeting opened at 12:00 noon. The Journal Tribune was notified of this meeting. In attendance were Selectmen John Sylvester and George Donovan. Also present was Morgan Stearns, Transfer Station Supervisor, Joyce Wood and Donna Pirone.

It was reported that a call has come in this am from Eugene Gervais of Casella who stated that one of the Towns MSW compactors is in need of immediate repairs as Casella is no longer able to haul it due to the condition and a double haul fee would have to be charged to bring back the other container.. He, Mr. Gervais called in and via phone speaker explained the problem to those present. He said that the front rollers are rusted and worn and too weak to support the weight. These rollers are what locks the container to the truck. He said that the rear of the compactor was also rusted and to keep it from further rust it should be painted. Pictures were looked at by the group.

The cost to do the repair work was then discussed. Mr. Gervais was asked if he would work with the Town on the second haul cost and he said that he will not charge that fee due to the long term relations with the Town.

The Board discussed the cost for the repairs coming from the Emergency Account.

It was moved by George Donovan and seconded by John Sylvester to have Casella do the repair work for a quote of \$1,430 to include the painting of the container to come from the Solid Waste account unless this account could not handle the extra expense and then it would come from the Emergency account. All voted in favor.

The meeting was adjourned at 12:20 p.m.

Selectmen's Meeting  
June 10, 2014

The meeting opened at 4:00 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The minutes of the May 27<sup>th</sup>, June 3<sup>rd</sup> and June 5<sup>th</sup> Selectmen's Meetings were read. Glenn Dochtermann made a motion to approve all as written. The motion was seconded by George Donovan and all voted in favor.

After discussion of the recent meeting with Karen McNaughton, Morgan Stearns and the Solid Waste Committee all were in agreement to hold a follow-up meeting to finalize reports and discussions.

George Green, Assessor, met with the Board to go over a portion of Chapter 13 of the Comprehensive Plan. He gave an explanation of how the State Valuation compares to the Town Valuation/Assessment and how this process works. After further discussion all were in agreement that some of the tables be reworked and reviewed by Mr. Green.

At 5:00 p.m. the Chairman, John Sylvester, opened a Public Hearing in accordance with Title 22 MRSA §4305 to adopt the updated 2013 General Assistance Ordinance. It was explained that a Hearing was held in October of 2013 and the specific changes were adopted but that the process to adopt the ordinance in its entirety was not done, therefore it is being done tonight. The meeting was opened for public comment and Donna Simmons, a Member of the General Assistance Appeals Board, asked if she might have a current copy of the ordinance. There being no further comments or questions the Public Hearing was closed at 5:05 p.m. It was moved by Mr. Dochtermann and seconded by Mr. Donovan to approve, adopt and sign the General Assistance Ordinance as presented and to give a copy to Mrs. Simmons. All voted in favor. The ordinance was signed by the Board.

A letter to Mr. Fitzpatrick, Court Street Resident, was approved and signed by the Board.

The Maine Municipal Association nomination form for the membership to the Legislative Policy Committee was discussed. It was moved by Glenn Dochtermann to nominate John Sylvester. George Donovan seconded and all voted in favor.

The Board was in agreement and signed a letter to the Alfred Parish Trustees regarding the Parish Cemetery.

The Treasure Chest at the Transfer Station was discussed. All were in agreement to invite the Supervisor, Morgan Stearns and the Solid Waste Committee in before making any final decisions regarding continued complaints the Board has received.

Darcy Hobgood, Tax Collector, met with the Board to go over her end of month report for May. The vehicle registrations and inland fisheries figures were reviewed and discussed.

Glenn Charette, Code Enforcement Officer, met with the Selectmen. Several updates on violations were reported and discussed.

He reported that he has inspected J& J as requested and gave a recommendation to approve the States Recycler license. It was moved and seconded to approve and sign stating that J&J is in compliance with Town ordinance. All voted in favor and the form was signed.

Mr. Charette then went over his end of month report for May with the Board.

The York County Shelter end of month report was read.

The Maine State Police reports for April and May were reviewed.

A notice of a Public Hearing for the renewal of the mineral extraction/quarry permit for Stonefield Aggregates from the Lyman Planning Board was read.

A Claim acceptance from the MMA Property & Casualty Risk Management was read and it was explained that damage done to the library under a window has been reported to the insurance company.

A letter to Steven Cantwell, Owner of the Aroma Joe's in Alfred, was approved and signed by the Board.

Three letters to separate owners with properties that are in the State Tree Growth program were read. After explanation of the need for the letters, it was moved by Glenn Dochtermann, seconded by George Donovan and voted in approval by all to sign and send the letters as written.

The Town Clerk's end of month report for May was read.

Copy of the results of the nitrate testing from the Alfred Water District to York County was read.

Planning Board agenda for June 4<sup>th</sup> and June 18<sup>th</sup> were read.

Planning Board minutes for the May 7<sup>th</sup> and the May 21<sup>st</sup> meetings were read.

Jon Lord, Road Commissioner, met with the Board. Fred Holt, Treasurer was also present. The following items were discussed:

1. Breakdown of future potential budget of \$650,000 as requested by the Selectmen. Mr. Lord presented figures on a proposed budget to cover all aspects of infrastructure from guardrails to paving. This topic was discussed in detail with an agreement to draft a "plan" that will assist in the process of improving the Towns roads.
2. Draft contract for winter roads and meeting with the Department of Transportation representative. A draft contract with recommendations and potential suggestions for verbiage was reviewed and all agreed to bring back to another meeting with thoughts on what should be included in the contract. Also discussed was to invite D.O.T. representative to a meeting or two to work with the group on developing plans and contracts for roads. All were in agreement to invite him down.
3. Plowing and sanding of private ways in town. A list and a draft letter to residents who live on private ways that have been plowed in the past was read and discussed. All were in agreement to give further thought to this and discuss at the next meeting.
4. D.O.T. Bridge report. The report on the condition of two bridges in town was read and discussed. All were in agreement to invite Ben Foster of the D.O.T. down to meet and discuss any action that should be taken.
5. Fiscal Year. The group discussed benefits to changing from a calendar year to a fiscal year and how this would help with planning on roads budgets.

Fred Holt, Treasurer, spoke with the Board about a Capital improvement Plan. All agreed this needs to be completed.

The April 27<sup>th</sup> Special Town Meeting results from the Town Clerk were reviewed.

An MMA request to fill out a survey on the Town's solid waste program was read. All were in agreement that Glenn Dochtermann work with Mrs. Wood in responding to the request.

It was reported that James Ward is showing further interest in serving as a member of the Solid Waste Committee. All were in agreement to invite him in.

The Board agreed to invite Alfred's RSU Board of Directors in for a meeting.

The warrants were signed after a motion by Mr. Dochtermann, second by Mr. Donovan and approval by all.

Income to the Festival Account and to the Park and Recreation account was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 8:15 p.m.

Selectmen's Meeting  
June 17, 2014

The meeting opened at 8:00 a.m. In attendance were Selectmen. John Sylvester and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The warrant was reviewed. It was moved by George Donovan to approve and sign it as submitted. John Sylvester seconded, all voted in favor and the warrant was signed

Glenn Dochtermann joined the meeting via phone and the Board discussed the Treasurer Chest. The Selectmen were in agreement that it was time to try something different due to the complaints they have received in the past two years and have heard from transfer station personnel who don't have the time to oversee the Treasure Chest. After much further discussion about this and other topics all were in agreement to hire an employee to oversee the operations of the Treasure Chest and to cut the hours of open time to 8 hours which will be broken down to Tuesdays from 4:30 to 6:30 and Saturdays 10:00 to 4:00. The Board was also in agreement to invite the Superintendent and the Solid Waste Committee in next Tuesday. They also recommended that Karen McNaughton attend and discuss final figures if she was available.

John Sylvester reported on the recent news articles about the Governor and Mary Mahew and the General Assistance not being reimbursed to municipalities if the recipient was an illegal immigrant. It was recommended to research to get information about this.

The meeting was adjourned at 8:45 a.m.

Selectmen's Meeting  
June 24, 2014

The meeting opened at 4:00 p.m. In attendance were Selectmen. John Sylvester, Glenn Dochtermann and George Donovan. Also present was Joyce Wood, Administrative Assistant.

The minutes of the June 10<sup>th</sup>, and June 17<sup>th</sup> Selectmen's Meetings were read. Glenn Dochtermann made a motion to approve all after a minor correction on the June 17<sup>th</sup> minutes. The motion was seconded by George Donovan and all voted in favor.

The Board read a notice from the Public Utilities Commission which gave the Town of Alfred the needed approval to move the PSAP/Dispatch services from the City of Sanford to the City of Biddeford.

An e-mail from Attorney Morin regarding Judy Meyer and the \$40.52 that was sent to her last January but was refused by her was read. The e-mail explained that Ms. Meyers Attorney is again requesting the money. Attorney Morin said in a phone conversation with Mrs Wood that he would send a letter along with the check, if the Board approved, stating that the Town, by sending out this check does by no means accept any liability. After much discussion, it was moved by George Donovan to "get this off the table" and send a check to her as requested. Glenn Dochtermann said that he would seconded with the statement "shame on her for pushing it this far and that as long as a letter from the Town's legal counsel states that the Town is not accepting any liability by sending out this check" to do so. All then voted in favor.

The Maine Municipal Association ballot for membership to the LPC was discussed. It was moved by George Donovan and seconded by Glenn Dochtermann to vote for John Sylvester to fill this position. All voted in favor and Mr. Sylvester abstained.

A hiring form for Kerri Stearns as EMT for the Fire and Rescue was reviewed. Mr. Donovan said that this person comes with much experience and would be a good addition to the team. It was moved by Glenn Dochtermann, seconded by George Donovan and voted in approval by all to sign her hiring form.

A copy of a Consumer Confidence report on the Alfred Water District was read.

The Planning Board agenda for June 18<sup>th</sup> was read.

Planning Board minutes for June 4<sup>th</sup> were read.

The Board discussed the vacancy on the Planning Board.

The Board reviewed the bill from the Town Clerk to the RSU #57 for the June 10<sup>th</sup> voting.

The results of the June 10, 2014 RSU #57 voting were read.

The notice of the York County Budget Public Hearing was read. All agreed to attend.

A renewal application for the Tree Growth Program was discussed. It was moved and seconded and approved by all to sign the application.

The Board read and discussed the Department of Human Services information regarding general assistance for illegal aliens as well as information from the Maine Municipal Association on this

matter. All were in agreement to review this information further and bring this back to the next meeting.

It was agreed on by all to sign a letter to Carl French congratulating him on the award he received recently as the State Emergency Management Technician of the Year.

James Ward met with the Selectmen to discuss his desire to serve on the Solid Waste Committee. It was moved by George Donovan seconded by Glenn Dochtermann and approved by all to appoint him as a member to this Committee.

It was reported that there is no ordinance for the Solid Waste Committee as there are for other Committees. The Board agreed to speak with the Committee about this and what the duties should be. It was noted that the Committee originated when the new site and transfer station were being set up.

Morgan Stearns, Transfer Station Supervisor, met with the Selectmen to discuss several items. The Board asked him if he would like to hold the beginning of this in executive session and Mr. Stearns said "no" he would not. He was asked about statements made by him regarding a Selectman at a Solid Waste Committee meeting and then the conversation led to a discussion of what being a part of a team can achieve if all work together. Also discussed was the treasure chest and the upcoming conversation with the Committee and with Karen McNaughton.

Karen McNaughton from Casella, Members of the Solid Waste Committee and Donna Pirone joined Mr. Stearns in discussion with the Board about the figures since the single stream program began. She passed out copies of a spreadsheet which showed the figures and a comparison to last year. It was made clear that we have not yet been through a whole year to compare but that we are at a recycling rate of 22.78 % and that this rate has been increasing since we began last fall. Overall, thus far, we have saved \$3,049.12 in disposal cost of our MSW because the tonnage has decreased. She also went over some "personal observations" from her visits on May 29<sup>th</sup> and on May 31<sup>st</sup> and gave some recommendations on what might be done to increase the % rate to a higher number. Included were to pass out flyers to those who bring trash for more than one household to encourage them to recycle, a positive reinforcement should be used every day at the station, use the website and other tools for educating residents and it "takes energy " to increase the percentage rate. Also to allow residence to put bags into the MSW by themselves which will give more time for the attendant to talk about recycling, use more visuals, do an "item of the month" program and change up the current flyer. The main message was that we need to continue with our education efforts to get more residents on board with recycling. She ended with an agreement to come back to the transfer station on August 21<sup>st</sup> and the 23<sup>rd</sup> to work with residents and to see if we have made improvements. Questions were asked about mandatory recycling and if other Towns were doing this and was it working. She said there are some who do but she feels that a pay as you throw program works better than a mandatory program if the Town was to consider any other programs. She added that she felt confident that by further education Alfred could reach a goal of 25% recycling rate and maybe even higher.

After Ms. McNaughton left the meeting, Members of the Solid Waste Committee and Morgan Stearns continued the discussion about recycling and the role of the Solid Waste Committee. It was noted that there was no Committee Ordinance and that one will be drafted for review. Members reported on what they have been doing. Paul Gauthier, Chairman of the Committee, said that he is looking for ways to reduce costs in all aspects of the solid waste programs. He feels that demo debris and shingles are costly to us. He discussed the fee schedule and said that he felt they may need to be changed. He added that some residents will bring in several loads per week each less than a cubic yard to be able to keep from paying the cubic yard fee which then fills up the containers faster. The

group discussed the Treasure Chest and some concerns that have come up over the past year. Also discussed was the overabundance of cardboard that comes in especially from businesses. All were in agreement to meet on Tuesday, July 8<sup>th</sup> at 7:30 to discuss these and other matters.

Almon Williams met with the Board to discuss reappointment to the Historical Committee. He reported on several items including the concern about the Historical Committee account and the ability to fill the oil tank with the cut to the budget. He also said that the back of the museum singles need to be replaced and one side of the old schoolhouse needs to be scraped and repainted. He added that he would not be able to shovel snow off of the museum roof anymore and would like to find a volunteer to mow the lawn at the old school house. He also said that he would like to see a new member come on the committee that will be willing to keep up the regular maintenance of these two buildings. It was moved and seconded and approved by all to sign his reappointment.

Joyce Krahling met with the Selectmen to discuss her reappointment to the Zoning Board of Appeals. She said that she has recently attended a workshop for ZBA members and would like to stay on the Board. It was moved and seconded and approved by all to sign her reappoint certificate.

Ken Gerry spoke with the Board about reappointment to the Budget Committee. The Board voted in approval and his certificate was signed.

Richard Pasquini met with the Board to discuss his reappointment as a member of the Planning Board. It was moved, seconded and voted in approval by all to reappoint him and his certificate was signed.

Joyce Wood and Jack Scott were both reappointed to the Alfred Veteran's Committee with approval by all.

Bruce Tucker was reappointed to the Historical Committee and Glenn Charette was reappointed as the Alfred Code Enforcement Officer and Licensed Plumbing Inspector after motion, second and approval by all.

After review of the warrants it was moved by Glenn Dochtermann and seconded by George Donovan to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Park and Recreation account, and the Festival account was accepted and appropriated as submitted.

Jon Lord, Road Commissioner, met with the Selectmen. Several items were discussed.

- Russell Mills Bridge – He reported meeting with the D.O.T. Engineer, Ben Foster at the site and reported on the details of what work needed to be done to include guardrail work, cement fill of some sections underneath and stabilizing the abutment. He said that when the work is complete the Town needs to send pictures to Mr. Foster.
- Paving a section of Gore Road – Mr. Lord gave detailed information of the process of reclaim, shoulder work and paving on a section of this road. This was discussed.
- Bid specs – After discussion it was moved and seconded that Mr. Lord draft bid specs and that they be sent to FR Carroll and Dayton. All voted in agreement.
- Clark Road – a letter from a resident was read. Mr. Lord reported on some work he had done in this same area and reported that some of the mesh was pulled up by a resident.

There being no further business, the meeting was adjourned at 9:28 p.m.

