

Selectmen's Meeting  
January 7, 2014

The meeting opened at 4:00 p.m. Present were the three Selectmen, George Donovan and Glenn Dochtermann. John Sylvester joined the meeting at 5:40 after attending a meeting in Augusta regarding State Revenues to Cities and Towns. Also present was Joyce Wood, Assistant.

The minutes of the December 30, 2013 Selectmen's meeting were read. It was moved by Glenn Dochtermann and seconded by George Donovan to approve as submitted. All voted in favor.

George Donovan indicated that he will try to make the Department of Transportation meeting in Sanford regarding the road configuration work to be done on Route 202/Route 4 area in preparation for a proposed Town of Sanford project.

The Board discussed a recent news article about Alfred residents.

Letters to several other Towns Fire Departments thanking them for their assistance in the December barn fire on Back Road in Alfred were read. It was moved and seconded to approve and sign them as submitted. All voted in favor and eight letters were signed by the Board.

George Donovan suggested that the Selectmen send a thank you to Goodwin's Mills Rescue Department for the loan of an ambulance while Alfred's was out of commission. All agreed.

A letter to the legislators concerning the proposed LD 1483 "An act to promote and enhance state policy to preserve and support existing methods of disposal of municipal solid waste" was approved and signed by the Board. The letter will go to Manager, Barry Tibbetts of Kennebunk who will go to Augusta with Manager, Dwayne Morin of North Berwick to speak to this proposed law. If it were to pass it could mean additional costs to Towns across Maine for disposal of solid waste.

The Town Clerk's end of month report for December, 2013 was read.

The York County Shelter end of month report for December, 2013 was read.

An RSU #57 notice of meeting for January 8, 2014 was read.

Planning Board minutes for December 4<sup>th</sup> and December 18<sup>th</sup>, 2013 were read.

The Board read a notice from Goodall Occupational Health Center regarding the merger with Southern Maine Medical Center.

The Maine Municipal Property and Casualty Pool financial statement for the year end on June, 2013 was reviewed.

A letter from the Department of Transportation regarding the speed limit on Route 202 going past the Gore Road was read. The letter indicated that a study verifies that the speed limit as set currently is justified and will remain.

Two incidents at the transfer station were explained to the Board by Mrs. Wood as told to her by Bill Davis, the Supervisor. What can be done about a residents reckless actions and driving was one of the discussions and the second was concerning the dumping of solid waste that was generated in another Town. The details of these two incidents were discussed and the Board agreed to contact Attorney Morin to see what can be done before agreeing to any action.

The Board discussed the recent storms and the good job done by the Road Commissioner. It was noted that the final overdraft numbers have not been finalized as yet.

A copy of a violation notice from the Code Officer to a contractor was read.

John Sylvester reported on his trip to Augusta today to join with the Maine Municipal Association staff members in meeting with several State Officials regarding the proposed additional cut of \$40 million which would bring the amount left for municipalities, statewide, at \$25 million.

Mrs. Wood announced that the Town Attorney, Brad Morin and Tony Vigue, the Consultant working with the Town in the renewal of the Time Warner franchise will meet with the Board on January 21<sup>st</sup> at 4:30 to go over a draft agreement. Several points that the Board should be thinking about were given.

The York County Advocacy Groups minutes of the December 2013 meeting were read as well as a notice for a conference call on January 15th.

Warrants for 2013 bills and 2014 bills were reviewed. John Sylvester made a motion to approve and sign all as presented. Glenn Dochtermann seconded the motion, all voted in favor and they were signed.

Income to the Fire Department, Park and Recreation and Fueling February were accepted and appropriated as submitted.

A revised draft proclamation submitted by George Dugovic for the "Compassionate Cities" program was read. The Board, after discussion, agreed to submit the draft to the Town Attorney for his review and comments.

Several accounts for the 2014 Town Meeting warrant were reviewed, discussed and voted on in approval after a motion by Mr. Sylvester, seconded by Glenn Dochtermann and approved by all as follows:

Alfred Festival	\$7,600
Alfred Lyman Little League	\$500
Memorial Day	\$100
Park & Recreation	\$12,350
Shaker Valley Sno-Travellers	\$1,500
Shaker Woods Trail Committee	\$80

There being no further business, the meeting was adjourned at 7:00 p.m.

Selectmen's Meeting  
January 14, 2014

The meeting opened at 2:30 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

The minutes of the January 7, 2014 Selectmen's meeting were read. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve as written. All voted in favor.

Fred Holt, Treasurer, joined the meeting and the group discussed several items to do with the proposed 2014 budget. The following articles were voted on in approval after motion and second:

Outlying Cemeteries	\$4,300
Parish Cemetery	\$2,210

After brief discussion of several other articles, it was agreed upon to hold a Selectmen's workshop on Wednesday, January 15<sup>th</sup> at 4:00 p.m.

Jon Lord, Road Commissioner, met with the Board. He reported on the last several storms in December of 2013 and in January of 2014. He gave some details of what occurred during the cleanup and "keeping" up with the icy roadway conditions. The need to refill salt and sand was discussed. He said that there is no "local" sand available and that he will have to go to an outside company after comparison of costs.

Also discussed was the sand/salt mix pile at the transfer station that is available for Alfred residents. He said that it has been witnessed that some are filling up the back of pick-up trucks and this is certainly not the intended use for this pile. After discussion the Board agreed to have signs made to state "only up to 2 5 gallon buckets are authorized per household, per storm".

RSU#57 Superintendent, John Morin and Financial Director, Colin Walsh met with the Selectboards of the Six Towns in the District. Mr. Morin gave some information related to questions asked at the last meeting of this group concerning the potential bond for the fields work. He reported on the number of student participants in the spring, fall and winter seasons of the various sport programs. He reported that the Ad Hoc Committee will be meeting soon to answer questions and to hopefully make final proposal as to "what the scope of the work might be to the stadium and fields. The funding recommendations thus far are for a bond of \$4.9 million with another \$1.3 million coming from the District reserve maintenance account. This Ad Hoc Committee will then meet with the finance committee and then the question may go on the warrant in one or maybe two articles.

He then went on to explain what the District is facing with potential cuts from the State and the increase in insurance costs, labor costs and the transfer of funding of the teacher retirement from the State to the District. Many questions were asked and discussed by the group. All were in agreement to keep these meetings going and to meet again next month. A date of February 18<sup>th</sup> was set for 4:00 p.m. at the Alfred Town Hall.

Glenn Charette, Code Officer, met with the Board with two recommendations for code changes. First was the sprinkler code which he said must be in line with the State building code. This was reviewed with the Board agreeing that it go to the Town Attorney for his review and response. Secondly was electrical inspections, which Mr. Charette said the Town does not currently have in the code. He said that any commercial electric work is done by the State but residential is not done. He asked the opinion of the Board on the importance of this. He went on to report that he, if the Town required electrical inspection and approval, would need to be certified in electrical inspections. He shared

information that most Towns in York County are requiring this. After discussion, all agreed that both be brought to the Planning Board for discussion and their involvement.

Matt Bors, Rescue Chief and Mike Fraser, Assistant Chief, met with the Selectmen to discuss the recent repair work done on the ambulance. The discussion was prompted by the receipt of a bill that was quite high in comparison to what was originally estimated. The two Officers went on to give an explanation stating that the ambulance was towed to Hartford's from Southern Maine Medical Center and work was done and the ambulance was picked up the next day. That bill was for \$1,700 approximately. Then the ambulance did not start in the station and again went to Hartford's where they found multiple problems with a first estimate given of about \$6,000 for repairs. After the ambulance was repaired, the bill came to over \$8,000, not including the first bill. The Chiefs explained that they, then, called Hartford's and after discussion, it was concluded that the bill was not correct. The final numbers were given and the Board agreed to authorize payment of \$1,727.79 and another for \$6,593.46.

The two Chiefs then discussed a request for training for a live-in student. The request was for an advanced EMT Class at the cost of \$800 plus books. It would take 8 to 9 months to complete the program. This request was discussed in detail including a discussion on how long this person will be here in Alfred to which a response was given: maybe 2 years". It was moved by John Sylvester to deny the request and added that these types of funds should be spent on long term volunteers/employees and not on students who leave town. Glenn Dochtermann seconded and all voted in favor.

Fred Frodyma, Chairman of the Conservation Commission, introduced Connie Roux of Healthy Maine Partnership out of Southern Maine Health Care and the program "Rural Action Assessment". She gave a brief explanation of the program and what the goals were. It is, she said, an overview of what rural communities look like in providing a welcome environment for exercising and for promoting healthy living for its residents. She said the program has several parts to it:

- Town wide assessment/inventory (sidewalks, trails, etc.)
- A 28 question questionnaire
- Listing of resources

She said that the Town can choose to receive results/recommendations back which they can choose to implement or not. There is no cost to the Towns. After questions and further discussions, it was moved by Mr. Sylvester and seconded by Mr. Dochtermann to authorize that the Conservation Commission assist in the program/study with Ms. Roux and that a report be sent to the Town. All voted in favor.

The Board read a response from Attorney Brad Morin regarding two issues at the Transfer Station. All were in agreement to follow the Attorney's advice.

Darcy Hobgood, Tax Collector, shared her end of month report for December, 2013 answering questions as she reviewed the report.

The Board discussed the 2013 Town Report and all were in agreement that the report be dedicated to the State Police, as was previously discussed. Mrs. Wood was directed to contact them. Also discussed was where to place the Town Reports because the Board had previously agreed to not mail them this year. After discussion, all were in agreement to have them available at the Town Hall and at the Library and to also put the report on the website.

The Planning Board agenda for January 15, 2014 was read.

The Planning Board minutes of December 18, 2013 were read.

An agenda for the January 15<sup>th</sup> conference call with the York County Advocacy Group was read.

The Board reviewed and approved the Maine Municipal Association Membership dues for 2014.

Next discussed was the Revenue Sharing Bill Hearing to be held in Augusta on January 22<sup>nd</sup> at the State House. All agreed to attend this hearing if they were able.

The Alfred Water District Nitrate Testing results were read.

After review of the warrants, it was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign them as submitted.

Income to the Rescue account and to the Fire Department account was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 6:30 p.m.

Selectmen's Meeting  
January 21, 2014

The meeting opened at 2:30 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

Throughout the evening the Board met with several town Hall Employees to go over employee benefits, hours and salary account.

The draft Selectmen's report for the 2013 Annual Town Report was reviewed and some changes were made.

A letter to the Goodwin's Mills Recue Department thanking them for the loan of one of their ambulances when Alfred's ambulance was in for repairs last month was signed.

The Board signed a letter to Mr. Gagnon, thanking him for his service in picking up the Town Hall trash and letting him know that we will not need this service any longer.

John Lord, Road Commissioner, met with the Selectmen to go over the last few storms and to also discuss budget items for 2014 including the paving and the canopy cut accounts.

Fred Holt, Treasurer, met with the Selectmen. Several articles for the 2014 Budget were discussed and voted in approval after motion, second and approval by the Board as follows:

Capital Improvement	\$25,000
Animal Control	\$6,450
Dispatch Service	\$24,853.83
Immunizations	\$2,000
Paving	\$90,000
Canopy Cut	\$11,000
Comprehensive Plan	\$15,000
2013 Plowing/Sanding overdraft	\$36,573.85
2013 Stockpile Overdraft	\$18,584.76
Extraction tool Upgrade	\$7,000

The Selectmen's meeting minutes for January 14, 2014 were read. It was moved to approve after one spelling correction by John Sylvester. Glenn Dochtermann seconded and all voted in favor.

It was noted that both John Sylvester and George Donovan will go to Augusta on behalf of the Town of Alfred to give testimony in favor of LR2721, the bill to keep revenue sharing funds at \$60 million and not cut them.

A tax abatement was explained. It was moved by Mr. Dochtermann, seconded by Mr. Sylvester and voted on by all to approve and sign the abatement as submitted.

The State Police monthly reports for the month of November and December of 2013 were read.

The Comprehensive Plan Committee minutes (draft) of January 16<sup>th</sup> were read.

A note from the Chairman of the Comprehensive Plan Committee stating that a resident who has been to all but one meeting is interested in filling a recently vacated position on the committee. After discussion the Board was in agreement to speak with him.

Planning Board minutes of December 18<sup>th</sup> were read.

The Code Officer, Glenn Charette, reported that he has just issued a permit for a new home on Hay Brook Drive.

The Three Rivers Land Trust monitoring report for the Shakers Woods trail was read.

An e-mail from the Southern Maine Planning and Development Commission looking for a space to move their offices to was read.

After review of the warrants, it was moved by Glenn Dochtermann and seconded by John Sylvester to approve and sign them as submitted. All voted in favor and the warrants were signed.

Income to the Park and Recreation account was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting  
January 28, 2014

The meeting opened at 4:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

The Treasurer, Fred Holt, met with the Board to go over several items for the 2014 budget. It was moved by John Sylvester to approve \$10, 700 for the Town Hall Maintenance account. Glenn Dochtermann seconded and all voted in favor. The Salary and Employee Benefits were discussed. The Board then met with several employees to go over hours.

At 5:00 p.m. the Fire Chief, David Lord, Rescue Chief, Matt Bors and Deputy Chief, Mike Fraser met with the Selectmen to report on the interviews to fill a vacant Lieutenant position at the station. Chief Lord explained the process and added that Selectman, Glenn Dochtermann participated in the interviews. Two fire people stood out and one was chosen with the decision made to hold the next vacant position for the second person. The Selectmen thanked them for the report.

Next discussed with the Chiefs was potential volunteer insurance coverage for fire/rescue personnel when they are not covered by Workers Compensation when they are on scene at a call. This coverage would be for those times when the personnel is doing volunteer work on behalf of the departments including mowing the lawn, washing trucks, and restocking the ambulance at the Public Safety Building, participating in training and many other circumstances which they are involved with on a regular basis. The cost for this per person has gone done in the past couple of years to \$34. The number to be added for coverage would be 50 bringing the total cost to \$1,700. The group then discussed what the insurance covers. The Board agreed to discuss this further.

The Selectmen then went over the salary budget for the Fire and Rescue personnel with the Chiefs.

The Board went back to the 2014 budget discussion. It was moved and seconded to approve \$517,387.52 for the Salary account. All voted in favor. The employee benefit account was reviewed and discussed. John Sylvester made a motion to approve \$178,799.45 for this account. Glenn Dochtermann seconded and all voted in favor. After further discussion of the volunteer insurance for fire/rescue, it was moved by Glenn Dochtermann to approve \$1,700. The motion was seconded by John Sylvester and all voted in favor. The Board then discussed the Government Operation account and it was recommended that additional funds be put back into this account to cover a small volunteer appreciation night event. After discussion, it was moved and seconded to add \$550 to this account. All voted in favor.

The Selectmen then agreed to hold another Selectmen's meeting on Thursday, January 30<sup>th</sup> at 10:45 a.m. to finalize the budget process.

Mrs. Wood asked the Board if they wanted to follow up with the Health Officer, Dennis Brewster, on meeting with a pest control company on the matter of triple EEE. All agreed to do so.

Then minutes of the January 21, 2014 Selectmen's meeting were read. It was moved by Mr. Sylvester and seconded by Mr. Dochtermann to approve them as submitted. All voted in favor.

The final draft of the Selectmen's report for the Annual Town Report was read. The Board was in agreement that it be approved as written. Also read was the preliminary dedication page and the cover of the report was reviewed.

Correspondence from parents of a Boy Scout was read. The Selectmen agreed to write and sign a

recognition letter for the achievement of Eagle Scout to the Boy Scout.

A copy of a letter from Andrew Bors, Town Clerk, to the Clerk of Courts regarding jury duty was read.

The Planning Board agenda for February 5, 2014 was read.

John Sylvester reported that arguments will be heard from the York County Budget Committee Attorney and the York County Commissioners Attorney on Friday January 31<sup>st</sup> at 8:30 in the Alfred Court.

The warrants were reviewed. John Sylvester made a motion to approve and sign as submitted. Glenn Dochtermann seconded and all voted in favor.

Income was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 7:00 p.m.

Selectmen's Meeting  
February 4, 2014

The meeting opened at 3:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was the Assistant, Joyce Wood.

Jon Lord, Road Commissioner, met with the Board. Also present was the Treasurer, Fred Holt. Mr. Lord gave a report on preparations for the upcoming storm and the stockpile. Both the Plowing /Sanding and Stockpile budgets were reviewed and discussed along with the overdrafts from 2013 in both of these accounts. Figures from the past two years were reviewed which showed how much had been spent on the plowing/sanding budget in the beginning and in the end of the calendar years. After further discussion it was moved by John Sylvester to add an additional \$30,000 to the Stockpile account bringing it to \$100,000 for the 2014 budget and to add an additional \$75,000 to the Plowing/Sanding account bringing this total to \$275,000 for the 2014 budget. Glenn Dochtermann seconded and all voted in favor.

Attorney Brad Morin met with the Selectmen to review a draft franchise renewal document with Time Warner. Mr. Vigue, Consultant, was contacted as he had planned to attend this meeting as well. He reported that due to medical issues he could not make it and Attorney Morin then spoke with the Board about other matters and all were in agreement to reschedule the Time Warner discussion with the Attorney and the Consultant.

1. Ambulance Subscription: The Board asked Attorney Moring to look into the Town's subscription program in lieu of an article that was unanimously given to the Board about another Town's problems. Attorney Morin agreed to do so.
2. Compassionate City Proclamation: The Board and the Attorney met with George Dugovic to discuss a potential proclamation to be put before Town Meeting that states that the Town of Alfred is a compassionate city. Mr. Dugovic explained the history of this being brought before the Board. Many questions were asked and discussed. Attorney Morin express his thoughts on the draft that was submitted by Mr. Dugovic. He questioned the Town's involvement in this program. He said that this would be a resolution and explained that other towns have passed resolutions but they are non-binding documents. This was discussed further.

The minutes of January 28<sup>th</sup> and January 30<sup>th</sup> Selectmen meetings were read. It was moved by John Sylvester to approve both as written. Glenn Dochtermann seconded the motion and all voted in approval.

Glenn Charette, Code Enforcement Officer met with the Board to ask for a waiver for a permit fee to the residents who had a fire at their home during the past week. After a brief discussion, it was moved by John Sylvester and seconded by Glenn Dochtermann to approve the request for waiver of the fee. All voted in favor.

Lee Steele, Alfred Resident, met with the Selectmen to discuss a vacant position on the Comprehensive Plan Committee. He has been attending most of these meetings as he has an interest and requested to fill the position. The Selectmen then interviewed Mr. Steele and after further discussion it was moved and seconded to appoint Mr. Steele as a Member of the Comprehensive Plan Committee and to sign his certificate at next week's meeting. All voted in favor.

The Selectmen's meeting was recessed to attend a Budget Committee meeting at 6:00 p.m.

At 8:00 p.m. the meeting was reconvened. It was reported that the Alfred Water District budget

request for 2014 was incorrect. The new amount was explained and voted on with a motion by Mr. Sylvester for \$126,215 and a second by Mr. Dochtermann. All voted in favor.

The notice for the Public Hearing to be held on February 22<sup>nd</sup> at 7:00 p.m. at the Conant Chapel was reviewed.

Thank you letters for donations to the Fueling February account from the Alfred Parish Church and the York County United Way were approved and signed.

After review of the warrants it was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign them as submitted. All voted in favor.

Income to the Park and Recreation account, the Solid Waste account, Festival account and to the Fueling February account was approved and appropriated as submitted by a vote of the Board.

The Planning Board notice of cancellation of the February 5, 2014 meeting due to a storm was read.

The Planning Board minutes of December 18<sup>th</sup> were read.

The Planning Board minutes (draft) of January 15<sup>th</sup> were read.

The York County end of month report for January was reviewed.

The Board discussed the notice from the Lions Club about the Youth Recognition program. All agreed to think about this.

A letter of resignation from Denise St. Pierre from the Comprehensive Plan Committee was read.

The Board then signed a letter to Denise St. Pierre accepting her resignation and thanking her for her service.

All correspondence was reviewed.

It was reported that the Transfer Station Supervisor has given his notice. After discussion, all were in agreement to put an ad in the paper to fill this position.

There being no further business, the meeting was adjourned at 9:00 p.m.

Selectmen's Meeting  
February 11, 2014

The meeting opened at 3:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was the Assistant, Joyce Wood.

With Fred Holt, Treasurer the Board held a discussion of the 2014 budget. Also present during this portion of the meeting was Glenn Charette, CEO and Jon Lord, Road Commissioner. The spreadsheet was reviewed and the recommendation to reduce some of the items was discussed at length. The concern of where the funding will come from to pay for the municipal budget was discussed. The group discussed the plowing/sanding and the stockpile accounts and how to budget for these in the 2014 budget. After further discussion decisions and votes were made as follows:

Historical Committee	\$2,000
Planning Board	\$1,200
Computer Support	\$9,500
Comprehensive Plan	\$10,000
Interest on TANS	\$1,000
Legal Fees	\$11,000
Town Government Operations	\$33,000
Zoning Board of Appeals	\$300
Animal Control	\$6,400
Emergency Authorization	\$2,000
Emergency Management	\$1,500
Stockpile	\$70,000
Plowing and Sanding	\$200,000
Road Committee	\$0
Alfred Festival	\$7,500
Little League	\$0
Parks & Recreation	\$11,600
Shaker Valley Sno-Travellers	\$700
Shaker Wood Reserve	\$0
General Assistance	\$17,000
Parson's Memorial Library	\$20,000

The above brings a \$74,125 additional reduction to the proposed budget that has already been reduced. This will keep the tax increase for the municipal side of the budget at zero. The unassigned funds remains healthy. After this annual Town meeting the only way to provide funding for a Special Town Meeting approved articles is to appropriate it from either the Capital Improvement fund or the Unassigned fund. It was moved by John Sylvester to approve the above figures with the understanding that, if needed, a Special Town Meeting would be held to appropriate necessary additional funds for Plowing/Sanding and Stockpile. Glenn Dochtermann seconded and all voted in favor. The Selectmen further agreed that any needed additional funds for the Comprehensive Plan Committee would be included on that Special Town Meeting warrant.

Glenn Charette reported on a stop work order that he had issued, the revocation of that order and reinstatement of a permit for a project on Oak Street. He gave explanation to the Board on this.

The minutes of February 4, 2014 were read. Glenn Dochtermann made a motion to approve after minor corrections were made. John Sylvester seconded and all voted in favor.

Darcy Hobgood, Tax Collector, shared her end of month report for January with the Selectmen, giving

explanation of the report and answering questions on property taxes received, registrations and inland fisheries.

After review of the proposed Comprehensive Plan Ordinance, all were in agreement to review and get with Joyce Wood on any changes before next Tuesday. Glenn Charette said that he would pass this on to the Members of the Comprehensive Plan Committee as well.

A membership certificate for Lee Steele as a Member of the Comprehensive Plan Committee was signed.

Chief Matt Bors met to speak with the Selectmen. He reported that the hydraulic cylinder in the stretcher in the ambulance has a leak and will need repairs. The estimated costs at this time are \$1,800 for the hydraulics, \$150 for the hose and an additional amount for labor and travel cost. A new lift cot stretcher would be approximately \$12,000. The Board gave him authority to move ahead with the repairs to be taken from the Rescue operations account as he recommended.

Mrs. Wood gave the Board some suggested changes in the Personnel Policy for the Board to review. They agreed to bring back to another meeting for discussion.

An agenda for the York County Advocacy Group meeting was read.

The RSU #57 notice of the February 12<sup>th</sup> meeting was read.

The Board read a notice from the Department of Transportation regarding State aid roads that they will be working on. The Kennebunk Road (state aid Portion) will be treated with skinny mix.

The Board reviewed the ad for the Transfer Station Supervisor. It was reported that several have taken out applications and one has been returned. It was then reported that the Supervisor, Bill Davis has left his position and after discussion all were in agreement that Morgan Stearns will be asked if he will cover this position until the hire of a new supervisor. Also agreed upon was to pay him an additional \$1.00 per hour above his regular pay per hour figure while he is covering in this position.

The Town Clerk's end of month report for January was read.

The renewal certificates for the Alfred Festival Committee were reviewed, approved and signed by the Selectmen. It was reported that the Town Clerk will swear the members in at their next meeting.

Mrs. Wood was directed to send out notices to the six RSU#57 Towns about next week's meeting at the Alfred Town Hall, February 18th at 4:00 p.m.

The warrants were reviewed. It was moved by Glenn Dochtermann, seconded by John Sylvester and approved by all to approve and sign as submitted.

Income received was approved and appropriated as submitted.

There being no further business, the meeting closed at 5:45 p.m.

Selectmen's Meeting  
February 18, 2014  
(Notice sent to Journal Tribune about meeting early due to storm)

The meeting was opened with the Pledge of Allegiance at 2:30 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant and Fred Holt, Treasurer.

The minutes of February 11<sup>th</sup> were tabled until next week.

The Selectmen reviewed the proposed ordinances in preparation of the February 25<sup>th</sup> Public Hearing. The proposed Comprehensive Plan Ordinance was discussed and minor changes were made. Present for this portion was the Code Officer, Glenn Charette who added to this discussion as Chairman of the Comprehensive Plan Committee.

The group reviewed and discussed the Plowing and Sanding and the Stockpile budget for 2014. After reviewing figures on what has been used thus far and the proposed upcoming storm costs, a recommendation was made to increase these two budgets in order to have sufficient funds to go through December of 2014. After much discussion and reviewing of figures it was moved by Mr. Sylvester to change the article for Plowing and Sanding to \$275,000 and to change the Stockpile article to \$100,000. The motion was seconded and all voted in favor. Next reviewed was the article funding spreadsheet. Reports on the unassigned fund were reviewed and discussed. After much deliberation all were in agreement to take \$85,000 more out of taxes over last year's amount.

Some thoughts on potential changes to the Personnel Policy were then discussed. The Board agreed to give this further thought and bring back for discussion next week.

The Alfred Water District Notice to the PUC on a rate increase application was read.

A copy of a letter to the York County Commissioners from the Alfred Water District Trustees concerning the Commissioners statement that they would stop the testing of nitrates in the was read.

The Board read the proposed charter for the Sanford Communications.

It was moved by Mr. Sylvester and seconded by Mr. Dochtermann to approve and sign the warrants as submitted. All voted in favor and they were signed.

Income to the Park and Recreation account was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 5:00 p.m.

Selectmen's Meeting  
February 25 2014

The meeting was opened 3:00 p.m. Present were two Selectmen, George Donovan and John Sylvester. Joyce Wood, Administrative Assistant left within the first half hour.

The minutes of February 11<sup>th</sup> and February 18th were read. It was moved by John Sylvester to approve both as written. George Donovan seconded and all voted in favor.

After discussion and review of documentation, it was moved by John Sylvester to sign a quit claim deed from the Town of Alfred to HSBC, the bank that previously owned the property, on Map 3 Lot 18 that went into foreclosure. It was seconded by George Donovan and approved by all. The deed was signed.

The Board discussed the potential changes to the Employee Policy as discussed last week. After discussion, it was moved by John Sylvester and seconded by George Donovan to bring this discussion back to the table after Town Meeting. All voted in favor.

George Donovan reported on the Sanford Communications meeting that he attended in Sanford last Thursday, February 20<sup>th</sup>. He reported that they will present by March 10<sup>th</sup> a new proposal for all member agencies to review and a meeting will be set up to go over. The voting procedures in the current draft will be changed to achieve equality in voting procedures.

The Selectmen were in agreement to sign the Hiring form for Morgan Stearns to serve as interim Transfer Station Supervisor. The form was signed.

Jon Lord, Road Commissioner, met with the Board. He reported on winter storms during the past couple of weeks.

Committee Chairs and Heads of Departments met with the Board to go over the proposed 2014 Budget .Also present was the Treasurer, Fred Holt. Spreadsheets on the Selectmen's final changes to the budget were handed out and reviewed and discussed.

The Budget Committee held a meeting to review, discuss and vote on changes made to the by the Selectmen at last week's Selectmen's meeting. Each article was discussed individually and all were voted in favor by all present.

A letter to Personal Property Owners to update their list was signed by the Board.

The Comprehensive Plan Committee minutes of February 6, 2014 were read.

The Board reviewed the RSU #57 Notice of the Meeting on February 26, 2014.

The Board reviewed the Massabesic Experimental Forest "User Agreement" along with a letter from Attorney Brad Morin and MMA Legal. After much discussion, it was agreed to speak with members of the Conservation Commission as set up for next week.

A letter from Governor Paul LePage was read. All correspondence was read and discussed as needed.

After review of the warrants, it was moved by John Sylvester and seconded by George Donovan to approve and sign as submitted. All voted in favor and the warrants were signed. The meeting was

adjourned at 8:00 p.m.

Selectmen's Meeting  
March 3, 2014

The meeting was opened 3:00 p.m. Present were two Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Joyce Wood, Administrative Assistant was also present.

The Code Officer, Glenn Charette, met with the Board to go over potential changes to two ordinances that were presented at the Public Hearing on February 25<sup>th</sup>. Each ordinance was reviewed in detail with changes made to clarify and make them easier to understand.

The first was Chapter 105, Fire Prevention. The Board reported what had been said at the Public Hearing. Mr. Charette gave clarifying explanation of what the intent of the changes were and why they should be made. He added that he has been working with the Fire Chief, David Lord. When asked if the changes met that anyone building a single family home would have to have a sprinkler system installed, Mr. Charette said no because that is not what is in the MUBEC and is one of the reasons he is proposing the changes so that our Fire Prevention ordinance will be in line with MUBEC and the NFPA codes of the Department of Public Safety. Further changes were discussed and all were in agreement that an informational piece should be drafted so that the confusion that seems to be surrounding these proposed changes can be cleared.

The second ordinance was Chapter 146 Streets and Sidewalks. The only suggestion from the Public Hearing was to add a line to subsection 146-5 about the purchase of culverts. All agreed to do so.

Both of these two changes will be brought back to another Public Hearing on March 18<sup>th</sup> at 7:00 p.m. at the Conant Chapel.

At 4:00 p.m. the Selectmen held interviews for Transfer Station Supervisor. Several applicants were interviewed. Upon completion there was much discussion of the applicants with a final decision made with a motion by John Sylvester, second by Glenn Dochtermann and approval by all to hire Morgan Stearns to the position.

After further discussion on the, now, two open positions for Transfer Station attendant #1 and attendant #2, the Board agreed to interview several applicants who were not chosen to be interviewed for the supervisor position and to also interview the subs who currently serve.. Also agreed upon was to put two of the supervisor applicants into the mix who expressed interest in an attendant position. The interviews will take place on Wednesday, March 5<sup>th</sup>, one at noon and the rest at 4:00 p.m. until completed.

The meeting was adjourned at 7:00 p.m.

Selectmen's Meeting  
March 4, 2014

The meeting was opened 3:00 p.m. Present were three Selectmen, George Donovan and John Sylvester and Glenn Dochtermann. Joyce Wood, Administrative Assistant was also present.

Dr. Dennis Brewster and Mike Morrison of Swamp, Inc. met with the Selectmen to discuss potential options for the Board to consider regarding mosquito control in Alfred. A brief was given on the history of mosquito testing in Alfred and findings of Triple E. Mr. Morrison shared actions that other Towns have taken like closing night practices at schools and some towns have been using his company to treat mosquito larvae in areas where they are present. He said that you would first do a survey to find throughout town where the breeding sites are and create a map of the town. Secondly you would start a control program which means these sites would be treated with BTI, a biological agent that is specific to mosquito larvae. Trapping and disease testing would be done to continue the monitoring process and the town would also have the option of what he called "emergency barrier spraying around public areas, like schools. This information was discussed in detail with many questions. No decisions were made at this time.

Jon Lord, Road Commissioner, reported on work during the last week.

Dave Charette of Purdy Powers, met with the Board together with the Treasurer, Fred Holt, to go over the just completed 2013 audit of the Town of Alfred. The Financial Statements were reviewed and discussed. Mr. Powers stated that the town is in a very good financial standing. He then reviewed the management letter with the Board and explained a couple of recommendations for their consideration.

The minutes of the February 25, 2014 Selectmen's meeting were read. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve them as written. All voted in favor.

Fred Frodyma, Conservation Commission Chairman, met with the Board to discuss a draft agreement that has been requested by the US Forest Service for the Town's use of the Massabessic Forest in Alfred. All legal opinions were discussed and all agreed that this is not an agreement that the Town can sign due to liabilities that it would present. It was moved by John Sylvester and seconded by Glenn Dochtermann not to sign the agreement. All voted in favor. After further discussion, all agreed that Joyce Wood will contact John Brissette of the US Forest Service to inform him of the decision and to discuss this further.

Glenn Charette, Code Officer, met with the Board to go over changes he made to Chapter 105 Fire Prevention. All agreed that the Chapter could not be removed from the Code Book but additional minor changes were made and agreed upon that would help to clarify the intent and to help it be more understandable. Also agreed upon was the information sheet to be put on the web site and in the Smart Shopper as there has been much misunderstanding with the changes after presented at the February 25<sup>th</sup> Public Hearing.

Attorney Baker, Jean Noone and Fred Frodyma, representing the Three Rivers Land Trust met with the Board to discuss potential tax exempt status on a piece of property newly purchased by the Trust. Attorney Baker gave a brief history of other towns doing this for property they own. She added that they would be willing to pay a payment in lieu of taxes that would be equal to the taxes on this property if it were in open space. She referred to the Town's current Comprehensive Plan which is in support of open space in Alfred. After much discussion with many questions the Selectmen were in agreement to speak with the Town Attorney to see if this is something they, the Board, is authorized to do or if it has to go before Town Meeting and also to have the figures for what taxes would be if this

property were in open space. No decision was made to agree to this request.

A formal hiring form for Morgan Stearns was approved and signed by the Board.

The Kennebunk Animal Welfare Society annual agreement was reviewed. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign as submitted. All voted in favor and the agreement was signed in duplicate.

A letter to Shaker Valley Snow Travelers informing them of the final vote on their 2014 budget figure was signed by the Board.

A letter to the Alfred Lyman Little League informing them of the decision to drop the \$500 funding for 2014 was signed.

The York County Shelter end of month report for February was read.

The Planning Board agenda for March 5, 2014 was read.

Darcy Hobgood, Tax Collector, met with the Board to give her end of month report for February.

Glenn Dochtermann reported on the Alfred Park and Recreation fishing derby held last weekend. He reported that it was well attended and was a very good event.

After review and discussion of the warrants, motion was made by John Sylvester to approve and sign as submitted. Glenn Dochtermann seconded and all voted in favor. The warrants were signed.

Income to the Park and Recreation account and a reimbursement from the Town of Waterboro as their share of a matching grant were accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 7:00 p.m.

Selectmen's Meeting  
March 5, 2014

The meeting was opened 12:00 noon. Present were three Selectmen, George Donovan and John Sylvester and Glenn Dochtermann. Joyce Wood, Administrative Assistant was also present.

Steve Dochtermann met to interview for position of Transfer Station Attendant. Morgan Stearns was also present during the interviews as the new Transfer Station Supervisor. Glenn Dochtermann recused himself and left the meeting due to conflict of interest.

After the interview the Board approved and signed two letters to two applicants who had interviewed but were not chosen for the Transfer Station Supervisor position.

The meeting was recessed until 4:00 p.m. when the rest of the interviews were to take place.

The meeting reconvened at 4:00 and five additional applicants were interviewed. After completion of all interviews the Board discussed each applicant and who would be best suited for the two open positions.

It was moved by John Sylvester and seconded by George Donovan to appoint Steven Dochtermann as Attendant #1 at \$12.00 per hour. All voted in favor with Glenn Dochtermann abstaining.

It was then moved by John Sylvester and seconded by Glenn Dochtermann to appoint Guy L'Heurex as Attendant #2 at the rate of \$12.00 per hour. All voted in favor.

The meeting was adjourned at 6:00 p.m.

Selectmen's Meeting  
March 11, 2014

The meeting was opened 4:00 p.m. Present were the three Selectmen, George Donovan and John Sylvester and Glenn Dochtermann. Joyce Wood, Administrative Assistant was also present.

The minutes of March 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> were read. It was moved by George Donovan, seconded by Glenn Dochtermann and voted by all to approve them as written.

An update was given on the request from Three Rivers Land Trust for a tax exempt status on property recently purchased in Alfred and that they would pay an in lieu of taxes amount equal to an open space assessment. The rate for taxes if the property was to be assessed in open space was presented. It was reported that Attorney Morin has not yet responded whether the Board has authority to grant this request or if it must go before Town Meeting vote. All agreed to wait for legal response before making any decision on this matter.

An e-mail from John Brissette, US Forest Service, concerning the proposed agreement between the Town and the US Forest Service for the use of the Massabesic Forest by the Conservation Commission was read. All agreed to table this matter until further research is done by Mr. Brissette as he stated in his e-mail.

The Board discussed the Public Hearing and Informational Meeting to be held next Tuesday, March 18<sup>th</sup> at the Conant Chapel at 7:00 p.m. It was reported that both, the CEO, Glenn Charette and the Fire Chief, David Lord will be present to discuss changes to Chapter 105, Fire Prevention.

Jon Lord, Road Commissioner, met with the Board to report on roads. He said that he "posted" (weight limit) all roads in Alfred as of March 10<sup>th</sup>. He has been doing some cold patching and has ordered six loads of salt to help replenish the salt pile.

The Board discussed the new appointments for Transfer Station Supervisor and Attendants. It was reported that they have had some feedback that the choices were very good.

The Board signed a letter to Judy French commending her on the American Red Cross Acts of Heroism and Kindness award that is being presented to her.

Letters to applicants who interviewed for transfer station positions were approved and signed by the Board.

The RSU #57 Notice of Meeting for March 12<sup>th</sup> was read.

A report was given on the Blueberry Hill Tower in Acton. Mr. Sylvester attended a meeting with Chief Bors on this tower which plays a huge part in the dispatching of the Eight Town Communications Group. Mr. Sylvester reported that the property owner is asking for a \$400 per month, 5 year lease for use of her property. This cost would be shared by the eight towns in the group. Those present at that meeting were in agreement that this will be too costly and will present a problem for this group. Discussions were held about where the tower could be placed and other options to alleviate this problem. This issue will be discussed further with the group before final decisions are made. George Donovan suggested that this be put on the "pending issues" list and all agreed.

The end of year figures for the transfer station operations as submitted by Donna Pirone were reviewed and discussed by the Board. Some preliminary figures on the single stream process were reviewed separately and all agreed that the comparison of this process to the "bailing process" would

not be fully realized until a full year has passed.

After review of the warrants, it was moved by Glenn Dochtermann and seconded by John Sylvester to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Park and Recreation account was accepted and appropriated as submitted.

When brought up, all agreed to wait until after Town Meeting to further discuss the question of holding Selectmen's meetings twice a month or more only if needed instead of every week.

There being no further business, the meeting was adjourned at 6:20 p.m.

Selectmen's Meeting  
March 18, 2014

The meeting was opened 4:00 p.m. with the Pledge of Alliance. Present were the three Selectmen, George Donovan and John Sylvester and Glenn Dochtermann.

The minutes of March 18<sup>th</sup> were read. It was moved by Glenn Dochtermann, seconded by George Donovan and voted by all to approve them as written.

A copy of a letter from County Manager, Greg Zinser to Kerry Smart, Superintendent of the Alfred Water District concerning the potential discontinuing of nitrate testing by the County

Hiring forms for Guy L'Heureux and for Steven Dochtermann as Transfer Station Attendants were approved and signed.

Letters of Agreement for the Alfred Festival were discussed. It was moved by George Donovan and seconded by Glenn Dochtermann to approve and sign them. The following agreements were signed:

- Kennebunk River Trio-Entertainment
- The Northern Explosion Cloggers- Entertainment
- Liinda Pouliot-Entertainment

An agenda and minutes for the March 17<sup>th</sup> Zoning Board of Appeals meeting was read. It was noted that the ZBA members will attend a workshop on March 25<sup>th</sup>.

After discussion of the proposed OTT Communications Agreements, it was agreed to bring them to next week's meeting for approval.

At 4:00 p.m. RSU #57 Superintendent, John Davis, and Colin Walsh, RSU #57, Financial Manager met with the six RSU #57 Town Boards. Many items in relation to the upcoming budget were discussed to include:

- Expect a close flat funded budget.
- Teacher agreements, meeting set up for Thursday night – if agreements not reached will go into arbitration.
- Working on insurances and contracts for fuel etc.
- Buildings are getting old leaks, problems with boilers, the need for elevators, etc.
- Management of facilities continues to avoid any major failures to the old buildings.
- Any additional programs will be dependent on any increases in enrollment
- Health Benefits will go up 9%
- Report given on sewer systems which are an old wooden chamber system at many of the facilities and over 30 years old.
- Sport facilities and proposed upgrades: the budget will go to the votes as one figure and if it doesn't pass they will have to do some patch work where needed.
- Research being done for alternative heating systems like pellets or geothermal.
- Next meeting was set for the second Tuesday in April.

The warrants were reviewed, approved and signed.

All correspondence was read and discussed as appropriate.

The Board closed the meeting to attend the Public Hearing and Informational Meeting at 7:00 p.m. at the Conant Chapel.

Selectmen's Meeting  
March 25, 2014

The meeting was opened 3:00 p.m. with the Pledge of Alliance. Present were the three Selectmen, George Donovan and John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

The minutes of March 18<sup>th</sup> were read. It was moved by Glenn Dochtermann, seconded by George Donovan and voted by all to approve them as written.

A letter to MMA Risk Management Services giving answers to financial questions asked of the Board for the renewal process of the Property and Casualty Insurance was read. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign the letter as written.

The draft agreement with changes from Sanford Dispatch was reviewed. George Donovan gave an explanation of the changes as he attended the Dispatch meeting where these were discussed. The Board agreed to meet with the Fire and Rescue Chiefs before making final decisions on the agreement.

Fred Holt, Treasurer, met with the Board to review figures and spreadsheets in relation to the Town Meeting articles. A brief discussion was held on the Tuesday, March 18<sup>th</sup> Informational meeting and discussions that were held.

After discussion, all were in agreement to invite State Police Lt. Louis Nytray or another available officer to attend the Town Meeting 15 minutes prior to the start so that the Board could present a 2014 Town Report that has been dedicated to the State Police and to thank them for their service to the Town.

All were in agreement to sign the renewal agreements with OTT communications for phone service to Town.

The Three River Land Trust request for a property to be tax exempt was then discussed. Attorney Brad Morin was on speaker phone and told the Board that they do have the authority to do this without town Meeting approval. Because the Three River Land Trust is keeping this property in open space and allowing public use it was moved and seconded to authorize the request with the understanding that as stated by representatives of the land trust, they will pay a PILOT, payment in lieu of taxes, based on property assessment as if it were assessed in the open space program. Also to have the Three Rivers fill out the request form for an exempt property and to supply the Board with the backup documents as requested on the application. All voted in favor.

Ken Gerry stopped in to let the Board know that he was not able to turn the wheel on the Kennebunk Dam control and suggested it needs to be looked at. All agreed to contact John Cochran and ask him to look at it.

John Sylvester gave a report on the York County Budget Committee, stating that a caucus will be held on March 26, 2014 at 6:30 p.m. at the Alfred Town Hall to fill vacancies on the Committee. Four of the five Districts will need to hold elections, he said. The Board agreed they will attend.

After explanation of a tax supplement for a tree growth withdrawal penalty, it was moved by Glenn Dochtermann and seconded by John Sylvester to approve and sign the supplement as written. All voted in favor and the document was signed.

John Sylvester gave a brief report on the progress of the Comprehensive Plan Committee.

An e-mail from Time Warner about the current line extension work being done on the Mast Road was read.

A report on the town-owned bridges as sent by the Department of Transportation was reviewed. It was noted that additional reports on those bridges that may need attention will be sent in about a month.

A concern on the single stream compactor and the tonnage that is being compacted was discussed. It was reported that Karen McNaughton is involved and will be sending out a representative from Casella to look at the compactor.

The Planning Board agenda for March 19th was read.

The Planning minutes for March 5<sup>th</sup> was read.

It was reported that there is a need for another Planning Board member due to a resignation.

It was reported that there will be a meeting with the RSU #57 Supervisor and the six Town Boards on April 8<sup>th</sup> at the Alfred Town Hall.

It was moved by John Sylvester to approve and sign the warrant as submitted. Glenn Dochtermann seconded and all voted in favor. The warrant was signed.

Income to the Fueling February account, the Park and Recreation account and sales tax for a Park and Recreation breakfast was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 6:30 p.m.

Selectmen's Meeting  
March 26, 2014  
1:10 p.m.  
(Journal Tribune Reporter was contacted)

The meeting was opened 1:10 p.m. with the Pledge of Alliance. Present were the three Selectmen, George Donovan and John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

The Board met to discuss the Annual Town Meeting.

It was moved by John Sylvester and seconded by Glenn Dochtermann to go into executive session. All voted in favor and the Chairman, George Donovan, called the meeting into executive session in accordance with MRSA Title 1§405,6.E to speak with the Town Attorney via phone at 1:15 p.m. The meeting was called out after following proper procedure was followed at 1:40 p.m. No decisions were needed.

The meeting was adjourned at 1:45 p.m.