

Selectmen's Meeting
July 2, 2013

The meeting opened with the Pledge of Allegiance at 5:00 p.m. Present were George Donovan, John Sylvester, Glenn Dochtermann and Joyce Wood.

Glenn Charette interviewed for the Comprehensive Plan Committee.

Mr. Charette then met with the Board to discuss his reappointment as CEO, LPI and 911 Officer. It was moved by Mr. Sylvester and seconded by Glenn Dochtermann to approve and sign his appointment. All voted in favor and the certificate (s) were signed.

Joyce Wood spoke with the Board about the reappointment of herself and Donna Pirone as General Assistant Agents. It was moved and seconded to reappoint both to the positions. All voted in favor and the certificates were signed.

Guy LHeureux, met with the Selectmen to interview for a Transfer Station Sub position. After completing the interview, it was moved by Mr. Sylvester to hire and appoint Mr. LHeureux as a sub effective July 10, 2013. The hiring form will be signed at next week's meeting.

Tom Holland discussed his reappointment as Alfred's Animal Control Officer. After discussion, it was moved and seconded to approve and sign his reappointment certificate. All voted in favor and the certificate was signed.

The minutes of the June 2nd Selectmen's meeting were read. It was moved and seconded to approve them as submitted. All voted in favor.

After discussion of Town owned property, Map 1 Lot 20-B and the cutting of an adjacent property, the motion was made to authorize that the Integrated Forest Management begin the project as discussed between the Selectmen and Jay Braunscheidel, Vice President, of the Company using the property lines as was discussed at two prior Selectmen's meetings.

Ray Blanchette met with the Board to discuss his reappointment as a member of the Planning Board. After motion, second and approval by all his appointment certificate was signed.

Bruce Tucker spoke with the Selectmen about his reappointment to the Alfred Veteran's Committee. It was moved and seconded to approve his reappointment. All voted in favor and the certificate was signed.

Ron Pepin was interviewed by the Board for a reappointment to the Solid Waste Committee. It was moved and seconded and voted by all to approve his reappointment. The certificate was signed.

The RSU #57 assessment covering the period of July 1, 2013 to June 30, 2014 was read. The amount was thirty six million two hundred eighty six thousand, five hundred fifty dollar and no cents (\$36,286,550). The amount for Alfred for this period is \$2,353,499.46.

The Report as written by Lee Burnett of Forest Works concerning the site walk by them and several Alfred Conservation Commission members on two Alfred owned properties was read.

Steve McKinnon discussed his desire to be reappointed to the Historical Committee. It was moved and seconded to reappoint Mr. McKinnon. All voted in favor and his certificate was signed.

An e-mail from Tony Vigue, Consultant for Town for the Time Warner Franchise renewal was read. All agreed to put together a list of what the Town want in this franchise and to meet with him in two weeks to discuss.

After discussion of the Comprehensive Plan all were in agreement to recall all those on the list of potential residents who have not yet responded. It was noted that two ads have only produced two residents who showed interest and these two have been interviewed.

John Sylvester as Chairman of the Festival Committee gave the Board an update on the planning of the festival. He noted that the State Police through Lieutenant Nitray has put together an emergency plan for the day's events to make sure that proper coverage is in place. The County has informed the Town through Kathy Dumont that the Town is welcome to use the Court House lawn and the two parking lots for the day.

The Board read "An Act To Amend the Charter of the Alfred Water District" which was signed by the Governor on June 6, 2013 regarding the legislation which authorizes the District to, when there is a vacancy occurring due to the change of residence of one of the trustees, to temporarily fill that position with the remaining trustees until the time of the next municipal election. This legislation was needed because Urilla Chevalier has moved out of Town.

It was reported that the Southern Maine Regional Planning Commission will hold a meeting on July 25th at 9:00 a.m. All agreed that George Donovan will attend with Joyce Wood.

The Town Clerks end of month report for June was read.

A letter from Bourque & Clegg, the Town Attorneys notifying the Board that a rate increase from \$90 per hour to \$120 per hour for attorney fees will be effective immediately as was announced in January.

The Board read a notice from the Department of Agriculture awarding a grant in the amount of \$100 to the Alfred Fire Department.

There will be no Planning Board meeting on July 3rd.

The Planning Board minutes of June 5th were read.

The Planning Board minutes of June 19th were read.

The Board briefly discussed the meeting next week with Manager Steve Buck of Sanford and representatives from the Sanford Dispatch and Alfred Fire and Rescue Chiefs. They discussed inviting other Towns Chiefs as indicated in a conversation with Chief David Lord. All agreed to contact him about this.

The warrants were reviewed. It was moved and seconded to approve and sign them as presented. All voted in favor.

All income was approved and appropriated by the Selectmen as submitted by Committee.

Reappointment to the Fueling February Committee for John Sylvester was approved, and signed.

After review and discussion of an application for a Commercial permit hauling permit it was moved and seconded to approve and sign the permit for Sunrise Enterprises. All voted in favor and the

documents were signed.

A letter to Main Street Variedly was signed by the Board. The letter addresses outstanding balances that this company owes the Town of Alfred for recycled bottle to the Fueling February Account.

There being no further business, the meeting was adjourned at 9:00 pm.

Selectmen's Meeting
July 9, 2013

The meeting opened at 4:30 p.m. Present were George Donovan, John Sylvester and Joyce Wood.

Jon Lord, Road Commissioner reported that he has been repairing washouts/potholes town-wide this past week. He then reported on a washout on Clark Road where he had some concerns. This was discussed.

Darcy Hobgood, Tax Collector, shared copies and explained the end of month report for June.

Steve Buck, Sanford Manager, Bill Tower, Director of Sanford Dispatch, John Lavalley, Deputy Director of Sanford Dispatch, Chief Blaine Wood of Lebanon, Chief Matt Bors, Waterboro Fire Chief and Alfred Rescue Chief and Chief Dave Lord, Alfred Fire Chief met with the Board of Selectmen to discuss concerns of dispatch service. Concerns were expressed by all of the Chiefs present and each concern was discussed. Sanford Dispatch Officials gave an explanation of what they have been doing and problems they are facing with input from Manager Buck and the Alfred Board. Several suggestions were made to include a Board of Directors for the Center, boiler plate run cards and partner agreements instead of contracts. After much discussion it was decided that the Town Fire Department Officials need to work together with the Sanford Dispatch to come up with a plan to move forward to solve problems and concerns. The first meeting to further this discussion will take place on July 25th at the Sanford Dispatch.

John Cook met with the Board to discuss his desire to be reappointed to the Board of Assessment Review. It was moved and seconded to reappoint him. All voted in favor and the certificate was signed.

Lisa Cook met with the Board to discuss her reappointment as Deputy Town Clerk and Deputy Registrar of Voters. It was moved and seconded to approve her reappointment to both positions. All voted in favor and the certificates were signed.

The minutes of the July 2, 2013 Selectmen's meeting were read. It was moved by John Sylvester to approve them as written. George Donovan seconded and all voted in favor.

An addendum to the Agreement between Pine Tree Waste and the Town of Alfred was read. Explanation was given for the reasons for the addendum. John Sylvester made a motion to approve and sign the addendum as submitted. George Donovan seconded, all voted in favor and the addendum was signed.

John Sylvester gave an update on the York County Budget Committee and the upcoming Public Hearing at the County Commissioners meeting on Wednesday, July 10, 2013 at 6:00 p.m.

Mr. Sylvester then reported, as Chairman of the Festival Committee, on the plans for the Festival stating that everything is moving forward nicely.

Earl Morrison met with the Board to discuss his reappointment to the Allred Budget Committee. It was moved and seconded and voted by all to approve his reappointment. The certificate was signed.

An e-mail concerning the Hydro Dam on Estes Lake and a "tabletop exercise" mentioned in the e-mail was discussed. All agreed to contact the sender and find out more about this and to make sure the proper Town of Alfred Officials are notified.

An open space application was reviewed and explained. It was moved by Mr. Sylvester to approve the application as submitted. George Donovan seconded, all voted in favor and the application was signed by the Chair, Mr. Donovan.

The Board read the notice of the July 30th General Assistance Public Hearing for changes in the GA ordinances due to the new State budget.

A request from the Town Clerk to attend a conference in the fall was discussed. It was moved and seconded to approve the request that Mr. Bors attend the fall Secretary of State's Elections Conference on September 10th and 11th at a cost of \$80.00 and that the cost of overnight accommodations in the amount of \$103.79 be covered by the Town as well. All voted in favor

The York County Shelter's end of month report for June was read.

After discussion of the 2013 assessment and tax commitment, the Board agreed to hold a Selectmen's workshop at 4:00 p.m. on Monday, July 15th in the Town Hall.

It was reported that Mr. Vigue, the Consultant working with the Selectmen on the Time Warner Franchise renewal, will be present at next week's meeting to go over what the Town of Alfred's needs are. The Board then reviewed the list presented by the Assistant and all agreed to study the list further and to come back next week and share thoughts.

The Maine Municipal Association's ballot for voting for the new slate of officers for the Executive Committee was read. Motion was made to vote on the slate as recommended by the Nomination Committee. After second, all voted in favor and the form was filled out and signed.

A letter to a new property owner of a property that is in the State Tree Growth Program, giving him the timeframe to fill out a new application in his name, was signed.

The warrants were reviewed. After motion, second and approval by all, to accept them as submitted, they were signed.

Scott McLeod, Contractor, and the Codes Officer, Glenn Charette met with the Board at the request of Mr. McLeod to ask for a waiver of a proposed penalty that the Selectmen may impose on him for violations of the Town Ordinances. Mr. Charette presented the Notice of Violation and gave an explanation of the violation and a history of the project being done by Mr. McLeod. He said that the Board has authority to impose a penalty fee from \$100 to \$2,500 at day for each day of the violation. In this case the number of days is four. He went on to say that though he understood the issues, the ordinances have not been adhered to by the Contractor. Mr. McLeod gave his explanation of the process and what took place with the property owners while building a house for them. After further discussion, it was moved by John Sylvester to set a penalty of \$250.00. George Donovan seconded the motion and they voted in approval. Mr. McLeod thanked the Board for their leniency in this matter.

There being no further business, the meeting was adjourned at 8:30 p.m.

Selectmen's Meeting
July 15, 2013

The meeting opened at 5:00 p.m. Present were George Donovan, John Sylvester, Joyce Wood and Fred Holt, Treasurer.

The Selectmen reviewed reports and listened to explanation given by the Treasurer. He shared a comparison of the tax commitment and related information back to 2000. He also shared his thoughts on what the 2014 commitment/assessment may look like.

Figures for 2013 were reviewed and discussed.

Total Valuation Base: \$262,321,470

Assessments:

County tax \$159,925.08

Municipal Appropriation \$1,609,650.70

Educational Appropriation \$2,266,387.98

Total Assessments \$4,035,963.76

Deductions:

State Revenue Sharing \$140,000

Other Revenues (excise tax) \$455,000

Total Deductions: \$595,000

It was noted that County is up, education is up and municipal is down for 2013.

Tax calculation forms were shared and reviewed.

After much discussion, it was moved by John Sylvester to set the 2013 tax rate at 13.75 per thousand, a \$.45 increase over last year. Glenn Dochtermann seconded and all voted in favor.

There being no further business, the meeting was adjourned at 5:30.

Selectmen's Meeting
July 16, 2013

The meeting opened at 5:00 p.m. with the Pledge of Allegiance. Present were George Donovan, John Sylvester and Glenn Dochtermann.

After review of the 2013 tax commitment it was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign the commitment as submitted. All voted in favor and the documents were signed.

The Board reviewed the warrants and motion was made to approve them as submitted. After second and approval by all they were signed.

Tony Vigue, Consultant to assist in the Time Warner Franchise renewal, met with the Board to go over information and gave a list of things he needs to include the number of subscribers, the number of residents on Time Warner and the number of seasonal and full time residents. He suggested that a survey would be good and suggestion was made to bring it to the next quarterly meeting. After discussion of Mr. Vigue's consultation fee, it was moved by Mr. Sylvester and seconded by Mr. Dochtermann and approved by all to pay him \$40 per hour out of the Operations, "Consultant" account.

The minutes of the July 9th and the July 15th Selectmen's meetings were read. Motion was made by Mr. Sylvester and seconded by Mr. Dochtermann to approve both as written. All voted in favor.

Mr. Sylvester reported that the big tent for festival day has been paid for by donations from several residents in Town. He also reported that the State Police along with the Alfred Fire and Rescue and the County EMS have developed a safety plan for festival day.

Three farmland applications were reviewed, approved by all and signed.

An open space application was reviewed, approved by all and signed.

At 6:30 the 2013 paving bids were opened. Bids were given by FH Carroll, Dayton and Pike. Each bid was reviewed. It was noted that two of the bids had no tonnage or total cost amounts. This was discussed. It was moved and seconded due to missing information that a decision could not be made and to postpone this portion of the meeting until tomorrow, July 17th, at 5:30 so that all figures could be completed and a decision made. All approved.

John DeFrance met with the Selectmen to discuss his interest in serving on the Alfred Comprehensive Plan Committee.

An agreement to use State owned voter equipment in the office of the Town Clerk was approved and signed.

The Alfred Water District's quarterly groundwater nitrate testing report was read.

The Massabesic High School notice of the 2013 Alfred Veterans Scholarship recipient was read. The recipient was Miss Andrea Thompson of Alfred.

The Maine State Police end of month report for calls during the month of June was reviewed.

Tom Holland, Animal Control Officer met with the Selectmen to discuss an incident that was reported by a resident. After discussion it was decided and approved by all that Mr. Holland will purchase and wear, to all calls, appropriate shirt and cap and that he will wear his ID badge when representing the Town.

There being no further business, the meeting was adjourned at 8:10 p.m.

Selectmen's Meeting
July 17, 2013

The meeting opened at 5:30 p.m. Present were George Donovan, John Sylvester and Glenn Dochtermann along with representatives from FR Carroll and Pike Industries.

The group met to go over a spreadsheet put together by the Alfred Treasurer, Fred Holt, who was also present.

Documentation from FR Carroll was also presented and discussed.

After much discussion, it was moved by Glenn Dochtermann, seconded by Mr. Sylvester and voted in approval by all to award the bid for the paving of the Shaker Hill Road to Pike industries. All voted in favor.

It was decided that Jon Lord, Road Commissioner, and Jason from Pike will work on scheduling this project.

The meeting was adjourned at 6:45 p.m.

Selectmen's Meeting
July 23, 2013

The meeting was opened at 5:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

Fred Holt, Treasurer, met with the Board and presented the monthly bank statements. Each statement was opened by the Selectmen and reviewed.

The minutes of the July 16th and July 17th Selectmen's meetings were read. It was moved by John Sylvester to approve both sets of minutes as written. Glenn Dochterman seconded the motion and all voted in favor.

It was reported that the zero sort compactor was delivered today at the Transfer Station. Upon inspection, Mr. Davis, Supervisor, found some concerns and asked Mr. Sylvester to take a look at the "dog house" on top of the ram housing unit. Mr. Sylvester reported that the welding work was very poor and needed, he felt, inspection by the whole Board before accepting the machine. After much discussion, all were in agreement to hold a meeting with representatives of Atlantic Recycling to look at the work.

Notice from the Federal Emergency Management Agency on the results of the application for funds to Alfred for the February FEMA declared storm was read. The notice was an approval for \$37,244.62 authorized to the Town of Alfred as reimbursement for funds spent during this storm.

After minor discussion, it was moved and seconded to sign the agreement for paving with Pike Industries for the 2013 paving of Shaker Hill Road in the amount of \$191,027.40. All voted in favor and the document was signed by the Chair, George Donovan.

The changes by the State in the Circuit Breaker Program was discussed.

An email concerning a potential grant from the Maine Outdoor Heritage was read and discussed. Mr. Dochtermann reported that he has worked with this organization before and thought it might be a good fit for some conservation/trail work. All agreed to speak with the Conservation Commission about this.

After discussion of an agreement with the Community Counseling Center, it was moved and seconded to invite both Rescue Chief, Matt Bors and Fire Chief, David Lord in to speak with the Board. All were in agreement to do so.

Fred Frodyma met with the Selectmen to discuss his desire to be reappointed to the Conservation Commission and to the Planning Board. After discussion, it was moved by Mr. Sylvester and seconded by Glenn Dochtermann to reappoint him to both Boards. Mr. Frodyma said that he believes there are two openings on the Conservation Commission and has spoken with a person who may be interested in serving. The Board agreed that she contact the Selectmen's office.

John Sylvester reported on the Alfred Festival. He said only minor concerns have been reported. One was the installation of the sound system and concerns by Central Maine Power. He reported that this has been worked out.

Mr. Sylvester reported on the York County Budget Committee and said that they were censured by the County Commissioners. He explained a letter that will be going out to the 29 municipalities requesting financial assistance to the Committee to appeal this to the Superior Court which must be

done by August 9th. After further discussion he asked the Board if they felt Alfred might support this. Both other Board Members said that they felt they could do so out of the Town's Legal account. The amounts for each town has been figured based on the same formula that the Southern Maine Regional Planning Commission uses for their annual fees. Mr. Sylvester reported that he will bring the figure for the Town of Alfred back to the table for a vote next week.

The Board then discussed subjects for the next Selectmen's Quarterly. George Donovan suggested a demonstration by Skip Dore on the new Zoll machine.

The Board reviewed the warrants. It was moved and seconded to approve and sign them as submitted. All voted in favor.

Income to the Park and Recreation Committee, the Fueling February account, the Festival Committee and the Rescue Department was approved and appropriated as submitted by a unanimous vote of the Board.

The Selectmen met with Alfred Parish Church Representative Joyce Krahling and Church Trustee Ed Alberts to discuss parking along Kennebunk Road by the church chapel and town hall along with parking lots at both intituitons.

Mr. Alberts was asked about the potential parking agreement that was drafted by the Town of Alfred. He said that the Minister was to have sent a letter explaining that they, the Church, have decided not to sign the agreement but to leave things as they are.as a legal opinion was that "this is no benefit to the church".

There being no further business, the meeting was adjourned at 8:15 p.m.

Selectmen's Meeting
July 30, 2013

The meeting was opened at 5:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant. The meeting was opened with the Pledge of Allegiance.

Fred Holt, Treasurer, met with the Board to discuss his reappointment to the Budget Committee. After discussion, it was moved and seconded to reappoint him for a three year term. All voted in favor and the appointment certificate was signed.

Mr. Holt then gave an update on the Festival account stating that there are still two bills outstanding that he knows of.

He also reported that the Town has received \$84,000 in taxes payments last week and that he recommends waiting one more week before the Selectmen notify the departments and committees. The Board was in agreement. Mr. Holt stated that he has received notice that the FEMA reimbursement funds for the February storm will be deposited in the Town's account on July 31st.

James Litchfield met with the Board to discuss his desire to be reappointed to the Road Committee for another term. It was moved by Mr. Sylvester and seconded by Mr. Dochtermann to approve and sign his reappoint certificate. All voted in favor and the certificate was signed.

Matthew Ouellette, from the YMCA, met with the Selectmen to notify them that he has been in contact with the Alfred Elementary School Principal, Ginney Drouin, about child care before and after school. He said that he has been called by the Alfred Park and Recreation Committee about the closing of several day care facilities in Alfred which creates a need for a place for working families to bring their children before and after school. He then explained the program that the YMCA has in several other schools and told the Board that he will let them know if this is approved for Alfred. The Board thanked him for notifying them about this.

The minutes of the July 23, 2013 Selectmen's meeting were read. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve them as written. All voted in favor.

An update on the Zero Sort machine was given. It was reported that it was delivered and after inspections by two Selectmen, it was returned because of a poor welding job on the "dog box" on top of the ram unit. It came back on Monday, July 29th and was accepted. The chute still needs to be built and the opening in the building needs to be cut. If all goes as planned, all work should be done in two weeks' time. After discussion, the Board agreed to wait until next week to decide on a "grand opening" day.

Jon Lord, Road Commissioner, spoke with the Board about several items. He has been working on the road shoulders this past week and the roads were stripped last week. He will start the roadside mowing next week. Also discussed were the marking of the cross walks on Shaker Hill and the "stop ahead" on Saco Road and the stripping of the line on the roadway into the transfer station.

John Sylvester reported that the 12-Town Grouop will meet on the 2nd Monday in August and that Steve Buck, Sanford Town Manager, and the Sanford Dispatch representatives will be there to discuss the county dispatch services.

Chief Matt Bors and Chief David Lord met with the Selectmen. Discussed was the Sanford Dispatch Center and related problems. Also discussed was a recent incident to which several Alfred "on-call"

personnel responded. It was a very traumatic scene and a debriefing was held by a team trained to speak with those who attend such an incident. The problem comes when there is need for further assistance to responders who are having problems in coping with what they experienced. Both of the Chiefs said that the Towns, Waterboro and Portland, where they work have an agreement with a Counselling agency that will provide reduced fees for this type of service up to so many visits that are paid for by the towns. Both Matt Bors and Joyce Wood have done research on this issue and presented their findings. A request was made to go into executive session to discuss a case involving an emergency volunteer. It was moved by John Sylvester to go into executive session in accordance with MRSA Title 1 §405 6. A. (1). Glenn Dochtermann seconded and the Chairman, George Donovan called the meeting into executive session at 6:30 p.m. The meeting was called out after proper procedure at 6:50 p.m. All were in agreement that the debriefing team be contacted to follow up on a potential 2nd debriefing on this incident and that continued research be done on this issue. It was suggested that if the Town were to assist with up to three visits for counseling that the funds come out of the immunization account or the salary account. All agreed to speak with the Treasurer about this. Also discussed was the potential to ask for funds at a special town meeting in the fall if there is one.

At 7:00 p.m. the Chairman, George Donovan, opened a Public Hearing on the General Assistance Ordinance changes. Donna Pirone, General Assistance Agent, gave an explanation of the changes in benefits. The meeting was opened to public comment. The hearing was closed at 7:10 p.m.

After review of the invoice from Anthony Vigue, Consultant to the Town for the Time Warner franchisee renewal, It was moved and seconded to approve payment for the invoice out of government operations and to continue with Mr. Vigue services.

The Board signed a letter to a local resident who achieved the Eagle Scout level in troop 345, as well as a certificate of achievement. The items will be given for a ceremony to take place later in the year.

Amy Titcomb and Fred Greenhalgh met with the Selectmen to discuss their interest in reappointment to the Alfred Conservation Commission. It was moved and seconded to reappoint both to the committee. All voted in favor and the certificates were signed.

The Planning Board notice of a site walk to be held on August 7th at 6:30 and a notice of a Public Hearing the same day at 7:15 p.m.

Glenn Charette, Alfred Code Officer, spoke with the Selectmen about a renewal of a permit and the circumstances. It was moved and seconded and voted in favor by all to grant the permit without a fee. All voted in favor.

After review of the warrants, it was moved by John Sylvester to approve and sign them as submitted. Glenn Dochtermann seconded the motion and all voted in favor.

Income to the Solid Waste account, the Historical Committee and to the Festival Committee was accepted and appropriated as submitted by the Committees by the Board.

Bill Davis, Transfer Station Supervisor and Attendant, Keith Gerry met with the Board to discuss details of the zero sort program including traffic flow, timeframe and what needs to be done to complete the install and the process of running the compactor. Also touched upon was the idea to continue baling some of the cardboard. This is being researched by Mr. Davis. All agreed to wait on the opening of the program until the project is completed which we will have a better idea of when after we hear from Atlantic and from PATCO in finishing the chute install and the opening and door install. Mr. Gerry spoke of his concern of the potential loss of returnable bottles and cans because he now pulls out many from the recycling bins. All agreed that he will do the best he can to watch for

these and pull them out and to also educate the people on this and other related items.

John Sylvester reported that the letters with invoices to the 29 York County towns requesting assistance in legal costs to the York County budget Committee due to the appeal of the censorship by the County Commissioners have been sent out.

Mr. Sylvester reported that State Police Lieutenant Louie Nyitray has expressed interest in holding a program for Alfred and surrounding residents on what they can do for better home protection along with a gun safety presentation. This was discussed.

After discussion of the broken headstones in the Parish cemetery, all agreed to look into potential material to repair them.

There being no further business, the meeting was adjourned at 9:15 p.m.

Selectmen's Meeting
August 6, 2013

The meeting was opened at 5:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant. The meeting was opened with the Pledge of Allegiance.

Chief Bors and Chief Lord met with the Selectmen to hear an update on a discussion between Mr. Sylvester and Sanford Manager, Steve Buck about the Sanford Dispatch Center and a previous discussion at the Selectmen's meeting with Mr. Buck and Dispatch Staff. Mr. Sylvester also reported that this topic will be discussed at the next 12-town Meeting on Monday, August 12th and encouraged the Chiefs to attend.

Chief Bors then reported to the Board that the ID Machine/Printer has worn out and is no longer operable. He said that his recommendation is to purchase another. The cost is \$2,156 and if the two Towns, Waterboro and Alfred split the cost as was done when the last machine was purchased, it would be \$1,078 per town. After further discussion, it was moved by John Sylvester and seconded by Glenn Dochtermann to authorize the purchase of a new machine and to spend the \$1,078 out of the Rescue account to cover the Town of Alfred's amount.

Darcy Hobgood, Tax Collector, met with the Selectmen to go over the end of month reports for tax collection, excise tax and Inland Fisheries figures for the month of July.

The minutes of the July 30, 2013 Selectmen's meeting were read. It was moved and seconded to approve them as written. All voted in favor.

After discussion of the receipt of a check in the amount of \$261.35 from Lord Myers, Inc. for returnables from last year, it was moved and seconded to write another letter requesting that a final payment for any additional returnables be sent and that a spreadsheet showing the monthly average the Town has been collecting will be done for the Selectmen to review.

John Sylvester reported that he has spoken with Andrew Faulkner about the repairs on the Littlefield dam as approved at Town Meeting. He said that Mr. Faulkner will speak with Gordon Prime on the details of the repair and will get back to the Selectmen.

John Sylvester reported on a conversation with John Leavitt of Leavitt Business Enterprises, the Company the Town purchased the zero-sort compactor from. Mr. Leavitt assured him that no payment will be sent to Atlantic Leasing who is installing the equipment until the Town of Alfred is set with it. After further discussion, it was moved by Mr. Sylvester that no payment will go to either company until they are fully satisfied with the equipment and the installation. Glenn Dochtermann seconded and all voted in favor.

Mr. Donovan asked about the Middle Branch Drive survey as was approved at the March Town Meeting. It was reported that Brad Lodge from Middle Brach Surveying has already begun this project for the Town.

The Board then discussed the Quarterly meeting. All were in agreement to hold it on Tuesday, September 10th at 7:00 p.m. and to place an ad in the Smart Shopper. Also discussed was the agenda for this meeting.

Joyce Wood requested that she attend one day of the MAAO Convention to take the Assessing 101 course for a cost of \$92.00. The Board discussed and it was moved and seconded that she attend as

requested. All voted in favor.

After discussion of the repair of the gravestones in the Parish cemetery that were damaged during a winter storm, all agreed that Glenn Dochtermann will take the lead and contact Ed Powers from the church and that George Do0novan will check on an epoxy that will work.

George Donovan asked about the Town going to a fiscal year as has been discussed in the past. All agree to speak with the Treasurer about this process.

Denise St. Pierre met with the Selectmen to discuss her reappointment to the Budget Committee. It was moved and seconded to reappoint her. The certificate was signed.

The Board read a resignation from Library Trustee, Helen Naylor who in her letter offered to stay on until December 31, 2013 if it would help the Town. After discussion, it was moved and seconded to accept her resignation effective immediately and to sign a letter stating so and thanking her for her service. All voted in favor and the letter was signed.

Two Assessor's 801 forms for personal property tax payments were approved and signed.

A letter to Avesta Housing for request of payment in lieu of taxes was read. John Sylvester made a motion to sign the letter as written. Glenn Dochtermann seconded, all voted in favor and the letter was signed.

After reading a barking dog complaint, sent to the Selectmen's office as an e-mail, all were in agreement to follow up with the Animal Control Officer who also was given a copy of the complaint.

John Lord, Road Commissioner, met with the Board to report that he has been working on shoveling and mowing town wide and that he does not plan to start the canopy cutting until late summer or early fall.

Glenn Charette, CEO, met with the Board to give his end of month report for July. He also reported that the Department of Flood Insurance has notified him that cost will be going up 25% per year for the next five years which, he said, "cause a concern for homeowners who are paying for this type of insurance". He added that the federal government has stopped subsidizing this program.

Bill Davis, Transfer Station Supervisor, met with the Board to discuss the zero sort program and related topics to include:

- Traffic control which meant that lines will need to be painted as well as "no parking" signs.
- Door for the outside chute opening – Mr. Davis suggested that the door be built so that it opens top down with the hinges on the bottom to create a "table" for putting containers on before dumping. It was reported that the door has already been ordered but PATCO could be contacted to ask about this.
- Remote Control device – The need to have one of these or not was discussed. The cost given to a Selectmen by Atlantic was \$1,800 and the rep told the Selectman that others have had these but have broken them more than once and the end result is that they don't use one. This was discussed further. All agreed to check with Karen McNaughton from Casella to see if she might know anything about these and costs, etc.
- Safety concerns – All agreed to check with Ms. McNaughton to make sure all processes of the single sort were being done properly.

- Tracks for the compactor to ride on. It was reported that Mr. Sylvester has contacted Jon Leavitt and told him about the offset line-up of the tracks and how on one side the wheel of the compactor rubs against the rim of one of the tracks. He was told that this will be addressed.
- Electrical conduit against the railing. – Mr. Sylvester reported that this has also been reported to Jon Leavitt and will be taken care of as well.
- Mr. Davis suggested keeping the stalls set in place for a while in case they may be needed until the program is underway and running smoothly. All were fine with this.
- Cardboard – Mr. Davis reported that he is researching the potential of continuing to bale some of the cardboard that is brought in by the larger patrons like the furniture store to keep some income coming into the Solid Waste budget. This was discussed further and the Board agree to wait on a decision until Mr. Davis completed his research.
- Opening Day – All agreed to do a “trail “run on Monday, August 12th with material at the recycling building and then to open the program to residents on Saturday, August 17, 2013 and to place an ad in the paper stating so.

Mr. Sylvester reported that there will be a final Festival Committee meeting on Thursday, August 8, 2013. All were in agreement to send a thank you letter to the Committee from the Selectmen. Also agreed upon was to send a thank you to the State Police Troop A and other troopers who were involved in the festival as well as a thank you to the Paradis family who assisted with the clean up on Sunday.

A tax supplemental bill for the 2013 tax year was discussed. It was moved and seconded to approve and sign the supplement as written. All voted in favor and the documents were signed.

Two abatements for personal property were discussed. After motion, second and approval by all the abatements were signed.

The warrants were reviewed. Glenn Dochtermann made a motion to approve and sign them as submitted. John Sylvester seconded and all voted in favor. The warrants were signed.

Income to the Park and Recreation account the Festival account the solid waste account and funds from FEMA were accepted and appropriated as submitted by a unanimous vote of the Board.

There being no further business, the meeting was adjourned at 8:20 p.m.

Selectmen's Meeting
August 13, 2013

The meeting was opened at 5:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant. The meeting was opened with the Pledge of Allegiance.

Jon Lord, Road Commissioner, reported that he has been continuing the mowing town-wide and picked up a broken limb on Saco Road. The Board asked him if he would mow the entrance road to the Transfer Station to which he responded that he would do so. Also discussed was the paving of the Shaker Hill Road.

Craig Normand, Electrician, met with the Board to discuss his research on electrical work at the Transfer Station for the Zero sort machine. He reported that an e-stop for the outside of the recycling building would cost approximately \$400 installed and that he would not duplicate an operation box or pendant to operate the compactor ram and said that it should be purchased through the vendor. The Board thanked him.

Richard Tetreau met with the Selectmen to discuss membership to the Board of Assessment Review. It was moved by Glenn Dochtermann and seconded by John Sylvester to reappoint him to this committee. All voted in favor and the certificate was signed.

The minutes of the August 6th Selectmen's meeting were read. A motion was made by Glenn Dochtermann, seconded by John Sylvester and voted by all to approve them as written.

After discussion of the zero sort program and the opening day on Saturday, August 17th all were in agreement to speak with Karen McNaughton of Cassella and Jim O'Reagan of Atlantic to ask about another operating box or a pendant to hang outside. Also agreed upon was to speak with Mr. O'Reagan about moving the conduit and about the rails. It was reported that the Selectmen will spend time as they are able on Saturday, next Tuesday and next Thursday for the opening of the zero sort program. After looking at the Zero sort account, all were in agreement that the stripping of the lines for traffic control will come out of the regular Solid Waste account. Also agreed on was that refreshments for Saturday will come out of the regular Solid Waste account as well.

Tina Lavoie met with the Board to discuss her membership to the Park and Recreation Committee. It was moved by John Sylvester and seconded by Glenn Dochtermann to reappoint her to the Committee. All voted in favor and the certificate was signed.

The Selectmen read the notice from MMA Property and Casualty Insurance on the inspection of the Public Safety Building. The Marshall and Swift insurable value for this building has gone up slightly and so will the cost to cover the insurance, but not until next year.

George Dugovic spoke with the Selectmen about the Compassionate Community Program that he has been involved with for several months. He shared an "unofficial" petition that he has had signed with 39 signatures and is hoping that the Board will consider moving forward with placing an article on the March Town Meeting warrant for a vote on Alfred becoming a "Compassionate City". He explained what this means for a municipality or community. After further discussion, motion was made by John Sylvester to move forward with plans to put on the Town Meeting warrant. Glenn Dochtermann seconded and all voted in favor. Mr. Dugovic said that he would like to speak to this at the informational meeting prior to the Town Meeting and the Board agreed it would be a good idea.

Glenn Charette, CEO, presented a notice from the State Department of Economic and Community

Development that stated that this department will now take care of the Code Enforcement training and certification program under the Office of Community Development.

Mr. Charette then shared a violation notice with the Board and asked that the meeting go into executive session to discuss an employee issue concerning himself. It was moved and seconded to go into executive session , all voted in favor and the Chairman, George Donovan called the meeting into executive session in accordance with MRSA Title 1 §405 6. A. (1) at 6:35 p.m. The meeting was called out after following proper procedure at 6:50 p.m. No action was taken.

After discussion of a line item in the 2013 government operations account for the replacement of the refrigerator and the purchase of chairs at town hall, it was moved by M. Sylvester and seconded by Mr. Dochtermann to purchase a refrigerator and to spend the balance of the \$1,000 on new chairs.

The Board discussed topics for the upcoming Selectmen's Quarterly to be held on Tuesday, September 10th at 7:00 p.m. All agree that John Sylvester will speak with Sanford Manager, Steve Buck about having a representative from Sanford to speak about the potential building of a theme park in Sanford. Also agreed on was to invite Dr. Dennis Brewster, the Town's Health Officer, to speak about current topics and to invite both Chief Bors and Chief Lord in as well to talk about Sanford Dispatch changes.

The Board discussed the vacant position for a Library Trustee and a recommendation for a person to fill the vacancy until the next Town Meeting when a Trustee could be voted on. It was moved and seconded to call the person who was recommended to see if she would like to meet with the Board to discuss this. All voted in favor.

Glenn Dochtermann reported on a problem with a beaver dam in Town that he is working on. He stated that he has approval from the State to work on the problem that is causing flooding not only on private property but has, in the past, caused flooding on the public roadway.

The Planning Board agenda for August 21, 2013 was read.

The Planning Board minutes of July 17th were read

The Planning Board notice of a Public Hearing to be held on August 21st was read.

The end of month report from the York County Shelter was read.

The July end of month report from the State Police was read.

After explanation of a tax abatement, it was moved and seconded to approve and sign the abatement as submitted. All voted in favor and the abatement was signed.

A request to donate left over festival t-shirts was discussed. It was moved and seconded and voted in approval by the Board to donate 15 shirts.

John Sylvester reported that the legal account for the York County Budget Committee has been funded now by 12 Towns in York County.

Mr. Sylvester then reported on the Monday night 12-Town Group meeting where Sanford Communication representative and Manager Steve Buck spoke about the proposed governance and financing changes in Sanford Communications.

It was moved and seconded to approve and sign the warrants as presented. All voted in favor and they were signed.

Income to the Solid Waste account and to the Festival account was accepted and appropriated as submitted by a vote of the Board.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting
August 20, 2013

The meeting was opened at 5:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

Jon Lord, Road Commissioner met with the Board. He said that he has been approached by a resident about the condition of the beginning of the Gore Road off of Route 202. He asked if there were funds left over in the paving budget what was the procedure is to spend those funds on other roads. The Treasurer, Fred Holt, who was present, explained that the Selectmen would have to take this to a Special town meeting to be voted on. After further discussion, all were in agreement that he at least speak with Pike Industries and discuss this and that the Treasurer, Mr. Holt will contact the bond legal counsel to see if this would even be authorized with the approved loan funds for the paving of the Shaker Hill Road.

Mr. Lord then reported that he will begin the canopy cut project during the week of September 9th for a week and then the company doing the work will come back later to finish the project.

Mr. Lord said that he has continued with the town wide mowing project and that he will be working on the catch basin on the Kennebunk Road this week.

The minutes of the August 13th Selectmen's meeting were read. It was moved by Glenn Dochtermann and seconded by John Sylvester to approve them as written. All voted in favor.

The Board discussed the zero sort program and agreed that the opening day, Saturday, and today were very successful. The Attendants seemed pleased and there were many good comments from residents. The lines were painted yesterday and have made a big difference in the traffic flow. Mr. Sylvester suggested and explained that he felt that the line painter needed to come back and paint "no parking" in a couple of areas to prevent vehicles from standing in one place too long. All were in agreement. It was reported that Karen McNaughton has told the Board that she will not be available to come to the Alfred Station on this Thursday and only for ½ day on Saturday but that she will come back the following week.

Cathy Conley interviewed for an interim position on the Library Board of Trustees to fill a vacancy until the March 2014 Town Meeting. Many questions were asked and discussed. It was moved by Glenn Dochtermann to appoint her as interim member of the Board of Trustees until March 2014. John Sylvester seconded, all voted in favor and the certificate was signed.

Next discussed was the agenda for the September 10th Selectmen's Quarterly. All agreed on some agenda items.

An Authorization to Purchase form for a refrigerator at the Public Safety Building was read by the Board. After discussion, all were in agreement not to sign the authorization request and not to pay the invoice until the Board was able to speak to Chief Lord about the purchase of a refrigerator for the Public Safety Building.

An amendment to the Selectmen's Authorization to Purchase Policy was then discussed. The amendment stated that authorization must be received prior to the purchase of any item. Glenn Dochtermann suggested that the policy be signed by Department Heads so the Board is sure that all received a copy and understood this policy. Motion was made by Mr. Sylvester and seconded by Mr. Dochtermann. All voted in favor.

Amy Sprague, an Alfred Resident, met with the Selectmen to discuss her interest in serving on the Comprehensive Plan Committee. After discussion it was noted that Tom Harms also has showed some interest in serving and the Board agree that he would need to conduct the interview process as well. She agreed to let him know.

After reading and discussing the Planning Board minutes of August 7, 2013, it was moved and seconded and approved by all to send a letter to the Planning Board letting them know the Selectmen's thoughts for the continuance of the current monitoring protocols for the testing of nitrates around the Old County jail property and the Alfred Water Districts water supply for the foreseeable future.

A copy of a letter from the US Department of Agriculture to Governor LePage concerning the "Collection of Secure Rural Schools Sequestration Amounts" and the letter to the Town of Alfred from the Office of the Maine State Treasurer were read and discussed. A sequestration amount of \$3,648.36 was made to the State of Maine for funds received under the Secure Rural Schools and Community Self-Determination Act of 2000 and the portion of this amount for the Town of Alfred is \$59.93. After further discussion, it was moved by John Sylvester and seconded by Glenn Dochtermann to authorize that this amount be sent back to the State as requested. All voted in favor.

Joyce Wood explained that she has been updating the Selectmen's Policy Book and has found that some have not signed the Employees or the Selectmen's Code of Ethics. After discussion both Glenn Dochtermann and George Donovan signed the Selectmen's Code of Ethics.

The Board read the new 2013 Maine Municipal Association's Executive Committees Officer's list.

The Board then discussed items for the upcoming newsletter.

A tax abatement was explained. Motion was made by John Sylvester and second by Glenn Dochtermann to approve and sign the abatement. All voted in favor.

All were in favor to begin next week's Selectmen's meeting at 3:00 p.m. so that they could attend the York County Advocacy Groups meeting with Congresswoman, Chellie Pingree in the Chamber of the Sanford City Hall.

John Sylvester gave a report on the County Budget Committees case and their request for funds from the 29 cities and towns in York County to assist with the legal fees. He said that 13 town have committed \$5,075 of which \$1,900 has been received as well as funds from the members of the Committee themselves amounting so far to \$1,500. He also reported that he will be meeting with the Town of South Berwick along with Commissioner Mike Cote to discuss this with their Council. He also reported that there will be a status conference set up between the County Attorney and the Budget Committee's Attorney with the Superior Court Justice with an aim to keep costs down in this case.

The warrants were reviewed, John Sylvester made a motion which was followed by a second by Glenn Dochtermann and a vote by all to approve and sign them as submitted. The warrants were signed.

Income to the Town Government Operations account and to the Solid Waste account was approved and appropriated by the Board as submitted.

There being no further business, the meeting was adjourned at 8:15 p.m.

Selectmen's Meeting
August 27, 2013

The meeting was opened at 2:30 p.m. with the pledge of allegiance. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

Donna Pirone met with the Selectmen to discuss her interest in serving on the Fueling February Committee. After discussion it was moved and seconded to appoint her as a member. All voted in favor and her appointment certificate to the Fueling February Committee was signed.

The warrants were reviewed. It was moved and seconded to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Park and Recreation account, the Festival account and the Solid Waste account were accepted and appropriated as submitted by all. Also accepted and appropriated was a check from the MMA Worker Compensation fund which is a reimbursement/dividend to the Town in the amount of \$1,385.00.

Chief David Lord, met with the Board at their request to speak with him about a recent purchase at the Public Safety Building. A refrigerator was delivered to the station on Tuesday, August 13th prior to the Board receiving a Request to Purchase form. The cost was \$2,018. Chief Lord gave an explanation about this stating that he did not realize that the refrigerator would be delivered that day and that the company would wait until they heard from him. He also explained that the amount of the cost is now \$200 less and that they will receive a rebate of \$100 bring the cost down to \$1,818.. The Board asked about the specs on the refrigerator and Chief Lord gave a description. Also discussed further was the proper procedure for the use of the form "Request for Purchase".

A hiring form for Matthew Garland as an EMT/per diem staff was read and discussed. It was moved by John Sylvester to approve and sign the form. Glenn Dochtermann seconded, all voted in favor and the document was signed., Also discussed was the appointment of "Acting Lieutenant's for Greg Roussin, Tim Benoit and Gene Gilman and the appointment of "Safety Officer" to Francis "Skip" Stewart-Dore and the processes of giving these appointments. As time did not allow for further discussion on this and other topics all were in agreement that Chief Lord come back to next week's meeting. He agreed to do so at 5:30.

At 3:00 p.m. motion was made and seconded to recess this portion of the meeting to attend a meeting in Sanford with The York County Advocacy Group who were meeting with Congress Woman, Chellie Pingree.

The meeting reconvened at 5:10 p.m. at the Alfred Town Hall.

The minutes of August 20th Selectmen's meeting were read. It was moved by Glenn Dochtermann and seconded by John Sylvester to approve them as written. All voted in favor.

The Board agreed to the Selectmen's newsletter article as submitted.

The Selectmen then discussed which member of the Board would serve on the Comprehensive Plan Committee. It was moved by Glenn Dochtermann and seconded by George Donovan to appoint John Sylvester as the member from the Selectmen. All voted in favor and John Sylvester abstained. After discussion and review of the list of people who were interviewed for the Comprehensive Plan Committee, it was moved by Glenn Dochtermann and seconded by Mr. Sylvester to approve 17

people as members to the committee that were agreed on by all and to send letters to all who interviewed and to also inform those who were chosen about a meeting on September 17th at the Selectmen's meeting at 6:30. All voted in favor.

A list of all Town Committee vacancies was discussed. All agreed to post the list and to put it in the upcoming newsletter.

John Sylvester gave an update on the York County Budget Committee and the case with the Supreme Court. He said that 15 Towns have supported the legal account and that there will be a status conference this Thursday with the Attorneys and the Justice of the Court.

The Planning Board agenda for September 4, 2013 was read.

The Planning Board Notice of Public Hearing to be held on September 4th was read.

Planning Board minutes for August 21st and August 7th (final) were both read.

A notice from the Department of Transportation about the installation of rumble strips on routes 111 and 202 was read. All agreed to post the notice.

A complaint from a resident about Pooles Crossing Road was read and discussed. All agreed to speak with The Road Commissioner, Jon Lord and to also speak to Sgt. Nichols about speeding and overweight trucks.

A notice from the RSU #57 School Board about the August 28th meeting was read.

The issue of the compactor for the zero sort program was discussed. It was reported that the problems will be fixed at no charge to the Town.

There being no further business, the meeting was adjourned at 6:10 p.m.

Selectmen's Meeting
September 3, 2013

The meeting was opened at 4:00 p.m. with the pledge of allegiance. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

Rescue Chief, Matt Bors, met with the Selectmen to request purchase of radio system and siren for his truck and explained that because he uses the truck for both departments, Alfred and Waterboro, and that the cost will be shared. He went on to explain that Alfred's portion would be approximately \$440.00. After further questioning and discussion, it was moved by John Sylvester and seconded by Glenn Dochtermann to approve the request and all voted in favor.

The minutes of the August 27th Selectmen's meeting were read. Glenn Dochtermann made a motion to approve as written. John Sylvester seconded and all voted in favor.

The Board discussed the upcoming Selectmen's Quarterly meeting to be held on September 10th at 7:00 p.m. at the Conant Chapel.

The Board discussed the upcoming meeting to be held on September 24th at 7:00 p.m. at the Town Hall with the State Police and Glenn Dochtermann on home and gun safety.

Letters to the Comprehensive Plan applicants chosen at last week's Selectmen's meeting were read. It was moved and seconded and approved by all to sign and send the letters as written.

George Donovan reported on a conversation with Karen McNaughton about the corrections to the rail system for the recycling compactor. The Company, Atlantic Recycling, will be coming out to review what needs to be done and will make any necessary changes with all costs to be covered by them, Atlantic Recycling Co.

A copy of a violation notice from the CEO, Glenn Charette was read.

An e-mail notice from the Health Officer, Dr. Dennis Brewster, regarding the inspection of the York County jail was read.

After explanation of a tax abatement it was moved by John Sylvester and seconded by Glenn Dochtermann to approve the abatement. All voted in favor and the document was signed.

The annual Municipal Valuation Return was reviewed and discussed. It was moved by Glenn Dochtermann and seconded by John Sylvester to approve and sign the report and send to the State. All voted in favor and four copies of the MVR were signed.

Fire Chief David Lord met with the Board to continue a conversation started at last week's Selectmen's meeting. Topics discussed were the Public Safety Building account and who makes decisions on spending from this account, who makes decisions on the appointment of officers and budget planning. Each topic was discussed in detail with the Board agreeing that they will speak with Rescue Chief Matt Bors as well. Also discussed with Chief Lord was the Sanford Dispatch Center and the draft of the agreement between the Towns and the Center. The Selectmen agreed to look over the contract and meet with him again to discuss further.

A Selectmen's policy, Hiring of Contractors, was read as well as Building Permit fees and Campaigning/Solicitation on Town owned property. It was moved and seconded to approve and sign

these three policies with amendments as written. All voted in favor and they were signed. The book of all Selectmen's Policies was reviewed and discussed. Motion was made by John Sylvester with second made by Glenn Dochtermann to approve all policies as submitted. All voted in favor and the annual approval form was signed by the Board.

John Sylvester reported that 17 Towns in York County have now shown support of the York County Budget Committee legal account. He gave totals and reported on the upcoming meeting.

After review of the warrants, it was moved and seconded and voted by all to approve them as submitted. The warrants were signed.

Income to the Festival Committee, the Solid Waste account and the Town Government account was accepted and appropriated by the Board.

The Selectmen discussed the starting time of the Selectmen's meeting. It was moved and seconded to begin all meetings at 4:00 p.m. instead of 5:00 p.m. All voted in favor.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting
September 10, 2013

The meeting was opened at 4:00 p.m. with the pledge of allegiance. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

Fred Holt, Treasurer, presented the monthly bank statements which were opened and reviewed by the Board.

The minutes of September 3, 2013 were read. Motion was made by Glenn Dochtermann and seconded by John Sylvester to approve as written. All voted in favor.

George Donovan reported that Atlantic Recycling is coming on Monday September 16th to address the problem with the rail system at the zero sort container. He said that he was told by Karen McNaughton from Casella that any charges to fix this problem will be covered and that any duplicate hauls that are needed will be covered as well so that no costs due to the issue will be assessed to the Town of Alfred. He also stated that he will be at the transfer station on Monday to oversee this along with Glenn Charette.

Glenn Charette, Code Officer, reported that he has inspected Roland's Motor Sales in conjunction with the renewal process of the State's Recycler license and permit. He gave a recommendation that the Selectmen sign the form indicating that the business is in compliance with Alfred ordinances pertaining to this type of business. He went on to discuss the lack of a Town ordinance on the storage of tires. After discussion, all were in agreement that he do some research and get back to the Board. It was then moved by Glenn Dochtermann and seconded by John Sylvester to approve and sign the State permit application form as submitted. All voted in favor and the form was signed.

Mr. Charette then shared a draft response to an inspection of a property. The draft was a notice of his findings and potential for penalties. The draft was read and discussed. He explained that he is bringing this to the Board's attention as the property owner may be contacting the Selectmen to discuss the potential penalties.

Darcy Hobgood, Tax Collector share her end of month report for August. She went over tax collection, registration/excise and inland fisheries figures for the month.

A request to close the Tax Collector's office so that both the Tax Collector and the Deputy will be able to take an on-line update on State laws was discussed. The Board, after motion and second voted in approval of the request for October 30th for 1 ½ hours and that Ms. Hobgood should post this and put it on the web site as well.

The agenda for the September 24th meeting with the Maine State Police and Glenn Dochtermann on home and gun safety was discussed.

After discussing the need for roof jacks on the transfer station roof, all agreed that the quote be reviewed and brought back to next week's meeting for final approval.

Glenn Dochtermann reported that the problem with beavers on a property off of Route 202/Sanford Road that may cause potential flooding damage to the road is being taken care of.

The Town Clerk's end of month report for August was read.

The monthly report from the York County Shelter was read.

A hiring form for Anna Allard for live-in student and on-call employee was discussed. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign the form as submitted. It was noted that the form had been signed by Ms. Allard on July 1st, signed by the Chief on July 25th and just brought to the Board today on September 10th. All agreed to speak with the Chief about this. It was then voted on in approval by the Board to sign the document.

The Planning Board agenda for September 19th was read.

The Planning Board minutes of September 4th were read.

The Planning Board minutes of August 21st, final, were read.

RSU # 57 School Board notice and agenda for the September 11, 2013 meeting were read.

The Board then discussed the purchase of 100 recycling containers. It was reported that Bill Davis recommends the purchase and feels that he will be able to sell them. It was moved and seconded to purchase 10-0 bins at \$8 per container to sell to Alfred residents.

The Maine Municipal Association Voting Delegate Credentials document for the annual business meeting to be held during the October Convention was read. It was moved by George Donovan to appoint John Sylvester as Alfred's voting delegate and Glenn Dochtermann as the second, if needed. Glenn Dochtermann seconded the motion and all voted in favor.

It was reported that Karen McNaughton, Casella Representative, has set up a meeting with representatives from Keywood Mobile Home Park to discuss setting up a container for recycling that they, Keywood, would be responsible for paying for. She will keep Mrs. Wood informed as to the results.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Park and recreation account and to the Solid Waste account was accepted and appropriated as submitted.

A tax abatement was explained. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign the abatement as written. All voted in favor and the abatement was signed by the Board.

Joyce Wood reported that the Road Commissioner has mowed the Shaker Hill Road and that paving on this road has not yet been done. Also reported was that he will be mowing Court Street on the post office side. She said that he asked her to let the Board know that he has put a front on the old public sand and salt building at the Depot Street sand and salt area and has moved all of his equipment that was stored in the "red" container at the transfer station to this locked building.

Rescue Chief, Matt Bors, met with the Board to discuss several items in regards to the Fire, Rescue and the Public Safety accounts and departments. Also discussed was employee training, certification, screening, purchasing policies and forms used.

The meeting was adjourned at 6:30 p.m. to attend the Selectmen's Quarterly meeting at the Conant Chapel.

Selectmen's Meeting
September 17, 2013

The meeting was opened at 4:00 p.m. with the pledge of allegiance. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

The minutes of the September 10th Selectmen's meeting were read. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve them as written after one spelling correction. All voted in favor.

Information sent from a Member of the Alfred Conservation Commission, Amy Titcomb, on spraying for mosquitos was read.

Updated information on the State testing of mosquitoes for EEE sent by Dr. Brewster, Alfred Health Officer, was read. The information reported that EEE and West Nile has been found in a mosquito pool in Alfred.

After discussion of a request for a \$100 donation to the American Legion in lieu of payment for a band who performed at the Alfred Festival, it was moved and seconded to authorize the request and to authorize a check in the amount of \$100 to the American Legion from the Festival account. All voted in favor.

It was reported that the Alfred Parish Church has given \$100 to support the costs of the Alfred Festival and that another \$50 was given in the name of Fraternal Lodge #55 for the same reason.

The warrants were reviewed. It was moved by John Sylvester, seconded by Glenn Dochtermann and voted in approval by all to accept and sign the warrants as submitted.

Income forms for the Fire Department, Government Operations, the Historical Committee and the Festival Committee were reviewed. It was moved and seconded to accept and appropriate the funds as submitted. All voted in favor.

John Sylvester gave an update on the legal fund for the York County Budget Committee. He reported that the response has been increasing.

The Board then discussed the tree in the Parish cemetery that lost limbs last week. Mr. Sylvester reported on what took place with the clean up by the Road Commissioner and an inspection of the tree by arborist, Chris St. Savior. A meeting has been set up for Wednesday, September 18th at 4:00. Invited are tree arborists Chris St. Savior and Bob Palmer and Trustees and representatives from the Church to further inspect and discuss what should be done, if anything to this tree.

An invitation given to the three Selectmen to the Three Rivers dinner on September 27th was read.

Glenn Dochtermann reported that he will be late to the meeting on October 1st and will not be in attendance on October 15th due to a work related meeting in northern Maine. The Board then discussed the potential of cancelling the October 15th Selectmen's meeting and decided to wait until the date was closer.

Tax abatements and two supplemental tax assessments were explained and discussed. It was moved by Mr. Sylvester and seconded by Mr. Dochtermann to approve and sign them as submitted. All voted in favor and the forms were signed.

John Sylvester excused himself to attend the Board of Selectmen of Ogunquit's meeting on behalf of the York County Budget Committee.

Jon Lord, Road Commissioner, met briefly with the Board. He reported that the paving of the Shaker Hill road may be done on the 23rd of September. He also reported that his crew has been repairing washouts and shoulders from the recent rains.

Michael Delany met with the Board, George Donovan and Glenn Dochtermann, to interview for a membership position on the Alfred Planning Board. The Board told him that they understand that they will be interviewing another applicant and will get back to him as soon as possible.

Joyce Wood reminded the Board that they need to appoint the new Treasurer of the Parson's Memorial Library to the Endowment Committee. They agree that she follow up on this.

Members who were chosen to serve on the 2013 Comprehensive Plan Committee and Lee Jay Feldman from Southern Maine Planning and Development Commission, met together with the Board. John Sylvester returned to the meeting during this session. The group was sworn in by the Town Clerk, Andrew Bors. Mr. Donovan welcomed and thanked everyone, on behalf of the Selectmen, for their willingness to serve on this committee. Mr. Feldman passed out an informational packet "Getting Organized" and then gave an explanation of what it means to update the plan and the potential time commitment. Many questions were asked and discussed. The Committee Members then agreed to a first meeting on October 17th at 7:00 p.m. at the Alfred Town Hall.

There being no further business, the meeting was adjourned at 8:45.

Selectmen's Meeting
September 18, 2013

The meeting was opened at 4:00 p.m. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann, Arborists Bob Palmer and Chris St. Savior, Church Moderator, Joyce Krahling , Church Trustee, Lisa Cook, Johanna Sylvester and Julie Dunlap. . Also present was Joyce Wood, Assistant.

George Donovan, Chairman, opened the meeting with an explanation of why this meeting has been called stating that one of the trees in the Parish Cemetery lost limbs last week and the debris was cleaned up by the Road Commissioner, Jon Lord. Chris St. Saviour was called to look at the tree and no decision was made at that time because all felt that a meeting with all present was the best way to make any determinations on the future of this tree.

The two representatives from the Alfred Parish Church were asked for their concerns/input. Mrs. Krahling said that the tree was looked at by two Trustees on Tuesday night and some dead limbs were identified. She feels that the Town can move forward with inspection and decisions and that a meeting with the Trustees would be warranted. Mrs. Cook agreed. They said that the Board of Trustees has a meeting scheduled for Monday evening, September 23rd.

Arborists, Chris St Savior, gave an initial opinion of the tree stating that he understands the mixed emotions about the tree; it is a "nice" tree but you never know what "Mother Nature" will do. He said that we were very lucky that no cemetery stones were broken when the very large branch came down.

Cabling, he said, will not guarantee anything. Storms, etc. could still take it down. He reported that last week when he climbed the tree he was able to put his arm into the right hand portion of the tree up to his elbow as the middle was pulp but the outside of the tree seemed solid. He did not dare to climb up for any further inspection. He said that if you do cable the tree you need to make sure you use a material that will not conduct electricity.to prevent lightning strikes.

Bob Palmer, the second Arborist, agreed, stating that you are "managing a risk". He pointed out the concerns of decay and also the strengths of the tree. He said that you really have two trees with one root system and that the key to the decision is the health of the tree. He said this tree has good energy, large leaves indicate this and good health can delay decay. He said that reducing the "risk" by cutting off limbs as an example, without reducing the ability to fight decay is tough although Sugar maples, which this tree is, fight decay very well. . He then discussed cabling and how he might recommend this be done. He added that the tree life is finite, maybe about 10 years but as high as 30 depending. Winds, micro bursts, hurricanes and or snow and ice storms will all play a factor. There are limits to fixing or improving the chances of extending its life. If you cut any limbs off you would severely reduce the health of the tree but you could cut lower branches reducing areas for snow and ice to lay and keep an eye on any future rot. Joyce Krahling asked if fertilizer would help and Mr. Palmer said "yes" it would help some.

He said that a healthy outside annual ring is the greatest defense for decay and that without a healthy live outside ring you will have a weaker connection and said he would like to determine this in the right stalk before making any final recommendations.

Both he and Mr. St Saviour climbed the tree, as well as Johanna Sylvester, to further inspect the tree. When they finished the inspection, both spoke with the group on their findings.

The growth ring around the right base is alive and healthy. Both agreed that cabling in the right places would keep limbs up and give support where needed. Both agreed that the tree is not likely to just fall

apart one day but it would take a storm incident with winds or snow and ice. Both said that thinning out the branches would help. They were asked for a recommendation. Both agreed that they recommend thinning out and cabling instead of cutting the tree down. It was then moved by Glenn Dochtermann to go with this recommendation. John Sylvester seconded and all voted in favor. Also agreed upon was to now meet with the Board of Trustees at their meeting on Monday night, September 23rd.

There being no further business, the meeting was adjourned at 5:45.

Selectmen's Meeting
September 24, 2013

The meeting was opened at 4:00 p.m. with the pledge of allegiance. Present were the three Selectmen, George Donovan, John Sylvester and Glenn Dochtermann. Also present was Joyce Wood, Assistant.

The minutes of the September 17th and September 18th Selectmen's meting were read. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve them as written. All voted in favor.

George Donovan and John Sylvester updated Glenn Dochtermann about the meeting with the Alfred Parish Church Trustees about the tree in the cemetery that incurred damage last week. They reported that the Trustees were fine with the cleanup as was done by the town and that they agree with the professional tree arborists, who inspected the tree, about cabling the tree. Also discussed was the care of the cemetery and related information. A letter to Attorney Brad Morin about this was read. All agreed to do a little research on past town Meeting votes on this subject before sending any letter to the Attorney.

E-mails from the Rescue Chief, Matt Bors, concerning the upcoming training for six staff members was read. The Board agreed that these six be sent to the training as submitted by the Chief.

An e-mail from Lee Jay Feldman from SMPDC in reference to Alfred's comprehensive plan was read. This was discussed.

A response from the Maine Municipal Legal Department was read. The response was to a question from the Board about funds from the Park and Recreation account to help pay for the Festival Committee costs. MMA's response was "no" as that would be transferring funds from one account to another and it is not legal to do so.

The Board then read an e-mail from State Police Lt. Louis Nyitray to the CEO, Glenn Charette, concerning a case that he was working on for a land use violation. This was discussed. George Donovan praised the work of the State Police.

Several items concerning the transfer station were discussed:

- Painting the door for the zero sort container to be placed on the outside of the recycling building was discussed. Glenn Charette reported that the cost to paint the door would be \$175 by PATCO. After discussion, all were in agreement that the Town will paint the door after PATCO installs it.
- Invoice to Leavitt Enterprises – After discussion of the completion of the installation of the zero sort compactor, all were in agreement to pay the invoice as submitted on the warrant.
- Red recycling cans- It was reported that Bill Davis feels the Town should keep one of the cans and that the other could be sold. He determined a value, after research, to be \$1,500 to \$2,000. The was discussed and it was moved and seconded to offer the can to Ron Pepin who had inquired first for \$1,500 and if he says "no" to then offer it to Bruce Norton for the same amount and if Mr. Norton does not want it then to advertise it for sale. All voted in favor.
- Keywood Mobile Home Park recyclables. George Donovan reported that Karen McNorton from Casella has had a meeting with representatives from Keywood about placing a can on site for the residents to put their recyclable material in and that Casella will haul it at the cost of the park. Those who attended that meeting were fine with the proposal and now the final decision is in the hands of the owners of Keywood. After discussion, motion was made that the

Selectmen appreciate the efforts and the consideration to accepting the costs to recycle by the residents of Keywood and that the Town of Alfred continue hauling recyclables from Keywood until October 11th at which time this service will stop. Hopefully this will give Keywood the time needed to come up with another plan. The motion was seconded and all voted in favor. As to the cans that are used in this service, it was recommended that some of them be kept and used for various events such as the Alfred Festival. All agreed to consider this further and to speak with the Supervisor, Bill Davis.

Glenn Charette, CEO, explained the certificate of occupancy fee as approved as a portion of the fee schedule that is approved by the Selectmen. He said that he wanted to make sure the Board understood this fee was additional to the initial permit fee. The Board agree that they are aware and feel that this is an appropriate fee.

John Sylvester reported that the Shaker Hill Road was "ground" today by Pike Industries as was approved at Town Meeting for the paving of this road. He added that tomorrow the cement will be mixed in with the ground material.

As the Board waited for almost 1 ½ hours for a candidate to interview for a position on the Planning Board they all agreed to discuss appointing another candidate to the position. It was moved and seconded to appoint Michael Delaney to fill the vacant position as a member of the Alfred Planning Board. All voted in favor and all agreed to sign a certificate at next week's meeting.

Mr. Sylvester reported that the 12-Town Group will be meeting on October 14th and he is expecting that Sanford representatives will speak on any progress of the Sanford Dispatch. All agreed to contact Chief Matt Bors and Chief David Lord to ask for their input on this.

Mr. Sylvester reported that October 1, 2013 he will be attending the North Berwick Selectmen's meeting on behalf of the York County Budget Committee and that on October 8th he will be attending the Kennebunk Selectmen's meeting as well.

It was reported that the York County Emergency Management Association will be holding a meeting with a group from Japan with the vision of sharing ideas on emergency procedures and steps. It was asked if anyone from Alfred was invited to this meeting. All agreed to contact The Town's EMA Director, David Lord.

Glenn Dochtermann stated that he will be late to the October 1st Selectmen's meeting and that he will not be able to attend the October 15th Selectmen's meeting. The Board then discussed the possibility of cancelling the October 15th meeting. It was left that they will wait to see what may be needed on this agenda.

The RSU #57 Board of Directors notice of meeting for September 25th was read.

The Planning Board agenda for October 2, 2013 was read.

Planning Board minutes for September 18th and September 4th were reviewed. Glenn Charette who was present added that Donna Pirone is doing an excellent job as Planning Board Secretary.

Joyce Wood spoke with the Board about a program that is being put on by the Maine Municipal Association and suggested that Town Hall employees attend. After discussion all agreed to speak with the employees and bring back to another meeting.

When asked about the Maine Assessing Association Organization workshop that she attended, Mrs.

Wood gave a brief explanation of the training and said that she would like to pursue a certificate for CMA. After discussion, the Board agreed to back her in this decision.

It was moved and seconded to approve and sign the warrants as submitted. All voted in favor.

Income to the Festival account, the Park and Recreation account and to the Solid Waste account was accepted and appropriated as submitted.

An e-mail from State Police Sgt. Nichols was read. After discussion it was approved by the Board that he attend the October 29th Selectmen's meeting to give a 6 month update on service in Alfred.

An authorization to purchase request from Fire Chief, David Lord, was read. George Donovan gave an explanation of the "gas monitor" and the importance of having one that is operational. It was moved by Glenn Dochtermann and seconded by John Sylvester to approve the request to purchase a gas monitor in the amount of \$1,993 to come out of the fire department equipment account. All voted in favor.

At 6:45 the meeting was adjourned to attend the State Police/Glenn Dochtermann safety program upstairs.