

Selectmen's Meeting
April 2, 2013

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The Board met with the Treasurer, Fred Holt, to review the Payroll Disbursement and Taxes Authorization form which gives authorization for one signature for payroll. It was moved by John Sylvester, seconded by Glenn Dochtermann and approved by all to sign the document as presented. Also discussed was the annual salary and hourly rate form. After discussion it was moved and seconded to approve and sign as written. Mr. Holt then explained that he has met with the Rescue Chief, Matt Bors about the lease of the Zoll machine as approved by Town Meeting. He shared the financial documents and explained the final cost after discounts and the trade in for the old machine. The Board discussed this further and a motion was made to approve and sign the documents as submitted. After second and approval by all the forms were signed.

Glenn Dochtermann then made a motion to appoint George Donovan as Chairman of the Board. John Sylvester seconded. After brief discussion, Mr. Donovan accepted the position and all voted in favor.

Andrew Bors, Town Clerk, met with the Selectmen to go over the March 29th and 30th Town Meeting results. He shared the written results of the elections and reported that there were 323 voters. The Town meeting warrant results were then shared and discussed. The sound system at the school was discussed. Also discussed was a question of following "point of order" rules. All were in agreement to invite John Cook, Town Meeting Moderator, in to further this discussion.

The Road Commissioner, Jon Lord, met with the Board. He reported that he has been cutting brush and doing some canopy work on the Whichers Mills Road and on other roads as well. The project on Shaker Hill Road was discussed. All agreed that he will work with the Assistant to draft bid documents after all specifications have been gathered. He noted that one specific that he will put in the bid will call for "new asphalt" to make sure that "rap", recycled asphalt product, will not be used as he has found that this product is being used by some and it is extremely porous and hard to work with and does not last as long. Also discussed was the time frame for this project and to take into consideration the events that are held annually on this road. Mr. Lord then reported that, because the salt prices are at a low, he is planning to purchase some now. The Board agreed this was a good idea.

Mr. Donovan thanked the Road Commissioner for his participation in the Town Meeting in giving excellent explanations on the roads articles.

The sand and salt pile at the transfer station was then discussed. All agreed that a cover or lean-to should be built to protect the material.

The minutes of the March 26 and March 28 Selectmen's meetings were read. It was moved and seconded to approve both as written. All voted in favor.

The Board acknowledged the grant approval letter to the Library from the Stephen & Tabitha King Foundation in the amount of \$10,000. It was reported that the funds were for the specific purpose of refinishing one floor and for the replacement of a carpet on another floor at the library. All agreed to send a letter of congratulations' to the library and a letter of thanks

to the foundation.

After reading a letter to the Parish Church Trustees regarding the draft of a parking agreement between the Church and the Town, it was moved and seconded to sign the letter as written. All voted in favor and the letter was signed by the Board.

The Board discussed a letter of credit from SIS Bank on behalf of Roger Berube for the Middle Branch Estates off of the Gebung Road. It was reported by Glenn Charette, CEO that he feels there should be verbiage added that will cover escalating costs. After discussion, all agreed that he follow up on this and report back to the Board.

It was reported that the planning meeting for the installation of the single stream compactor and related work is being set up with Casella, Sebago Technics and the contractors who will be doing the work. The Board agreed that they should be present at this meeting as well.

The notice of the Alfred Water District Annual meeting to be held on April 24th was read. It was noted that the meeting will be held at the Water Districts office on Oak Street.

It was reported that there will be a meeting on April 8th at 3:00 at the Alfred Town Hall between the RSU #57 Superintendant, John Davis, and members of the Select Boards of the Six RSU #57 towns.

The RSU #57 agenda for the Transportation Committee meeting to be held on April 8th at 5:30 was read.

The RSU #57 Policy Committee meeting to be held on April 10th at 5:30 was read.

After review and discussion of a tree growth application, it was moved and seconded to approve and sign the application as submitted. All voted in favor and the application was signed by the Chair, George Donovan.

John Sylvester recommended that the Town of Alfred, Board of Selectmen, submit a "resolution/letter" to address the Governor's proposed budget. He said that many cities and towns across the State have already or are in process of doing this. After further discussion, all were in agreement that he drafts a statement for the Boards review and signature.

A request from the 911 Officer, Glenn Charette, to name a road, was read. The road is off of the Saco Road and the request is to name the road "Woods Edge Drive". It was reported that property owners, one of them being Avesta Housing, on this road agreed to the name. It was moved by Glenn Dochtermann and seconded by John Sylvester to authorize the naming of this road and to order a sign for installation. All voted in favor.

The Board then discussed the appointment of a Comprehensive Plan Committee. All agreed to review documents, minutes, etc. of the previous committee and plan and to bring information back for further discussion, to draft a mission statement, and to each consider several potential names for discussion for appointments.

The capital improvement plan was then discussed. All agreed to review a proposed plan that is being drafted by the Treasurer which will be available in the next couple of weeks.

All agreed to invite Alfred Carlson, Chairman of the Planning Board, in for a meeting with the Board to discuss meetings prior to town meeting regarding ordinance changes.

The agenda for the York County Advocacy Group meeting to be held Saturday, April 6th at 10:00 a.m. at the Sanford City Hall was read.

The Town Clerk's end of month for March was read.

It was reported that Senator John Tuttle's office has offered to do a "town meeting" format meeting to discuss the Governor's proposed budget preferably on a Saturday. This was discussed. The Board agreed to set up a date to do this with the Senator.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor.

Income for a fee for a Junkyard license was accepted and appropriated as submitted.

John Sylvester reminded the Board that they had agreed to host a training session for truck drivers to be given by the State Police. All agreed to set this up.

The Code Enforcement Officer, Glenn Charette, the Health Officer and representatives from the York County Shelter met with the Selectmen to review a list of items and the responses from the shelter in addressing the issues on the list as given by the CEO. It was reported that Mr. Charette will further his inspection of the Shelter with Architect, David Joy on Thursday of this week and will report findings to the Shelter as well as the Selectmen. It was reported that the Shelter is setting up training with the Alfred Fire Department for emergency situations, use of fire extinguishers, etc. Specifications for inspections were discussed. The Shelter receives licenses from the State Housing Authority and agreed to share those requirements with the Health Officer along with any other license requirements from others. All agreed to study this further to come up with a list of specifications/regulations that all could agree to for potential future inspections by the Town. Also discussed were water testing and the potential need for an on staff water inspector. The group agreed to meet again on April 16th.

Selectmen's Meeting
April 9, 2013

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Fred Holt, Treasurer reviewed figures sent from RSU #57 on three scenarios for a proposed increase in their budget along with the corresponding results for the Town tax rate including school, county and municipal assessments.. The Selectmen reviewed and discussed the spreadsheet which gave the results to the tax rate for ½ million increase, 1 million increase and 1 ½ million increase to the school. The numbers were also based on whether or not the Town will receive revenue sharing at ½ the amount for 2013 or the full amount. After much discussion, it was moved and seconded to, for now and in preparation for the Monday, April 15th meeting with RSU#5 Superintendent and the Financial Director, go with the 1 mil increase. All voted in favor.

John Cook, Al Carlson and Nina Chabot met with the Board to discuss several items related to the Town Meeting.

1. Out of Order – The Board informed Mr. Cook that some complaints have been heard about a potential “out of order” call on allowing a person to speak beyond the subject of an article. Mr. Cook said that the incident in question, he felt, was just on the “edge” of being “out of order” but that he is aware of this.
2. Identification of a potential “non-resident” - After discussing this, Mr. Cook made a suggestion that when he recognizes someone to speak that he have that person show their “green voting card” and this would eliminate any question about whether a person was a resident or not. All agreed that this was a good suggestion.
3. 2/3rd vote on the passing of an article when the Planning Board does not approve or back that article. This was discussed. It was decided that, because this is part of the ordinance, it is correct but in the case of the article at the 2013 Town Meeting it did not apply because the article did not pass.
4. Mr. Cook asked about the repair work at the Littlefield dam. The repair details were explained.
5. Importance of Planning Board Chairman or designee being present at meetings where the warrant articles are reviewed and explained was discussed by all.
6. Transfer of permit article - this article was discussed with the Code Officer present. All agreed that this needs to be worked on by the CEO and the Planning Board with input from the Selectmen.

The Code Officer, Glenn Charette, met with the Board. He reported that, after review of the letter of credit for Roger Berube, he feels that the amount listed for the paving is correct and recommended approval of the letter. The Board agreed.

Mr. Charette then discussed a conversation he had with the Fire Chief, David Lord, about “courtesy” checks of public buildings to make sure life safety issues are addressed. This was discussed. No decision was made.

Jon Lord, Road Commissioner, reported that he will be sweeping the center village next Monday. He also reported that he is looking at potentially purchasing culverts through a “bulk rate” to save money.

Darcy Hobgood, Tax Collector, shared copies of the end of month for March. Each report was gone over with questions asked and discussed.

The minutes of the April 2nd Selectmen's meeting were read. It was moved by John Sylvester to approve after one minor change. Glenn Dochtermann seconded and all voted in favor.

A thank you letter to the King Foundation for the grant to the Library in the amount of \$10,000 was signed by the Board.

A letter from Attorney Mistretta was read. The letter was to inform the Board that they have received the Town Meeting approval for the agreement with Casella/Pine Tree Waste and that the transaction has been finalized.

Mrs. Wood reported that she and the Treasurer, Fred Holt, attended the FEMA "kickoff" meeting for the FEMA declaration for the February 8th and 9th snow storm. The forms will be filled out with assistance from the Road Commissioner Jon Lord.

A resolution to the Maine State Legislature was read. It was moved and seconded to approve and sign the resolution as presented. All voted in favor and the Board signed the document to go to the State Representatives and to the State Senate.

John Sylvester reported on the York County Advocacy meeting held last week. He reported that several legislators were present. They were reasonably optimistic that the proposal by the Governor will not pass. He then gave a proposed plan as to what they hope to see in place to bring the revenue sharing back to the 5% from overall sales tax over the next three years. Mr. Sylvester said that other topics were discussed including bridges, excise tax and school budgets and impacts to the municipalities. He then reported that the next meeting of the York County Advocacy Group will be held in Alfred at the Conant Chapel on May 4th.

An e-mail to Senator Ron Collins regarding the "road turnback" bill asking for his support in approving the amendments was read. It was moved and seconded to approve and sign and send the e-mail as written.

Glenn Dochtermann asked about a resolution for Clayton Carl, a member of the Alfred Conservation Commission, who passed away. John Sylvester agreed to draft something for next meeting.

A notice from Matt Bors, Rescue Chief, was read. He informed the Board that they had to purchase a Portable Suction Unit for \$610 to replace the broken unit.

The Board read an e-mail from the Conservation Commission which stated that they felt that a member of the Commission should be on the Comprehensive Plan Committee.

The Planning Board minutes of March 20th were read.

The Planning Board minutes of April 3rd was read.

The Planning Board agenda for April 17th was read.

The Board read a letter to a property owner who purchased a property that was in tree growth informing him of the law to change the tree growth plan into his name within a year of the purchase. All were in agreement to sign and send the letter.

The Board was reminded of the 8:30 a.m. meeting at the transfer station with all of the parties

involved in the installation of the single stream compactor.

John Sylvester made a motion to approve and sign the warrants as submitted. Glenn Dochtermann seconded and all voted in favor.

Income to the library and to town hall maintenance accounts was approved and appropriated as submitted.

George Donovan reported that he has received complaints and has observed that the light at the Kennebunk/Route 111 were not cycling on the same time frame as coming from the other direction. All agreed to contact the light company to have this checked out.

There being no further business, the meeting was adjourned at 8:30 p.m.

Selectmen's Meeting
April 16, 2013

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The minutes of April 9th were read and discussed. It was moved by John Sylvester to approve after minor changes. Glenn Dochtermann seconded and all voted in favor.

Kim Schutsky met with the Board to interview for membership to the Conservation Commission. Fred Frodyma, Chairman of the Commission was also present. After questions and discussion, it was moved and seconded to appoint her as a member. All voted in favor.

After discussion of the light at the intersection of Kennebunk Road and Route 111 all agreed to call the Electric Light Company to make adjustments as the timing is off.

Jon Lord, Road Commissioner, met with the Selectmen. He reported that he has been sweeping intersections and will be doing road shoulder repair work next week. Also discussed was a culvert on Fort Ridge Road that has sunk. Mr. Lord said that he will take care of this later in the spring.

Darcy Hobgood gave an update on the tax receivables. She said that it is now closer to last year at this time.

The notice of increases for advertising from Smart Shopper was read.

It was reported that the installation of the single stream compactor is moving forward with plans and discussions between the installer company and the electrician. When asked about a brochure to assist in the education of residents for the single stream, all were in agreement that the Solid Waste Committee and Mr. Davis review the draft as sent by Karen McNaughton of Casella. Also discussed was the suggestion that recycling bins be purchased to be available for purchase by residents if they wish to make help with recycling. All agreed to move forward after passing by the Solid Waste Committee and Mr. Davis. All agreed to set up a meeting with the Committee, Mr. Davis and Karen McNaughton with the Selectmen to discuss the education process.

It was suggested that a recycling ordinance be researched. Examples were given of towns who have such an ordinance and the benefits of doing so. All agreed to do the research on this.

It was then reported that concerns have been given to members of the Board from transfer station attendants. After discussion, it was agreed to invite the Supervisor, and the two regular attendants in to a meeting to discuss the relayed concerns.

Glenn Charette, Code Enforcement Officer, met with the Board. He and Mrs. Wood reported on the meeting with the Town Attorneys about two separate issues. County matters and the proposed changes to the ordinances pertaining to junkyards was discussed.

The Alfred Water District nitrate quarterly results were read.

The notice of the Southern Maine Regional Planning Commissions annual meeting for June 12th was read.

The RSU #57 agenda for the Policy Committee to be held on April 22nd was read.

The RSU #57 agenda for the Budget Committee for April 17th was read.

John Sylvester reported on a conversation with Lieutenant Nitray of the State Police about the training for CDL truck drivers.

Mr. Sylvester then reported on a “town meeting” form gathering to meet with State Senator John Tuttle and Representative James Campbell to discuss the Governor’s proposed budget and other items to be held on April 27, Saturday morning.

He also reported that the York County Advocacy Group will meet on May 4th.

The update on the Monday, April 15th was given.

The Board agreed to give thought to a list to address safety concerns at the transfer station and to discuss with the employees of the transfer station.

All agreed to ask Jon Lord to cover the sand and salt pile at the transfer station as soon as possible and to have a sign made about the use of the sand and salt.

Dr. Brewster, Health Officer, Glenn Charette, CEO, Jen Ouellette and Bob Dawber, of the York County Shelter met with the Board to go over an inspection report presented by Mr. Charette. Many of the items, it was reported, have been addressed or are in process of being addressed. All agreed to meet again in one month for another update on the progress.

Dr. Brewster then met with the Selectmen to discuss other matters. All were in agreement that he meet with the Town Attorney before moving forward.

After review of the warrants, it was moved by Mr. Sylvester, seconded by Mr. Dochtermann and voted by all to approve and sign them as submitted.

Income to the Park and Recreation Committee was accepted and appropriated as submitted.

Their being no further business, the meeting was adjourned at 8:45.

Selectmen's Meeting
April 23, 2013

The meeting opened at 5:00 p.m. Present were George Donovan, John Sylvester and Joyce Wood. Glenn Dochtermann joined the meeting at 7:00 p.m. as he had a meeting elsewhere.

The minutes of April 16th were read and discussed. It was moved by John Sylvester to approve them as written. George Donovan seconded and all voted in favor.

Fred Holt, Treasurer, met with the Board to go over the documents for the proposed bond as approved at the March Town Meeting for the rebonding of the transfer station bond and for the paving project on the Shaker Hill Road with a principal of \$665,000 total plus interest. The documents were read, with questions asked and discussed by all. Mr. Holt reported that there will be a conference call with Bunker, Richard Ranagan and Standard & Poore on Wednesday morning at 10:30 am and requested the Selectmen be present, if they were able, to answer questions. The Selectmen agreed to be present. The Board was in agreement with the bond documents as presented by the Treasurer.

A copy of a letter to the Shelter from the CEO, Glenn Charette, regarding a recent inspection was read.

The Board read and discussed an e-mail from the Health Officer, Dr. Dennis Brewster, regarding his meeting with the Town Attorney.

Darcy Hobgood, Tax Collector, asked to speak with the Selectmen. She reported that tax payments have been coming in the last couple of weeks which have increased her end of month report on these figures considerably. The Board thanked her for explanation.

The Board read a letter of resignation from Nina Chabot as Planning Board Secretary to be effective as of June 1, 2013. After discussion, it was moved and seconded to accept her resignation with regret. All voted in favor.

A resolution in honor of Shapleigh Selectwomen who passed away in March was read. It was moved and seconded to sign the resolution, have it framed and then present it to the Town of Shapleigh. All voted in favor.

Two letters of Agreement for entertainment/participation in the 2013 Alfred Festival were read. It was moved and seconded to approve and sign the agreements. All voted in favor and they were signed appropriately.

The Board read an email from an interested party for the position of Planning Board Secretary. All agreed to invite her in to speak with the Selectmen.

The State preliminary Valuation figures for the Town of Alfred were read.

A notice for the RSU#57 notice of meeting for April 24th was read.

The Planning Board agenda for May 1, 2013 was read.

The Planning Board minutes of April 3rd and 17th were read.

A thank you letter from the Shaker Valley Squares for the use of the Town Hall upstairs was read. The letter also informed the Board that the group will no longer need the use of the upstairs.

John Sylvester reported that Senator John Tuttle will hold a Town Meeting forum on Saturday, April 27th from 10:00 to noon to review and discuss the Governor's proposed budget.

Mr. Sylvester then explained that the Maine Municipal Association is looking for members to a working group to address issues related to the Governor's budget. He has indicated that he would like to be on one of these committees.

A request made through Joyce Wood for use of the Alfred Transfer Station by the Shaker Commons to bring items on an occasional basis was discussed. The items would come from renters who leave them behind and they will not fit in the community dumpster. After much discussion, it was agreed that, as long as this is not a common occurrence and only a rare occurrence, an authorization card may be filled out for a single use and that this be monitored to make sure it does not get out of hand.

After discussion of the set up of a Comprehensive Plan Committee, all were in agreement to draft a "mission statement" and to contact Lee Jay Feldman of Southern Maine Regional Planning Commission for any assistance. Many names were "tossed" out and discussed for potential membership to this committee. After discussion of the number of members, it was moved and seconded to have 9 or 11 members and to finalize this number after final choices were made. All voted in favor.

A resident met with the Selectmen to discuss a concern she has about the Treasure Chest at the transfer station. She explained that she felt a "good" job was being done but that she feels it should be a "pay it forward" program and that items should be used and taken by those who need them and that they may in return bring an item back for use by others. She does not feel that taking items for resale to make a personal profit should be occurring. This was discussed.

The three transfer station employees met with the Board at the Boards request. Several items were discussed.

- Going into the compactor – It was explained by the Selectmen that no one will go into the compactor to retrieve items or for any reason without the "lock and tag" system in place. This was discussed further with all agreeing that the proper locks will be purchased for each employee. Mr. Dochtermann shared lock out tags with the group.
- Single Stream – The importance of employees backing this Town Meeting approved change is important with the goal in mind of making it a success. Education and other topics will be discussed with Karen McNaughton of Casella at next weeks meeting.
- Solid Waste Ordinance – will need some changes to reflect the single sort process as well as the Operations Manuel.
- 50/50 raffle – one of the attendants asked about holding a raffle to which the Board said that the Town is not legally authorized to do this.

The Selectmen were in agreement to put items in a letter that they will expect to be followed at the transfer station to keep operations safe and proper.

The Selectmen discussed an upcoming Selectmen's Quarterly meeting to be held on May 21, 2013. Items thus far on the agenda will be a Public Hearing at 6:00 on the Time Warner franchise renewal, a presentation by the Road Committee on the road program, a discussion of the Governor's budget, the RSU#57 budget and other items.

The warrant was reviewed. It was moved and seconded and voted on by all to approve and sign the

warrant as submitted.

There being no further business, the meeting was adjourned at 9:45 p.m.

Selectmen's Meeting
April 30, 2013

The meeting opened at 5:00 p.m. Present were George Donovan, John Sylvester, Glenn Dochtermann and Joyce Wood.

The minutes of April 23, 2013 were read and discussed. It was moved by John Sylvester to approve them as written. Glenn Dochtermann seconded and all voted in favor.

Karen McNaughton of Casella met with the Board along with Donna Pirone, Solid Waste Committee Members and two transfer station employees, Bill Davis and Keith Gerry. The main topic was the education piece for the transfer to the single stream program. Ms. McNaughton shared brochures and posters and shared experiences from other towns who have gone to zero-sort. She recommended that the flyers be sent/given out the week before the start up and that the posters be set out as soon as the start date is known. Other places to post the program were suggested to include, the library, the post office, the Country Store, Giles Farm store and to also put notices in the upcoming newsletter and on the town's web-site. Ms. McNaughton said that she has had some schools authorization to send flyers home with the students as well as doing a program in school for the students to learn about single sort. All agreed to contact the Alfred Elementary School about these two suggestions.

Processes at the transfer station were discussed. Mr. Davis suggested that for a time that residents empty cartons of recyclables so that they may be reviewed by the attendant with a two fold purpose: one to better educate the residents as to what can and cannot be put in the recycling compactor and two, to keep out any contaminated items. This was discussed. It was noted that other towns programs may take a quick "look" at the container of recyclables but none have the resident dump the contents for examination. She went on to say that Maine's contamination rate is at 5% which was a very good number and she said that education is important so that residents are aware of what cannot go into the compactor.

When the program actually starts, Ms. 'McNaughton will come and work with the attendants and speak with residents. She went on to say that this process needs to be positive to encourage residents to begin recycling if they don't already do so.

Types and size of plastic items was discussed. The number of hauls was discussed. Mr. Gauthier asked about the recyclable container at Keywood and asked what changes will occur as residents have become "proud" of their recycling efforts. This was discussed.

Leo Rogers, the new York County Emergency Management Director, met with the Selectmen to introduce himself and to talk about his plans as EMA Director. He said that he would like to expand current programs and gave explanation of what he feels is needed for the future. He said that he would like to get around to the York County towns to introduce himself and John Sylvester invited him to the next 12-Town Group meeting which will be held on May 13th. Mr. Rogers said that he would be interested. Also discussed was the EMA Command Van. Mr. Rogers said that he would like to see it housed in Alfred making it quickly accessible.

Glenn Charette, CEO, spoke with the Board about the Middle Branch Subdivision, explaining that the Planning Board approval has expired. He has written to MMA Legal and the response was shared. He said that the owner of an expired subdivision must "renew" the approval and that a new map must be signed. A letter to Roger Berube was then read.

Mr. Charette, then reported that he inspected the newly installed score board at the Alfred Park and

that he has made sure that it was grounded properly. He then explained his finding on the research on a secretary for both the Planning Board and the Zoning Board of Appeals. He said that MMA Legal Attorney has told him that as long as the person is not a voting member of either Board, he or she may be the secretary to both boards. After further discussion, it was moved and seconded and approved by all to place an ad in the paper for a secretary to fill this position which was held by Nina Chabot as the Planning Board secretary and by Elaine Beal as the ZBA secretary.

Jon Lord, Road Commissioner reported that he has begun the project to build a cover building at the transfer station for the citizens sand & salt pile. Danny Bean will be doing the work. He also requested that the Town set up an account with Deering Lumber as this company has changed from Lavalley Lumber and they want the Town to resubmit an application.

Next discussed was the logging operation on the Lyman side of the Old Kennebunk Road and the use of the Alfred portion of the Old Kennebunk Road to transport the logs out of the operation site. The Company, Jordan Family Loggers is taking the turn at the corner of Kennebunk and Clark roads at a sharp angle and has broken up the edge of the road at the turn. After much discussion, all were in agreement to contact Sergeant Shapiro of the State Police to see what steps the town should take to stop this and to have the road repaired at the expense of the company.

Mr. Lord then discussed the project at the transfer station for the installation of the pad at the recycling building. He said that this project will begin this coming weekend. He then asked the Board about the repair and widening of the pad at the end of the containers that has been requested by the Supervisor Bill Davies. The Board agreed that a quote be sent for their review to has this done.

All were in agreement to contact Middle Branch Surveyors and ask them to begin the survey of the Middle Branch Drive as approved at Town Meeting.

It was reported that a claim that was submitted to MMA Property and Casualty for the broken headstones in the Parish cemetery has been denied as they do no cover headstones. Mrs. Wood also reported that she has spoken with FEMA representatives as the damage occurred during the FEMA declared storm back in February. She said that the representatives agreed that FEMA will not cover to costs to repair headstones. After further discussion all were in agreement to contact Grey Monument Co. to get another quote.

A letter from the Clerk of the House of the State Legislature was read. The letter stated that the Alfred resolution regarding the Governor's budget has been received.

The Board read and signed a letter to Nina Chabot accepting her resignation as Planning Board Secretary as of June 1st and to thank her for her service to the Town.

The Board reviewed a list of potential members for the Comprehensive Plan. More names were added. Also reviewed was a letter to be sent to these folks. It was moved by Mr. Sylvester and seconded by Mr. Dochtermann to sign the letter and to send it to all who were on the list.

A letter of resignation from Elaine Beal as the Secretary of the Zoning Board of Appeals was read. All agreed to accept her resignation and to write her a letter stating so.

After discussion of concerns shared by Ken Gerry, Jr made to Mr. Sylvester on the repair work to the Littlefield dam, it was agreed on by all to invite Mr. Gerry and Gordon Prime into a meeting to discuss the details of the repair.

Two draft policies, one entitled "Post Issuance Policy" and the second "Fund Balance Policy" that

were drafted by the Treasurer, Fred Holt were reviewed. All were in agreement to take home and read and to meet with Mr. Holt next week to discuss any changes if needed.

Two letters of agreement for participation in the Alfred Festival Day were read. It was moved and seconded to approve and sign the agreement with the Shiners Moped Division and the Kora Highlanders. All voted in favor and they were signed.

After reading the warrants, it was moved by Mr. Sylvester, seconded by Mr. Dochtermann and voted by all to approve and sign them as submitted.

There being no further business, the meeting was adjourned at 9:05 p.m.

Selectmen's Meeting
May 7, 2013

The meeting opened at 4:00 p.m. Present were George Donovan, John Sylvester, Glenn Dochtermann and Joyce Wood.

The minutes of April 30, 2013 were read. It was moved by John Sylvester to approve them as written. Glenn Dochtermann seconded and all voted in favor.

Fred Holt, Treasurer, met with the Board on several items:

1. Bank Statements – Statements for May were opened by the Board. Each was reviewed and discussed.
2. Zoll Monitor Lease – Lease documents were explained and motion made by Mr. Sylvester with second by Mr. Dochtermann. Voted by all to approve and sign the lease agreement.
3. Standard & Poore Rating – Mr. Holt explained that he has received a rating back from Standard & Poore from last week's conference call with the Selectmen, Joyce Wood, Bunker, Richard Ranagan and himself. The rating will remain at AA, a high rating.
4. Loan for transfer station bond refunding and the paving project for Shaker Hill as approved by Town Meeting in March. He reported that he has a schedule conference call on Wednesday, May 8th at which Mr. Ranagan will be present to speak about the selling of the loan.
5. Post Issuance Policy – the draft for the Post Issuance Policy was reviewed. It was moved by John Sylvester to approve and adopt the policy as written. George Donovan seconded and all voted in favor.
6. Fund Balance Policy – Mr Holt explained this draft policy and the need for it came from the conversation with Standard & Poore. It is a policy that every municipality should have. He said that he will work with Richard Ranagan to finalize this policy.
7. Credit Card – Mr. Holt explained his reasoning that the Town should have a credit card saying that though he previously did not advocate for one, it was time to do so. The Board agreed that he look into this and present details when ready.
8. Tax Reform Spreadsheet – Mr. Holt shared a spreadsheet as requested by Mr. Sylvester based on figures from Maine Revenue Services. After review of the spreadsheet, Mr. Sylvester discussed the proposed bill. He said that the MMA Policy Committee will be discussing it this Thursday and invited those present to attend.

The Board then discussed the installation of the pad at the side entrance to the Recycling Building. The grade was off from the plan and adjustments were needed. The problem was resolved and the project is almost complete.

Lee Jay Feldman from Southern Maine Regional Planning Commission met with the Board to discuss the set up of a Comprehensive Plan Committee and discussed the mission statement and duties of this Committee. Mr. Sylvester told Mr. Feldman that Town Meeting authorized funds to begin work that is needed. The Selectmen told him that they have agreed that representation should come from Selectmen, Planning Board, Conservation Commission and the Code Officer and that they have an agreed upon list of residents who have been sent letters. Also reviewed was a list of questions that might be asked to potential members. Mr. Feldman said that he has called the State for sample mission statements from comp plan committees and shared a draft for the Board to review. He also told the Board that though the State Planning Office has been disbanded there is a "planning team" in the Dept. of Agriculture that can review plans. What is still in place though is the comp plan laws that must be followed. The main concern is that town ordinances must be in compliance with the comprehensive plan and if changes are to be made in the towns ordinances then the committee should be making sure that they reflect the plan and if not they must make changes to the plan. He did suggest that the Committee could take a look at

the "inventory" section and bring it up to date He agreed to ask the State for a package with updated figures. He said that the Committee might want to look at future goals to see if they are still relevant. After further discussion, the Selectmen agreed to move forward with a chapter for the Committee in the Alfred Ordinance and for a mission statement with goals and to continue interviews for membership.

A policy for the transfer station was reviewed. All agreed to hold until next week for final approval. E-mails from a resident on the Treasure Chest were read and discussed.

After reading the final draft of the Ruth Ham Resolution to be presented to the Town of Shapleigh, it was moved and seconded to approve and sign the resolution as presented. Mrs. Wood reported that she has set up the date to present the resolution on May 28th at the Shapleigh Selectmen's meeting.

A letter to Elaine Beal accepting her resignation and thanking her for her work as Secretary of the Zoning Board and a s A Member of the Historical Committee was signed by the Board.

The Code Enforcement Officer, Glenn Charette, met with the Board. Several topics were discussed.

1. Transferability of land use permits – He shared a draft of a potential change to the ordinance on the transferability of land use permits. After reading all were in agreement that he holds a meeting with junkyard owners to review.
2. Quote from PATCO – a quote from PATCO received by Mr. Charette to install snow fences on the roof of the compactor building was reviewed and discussed. All agreed to hold this quote until a later date.
3. End of Month – the CEO's end of month report for April was read.
4. A copy of a letter to County Manager Zinser and the Commissioner regarding the inspection of the septic at the government building was read.
5. Property dispute case – Mr. Charette reported that a resident has installed a driveway on an abutter's property which is against set back regulations of the town ordinance and that because of this he is involved.

Gordon Prime, Ken Gerry, Jr, and the Road Commissioner, Jon Lord spoke with the Board about repair work to the Littlefield dam to install a hydraulic system to lower and raise the flood gate on the dam as needed as well as discuss whether to power the unit by battery or a solar pack. Details of the project were discussed to include the need to install a storage box that will lock and the idea of keeping a spare battery at the fire station and the size of the piston, etc. All agreed that Mr. Prime will take necessary measurements to finalize the plans and proceed as soon as he is able with the project.

Marilyn Wallace and Arthur Karcher separately spoke with the Board about membership to the Comprehensive Plan Committee.

A letter from Maine State Senator, John Tuttle regarding the resolution sent by the Selectmen on the Governor's proposed budget was read.

Notice from Chief Matt Bors on the acceptance of a grant he applied for was read. The grant was for a new computer.

The Planning Board agenda for May 15, 2013 was read.

The Planning Board minutes of April 17th and May 1st were read.

A contract for the Climbing Wall for Festival Day was approved and signed by the Board.

A contract for the rental of a tent for Festival Day to be paid for from donations was signed.

A letter of Agreement for entertainment for the festival was approved and signed by the Board.

The RSU #57 notice of the May 8, 2013 meeting was read.

The Board read an e-mail from Superintendant John Davis which gave explanation of addressing the shortfall figures.

The monthly report from the York County Shelter was read.

The RSU #57 warrant for the district 2013/2014 budget was reviewed. The meeting for the warrant review is to be held on May 21, 2013.

The Town Clerk's end of month report was read.

A commercial permit application was read and discussed. It was moved by John Sylvester to approve and sign the permit for Seaside Restoration and Remodeling. George Donovan seconded and all voted in favor.

The warrants were reviewed. It was moved and seconded to approve and sign as written. All voted in favor.

Income to the festival account and the solid waste account was accepted and appropriated as submitted.

The transfer station attendants and the supervisor met with the Board. It was moved and seconded to call the meeting into executive session. After approval by all, the meeting was called into executive session at 8:00 p.m. by the Chairman, George Donovan in accordance with MRSA Title 1 §405, 6. A. (1) Employee Personnel matter. The meeting was called out at 9:10 p.m. after motion, second and approval by all.

All were in agreement after discussion of zero-sort to order the brochures and to set up posters about the program to better educate residents before it actually starts. Also discussed was what could be done to encourage residents to recycle now that it will be easier. The Board agreed that they will participate in speaking with residents at the transfer station handing out brochures, etc. to assist in encouraging the recycling efforts.

There being no further business, the meeting was adjourned at 9:20 p.m.

Selectmen's Meeting
May 14, 2013

The meeting opened at 5:00 p.m. Present were George Donovan, John Sylvester and Joyce Wood.

CEO, Glenn Charette and Jen Ouellette and Bob Dawber of the York County Shelter met with the Board to review and discuss a list of changes that needed to be done as given by the CEO. Mr. Charette reviewed items on the list that were done and those that were not yet complete. Mr. Dawber explained what has been done thus far and plans for completion. All agreed to meet again on June 18th.

Barbara Roberts met with the Selectmen to discuss the Treasure Chest at the transfer station. They thanked her for her volunteerism and then discussed some concerns that were brought to the Board's attention. After discussion, a policy on the use of the Treasure Chest was shared with her. It will be posted in several places at the transfer station.

Darcy Hobgood, Tax Collector shared her end of month report for April. She reported that 70 liens were recorded this year and said that motor vehicle excise was up in April compared to last year. One reason she felt that this was so is because all motorcycles are now due in March. She reported that she is seeing more boat and ATV's registrations as well.

Andrew Bors met with the Selectmen to discuss his interest in serving as a member on the Comprehensive Plan Committee.

A representative from Berube Builders met with the Selectmen to request abatement on a portion of the taxes for Berube Builders. Explanation was given and discussed. It was moved by Mr. Sylvester to grant the abatement in the amount of \$62.49. Mr. Donovan seconded and all voted in favor and the abatement was signed.

After discussion of an abatement request for Hathaway property, it was moved and seconded to grant an abatement of \$81.76. All voted in favor and the abatement was signed.

Amy Titcomb and Fred Greenlagh met with the Board to discuss their interest in membership to the Comprehensive Plan Committee.

George Dugovic spoke with the Board and gave a brief presentation on the road software program preliminary to the presentation at the Selectmen's Quarterly Meeting.

The minutes of May 7, 2013 were read. It was moved by John Sylvester to approve them as written. George Donovan seconded and all voted in favor.

The Board discussed the topics for the Selectmen's Quarterly meeting.

A letter to Maine Street Variety Redemption Center asking for back due payments for bottles and cans was signed by the Board.

A letter from Brianne Hasty, Conservation and Economic Development, was read. The letter was to inform the Code Enforcement Officers across the State that her office will no longer be providing training for CEO's. This was discussed.

Two letters thanking donators for funds to the Alfred Veterans Memorial Scholarship fund were approved and signed.

A letter from Lt. Louis Nyitray regarding State Police service to Alfred was read. It was noted that Lt. Nyitray has given permission for the letter to be submitted into the upcoming newsletter. The Board agreed to do so.

The State Police record of calls for April were reviewed.

All correspondence was read and discussed as needed.

An interest to be on the comprehensive plan made through the Assistant was discussed. All were in agreement to send Gerry Rand a letter describing the process that the Selectmen agreed on to fill the membership positions.

After review of the warrants, it was moved by John Sylvester to approve and sign them as submitted. George Donovan seconded and all voted in favor.

Income to the Veteran's Scholarship fund, to the Festival account and to the Park and Recreation account was accepted and appropriated as written. All voted in favor.

The Board discussed the position of Secretary to the Planning Board/Zoning Board of Appeals and agreed to begin the interview process on Monday, May 20th at 4:00 p.m. The Board agreed to contact the Chairman, Al Carlson, to see if he would like to be present during the interviews.

It was reported that a citizen in town will be turning 100. The Selectmen were in agreement to write the resident a letter and to send her a dozen red roses on behalf of the Town.

There being no further business, the meeting was adjourned at 8:45 p.m.

Selectmen's Meeting
May 21, 2013

The meeting opened at 4:00 p.m. Present were George Donovan, John Sylvester, Glenn Dochtermann and Joyce Wood.

The minutes of May 14, 2013 were not available.

The Board interviewed an applicant for the position of Planning Board/Zoning Board of Appeals Secretary.

Following the interview the Selectmen discuss the three applicants for this position. After much discussion it was moved by John Sylvester and seconded by Glenn Dochtermann to hire/appoint Donna Pirone as Planning Board/Zoning Board of Appeals Secretary to begin on June 1, 2013. All voted in favor. A hiring form will be signed at next week's meeting.

At 4:30 Denise St. Pierre met with the Board to discuss membership to the Comprehensive Plan Committee.

A letter to Jerry Rand in response to his letter was approved and signed as written.

After review and brief discussion of the 2013/1014 Assessing contract with the Town of Sanford for assessing services, it was moved and seconded to sign the contract as presented. All voted in favor and the contract was signed in duplicate.

A commercial permit application was read and discussed. It was moved by Mr. Dochtermann and seconded by Mr. Sylvester to approve and sign the permit. All voted in favor and the documents for the Knight Brothers Painting commercial permit for use of the Alfred Transfer Station were signed.

John Sylvester reported that Greg Knight of Knight Brothers Painting has offered to donate his pay for the trash removal on festival day towards the rental of the large tent. It was moved and seconded and approved by all to authorize a check to Greg Knight in the amount of \$150 for trash removal for the 2013 Festival Day and to then accept and appropriate this amount as a donation toward the tent rental as stated by Mr. Knight.

Mrs. Wood asked the Board, on Greg Knight's behalf, if he were able to could he start the scraping of the front of the town hall in preparation for painting. The Board agreed that he could begin at any time.

The Planning Board agenda for June 5, 2012 was read.

Planning Board meeting minutes for May 15th and May 1st were read.

The Annual meeting notice from Southern Maine Regional Planning was read. After discussion, it was agreed that five people will attend.

The notice of the RSU #57 meeting for May 22, 2013 was read.

After review of a hiring form for a firefighter at the basic level was read, it was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign the form as submitted. All voted in favor and the hiring form for Cassidy Mathieu was signed

Two tree growth renewal applications were reviewed. After motion and second with approval by all the Chairman, George Donovan signed both forms.

The Board reviewed the Selectmen's article for the summer newsletter. It was approved by all to submit as written.

A request from the Veteran's Committee for \$100.00 to be transferred from the Veteran's account to the Veterans Scholarship account was read. Mr. Sylvester made a motion to approve the request and transfer the funds as requested by the committee. Glenn Dochtermann seconded and all voted in favor.

John Sylvester reported that the York County Budget Committee will hold a meeting on Thursday, May 23rd at the Alfred town hall to meet with legal counsel in executive session to discuss the potential censure of the York County Budget Committee by the York County Commissioners.

George Donovan reported that Skip Stewart-Dore, Alfred Fire & Rescue member, has received the highest award from EMS in Augusta. This was discussed. The Board agreed that a recognition of this be given to Mr. Stewart Dore at a special occasion. Also discussed was that Carl French, Alfred Rescue member, is riding in the National Memorial EMS ride from Maine to Pennsylvania. The Board agreed a letter/certificate of recognition should be given for this endeavor. All agreed that George Donovan will work with Mrs. Wood on these two recognitions.

All correspondence was read and discussed as needed.

The Board reviewed the warrant. It was moved and seconded to approve them as submitted. All voted in favor and the warrant was signed.

Income to the Park and Recreation account, the Festival account and the Solid Waste account was accepted and appropriated by the Board as submitted.

There being no further business, the meeting was adjourned at 5:40 to attend the Public Hearing and the Selectmen's Quarterly at the Conant Chapel.

Selectmen's Meeting
May 28, 2013

The meeting opened at 4:00 p.m. Present were George Donovan, John Sylvester, Glenn Dochtermann and Joyce Wood.

The minutes of the May 14, 2013 and the May 21, 2013 Selectmen's meetings were read. It was moved by Mr. Sylvester and seconded by Mr. Dochtermann to approve as written. All voted in favor.

Howard Dupee met with the Board to discuss his interest in serving on the Comprehensive Plan Committee.

The Warrant for the RSU#57 budget for 2013/2014 was reviewed. It was moved by John Sylvester to approve and sign the warrant as presented. Glenn Dochtermann seconded, all voted in favor and seven copies of the warrant were signed.

After discussion of the list of residents to interview as potential members to the Comprehensive Plan Committee, it was agreed upon to place an ad in the next edition of the Smart Shopper requesting those with any interest in serving on this committee to contact the office and make an appointment for an interview and to give the last date of expressing interest as June 18th.

Stephen Gile then interviewed with the Selectmen as a potential member of the Comprehensive Plan Committee.

The Board discussed an e-mail from Jay Braunscheidel, Forester, regarding cutting of a property which abuts a property owned by the Town of Alfred. All were in agreement that the Board meet with Mr. Braunscheidel to walk the border line between the two properties before the cutting begins.

A copy of an e-mail from Dr. Dennis Brewster, Health Officer, to the CEO, Glenn Charette regarding the York County Shelter was read.

Mr. Sylvester gave a brief report on the May 23rd Budget Committee meeting. He said that 13 members were present. Attorney Morin informed the group that the Commissioner Code of Ethics was an illegal document and gave explanation why he felt this way. The group then authorized a letter to go the County Manager from Attorney Moring on their behalf. Mr. Sylvester then reported that Attorney Morin has since heard back from the County Attorney, Mr. Libby and that this matter is ongoing.

George Donovan reported that he has spoken with Dave Lord on the Boards idea to give recognition to both Francis Stewart Dore and to Carl French and suggested that perhaps, this could be done during Alfred Festival Day. The Board agreed.

Four Agreements for participation in the Alfred Festival were reviewed. After motion followed by a second, all voted in favor to sign all four agreements as submitted.

A letter to a new property owner of property that is in tree growth giving him the date that he must have the property tree growth plan in his own name was approved and signed by the Selectmen.

A notice that Central Maine Power has requested changes and that the Public Hearing is to be held by the Public Utilities Commission was read.

An advertisement from White Sign Company for a "speed" trailer was read. The Board agreed to

keep this to potentially place on a town meeting warrant as there has been interest in the Town owning a speed trailer.

After review of the warrants, a motion was made to approve and sign them as presented. The motion was seconded and all voted in favor. They warrants were signed.

Income to the Park and Recreation account was accepted and appropriated by the Board as submitted.

John Sylvester reported that Jon Lord, Road Commissioner, will begin work on the Shaker Hill Road tomorrow and that a portion of the road will be closed for the day.

After discussing the pending Time Warner franchise agreement, all were in favor of inviting in a consultant who has been recommended by the Town's IT Employee, Dave Lowe.

The meeting was recessed at 6:30 so that the Board and Mrs. Wood could attend the Shapleigh Selectmen's meeting to present a memorial resolution in honor of Ruth Ham from the Town of Alfred to the Town of Shapleigh.

Selectmen's Meeting
June 4, 2013

The meeting was opened at 4:30 p.m. with the Pledge of Allegiance. Present were George Donovan, John Sylvester, Glenn Dochtermann and Joyce Wood.

The minutes of the May 28, 2013 Selectmen's meeting were read. It was moved by Mr. Sylvester and seconded by Mr. Dochtermann to approve as written. All voted in favor.

Fred Holt, Treasurer, met with the Board to review the town financials. He shared a report on "cash balance" with a comparison of this time of year back to 2006. He reported that, with the unknown factor of the State budget and the potential increase to the school budget, we are not sure when we will be able to complete the tax commitment and send out tax bills, thus restoring the "cash balance". It has been a number of years since the Town has had to acquire tax anticipation notes but it is time to start considering options. A suggestion was made to send out a memo to all departments and committees and request a curtailing of spending except for necessary bills at this time. All agree that this will help somewhat and the Board agreed to do so. It was also agreed upon to start looking into a TANS loan so that the town will be able to meet its needs if necessary. The Board agreed to sign and send out a memo this week and to also hold a meeting on June 18th at 7:30 to speak with all departments/committees about this.

Tom Plummer met with the Selectmen about his interest in serving on the Comprehensive Plan Committee.

The Time Warner Cable Franchise renewal was discussed. All agreed to read documentation sent by Mr. Anthony Vigue to give the Selectmen some perspective on what others are doing in regards to cable franchise renewals.

Rich Pasquini met with the Board to discuss interest in serving on the Comprehensive Plan Committee.

An update on the implementation of the single sort program was given. The compactor has been delivered to Atlantic, the company who is doing the installation. They have to install the shoot in the proper place to fit the site and then delivery and installation will occur. At this point it looks like we are 2 to 3 weeks out to have the compactor at the Alfred Transfer Station. Atlantic will then coordinate with the Electrician and with PATCO to complete the installation process. They will keep the Town updated as the work progresses.

A hiring form for Steve Dochtermann as the Fueling February Attendant was read. It was moved and seconded to sign the form as approved at last week's meeting. All voted in favor and the form was signed.

A Fueling February Attendant job description was read and discussed. John Sylvester made a motion to approve as written. Second was made by George Dochtermann and all voted in favor.

A hiring form for Donna Pirone as the Planning Board/Zoning Board of Appeals Secretary was reviewed. It was moved and seconded to approve and sign the form as submitted. All voted in favor and the form was signed.

It was reported that Jay Braunscheidel, Forester, who is involved in logging on a property that abuts a town owned property is willing to meet with the Selectmen to walk the property lines. The meeting was agreed upon by the Board for June 11th, Tuesday morning, and to meet at the Town Hall.

After reading a resolve to support State and Federal Congressional Delegations to hold hearings with the Nation Academy of Science on a National Energy Policy, it was moved by Mr. Sylvester and seconded by Mr. Dochtermann to approve and sign the resolve as written. This support was approved by the March Town Meeting as Article 30 of the warrant. All voted in favor and the document was signed and will be sent to the appropriate officials.

John Sylvester reported that members of the York County Budget Committee and their Attorney Brad Morin will be attending a Commissioner's meeting at 4:00 p.m. on Wednesday, June 7th to hear discussion about potential censure of the York County Budget Committee.

The monthly report for May as submitted by the York County Shelters was read.

An e-mail and attached letter from Fred Frodyma, Chairman of the Alfred Conservation Commission, was read. He asked for the authorization of the Board that the Conservation Commission send the letter to the Maine Forest Legacy Program in support of the Trust for Public Lands application to the Forest Legacy Program for the purchase of a conservation easement on the 3,361 acre Sewell Family Forest in Lebanon and Acton. After discussion, motion was made by John Sylvester, second by Glenn Dochtermann and approval by all to give authorization that the Commission sign and send the letter of support.

An e-mail from Chris Gahm, resident of Alfred who is a college student concerning his recommendation to start a basketball program for Alfred youth was read. The Board agree to pass this on to the Park and Recreation Committee for their review and response to Mr. Gahm.

The Town Clerk's end of month report for May was read.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Solid Waste account was accepted and appropriated with the Board's approval as submitted.

Mike Towne met with the Board to discuss his interest in serving as a member on the Comprehensive Plan Committee.

Seth McCoy met with the Board to discuss his interest in serving as a member on the Comprehensive plan Committee.

Correspondence was read and discussed as needed.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting
June 11, 2013

The meeting was opened at 4:30 p.m. with the Pledge of Allegiance. Present were George Donovan, John Sylvester and Glenn Dochtermann.

The minutes of June 4th were read. It was moved by Glenn Dochtermann and seconded by John Sylvester to approve them as written. All voted in favor.

A notice from Kayla White of the Department of Transportation regarding the onsite meeting at Stevens Mills Bridge on June 25, 2013 was read.

A letter from the Alfred Fire Chief, David Lord to Director Bill Tower of the Sanford, Regional Communications Center was read. The letter was written to express some concerns the Chief has over the service and the CAD system used for dispatching. After discussion, all were in agreement to invite the Chief in to discuss this in more detail.

Glenn Charette spoke with the Board about the preparation of documents, etc needed for the Comprehensive Plan Committee. He said that he would gather information, maps and other material if the Board wanted him to. After discussion, all were in agreement that he do so.

Darcy Hobgood, Tax Collector, reviewed her end of month reports for May. After a discussion of payment for some personal property accounts, all were in agreement that she do some requested research and report back next week. She agreed to do so.

Jon Lord, Road Commissioner, met with the Board to report on his work on the Shaker Hill Road. He said that all culverts are in on the road and a section of fabric has been laid in the needed areas. He said that he still has some ditching to do and that he would like to get the paving bids out next week.

A letter of agreement for the Kora Log Rollers for the Alfred Festival Day was read. It was moved and seconded to approve and sign as written. All voted in favor and the agreement was signed.

The Alfred Water District 2012 annual drinking water quality report was read and discussed.

After review of the warrants, it was moved by Glenn Dochtermann and seconded by John Sylvester to approve and sign as submitted. All voted in favor and the warrants were signed.

Income was accepted and appropriated as submitted by Committee.

The Board spoke with Tony Palminteri on his interest to serve on the Comprehensive Plan Committee.

John Sylvester updated the Board on the 12-Town Meeting held on Monday, June 10th.

The Board spoke with Gerry Rand about his interest in serving on the Comprehensive Plan Committee.

The meeting was adjourned at 7:15 p.m.

Selectmen's Meeting
June 18, 2013

The meeting was opened at 5:00 p.m. with the Pledge of Allegiance. Present were George Donovan, John Sylvester, Glenn Dochtermann and Joyce Wood.

Jay Braunscheidel, Forester, met with the Board to discuss a logging project in Alfred. The property abuts a town-owned property, Map1 Lot 20-B, and the discussion was about the property line between the two. Deeds were discussed. There was no survey and the Town map was looked at as well as maps worked on by Mr. Braunscheidel, showing what he believed to be the property line placement. After further discussion, it was agreed upon by all to meet next Tuesday, June 25th at 3:30 to go and walk the line before coming to a final decision.

Tony Vigue, Consultant, recommended by Dave Lowe, the Town's IT Employee, met with the Board to answer questions and discuss the Town of Alfred's franchisee renewal with Time Warner. Mr. Vigue gave a brief history of his assistance to other municipalities in this renewal process. He reported that municipalities are using a model franchise put out by the State and are not all signing the initial contract that is sent by the company. He will send a link to this model agreement to the Town. He gave a list of the municipal benefits that Towns can request of the cable company, ranging from in-house equipment to franchise fees that can be used by a municipality. He went on to explain that a fee is not a tax to individuals and that it does not create an increase in billing in comparison to what the billing costs are for like services in other towns. He said that the company knows how much they can charge and that they are already charging same costs whether a fee is assessed or not. He went on to say that it makes sense that a municipality get the 5% instead of Time Warner. Many questions were asked. After further discussion, all agreed that Mr. Vigue and Joyce Wood meet to prepare for a future meeting with the Board with recommended proposals.

The minutes of June 4th were read. It was moved by Glenn Dochtermann and seconded by John Sylvester to approve them as written. All voted in favor.

It was reported that there will be an on-site preconstruction meeting on the Stevens Mills Bridge project on June 25th, Tuesday at 12:00 noon. All agreed to inform the Road Commissioner of this meeting.

Mrs. Wood reported that the zero-sort compactor is now at Atlantic Leasing Company and that the "chute" is being installed. She was not given a date for installation in Alfred.

The Board then discussed t-shirts for the transfer station attendants and the Selectmen to wear during the first few weeks when the town goes to single stream recycling. John Sylvester agreed to get prices from a local vendor.

Glenn Charette, CEO met with the Board. An application for a State permit for a recycler license for J&J was discussed. Mr. Charette reported on his inspection and said that though there are a couple of minor changes that are being addressed by J & J, he recommended the approval by the Board. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve and sign the application. All voted in favor and the Chair, George Donovan signed the document.

A letter to go out to all committee members whose appointments are due to expire on July 31st was read. It was moved and seconded to approve and sign the letter and send to the appropriate committee members. All voted in favor and the letter was signed.

Jen Ouellette, York County Shelter Representative, Glenn Charette, CEO and Dennis Brewster, Alfred

Health Officer met with the Board to discuss the latest inspection of the Shelter by the Code Officer, Glenn Charette. He reported that most items have been addressed but that the electric work has yet to be completed. He added that the Shelter has made the effort but the electrician has not yet come to do the work. He will be checking on this work when it is complete. All agreed that, unless any concerns arose, that there is no need for another meeting on this matter. Both Mrs. Ouellette and Mr. Brewster spoke about the matter and agreed that everything was handled in a professional manner.

Several Committee and Board representatives were present to hear a discussion of the financial status of the Town. Representatives from the Fire and Rescue Departments, Park & Recreation, Planning board, Festival, Budget Committee as well as the Tax Collector, the Town Clerk and the Code Officer were present. George Donovan gave a brief explanation of why the Selectmen called this meeting. He explained that the Board has met with the Treasurer, Fred Holt, who gave them figures on where the Town currently is financially. Mr. Holt, who was also present, handed out a spreadsheet with additional information and comparisons of figures back to 2006. It was explained that the 2013 tax commitment will most likely be much later this year in part due to waiting for the State budget to be finalized. With tax bills going out later than usual the funds to pay the monthly bills will be tight until taxes start coming in. The Selectmen are asking for all departments/committees to only spend for necessities at this time. This was discussed further by all.

The Planning Board agenda for June 19, 2013 was read
The Planning Board minutes of June 5, 2013 were read.
The Planning Board minutes of May 15th were read.

It was moved and seconded to send a copy of the June 5th minutes to Attorney Bourque with a question. All voted in favor to do so.

The Maine State Police call log for May was read.

A notice from the Secretary of the Interior was read. It was to notify the Town of Alfred that they will receive a payment in lieu of taxes in the amount of \$3,153 for the Massebesic Forest located in Alfred.

A notice from Lee Burnett of Forest Works was read. He notified the Board that they will be walking two Town-owned properties with Al Carlson and Pat Smith as guides on Thursday, June 20th.

The warrants were reviewed. It was moved by Glenn Dochtermann to approve and sign them as submitted. Second was made by John Sylvester and all approved. The warrants were then signed.

Income to the Festival Committee account, the Historical Donation account and the Solid Waste account was accepted and appropriated as submitted.

The Board discussed several e-mails back and forth between a Library Trustee and the Treasurer regarding the purchase of books considering the request to curtail spending and other bills that were overdue. After explanation that a request had been made to take funds from the library gift/donation account to purchase books for now, it was moved and seconded to approve this request. All voted in favor.

There being no further business, the meeting was adjourned at 9:15 p.m.

Selectmen's Meeting
June 25, 2013

The 3:30 walk on Map 1 Lot 20-B was cancelled due to weather.

The meeting was opened at 5:00 p.m. with the Pledge of Allegiance. Present were George Donovan, John Sylvester and Glenn Dochtermann.

Minutes of the June 18th Selectmen's meeting were read. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve them after minor changes.

Selectmen discussed the need for a sign in the Town Hall parking lot to state "for use by Alfred Town Hall/Parish church Patrons only". All agreed to have a sign made as well as statement to place on unauthorized vehicles who park in the lot.

After a discussion on the Request to Bid document on the Shaker Hill Road paving project, it was moved by Mr. Sylvester, seconded by Mr. Dochtermann and approved by all to sign and send as written. The document was signed by the Board.

The State Ratio Declaration & Reimbursement application was reviewed and after approval by all it was signed. The property ratio for 2013 will be set at 100%.

Fire Chief Lord and Mike Fraser spoke with the Board about some issues and problems they and some other Towns have been experiencing with the Sanford Dispatch. After discussion, all were in agreement to set up a meeting with the Sanford Town Manager, Steve Buck.

John Sylvester gave a report on the meeting earlier in the day with the Department of Transportation on the Stevens Mills Bridge project.

After discussion, John Sylvester was reappointed to the Fueling February Committee by vote of two Selectmen.

The warrants were reviewed. It was moved and seconded to approve as submitted.

There being no further business, the meeting was adjourned at 7:30 p.m.