

Selectmen's Meeting  
January 8, 2013

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Fred Holt, Treasurer, met with the Board to open the monthly bank statements. Each was opened reviewed and approved by the Board.

Also discussed was the County tax assessment for the change to a fiscal year which means an additional 6 months assessment for the first year for each town in York County. Mr. Holt recommended that this be taken care of in 2013 instead of spreading it out over up to 5 years as this would mean paying interest to the County. This was discussed further and the Board thanked him for his input.

Next discussed with Mr. Holt was the prior evening Budget Committee meeting. When asked if he wanted the meeting in executive session, he responded "no". Glen Dochtermann opened the discussion by saying that the Selectmen were "surprised" by Mr. Holt's demeanor at that meeting. Mr. Sylvester said that bringing up the topic of combining the Fire and Rescue Departments produced confusion and perplexity of not only for the Selectmen but the Chiefs and members of the budget committee. He added that it was inappropriate timing for this to be brought up. Mr. Holt said that this has been discussed for over 9 years and he disagreed that last night was an inappropriate time to discuss the idea. George Donovan said that, though he may support the idea, he felt that the Selectmen were put in a "bind" and were made to look like "hayshakers". The opening set a bad tone for the whole meeting and that his, Mr. Holts, approach was wrong. Mr. Holt said that he felt that Chief Bors spoke incorrectly in his terms when referring to how the Treasure "manipulates" the line items. After further discussion of this, all were in agreement to consider the topic further but not for the 2013 Town Meeting. The Selectmen also asked Mr. Holt to do some spreadsheets back five years on the Fire and the Rescue budgets for their review. He agreed to do so.

The minutes of the December 18, 2012 Selectmen's meeting were read. It was moved by Mr. Sylvester to approve them as written. George Donovan seconded and all voted in favor.

The minutes of the December 31, 2012 Selectmen's meeting were read. It was moved by Mr. Sylvester to approve them as written. George Donovan seconded and all voted in favor.

After reading and discussing letters to residents about winter plowing, it was moved and seconded to approve and sign the letters as written. The letters were to residents at the end of the Drown Road, the Farnham Road and the abandoned section of the Fort Ridge Road.

Jon Lord, Road Commissioner, met with the Board. He reported that he has filled the salt shed and has done cold patch work on roads with a high performance cold patch that should last longer. He added that he had to cover the patch with sand as it was "sticky" until dried.

Chief Matt Bors, Chief David Lord and Carl French, Rescue Deputy Chief spoke with the Board about the Budget Committee meeting on Monday, January 7<sup>th</sup>. The Board told the men that they have asked the Treasurer to provide spreadsheets for the prior five years for both the fire and the rescue budgets. They also said that they realize that the Rescue budget request was tabled due to the potential for repairs to the ambulance. The goal is that all will work together with all information needed to make good decisions. Chief Lord said that he is confused by keeping track of line item budgeting when comparing what he feels items should

come from and what the Treasure feels they should come from. He gave an example of “uniforms” vs “safety gear”. He said that he was made to feel that they are not working as part of a “team” last night. All agreed that this takes communication.

Glen Charette, CEO, spoke with the Board about the Land Use Category 11, Motor Vehicle Related Sales & Service and a memo from the Planning Board asking for Selectmen’s thoughts on what it is that they want changed in this section. After discussion, the Board agreed that they do not want 11.1, Motor vehicle sales or rental, and service mobile home sales allowed in the Village District, 11.2, Motor vehicle repair and maintenance, not including substantial body work allowed in the village District; 11.3 Motor vehicle painting and body work allowed in the Village District and 11.4, Motor vehicle fuel sales allowed in the Village district. They agreed that any garage currently in place is certainly grandfathered and that if a resident wanted to sell a vehicle on their lawn that would not be included in this. All agreed to send a memo to the Planning Board relating this and requesting a meeting to discuss details and any other potential changes to the ordinance.

The response from MMA Legal Department on the a question of “talking to the Press” was discussed. All agreed to read this and bring back to another meeting.

The Board discussed recent issues at the transfer station. It was reported that representatives from Casella have been to the transfer station to look at processes for recycling and other items and that they will be sending back recommendations for improvements.

After reading a letter from Attorney Lynn Mistretta on the Maine Energy/Casella settlement, the Board discussed the need to take the revised settlement/contract to the March Town Meeting for approval. Mrs. Wood said that Attorney Morin has reviewed this and he recommends getting a final approval by Town Meeting. It was moved by George Donovan to put an article on the Town Meeting Warrant in March for approval of the contract for the disposal of the town’s municipal solid waste. John Sylvester seconded the motion and all voted in favor.

A copy of a letter to Judee Meyer from the Town Attorney, Brad Morin, was read. The letter indicated to her that the ACLU has said that they no longer represent Ms. Meyer and that the enclosed check in the amount of \$40.52 is tendered to her on the express condition that it will be accepted as full and final settlement of any and all claims by her against the Town of Alfred arising out of the enforcement of the sign ordinance and that if she does not agree that it is a full and final settlement as describe she is not authorized to negotiate the check and she may simply return it to his office.

Approval for a grant through The Department of Agriculture, Conservation & Forestry applied for by the Fire Department was read. The grant is a matching 50/50 grant in the amount of \$982.50.

John Sylvester reported that he was told that the Sheriff is waiting for the County Budget to be finalized before furthering discussions with the State Police on who will patrol which towns in York County.

Items for the 2013 budget were reviewed and discussed. Decisions were made as follows:

Assessing	\$6,000	All approved
General Code	\$5,000	All approved
Legal Services	\$13,000	All approved

Paint Town Hall (front)	\$6,750	All approved
Town Hall Maintenance	\$11,000	All approved
Twelve Town Group	\$300	All approved
Animal Control	\$6,500	All approved
Emergency Repair	\$5,000	All approve
Grant Matching	\$5,000	All approved
Street Lights	\$10,700	All approved
Alfred Festival Day	\$8,000	All approved
General Assistance	\$20,000	All approved

The Board then reviewed a spreadsheet on additional potential items for 2013 as well as potential increases from the RSU#57 and the County of York for the 18 months instead of 12 months due to the County going to a fiscal year.

The Maine Municipal Association Property & Casualty Pool financial Statements for 2012 were acknowledged.

A notice for the RSU #57 January 9<sup>th</sup> meeting was read.

The Town Clerk's end of month report for December, 2012 was read.

After discussion the engagement letter with Purdy Powers and Company to perform the audit of 2012 was signed in duplicate by the Board.

The Southern Maine Regional Planning dues statement for 2013 was read.

The Board unanimously approved the payment of the 2012 plumbing permit state fees to the State of Maine.

Minutes of the York County Advocacy Group meeting for December 11<sup>th</sup> as well as the agenda for the January 8<sup>th</sup> meeting were read.

Three tax abatements were explained. It was moved by George Donovan and seconded by John Sylvester to approve and sign them as submitted. All voted in favor.

A denial of a tax abatement request was explained. After discussion, motion was made to approve and sign the denial as recommended by the Assessor. The motion was seconded; all voted in favor and the denial form and letter was signed.

The December 5, 2012 minutes of the Planning Board meeting were read.

The January 2, 2013 minutes of the Planning Board meeting were read.

The agenda for the January 16<sup>th</sup> Planning Board meeting was read.

A notice of hire from the Southern Maine Regional Planning Commission for a new Planner, Lee Jay Feldman to replace JT Lochman was read.

The Board read and discussed the Time Warner notice of franchise renewal for 2015. It was reported that the notice has been sent to the Town Attorney.

A letter from MMA President, Stephan Bunker was read as well as the notice of the increase

of the MMA dues for 2013.

After review of the warrants, it was moved by George Donovan to approve and sign them as submitted. John Sylvester seconded the motion ; all voted in favor and the warrants were signed.

Income to the Fueling February account was accepted and appropriated by the Board as submitted.

Information from Triano Waste and a verbal request asking if the Town will be seeking bids for any transportation, etc for the Alfred transfer station was discussed. All agreed that the Town will not be making any changes.

After discussion of the information passed through Joyce Wood from JT Lochman on the updating of Comprehensive Plans, the Board agreed to invite Mr. Lochman in to speak with them and the Planning Board and the CEO on this topic.

The Board, after discussion, agreed to meet with the Treasurer to discuss the Capital Improvement Plan.

There being no further business, the meeting was adjourned at 8:30 p.m.

Selectmen's Meeting  
January 15, 2013

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Darcy Hobgood, Tax Collector, shared her end of month reports for the month of December giving explanation of where we are at in comparison to last year at this time. Tax collection is about \$9,000 less than this time last year and excise is about \$6,000 over the last year figure.

The minutes of the January 8, 2013 Selectmen's meeting were read. It was moved by John Sylvester to approve them as written. George Donovan seconded and all voted in favor.

A request was made by Mrs. Wood for authorization to meet with the Town Attorney on preliminary discussions and paperwork for the renewal of the Time Warner Cable TV franchise agreement which is up in 2015. After discussion, it was moved and seconded that up to five hours be delegated from the legal account on this matter, for now. All voted in favor.

The Board read a memo to the Planning Board notifying them of the meeting with JT Lochman and his replacement set for next Tuesday, January 22<sup>nd</sup> at 7:00 p.m.

Jon Lord reported that he is preparing for the storm forecasted for tomorrow. He then introduced a concept for a potential change in the way the winter roads maintenance is handled. He talked about the costs for any contractor doing this work to include truck purchases, maintenance, registration, insurance, employee costs, purchase of cutting edges and starting up costs. He shared figures that gave examples of this. He went on to explain that he knows of other towns that do the winter maintenance either by contract or by a "rate" schedule with the town paying for the employees and some Towns paying for cutting edges. and that a survey of towns is currently being done to see how other towns in York County handle this. A preliminary spreadsheet was reviewed that backed up what he reported. The Board agreed that Mrs. Wood complete the survey. Many questions were asked and discussed. It was reported that the Town, in the past, due to some of these same concerns, gave the Road Commissioner an "upfront" amount to get the season started. It was moved by John Sylvester that the Town purchase the needed cutting edges and that the per hour rate be increased by \$5.00 an hour and that the research on this matter should continue. George Donovan seconded and all voted in favor. All agreed that, after all information on this is gathered, this concern should be looked at and discussed further.

Glenn Charette, Code Enforcement Officer, spoke with the Board about the letter of credit which will expire in early March for Roger Berube Builders and Middle Branch Estates. After discussion, the Board agreed to do the work needed to update the letter of credit.

Next reviewed was a violation notice sent from the CEO to Haskells on Jordan Springs Road for rubbish, trash and other nuisance materials in their yard.

Joyce Wood reported on behalf of the Rescue Chief, Matt Bors, that the ambulance has been looked at and the injectors look good and that they only needed to purchase new batteries.

The Board read an e-mail which was a follow-up to a conversation between two Selectmen and a Library Trustee about the breakdown of two heaters in the front desk area of the library. It was reported that they have had a heating contractor look at the two heaters who said that they needed to be replaced at the cost of between \$600 and \$700 each. After discussion, all

were in agreement that the Code Officer, Glenn Charette, take a look at the units as a second opinion before any final decision is made.

The agenda for the Forest Works meeting to be held in Shapleigh on Thursday, January 17th was read.

The minutes of the December meeting of the York County Advocacy Group was read. It was reported that the next meeting of the group will be held in Alfred at the Government Center on Saturday, February 9<sup>th</sup> at 10:00 am. John Sylvester reported that he will be urging attendance at this meeting by the 12-Town Group due, in part, to the proposed budget of the Governor. This will be a good forum to discuss the municipal impact of the proposed budget as there will be a good number of legislators at the meeting.

The notice from the Conservation Commission of the wildlife event to be held at the Town Hall on Thursday, January 17, 2013 was read.

Items for the 2013 Budget were reviewed and discussed and voted on as follows:

Dispatch	\$24,800	All Approved
Alfred Water District	\$113,452.00	All Approved

The Alfred Lyman Little League request was discussed and tabled until after the meeting with the Budget Committee with a representative from the Little League on January 28<sup>th</sup>.

Joyce Wood reported that the two representatives from Casella who visited the Alfred Transfer station will be meeting with her next Tuesday to go over their findings.

Mrs. Wood reported that she and the Code Officer will be meeting with JT Lochman next Tuesday to go over potential zoning changes.

John Sylvester asked about the research on the potential policy for how calls from the press should be handled. It was reported that a workshop on this matter will be held in the spring. Mr. Charette said that this subject was touched on at a recent workshop that he attended and that he may be able to get a sample policy. It was recommended that until a policy is developed that all questions be directed to the Selectmen's office. All were in agreement.

Dr. Dennis Brewster, Alfred Health Officer, met with the Board to discuss the monthly reporting from the York County Shelter. Several e-mails that went back and forth between the shelter, Joyce Wood and Dr. Brewster were reviewed. It was pointed out that Dr. Brewster has not received any reports back to May of 2012 but the Selectmen have continued to receive a report. What types of reports should be sent on a monthly basis was then discussed. After further discussion it was moved and seconded that a letter of request will go to the Shelter asking for two reports, one monthly inspection report as currently sent and one monthly "incident" report. Both of these reports will be sent to both the Selectmen and to the Health Officer and that the Health Officer will receive reports back to May of 2012. All voted in favor.

After review of the warrants it was moved by George Donovan to approve and sign them as submitted. John Sylvester seconded the motion, all voted in favor and the warrants were signed.

Income forms to the Park and Recreation account and to the Fueling February account were read. The Board agreed to accept and appropriate the funds as submitted.

John Sylvester reported that the 12-Town Group meeting will be held on Monday, January 21<sup>st</sup> at the Waterboro Town Hall. On the agenda will be a discussion of Rural Patrol and the statement in the York County Commissioners meeting minute's by Commissioner Sinden about the idea that Towns who don't have police should be mandated to hire a County Deputy.

The need for a Selectmen's budget workshop with the Treasurer was then discussed. All agreed to set a date with the Treasurer.

Bill Davis, Transfer Station Supervisor, met with the Board. He reported that he has received a quote from North Coast for the collection of cell phones and for latex paint. He went on to explain the details on this and said that the paint collection would reduce the amount of paint collected at a hazardous waste day event.

Mr. Davis also requested that he purchase a fire extinguisher for the tractor. The Board agreed that he do so.

He also asked the Board if he should continue the recycling monthly drawing program that was established last year. After discussion, the Board agreed that he do so for now.

The Board asked Mr. Davis if he was using additional subs for busy times, especially on Saturdays. He responded that during the holiday season an additional sub was needed but not so much now but, that if needed, he does call in an extra person. The Board agreed that he bring on an extra sub every Saturday on a regular basis as well as other days as needed.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting  
January 22, 2013

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Fred Holt, Treasurer, presented a spreadsheet as requested by the Selectmen, on the history of the fire and rescue budgets back five years. The spreadsheet was reviewed, questions asked for clarification and discussed. The Selectmen agreed to invite the Fire Chief and the Rescue Chief in to discuss the spreadsheet.

Next discussed with the Treasurer was the capital improvement plan and a draft recommendation on the format and how it would function using a line item "suggested" format for the funds but not a "designated" line item format. The reasoning for this would be that the funds will be available during emergencies. This was discussed. All agreed to give this consideration.

After discussion the 2013 budget all were in agreement to set up two workshops with the Treasurer. The first was set for Tuesday, January 29<sup>th</sup> at 3:00 p.m. and the second for February 5<sup>th</sup> at 3:00 p.m.

Mr. Holt then reported on the audit process, saying that they are close to completing the in-house portion.

Jon Lord, Road Commissioner, met with the Board to continue discussion on the proposed contract form of paying for winter roads. He reported that he is still gathering information on how other Towns do this. All agreed to continue discussions. All agreed to contact the Town Attorney to ask about the proper legal way to handle this change if it moves forward.

A notice for the York County Advocacy meeting on Saturday, February 9<sup>th</sup> at 10:00 at the Government Center was read.

The Board read a letter to Roger Berube owner and developer of the Middle Branch Estates, informing him that the Letter of Credit needs renewing by March of 2013. It was moved by George Donovan to approve and sign the letter as written. John Sylvester seconded, all voted in favor and the letter was signed.

A letter to the York County Shelter regarding the monthly reports to both the Selectmen and to the Health Officer, Dennis Brewster was approved as written and signed.

The Board read an e-mail from a resident on the Drown Road about plowing the lower end of the road. The Selectmen agreed that they will only plow the actual Drown Road portion as they had previously said in a letter to the resident and not plow the area/driveway that abuts his property.

Also discussed was the potential to put on the Town Meeting warrant to discontinue several roads as Town ways for winter maintenance. All agreed to speak with the Town Attorney about this before moving forward.

A lease agreement with Portland Computer was read. It was reported that the Town Attorney had recommended one change. It was moved and seconded to approve and sign the document with the change. All voted in favor and the lease was signed.

Several items for the 2013 budget were reviewed and voted on as follows:

Town Government Operations	\$35,700	All in favor
Town Insurance	\$24,000	All in favor

A commercial Solid Waste permit application was reviewed. It was moved by George Donovan to approve and sign the application and permit for Kevin Smith Woodworking as submitted. John Sylvester seconded and all voted in favor.

Glenn Charette, CEO, reported that the heaters in the library are working. All agreed that he contact Fred Frodyma to discuss the heaters.

John Sylvester reported on the 12-Town Group meeting held on January 21<sup>st</sup>.

Joyce Wood reported on a meeting with representatives from Casella to discuss matters at the transfer station. Also present at that meeting were the Supervisor, Bill Davis, Donna Pirone and the Treasurer, Fred Holt. Several topics were covered including baling and recycling processes and costs vs single stream recycling. She said that the Casella representatives will be researching costs and sending them to the Town for further study of this to help in determining which way the town should go to best serve the residents.

Also discussed was the need for a Safety Officer at the transfer station. All agreed that this be researched.

The Board read an e-mail from Fred Frodyma, Chairman of the Conservation Commission/Shaker Woods Committee requesting an additional \$400 for the Shaker Woods budget to cover the replacement of a missing granite property marker. After discussion, the Board agreed to wait on this.

JT Lochman and Lee Jay Feldman, Planners from the Southern Maine Regional Planning Commission met with the Selectmen as well as the Code Officer, Glenn Charette and members of the Alfred Planning Board, Chair, Al Carlson, Ray Blanchette, Art Karcher, Fred Frodyma, Nina Cabot and Richard Pasquini. The main topic was the comprehensive plan. Mr. Lochman and Mr. Feldman both gave reasons why it is no longer imperative that a municipal plan be updated on a regular 10 year basis. Some statements were made including:

- The "plan" is not expired - the State letter of consistency ran out but renewal is not needed.
- The State Planning Office no longer exists - Staff members (once 20 now down to 3) have moved to different department and are not assigned the specific duty of reviewing plans on a regular basis.
- No funds are available to municipalities to update the whole plan. Some funding may be available to coastal communities only. Costs to update a total plan run around \$35,000.
- The only reason a municipality would need to change comp plan would be if there were significant changes to the Town's ordinances. An example was given that if you were to change the zoning ordinance and/or map you would have to make changes to the plan so that the ordinance is in compliance with the plan. This could be done relatively inexpensively with assistance from the SMRPC Planner.

Several questions were asked and discussed including:

- Who decides if the ordinance is in compliance with the plan? The answer was given

the Mr. Feldman, SMRPC Planner can do this.

- What about the “figures” in the back of the plan (census figures, etc) should they be updated. JT said that perhaps every 20 years unless significant changes have occurred. He said that Alfred’s census and housing figure changes are extremely low and that he feels these changes are not needed.

Also discussed was the process if any changes were needed due to significant changes in the ordinances. Mr. Lochman and Mr. Feldman both explained that the Town should have a Comprehensive Plan Committee that will review the changes and make recommendation to the Selectmen before going to a Town Meeting for final approval. Mr. Feldman suggested an ongoing committee appointed by the Selectmen with staggered terms that may only met annually unless otherwise needed. The need for an “implementation committee” was questions to which Mr. Lochman answered “this type of committee is not needed by statue but there should be some process in place to make sure proper changes are addressed and made.

The Planning Board members and the Selectmen and the CEO then discussed proposed changes for the upcoming Town Meeting. All agreed to finalize any changes in preparation for a Public Hearing in mid February.

The warrants were reviewed. John Sylvester made a motion to approve and sign them as submitted. George Donovan seconded and all voted in favor.

The meeting was adjourned at 8:45 p.m.

Selectmen's Meeting  
January 29, 2013

The meeting opened at 3:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Fred Holt, Treasurer, met with the group to hold a workshop on the 2013 budget. He shared spreadsheets to include information on municipal, county and school assessments over the past several years as well as the towns fund balance history. Discussed were the potential loss of revenue sharing and loss of other revenues/programs and the proposed additional county assessment if they go to a fiscal year that may affect the tax rate in 2013. A list of items that were brought up by various departments which will be additional requests over last year's budget were discussed. The list was reviewed item by item and though no votes were taken, the Board made decision to support or not for consideration in the budget as follows:

- Zoll Machine – supported by the Board
- Public Safety Lights - Not supported
- Public Safety Alarm – Taken off the list as a grant will cover 90% if approved and the balance will come from the Grant Matching account.
- Concession Stand – supported
- Concrete Pads, Loading Dock, Fork Truck and Baler at the Transfer Station – All agreed to gather information on cost for each
- Re-bond Trans Station – Fred Holt suggested and Board agreed that if decision made to refinance it would be done locally with minimal costs
- Middle Branch Survey – Supported
- Town Hall Improvements – not supported
- Paving and Paving Prep – all agreed to discuss this further as the budget is further developed.

George Dugovic reported on the progress of the "Compassionate Communities" program. He said that a committee of up to 15 people at times has been meeting with decision made to proceed with the concept and two additional discussion groups are being set up. One to be overseen by the Alfred Parish Church Trustees and the second will be geared toward a 30's age group. The main group will continue with the study of another book: "Taking a Leap" He said that they would like to set up a booth at the Alfred Festival to promote this program, set up a website and hope to eventually submit a petition to the Selectmen, perhaps in 2014 with a request to place on the 2014 warrant an article to join the official movement of Compassionate Communities.

Mr. Dugovic then asked as a member of the Alfred Road Committee if the Board thought that a presentation from the Committee on the road software program perhaps with a power point presentation was a good idea. The Board agreed.

The minutes of the February 15<sup>th</sup> Selectmen's meeting were read. It was moved by George Donovan and seconded by John Sylvester to approve them as written. All voted in favor.

The Board read a letter of response from Bourque & Clegg stating that the Town of Alfred has no outstanding litigation or billing with their office. This letter is needed for audit purposes.

The Board agreed to meet with the Fire and Rescue Chiefs on Monday, February 4<sup>th</sup> at 5:00p.m. prior to the 6:00 Budget Committee Meeting.

Jon Lord, Road Commissioner met with the Board to report on the recent storm. The group also continued discussion on the proposed concept of paying winter roads through a contract. A spreadsheet showing what other Towns in York County are doing to include the costs and processes of payments was reviewed.

Joyce Wood reported that she has met with the Town Attorney, Brad Morin on the potential Time Warner Franchise renewal. She reported that he will make sure the Town follows the legal processes.

Information was read regarding the York County moving to fiscal year. This topic was discussed.

Amendments to the Town Hall Use policy were read and discussed. The change added a paragraph on parking. It was moved by George Donovan, seconded by John Sylvester and all voted in approval. The policy with the changes was signed by the Board.

A spreadsheet showing effects to municipalities if the Governor's proposed budget were to pass was reviewed.

After discussion of the 2013 Veteran's Scholarship amount it was moved and seconded to set the amount at \$607 as the available amount. All voted in favor.

It was reported that the MMA representative for the Property & Casualty insurance has met with Town Hall staff with a recommendation to add several officials to the Sexual Misconduct Defense Endorsement. The suggested positions were the Administrative Assistant, the Fire Chief and the Rescue Chief due to the supervisory aspects of these positions. It was moved by John Sylvester and seconded by George Donovan to add these to the list as recommended. All voted in favor. Also discussed was the Road Treatment Application coverage for the Town of Alfred. This was discussed and all agreed to speak with the Road Commissioner before making a decision.

The RSU #57 notice of Public Forums to discuss the proposed 2013/2014 budget was read. The notice gave an option to attend the forum on either February 13<sup>th</sup> at the Lyman elementary School or on February 26<sup>th</sup> to be held at the Shapleigh Memorial School. Both meetings are scheduled for 5:30 p.m.

The Board read a notice from the Department of Health and Human Services stating that the Town of Alfred's general Assistance program is in compliance with the General Assistance statutes and the Department of Health and Human Services General Assistance policy. The Board commended the General Assistance Staff.

It was reported that a request for an appeal to a denial for a tax abatement has been requested. The Board of Assessment Review will be notified so that the request may be processed.

It was reported that the Chairman of the Solid Waste Committee has met with Mrs. Pirone and stated to her that there are problems with the Solid Waste spreadsheets. Mrs. Wood said that she and Mrs. Pirone are reviewing the proposed problems and that they will report back to the Selectmen. The reports are generated by the Selectmen's office for purposes of keeping track of expense and income at the transfer station and that the reports are reconciled every month with the Treasurer.

The agenda from the County Commissioners for the January 30<sup>th</sup> workshop was read.

A memo and draft mapping documents for potential changes to the commercial zone (s) in Alfred as well as a request o appoint a Comprehensive Plan Committee were reviewed by the Board. The Board agreed to table this for now.

It was moved by John Sylvester and seconded by George Donovan to approve and sign the warrants as submitted. All voted in favor and they were signed.

There being no further business the meeting was adjourned at 7:40 p.m.

Selectmen's Meeting  
February 4, 2013

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Chief Matt Bors and Chief David Lord met with the Board at their request to review a five year spreadsheet of the history of the fire and rescue operations budgets.

Prior to reviewing the spreadsheet the Selectmen discussed the need for the change in the request for lighting improvements at the Public Safety building. Chief Lord said that this is not a priority and that they could wait. The Board, after motion and second, approved to take this \$8,000 item off for the 2013 budget. The Board also said that the request for the alarm system at the Public Safety building will not be on the warrant as it is a grant application and if approved the town's portion would come from the Grant Matching account. The Chiefs agreed with this.

The next item discussed was the "zoll" unit that was requested in the amount of almost \$35,000 with the understanding that a trade in of an estimated amount of 4 to 5 thousand will go towards this cost. When asked how critical/critical it is to replace the current Zoll unit, Chief Bors stated the current unit needs a maintenance agreement to make sure it is protected and that technology has increased considerably since the purchase of the current unit. He added that the ALS /intermediate staff have highly recommended that it be replaced. After further discussion, Chief Bors asked if it would be helpful if a lease agreement with a buyout might be a good way to purchase this item. This was discussed. All were in agreement that Mrs. Wood will speak with the Treasurer about this potential option.

The Selectmen reported to the Chiefs that they have almost completed a review of the 2013 requests for the warrant and are finding that adjustments need to be made. Adding to this, they reported, they have taken into consideration the potential reductions in revenues from the State and the proposed York County move to a fiscal year with costs for 1 ½ years to assessed to the towns. The spreadsheet was reviewed which showed a history of budget vs spending over five years. The figures show that the total approved budgets combined have not been spent and funds have been turned back in. This brings to question the need for, though slight, the requested increases in both the fire and rescue budgets for 2013. The Chiefs said that they came up with these requests after planning for the needs for next year. This was discussed further with the Selectmen telling the Chiefs that they will report back with any changes they may be requesting.

The meeting was adjourned at 6:00 p.m.

Selectmen's Meeting  
February 5, 2013

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan and John Sylvester.

Tom Plummer was unable to attend and will be rescheduled.

At 5:15 Jon Lord, road Commissioner, met with the Board. He continued his conversation about winter roads maintenance concerns.

No public comment

The minutes of January 29<sup>th</sup> were approved as presented.

The Board read and signed the letter to Donna Pirone regarding her excellent work as the General Assistant Agent for the Town of Alfred.

The Board reviewed a letter from Lee Jay Feldman of Southern Maine Regional Planning Commission. After discussion, the Board agreed to discuss this issue after the March Town Meeting.

The Board discussed the public forum for RSU #57 on Wednesday February 13<sup>th</sup> at the Lyman Elementary School. The Board agreed that all three would attend.

The Board read the notice of the Board of Assessment Review workshop February 14<sup>th</sup> and Public Hearing for the property identified as Map 12 Lot 62 to be held on February 25<sup>th</sup> at 4:00 p.m.

A sample ballot from the Town Clerk for the March Town Meeting was reviewed.

The Legislative Bulletin was reviewed.

A letter discussing change of ownership of Blow Brothers Inc to Casella was read.

The Workers Compensation information packet was briefly discussed.

The CEO letter to Patterson Company regarding the subdivision on Colin's Way was read.

The York County Shelter reports for 2012 were read.

The Town Clerk's end of month report for January was read.

The warrants were reviewed. John Sylvester made a motion to approve and sign as submitted. George Donovan seconded and all voted in favor.

The Board met with Stella Holt and Bruce Norton of the Park and Recreation Committee at 6:15 p.m. A lengthy discussion regarding a participant and his son took place. At the conclusion of the discussion, it was determined that the Park and Rec Committee would review the recommendations of Mrs. Holt and Mr. Norton regarding these participants and make a determination as to any future actions. The Board of Selectmen assured Mrs. Holt and Mr. Norton that they have the Boards support and should additional Town resources be

needed, the Selectmen will provide them.

The meeting adjourned at 7:00 p.m.

Selectmen's Meeting  
February 12, 2013

The meeting opened at 3:00 p.m. Present were Glenn Dochtermann, George Donovan and John Sylvester.

At 3:00 a workshop was held to review information presented by the Treasurer, Fred Holt and the Administrative Assistant, Joyce Wood. The Board discussed this information in detail.

At 5:00 p.m. Tom Plummer met with the Board to share his interest in becoming a member of the Veteran's Committee. After brief discussion, it was moved by George Donovan to appoint him as a member. John Sylvester seconded and all voted in favor. His appointment certificate was signed by the Board.

The minutes of the Selectmen's meeting on January 22<sup>nd</sup>, February 4<sup>th</sup> and February 5<sup>th</sup> were read. George Donovan made a motion to approve all as written. John Sylvester seconded and all voted in favor.

Joyce Wood suggested that the meeting be called into executive session. It was moved and seconded and approved by all to go into executive session. The Chairman, Glenn Dochtermann called the executive session at 5:14 p.m. in accordance with MRSA Title 1, §405.6.E to read and discuss an e-mail from Attorney Brad Morin. The meeting was called out of executive session after proper procedure was followed at 5:20 p.m. John Sylvester made a motion to take no action. George Donovan seconded and all voted in favor.

After discussion of the recommendation by MMA Property & Casualty to add three positions to the Sexual Misconduct Coverage, it was moved and seconded to add the following positions at the cost of \$25 each:

Administrative Assistant  
Fire Chief  
Rescue Chief

George Donovan reported that the Alfred ambulance was out of commission due to a fuel pump problem and the Town of Sanford loaned Alfred one of their ambulances.

A letter to a commercial permit holder informing him of misuse of the Alfred Transfer Station was read. It was moved and seconded to sign and send the letter after the addition of a dated deadline for a response from the contractor. All voted in favor. The date was added and the letter was signed.

A letter from the Lions Club asking for recommendations for their annual Youth Recognition Award was read. Two recommendations were made and all agreed to pass this along to the Park and Recreation Committee for their input as well.

The Board discussed a bounced check from the recycling center that the Town has been using to bring the cans and bottles to for the Fueling February Program. All were in agreement to, after going through the process to cover the bounced check, send a letter to the company stating that we will no longer be using them.

After reviewing a copy of last years mutual aid agreement between the Towns of Lyman, Dayton and Alfred, all were in agreement to request Chief Dave Lord for a copy of the updated 2013 agreement.

Three members of the Alfred Conservation Commission, Fred Frodyma, Heidi Woolever-Daly and Fred Greenlaugh met with the Selectmen to discuss a proposal to put an article on the Town meeting referendum or warrant regarding a Clean Emission Energy Policy. It was explained that this effort is being done by many folks to ask municipalities to bring attention to the need for State and Federal Congressional delegations to hold hearings in consultation with the National Academy of Science to devise and implement a sustainable energy policy for the nation. The article/referendum question would be voted on by the Town and stand as a "notice" to the congressional delegations that the Town of Alfred, along with others supports this effort. After further discussion, it was moved by John Sylvester that this be put on the town meeting warrant. George Donovan seconded and all voted in favor. All agreed that the Conservation Commission will meet with Mrs. Wood for the wording on the warrant article.

A monthly report from the York County Shelter was read.

Several annual Transfer Station permits for Commercial Businesses were presented for re-permitting for 2013. It was moved and seconded to approve and sign the permits as presented. All voted in favor.

An agenda from RUSU #57 for the February 13, 2013 meeting was read. It was agreed that both George Donovan and Glenn Dochtermann will attend the meeting as Mr. Sylvester has a Festival Committee meeting at the same time.

Glenn Charette, CEO, met with the Board to discuss the Town ordinance on land use permitting. He said that State Statues do not allow for the transfer of a license/permit for a junkyard to a new owner of a property and the Town's ordinance does. He added that Attorney Morin has told him that the Town should change this to comply with what the State Statue say. After further discussion, it was moved and seconded that Mr. Charette follow up with the Attorney to make these necessary changes in the ordinance. All voted in favor.

A notice for the York County Advocacy Group meeting to be held, Saturday, February 23<sup>rd</sup> at 10:00 a.m. in the Government Building was read.

John Sylvester discussed and made a recommendation to the Board that the Town of Alfred Selectmen do a resolution in honor of Shapleigh Selectwoman, Ruth Ham, who recently passed away, to be hung in the Shapleigh Town Hall. After further discussion, it was moved and seconded to do so.

George Donovan reported that Fire Chief Dave Lord has been appointed Captain in Charge of the Waterfront for the Portland Fire Department and felt it would be appropriate to honor him in some way. This was discussed and all were in agreement to write a letter of accommodation and present it to him at the annual Fire/Rescue banquet.

Jon Lord, Road Commissioner, met with the Board. The recent storm clean up was discussed. Also discussed was the proposal for changes in covering winter maintenance costs. Questions were asked and discussed about the concept of a contract for snow plowing.

The warrants were reviewed. George Donovan made a motion to approve and sign them as submitted. John Sylvester seconded and all voted in favor.

Income to the Fueling February account was accepted and appropriated as submitted.

Bill Davis, Transfer Station Supervisor, met with the Board to go over information on the comparison of single stream recycling vs. the current process for recycling. This has been a consideration for a couple of months with meetings being held with representatives from Casella and Joyce Wood and Mr. Davis. The Treasurer, Fred Holt has attended some of these fact gathering meetings as well. A spreadsheet that was reviewed during the Selectmen's workshop was visited again with Mr. Davis adding his thoughts after speaking with several towns in the area who have switched to single stream sorting for recyclables. Mr. Davis asked towns about the pros and cons of switching and asked for figures after switching over as well as other information. He said that he found that towns have dropped in their msw (municipal solid waste) and have increased in the amount of recyclables. This "offset" in material meant less cost to dispose of the msw. He said that he gives no recommendation but wanted to give the Selectmen the information. He added that he does see the future as going towards "single stream" and that Alfred may want to seriously consider if it might be better to make the change now. Many questions were asked and discussed. The spreadsheet showed that there will be some costs to the Town to either stay with the current process or to change to single stream. These figures were reviewed.

The Solid Waste Committee was also present. Mr. Gauthier stated that he does not want to go to single stream and added that the Town needs to invest funds into purchasing updated equipment.

Mr. Davis then asked the Board to consider having the tires picked up by a different company that only charges \$.75 per tire where the current company charges \$2 per tire. This was discussed. The Board agreed that they will let him know their decision on this.

Next discussed was snow plowing/removal/clean up at the transfer station. The Selectmen had previously told Mr. Davis not to use the transfer station tractor to move snow around. Due to the large snow storm this past week, the topic has come back up. Mr. Davis asked that he be able to move snow away from containers and trailers for better access to this equipment. After further discussion, all were in agreement that Mrs. Wood will meet with the Supervisor and the snow plowing company to clarify who should be moving snow and in what areas.

Several items for the 2013 budget were reviewed and voted on as follows:

Assessing	\$13,000	All approved
Concession Stand	\$10,000	no vote- meet with committee
Memorial Day	\$100	All approved
Parish Cemetery	\$2,210	All approved
Parish Tree Work	\$2,500	All voted No
Outlaying Cemeteries	\$4,300	All approved
Parish Clean up	\$800	no vote – meet with Bruce Norton
Alfred Lyman Little League	\$500	All approved
Score Board	\$1,000	All voted No

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting  
February 19, 2013

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan and John Sylvester.

Fred Holt, Treasurer, met with the Board to go over spreadsheets and information developed by him and Mrs. Wood as requested by the Board. Items were discussed in detail and voted on as follows:

- Zoll Machine \$34,981.75 (not including trade-in for old) All approve
- Alfred Fire Dept (reconsider) \$56,765 All approve
- Alfred Rescue Dept (reconsider) \$56,510 All approve
- Immunization (reconsider) \$2,000 All approve
- Littlefield Dam Repair \$4,000 All approve
- Solid Waste \$110,000 All approve
- Highway Safety Guardrails \$9,000 All approve
- Year Round Road Maintenance \$140,000 All approve
- Canopy Cut \$20,000 All approve
- Road Paving/Road Prep/URIP Funds

All approved to appropriate the URIP funds towards the Paving for 2013 and to bond the remaining with the first payment due in 2014. (Fred Holt will report back on the final figures)

- Middle Branch Survey \$4,000 All approved
- Winter Roads \$180,000 All approved

This vote was taken after a discussion with the Road Commissioner, Jon Lord, about the option of changing to a contract form of payment for winter roads or to stay with the same format but with increases in hourly rates. After discussion all agreed with the \$180,000 to include two sets of cutting edges, a fuel clause (for every 10 cents above \$4.10 an addition \$1.00 per vehicle would be paid) and a "start up" payment out of the \$180,000 of \$10,000. (These decisions were made after many hours of discussion, research and comparisons of other Towns in York County over the last few weeks).

- Concession Stand \$10,000 No Vote by all
- Salaries \$526,693.39 All approved

Darcy Hobgood, Tax Collector, presented the end of month reports for January. She gave a detailed explanation of each report.

Glenn Charette, Codes Officer, met with the Board. He went over the proposed changes to the ordinance. After discussion of the change proposed by the Selectmen, Mr. Charette agreed to make changes as the Board agreed that what he presented was not their intent. Also reviewed were the proposed changes by Mr. Charette as CEO and the Planning Board. He reported that he will meet with the Planning Board on Wednesday, February 20, 2013 to finalize the changes in time for the March 5<sup>th</sup> Public Hearing.

Mr. Charette then reported that the proposed work on installing base board heating upstairs in the Town Hall will cost \$5,000. After discussion, the Board agreed to hold on making a decision until the final budget numbers are in.

The minutes of February 12, 2013 were read. It was moved by George Donovan, seconded by John Sylvester and voted by all to approve them as written.

The Planning Board agenda for February 20, 2013 was read.

The Planning Board minutes for February 6, 2013 were read.

The Planning Board minutes for January 2, 2013 were read.

The quote to print the town report from Lincoln Press was reviewed and discussed. It was moved and seconded to approve the cost of \$4,072 to print the reports. All voted in favor.

The Board read the Notice of Layout and taking of property from Alfred property owners by the Department of Transportation for the work on the Route 4 Bridge to be done this spring/summer.

The draft dedication page for the 2012 town report was read. Some changes were suggested.

After review of the warrants, it was moved by John Sylvester to approve and sign them as submitted. George Donovan seconded, all voted in favor and they were signed.

All correspondence was reviewed and discussed as needed.

A prior request from Bill Davis, Transfer Station Supervisor, to change the company that picks up tires was discussed. Further information that was given was reviewed. It was moved by Mr. Sylvester, seconded by Mr. Donovan and approved by all to change to Bob's Tire Service for the pick up of tires at the Alfred Transfer Station.

There being no further business, the meeting was adjourned at 8:00 p.m.

Selectmen's Meeting  
February 26, 2013

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Fred Holt, Treasurer, met with the Board to go over spreadsheets and information developed by him and Mrs. Wood as requested by the Board. Items were discussed in detail and voted on as follows:

Computer budget	\$14,000	All approved	
Capital Improvement Budget	\$50,000 (subject to change)	All approved	All approved
Salaries	\$526,693.39	All approved	
Employee Benefits	\$203,054.31	All approved	
Road Committee	\$100	All approved	
Bracket Hill Bridge Bond	\$36,487.50 (subject to change)	All approved	
Transfer Station Bond	\$65,811.25 (subject to change)	All approved	
Single Stream Compactor and installation costs	up to \$30,000 (subject to change)	All approved	
Forklift	up to \$25,000 (subject to change)	All approved	

Next the Board discussed spreadsheets on the overall budget and budget funding. All agreed to meet again for a workshop on Monday, March 4<sup>th</sup> at 3:00 p.m.

State Police Lieutenant Louis Nitray and Sergeant Nichols met with the Selectmen at their request to discuss concerns voiced by the Road Commissioner. Jon Lord was present as well as several commercial truck owners and Road Commissioners from other towns, who use their trucks for plowing of municipal winter roads. Mr. Sylvester opened the meeting by giving a brief explanation of why the Board contacted the State Police to hold this meeting. After the meeting was open to questions by those present, Jon Lord explained that he was spoken to by an officer about several items, including D.O.T. sticker #'s and his company name being on trucks. He was told that there will be scales available in police vehicles to weigh trucks to make sure they meet the requirements. He went on to say that though he agrees with being in compliance with laws, he is, as Road Commissioner, keeping the roads safe for traffic and this is not the time to be stopped and put through inspection processes. He added that he is willing to have anyone come to his "yard" and have trucks gone over to make sure they are compliant, not in the middle of a snow storm. This was discussed further by all. Sergeant Nichols said that plow trucks are exempt from weighing but must be registered to the "legal" limits. Other items were discussed to include, seat belting, gross weight vehicle limits, commerce vehicles versus private and use of dyed fuel. All present added to the conversation by asking questions which were then discussed. John Sylvester suggested a "workshop" to go over the many details and regulations and variations that may apply. After discussion, all agreed that this would be a good idea and Lieutenant Nitray said that he would do this for no charge. All agreed that late March, early April would be a good time.

Next discussed with Lieutenant Nitray was a letter received by the Selectmen from the York County Sheriff about the coverage of towns in York County. The Lieutenant explained that the plans are that the State Police will be taking over service to five Towns in York County, Alfred, Dayton, Lebanon, Lyman and Hollis. He explained that this will give better consistency in service for both departments as opposed to the monthly change that now exists. He explained that Sergeant Shipperreau will be the liaison officer in charge of three troopers who will be assigned to Alfred. He will be contacting Alfred to set up a meeting for introductions

and discussions of concerns that Alfred may have. When asked about contact numbers, Lieutenant Nitray gave the number for non-emergencies as 657-3030 but said that the 911 number will be the emergency number and that they, the State Police, will be dispatched. This was discussed further.

Bruce Norton met with the Board to discuss the clean up of the back line of the Parish Cemetery to include brush and limb cutting and possible clean up of debris. The details of the "clean up" were discussed. All agreed that it would be prudent to look at this after snow melt to determine further details. It was moved by John Sylvester and seconded by George Donovan to put a separate article on the Town Meeting Warrant for \$800 for this clean up. All voted in favor.

George Verville, Alfred Resident, met with the Selectmen and the Road Commissioner to discuss his mailbox which had been hit by a snow plow. The distance of the base of the mailbox from the Town's right of way was discussed. He was told that it needs to be back at least 14 feet from the center of the road and that keeping it clean out is the responsibility of the resident. He was given a copy of the winter roads policy that states among other items, that the Town is not liable for damages to mailboxes, although they are as careful as circumstances allow, as they keep the roads plowed for safe travel. After further discussion all agreed that someone will meet with Mr. Verville at his property and measure the distance for placement of the mailbox.

Chief Bors and Chief Lord met with the Board for a final discussion of the 2013 budget proposals. The Board reported that they will be putting the Zoll on the budget as a leased item. They explained to the Chiefs that they have after review of the past five years budgets "flat funded" both the Fire and the Rescue operating budgets and have reduced the immunizations budget to \$2,000.

The minutes of the February 19<sup>th</sup> Selectmen's meeting were read. John Sylvester made a motion to approve as written. George Donovan seconded the motion and all voted in favor.

The cover and the dedication page of the 2012 town report were reviewed and read. All were in agreement that they be approved as submitted.

Proposed ordinance changes to be submitted for Town Meeting vote were reviewed.

A memo from the Codes Officer, Glenn Charette regarding the misuse of the transfer station by a commercial company owner was discussed. The memo was a follow up to a notice to the company owner and stated that he, the CEO, did receive a message that was inaudible and has not received calls back from his follow up calls to the individual. The Board, after discussion, agreed to go by the policy for use by contractors in handling further attempts to bring construction debris to the station.

A notice from the National Multiple Sclerosis Foundation to use the Alfred Town ways for an event on August 10 & 11<sup>th</sup> was read. The Board wrote a note thanking them for the information and notice.

A State Recycler License renewal form for Daney's Auto was reviewed. The note from the Code Officer explaining the compliance status of Daney's was read. It was moved by John Sylvester and seconded by George Donovan to sign the form and return it to the State for their final approval. All voted in favor and the form was signed by the Chair, Glenn Dochtermann.

The RSU #57 minutes of the February 13<sup>th</sup> Public Forum was read.

The RSU #57 agenda for the Policy Committee Meeting on February 27<sup>th</sup> was read.

The RSU #57 agenda for February 27<sup>th</sup> regular meeting of the RSU School Board was read.

The Board read and discussed a letter from Principle Christian Elkington extending an invitation to meet with the Selectmen to review information on the Massabesic High School accreditation and other information. The Board agreed to invite him in after Town Meeting.

A letter to personal property owners requesting an update on personal property was signed by the Board.

The Planning Board agenda for March 20<sup>th</sup> was read.

The Planning Board minutes for February 20<sup>th</sup> were read.

The Planning Board minutes for February 6, 2013 were read.

The annual renewal for the Kennebunk Animal Welfare Society was read and discussed. It was moved by John Sylvester to approve and sign the agreement. George Donovan seconded the motion; all voted in favor and the agreement was signed.

An application for a commercial permit for use of the transfer station was discussed. It was moved and seconded to approve the permit. All voted in favor and the permit was signed for Mainewood Flooring.

A letter from United Way of York County was read. The letter included a check in the amount of \$300 to go towards the Alfred Fueling February account.

A letter of thanks to the United Way for their donation was signed by the Board.

All correspondence was read and discussed as needed.

Mr. Sylvester reported that he attended the Board of Assessment Review Hearing requested by a property owner. He said that the Board denied the request and added that the Town's Assessor, George Greene did an excellent job representing the Town.

The warrants were reviewed. The Board discussed a bill for a fuel delivery that was done during an emergency situation at the approval of the Fire Chief. It was moved and seconded to fund the bill from the Fueling February account and to contact the recipients of the fuel to process an application. All voted in favor.

Income to the Fire Department and to the Fueling February account was approved and appropriated as submitted after motion, second and approval by all.

The Board agreed to hold next weeks Selectmen's meeting beginning at 4:00 p.m.

There being no further business, the meeting was adjourned at 8:15 p.m.

Selectmen's Meeting  
March 5, 2013

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Fred Holt, Treasurer, met with the Board to go over spreadsheets and information developed for the Selectmen's information meeting and to review the budget spreadsheet as well as the article funding spreadsheet.

The minutes of the February 26<sup>th</sup> Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

Dave Charette of Purdy and Powers, the firm that performed the 2012 audit of the Town of Alfred, met with the Board. He said that the record keeping is excellent in Alfred and that only minor adjustments were made. He reviewed the Management Letter and gave explanation of the points included. The audit report was reviewed with several of the spreadsheets discussed in detail, questions asked and discussed. Mr. Charette commented that overall "the Town is financially "very healthy". The Board then gave a brief explanation of what they are facing in the development of the 2013 budget and how they are proposing to fund it. Mr. Charette said that though he can give no direct recommendations, he feels that the explanation given of their proposals on bonding and comments on the undesignated fund are in line with good management practices.

A letter from Attorney Morin was read. The letter informed the Board of the processes for the renewal of the Time Warner Cable Agreement and related information.

The Board read a letter from Maine State Police Troop A ,Lt. Louis Nyitray, informing the Town that as of March 1, 2013 the Maine State Police will be assuming the role of primary law enforcement service provider for the Town of Alfred.

An e-mail from Chief Matt Bors was read. The correspondence was to inform the Board that he has met with staff from the Maine State Police Troop A and has set up a joint meeting to be held on March 25<sup>th</sup> with Fire and Rescue Chiefs from several communities and the State Police. Mr. Sylvester reported that Chief Bors has spoken with him about this and that the Selectmen are invited to attend this meeting as well.

It was reported that the roof on the compactor building over the Treasurer Chest room is in need of some work due to the snow load that slides off directly in front of the door. Also discussed was the same need for a portion of the front of the building due to the same issue. After discussion, all were in agreement to get quotes to mitigate this problem.

The Code Enforcement Officer's report for the month of February was read.

The Board was in agreement that the Maine Housing Authority certification of local approval for nonprofit organizations be signed by the Board. This certification is for the York County Shelter in Alfred and is certification that they are a nonprofit entity in Alfred.

The Town Clerks monthly report for February was read.

The Board read the minutes of the Board of Assessment Review's February 25<sup>th</sup> Hearing. Also read was a copy of the denial letter to the applicant.

Several requests/recommendations made through Mrs. Wood by Bill Davis, Transfer Station Supervisor, were discussed.

1. OSHA Compliance Course: All agreed that Mr. Davis should take the first available course.
2. First responder class: All agreed that both Mr. Davis and Mr. Morgan take a course on this and that they contact the Alfred Fire/Rescue Department to see if they can provide this to them.
3. Fire Chief visit/inspection: All agreed that the Fire Chief be asked to do an inspection of the transfer station for any potential fire/hazardous material issues. Added to this was that he also inspect the water storage tank that was installed at the time of the building of the facility.
4. Fire/Medical drill: All agreed that this be performed at the Transfer Station under the direction of the Fire/Recue Chiefs

After review of the warrants, it was moved by John Sylvester and seconded by George Donovan to approve and sign them as presented. All voted in favor.

Income to the Fueling February account was accepted and appropriated as submitted.

The meeting was adjourned at 5:45 p.m. to attend the Informational/Public Hearing/Candidates Night at the Conant Chapel.

Selectmen's Meeting  
March 7, 2013  
Thursday

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan and Joyce Wood. John Sylvester joined the meeting via phone.

Fred Holt, Treasurer, met with the Board to go over spreadsheets and information developed for the Selectmen and to review the budget spreadsheet as well as the article funding spreadsheet.

After discussion it was moved and seconded to set the percentage for tax abatements on taxes already paid at 3%. All voted in favor

After discussion, it was moved and seconded to set the percentage for overdue taxes at 7%. All voted in favor.

It was moved by John Sylvester to propose \$2,500 for the Comprehensive Plan Committee. George Donovan seconded and all voted in favor.

After discussion it was moved by John Sylvester and seconded by George Donovan to refund the 2002 transfer station bond at \$425,000 plus any issuance costs up to \$35,000. This will appear on the annual Town Meeting on March 30<sup>th</sup>. All voted in favor.

Next discussed was the bonding of the paving preparation and the paving of the Shaker Hill Road. It was moved by John Sylvester and seconded by George Donovan to bond both of these together up to \$220,000 and to add this to the 2012 Town Meeting Warrant. All voted in favor.

After review of the article funding sheet, it was moved and seconded to approve as submitted. All voted in favor.

A draft of the 2013 warrant was reviewed. It was reported that some articles are still not complete due to waiting for figures for final costs as well as figures for bonding.

The meeting was adjourned at 5:00 p.m.

Selectmen's Meeting  
March 12, 2013

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The minutes of the March 5<sup>th</sup> and March 7<sup>th</sup> Selectmen's meeting were read. It was moved by George Donovan and seconded by John Sylvester to approve as submitted. All voted in favor.

An update to the Sexual Misconduct Coverage for the Town was read. Three positions were added, Fire and Rescue Chief and the Administrative Assistant position.

The Board read a copy of a letter to Roger Berube from the CEO, Glenn Charette, informing him that his Letter of Credit is expired and that no further work can be done on the Middle Branch Drive subdivision until it is renewed.

The Board discussed the quotes for the recycling compactor and installation as well as the electric work needed to set the compactor up. It was moved and seconded to keep the article at "up to" \$40,000 for the Town Meeting warrant. All voted in favor.

The Board reviewed a draft of the 2013 Town Meeting Warrant.

The Board read a letter from Attorney Morin on the Time Warner franchise renewal processes. It was reported that this will be addressed beginning with a Public Hearing in April or May.

The RSU #57 agenda for the March 13<sup>th</sup> meeting was read.

The RSU #57 agenda for the Policy Committee meeting was read.

Darcy Hobgood, Tax Collector, met with the Board to go over reports for the month of February.

The Board agreed to sign the appointment certificates for the Festival Committee Members.

The Certificate for the Emergency Management Director for David Lord was signed after approval by the Board.

An appointment certificate for Harold Metcalf as a member of the Board of Assessment Review was approved and signed by the Board.

The Board read a copy of a letter to Attorney Morin from the CEO, Glenn Charette, regarding a County matter.

At 5:00 Sergeant Jonathan Shapiro of the Maine State Police met with the Selectmen to introduce himself to the Board. Also present was the Road Commissioner, Jon Lord. A prior meeting with Lt. Niytray and Sgt. Nichols with the Board and others was discussed. Sgt Shapiro explained that he will oversee three Troopers who will be rotating around the clock for coverage. Although he must respond to outside calls, he said that he feels that the Town of Alfred will receive good coverage. He asked the Board for any problems or concerns that the Town may be experiencing. Posted weight limits on roads were discussed. He said that he

will pass the word to watch for trucks abusing the ordinance. Also discussed was the problem speeding. He went on to explain that one trooper will be on duty and available pending other calls. Other matters were discussed, names and contacts given. Also discussed was the need for troopers on Festival Day. This was discussed. Sgt. Shapiro said that he will be attending the meeting with the Fire and Rescue Departments on Monday the 25<sup>th</sup> to which the Selectmen were invited.

John Lord, Road Commissioner, reported that he has been cold patching and is preparing for the next storm.

John Sylvester reported that he is going to Augusta tomorrow to testify against the Governor's proposal to do away with revenue sharing. George Donovan expressed interest and the two decided to go together.

The warrants were reviewed. It was moved by George Donovan to approve as submitted. John Sylvester seconded and all voted in favor.

Income to the Park and Recreation account was accepted and appropriated as submitted.

The Board agreed to start the meeting at 3:00 next week

At 6:30 Sanford Manager, Steve Buck and two Sanford Council Members met with the Alfred Selectmen to discuss the Hay Brook Bridge. Mr. Buck reported that Charlie Anderson, Sanford Public Works Director, has been overseeing this proposed project for Sanford and that he has been speaking about different designs for a new bridge. Plans that were previously given by Wyman Simpson were reviewed along with the shared costs to do the project. Alfred Selectmen said that they have taken the funding to replace the bridge off of the 2013 budget due to the proposals coming down from the Governor and because there are too many unknowns at this time. If the D.O.T. should come and inspect the bridge and determine that it should be closed they will make final decisions on the future of the bridge. After discussion of more details, the Sanford group agreed to meet again to discuss the Hay Brook Bridge in 2014 early in the year unless a determination were to come down from the D.O.T.. .

Sgt Jon Heimbach of the State Police, met briefly with the Board. He said that he was contacted by Sgt. Shapiro he wanted to introduce himself to the Board.

Bill Davis, Transfer Station Supervisor, met with the Board to discuss several items

1. Storage in the recycling building if Single Stream goes through. He said that he contacted the DEP and spoke with Eric Hamlin who told him that if the Town were to use space for storage like Festival supplies, the space would have to be enclosed from the rest of the building due to potential exposure to any hazard material. This was discussed. If a storage room was installed the Town would have to make changes to the operations manual to reflect the use. He also said that Mr. Hamlin expressed some concern or questioned the interruption in the "flow of traffic".
2. Forklift - He said that with single stream a forklift will not be needed. He went on to explain why he felt this way.
3. Keyword Haul – He said that he felt the Board should consider, if the Town goes to Single Stream, stopping the hauling from Keyword to save funds.

The Board reviewed the Budget Funding Spreadsheet.

The meeting was adjourned at 8:45p.m.

Selectmen's Meeting  
March 18, 2013

Note: this meeting was held due to upcoming snow storm. Newspaper was notified.

The meeting opened at 300 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood. Also present was Tammy Wells, Reporter for the Journal Tribune.

The Board discussed the need for a forklift at the Transfer Station. It was moved and seconded to take this article off of the warrant. All voted in favor.

The 2013 Town Meeting warrant was reviewed and discussed. Present for this portion of the meeting was the Treasurer, Fred Holt. It was moved by Mr. Sylvester and seconded by Mr. Donovan to approve and sign the warrant as submitted. All voted in favor and five copies were signed.

Mr. Holt shared copies of the "comparison" spreadsheet showing figures for 2012 compared to the proposed 2013 figures. He explained the notes on the spreadsheet which gave further detail of some of the articles.

The Board agreed to continue with the Public Hearing on March 19<sup>th</sup> as Wednesday is the 10<sup>th</sup> day back from the Town Meeting. They also agreed to postpone the Selectmen's Informational meeting until Monday, March 25<sup>th</sup> at 6:30 p.m.

The warrants were reviewed. After some discussion, it was moved by John Sylvester and seconded by George Donovan to approve and sign them as submitted. All voted in favor and the warrants were signed.

The hauling/disposal agreement with Pinetree (bought out BBI) for the Town's MSW and recycled materials was reviewed. It was reported that the Town's Attorney has reviewed the agreement and made some changes which were approved by the Pinetree Attorney. After further discussion, it was moved by John Sylvester and seconded by George Donovan to approve and sign the agreement as submitted. All voted in favor and the document was signed in duplicate.

The Mutual Aid Agreement for the York County Emergency Management Agency and York County Towns was signed after approval by all.

A letter from the Department of Transportation concerning passage for over weight limit vehicles over Town roads during the Rt 4, Jordan Springs Road bridge project this spring was read. The Selectmen agreed to sign giving authorization as requested for the duration of the bridge project.

There being no further business, the meeting was adjourned at 5:10 p.m.

Selectmen's Meeting  
March 26, 2013

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

At 5:00 Ron Pepin met with the Selectmen to discuss the hauling services he provides for the Town of Alfred. Pending the Town Meeting vote on zero-sort, the hauls that he currently performs will be cut. This was discussed. He gave a list of the hauls and what the material was for each haul. Most of the material he currently hauls would, pending the vote, go into the zero-sort compactor. He said that he is fine with the reduction of these hauls if this were to happen. Also discussed was the haul from Keywood Manor of the sorted recyclables. He said that he hauls the material from Keywood to the transfer station and the attendants take the materials and put them in the appropriate bins for recycling processes. All agreed that if the zero sort vote passes, this will need to be discussed to determine whether or not this will continue.

The minutes of the March 12<sup>th</sup> and the March 18<sup>th</sup> Selectmen's meeting were read. It was moved and seconded to approve them as written. All voted in favor.

A draft parking agreement between the Town and the Parish Church was reviewed and discussed. Some changes were agreed upon. It was moved and seconded to send the changes back to the Attorney and then to the Parish Church Trustees for their review. All voted in favor.

A letter from Attorney Morin regarding the ADA compliance and the use of the upstairs of the Town Hall was read. All were in agreement to add a written statement on the Town Hall use application about the ADA compliance.

John Sylvester reported that Tom Plummer has expressed interest in membership to the Alfred Festival Committee. It was moved and seconded and approved by all to appoint him to this committee. A certificate was filled out and signed by the Board.

After discussion of a downed tree and damaged and broken headstones in the cemetery from the February storm, all agreed to take a picture and when ground is clear enough to get an estimate to repair the headstones.

The notice to all departments who may hire contractors to perform services was read. The notice is to inform all that, before hiring contractors, certificates of Worker's Compensation Insurance or an approved predetermination of independent contractor status from the State of Maine must be attained. Attached to the notice are the forms to apply for the exempt status if needed. This is needed due to a new law that has come into effect as of January 1, 2013. After discussion, it was moved and seconded to sign the notice and to send to all departments and committees as appropriate. All voted in favor.

Information on the Forest Works program was read. All agreed to give copy of this to the Conservation Commission.

The York County assessment for 2013 as well as the assessment for the six month additional to meet the Counties fiscal year change were reviewed and discussed. All agreed to hold both until the due time for payment.

Planning Board minutes of March 20<sup>th</sup> and related letters were read.

Planning Board minutes of February 20<sup>th</sup> were read.

The Planning Board agenda for the April 3<sup>rd</sup> meeting was read.

The agenda for the RSU #57 March 20<sup>th</sup> and March 27<sup>th</sup> meetings were read.

Two letters of agreement for participation in the Alfred Festival were reviewed and discussed. It was moved and seconded to sign an agreement for the Alumni Band and for Bob Crichton for Mule Cart Rides. All voted in favor and the two documents were signed. Also discussed was requesting insurance certification for these services.

The Board read a letter from the Southern Maine Regional Planning Commission concerning the update of representatives from each town in York County. It was noted that the Town of Alfred is up to date with Joyce Wood and John Sylvester as the two members from Alfred.

A notice of a hearing from the Board of Assessment Review set for April 8<sup>th</sup> was read.

Information and notices from the York County Emergency Management Agency for the recent "Code Red" calls was read. Also read were e-mails from a resident concerning this event.

The Board reviewed a permit for a State Recycler license renewal and read the letter of report from the CEO, Glenn Charette. After discussion, it was moved by John Sylvester and seconded by George Donovan to approve and sign the Recycler License for Jalberts Auto Sales as submitted. All voted in favor and the permit was signed by the Chair, Glenn Dochtermann.

Paperwork for the transfer of a Junkyard permit was discussed. The Planning Board minutes regarding this transfer and a letter to the applicant from the Planning Board approving the transfer were read. After discussion, it was moved by Mr. Sylvester and seconded by George Donovan to approve a permit for "Northern" for Robert Curry who purchased the M&J Garage on Mountain Road. All voted in favor and the Town permit was signed by the Board.

All correspondence was read and discussed as needed.

After review of the warrant, it was moved by Mr. Sylvester to approve and sign as submitted. Mr. Donovan seconded and all voted in favor. The warrant was signed by the Board.

After discussion of the informational meeting and the upcoming town meeting all were in agreement to which "handouts" would be available on Saturday. All agreed to meet at 9:00 a.m. at the Alfred Elementary School.

Glenn Charette, CEO, met with the Selectmen to discuss the Wednesday meeting he will be having with the Junkyard owners regarding the proposed changes to the ordinance that relate to them. He invited the Board to attend.

Glenn Charette, CEO and Dr. Dennis Brewster, Alfred Health Officer met with the Selectmen to discuss a call that was received by the Town which was referred to the Health Officer and a subsequent visit to the York County Shelter by both Officials. Dr. Brewster reported that the call/complaint was multi faceted. He gave a brief description of the conversation. Both officials then shared findings of the visit. After further discussion all were in agreement to set

up a meeting with the needed parties for a discussion of the findings. The meeting was set tentatively for Thursday, March 28<sup>th</sup> at 4:00 p.m. The Board of Selectmen was in agreement to invite the Town Attorney as well.

There being no further business, the meeting was adjourned at 9:00 pm.

Selectmen's Meeting  
March 28, 2013

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Attorney Ron Bourque and Attorney Brad Morin and representatives from the York County Shelter as well as the Code Officer, Glenn Charette and the Health Officer, Dennis Brewster met together for a meeting with the Selectmen.

John Sylvester made a motion to call the meeting into executive session. George Donovan seconded, all voted in favor and at 4:10 Glenn Dochtermann called the meeting in accordance with MRSA Title 1, §405 6, E to meet with legal council.

The meeting was called out of executive session after motion, second and approval by all at 5:55 p.m.

The Board agreed that that the parties will work together and report back to the Selectmen.

Glenn Charette, CEO, explained an incident at the pre-release center at the York County Jail. A fire broke out in the laundry area due to a problem with a dryer. He reported that the inmates have been moved and that he will inspect before giving authorization for their return after some clean-up/repair work has been done. He shared a copy of the report that he wrote to the County.

Next discussed with the Attorneys was the admittance of the Code Officer into the Emergency Management Building. Mr. Charette reported on a call from a contractor asking him to come down and give him some answers pertaining to town code on a project he wanted to bid on. He went on to explain that he has some concerns about potential work going on beyond the scope of the originally approved project at this building. All agreed to review the Planning Board approval and discuss further before proceeding.

The Maine Municipal Property & Casualty Insurance renewal for 2013/2014 was read. It was moved and seconded to approve and sign the document as written. All voted in favor and the renewal application was signed.

After review and discussion of an application for Chris Chadbourne as a transfer station sub, it was moved and seconded to hire him to this position effective immediately. All voted in favor and the hiring form was signed.

There being no further business, the meeting was adjourned at 6:30 p.m.