

SELECTMEN'S MEETING MINUTES

Tuesday, July 2, 2012

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester, Fred Holt and Donna Pirone.

There was a request made by Chuck Lubelszyk with Maine Medical Center for a key to the Kennebunk Gate so he could go in and do mosquito testing in that area. It was approved by the Selectmen to give him the key.

There was a discussion on the Hazardous Waste Event that took place on June 30, 2012. It turned out to be a well attended event by both Shapleigh and Alfred residents. Within a short time the Town of Alfred had used all of the allocated funds for this project; therefore Clean Harbors had to shut down the process and started turning away residents. When the Alfred Selectmen were informed of this situation by two Shapleigh Selectmen, they approved more funds to keep the process going. By 9:30 a.m. the second \$5,000 was spent. Alfred Selectmen authorized \$10,000 more for a total of up to \$20,000. Assurances were given by the Clean Harbors project manager that no further shut downs would occur. Additionally the project manager agreed that, should the \$20,000 be exceeded, a call to Alfred Selectmen would occur for additional monies. Unfortunately Clean Harbors record keeper shut off Alfred participation about 12:15 fearing that the \$20,000 was not going to be enough. Fortunately an Alfred Selectman arrived at about the same time and caused the reopening of the site.

The Clean Harbors tally person was asked to verify her tally. It was learned after verification that several thousand dollars of Alfred's \$20,000 authorization was still available. When the hazardous day closed at the stated 2:00 time, the Clean Harbor tally person indicated that \$20,000 had been spent by the Town of Alfred. The Selectmen understand that there some people that were turned away and are very sorry for their inconvenience.

The Selectmen have asked to meet with the Budget Committee on July 10th to discuss the hazardous waste day experiences and financial matters associated with the day.

The Warrants were reviewed, Glenn Dochtermann motioned to approve, all in favor and they were signed.

Being no other business the meeting was adjourned at 4:50 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, July 10, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Donna Pirone spoke with the Board about her reappointment as General Assistant Administrator for the Town of Alfred. It was moved by George Donovan and seconded by John Sylvester to reappoint her. All voted in agreement.

The minutes of the June 25th, June 26th, and July 2nd Selectmen's meetings were read. Additions were made to the July 2nd and minor changes were made to the June 26th minutes. It was moved and seconded to approve as amended. All voted in favor.

After discussion of the traffic counts received from Southern Maine Regional Planning all were in agreement that a letter be drafted by John Sylvester to send to the Department of Transportation regarding the States closing of bridges due to "scour" earlier this spring during a heavy rain period.

The Board read and discussed the draft proposed Fireworks ordinances as written by J.T. Lochman of Southern Maine Regional Planning. After discussion, all were in agreement to contact both the Planning Board and the Fire Chief to set up a meeting to review the draft ordinances so that a public hearing could be set up.

Joyce Krahlung met with the Board to discuss her reappointment to the Fueling February Committee. It was moved by John Sylvester, seconded by George Donovan and approved by all to reappoint and sign her certificate.

Glenn Charette spoke with the Board about his reappointment as CEO/LPI and as 911 Officer. Motion was made by Mr. Sylvester and seconded by Mr. Donovan to approve the reappointments. All voted in favor.

Mr. Charette, CEO then spoke with the Selectmen about the Commercial Permits for use of the transfer station and recommended that he look into including this into his permitting process. The Board agreed this would be a good idea.

Also discussed with Mr. Charette was the newly adoption by the Town of MUBEC (Maine Unified Building and Energy Code). He reported that he is concerned about the non-permitting of driveways as set in the code due to potential culvert and drainage issues. The Selectmen were in agreement that he look into this.

Ann Dugovic spoke with the Selectmen about her desire to remain as a member of the Shaker Woods Committee. It was moved by John Sylvester and seconded by George Donovan to reappoint her to the position. All voted in favor and signed her certificate for 3 years.

George Dugovic spoke with the Selectmen about his desire to remain as a member of the Road Committee and the Alfred Planning Board. It was moved by John Sylvester and seconded by George Donovan to reappoint him to both positions. All voted in favor and signed the certificates for 3 years.

A copy of a letter from the Town of South Berwick to the County of York in response to their survey about the funding of outside services was read.

An e-mail from a resident concerning fireworks was read. All were in agreement to put this in the file and share at the next meeting on this subject.

A complaint from a resident of "noise" from a company emptying a dumpster early in the mornings was discussed. All agreed to speak with the CEO to see if there is anything in the ordinance that may cover this.

Budget Committee Members met with the Selectmen at the Boards request. The Selectmen reported on the hazardous day event and reviewed an invoice from Clean Harbors. The invoice did not include the set up fee or the advertising fees. These two items will be billed to the Town of Shapleigh and the agreement is that Alfred will pay for half of these. Pictures that had been sent by the Town of Shapleigh were reviewed. The Board discussed an incident where two drums were turned away and it was reported that the DEP, Clean Harbors as well as the resident have all been contacted and the issue is being taken care of. John Sylvester reported that there were 109 cars and 572 household units, a formula used by Clean Harbors to determine the amount of material disposed of. He then explained the day's occurrences starting with a \$5,000 limit which was quickly used up. Two Shapleigh Selectmen contacted him and after contacting the two other Alfred Selectmen the limit was moved to \$10,000. Again it was reported (by the Clean Harbor's tally person) that Alfred reached or was close to reaching this limit and Alfred Selectmen agreed to move the limit to \$20,000. After all was said and done the total costs, not including set up or advertising or attendant pay came to \$ 16,659.50. With half of costs being reimbursed by Maine Energy and the \$5,000 Town Meeting article, the approximate amount left for Alfred will be around \$3,500. The Selectmen agreed that they feel that this should come from the Solid Waste account and asked the Budget Committee for their thoughts. Many questions were asked and discussed by the group. There was a consensus from these members that this was a good idea. It was then moved by John Sylvester and seconded by George Donovan to take the remaining amount out of the Solid Waste account. The Board voted in approval. All agreed the event was an overall success.

Carolyn Scott spoke with the Board about her reappointment to the Budget Committee. It was moved by Mr. Sylvester, seconded by Mr. Donovan and voted in approval by all to reappoint her to this committee. The certificate was signed.

Tom Plummer spoke with the Board about his reappointment to the Budget Committee. It was moved by Mr. Sylvester, seconded by Mr. Donovan and voted in approval by all to reappoint him to this committee. The certificate was signed.

It was reported that the Road Commissioner has been working on the paving prep on the Whichers Mills Road and that, due to the extremely poor condition of the foundation of portions of the road, he will need approximately \$10,000 to complete the whole project. If this section is not completed it would remain gravel. After discussion, all were in agreement that the balance could come from the summer roads account for now and to look at this account at a latter date to determine the need to go before a special town meeting or not.

John Flagler met with the Board to discuss his reappointment to the Road Committee. After some discussion, it was moved and seconded to approve and sign his certification for another 3 years.

George Donovan reported speaking with a resident, the Town Clerk and the Code Officer about a complaint of dogs barking all times of the day and night. He reported that the Animal Control Officer, Tom Holland has sent the owner a registered letter about a potential fine if he did not comply with the ordinance. It was also reported that there is a potential kennel use that should be looked at and all agreed that the CEO, Glenn Charette take a look at the site to determine the use and how the resident should proceed. After speaking briefly with the Town Clerk, Andy Bors, all were in agreement that he contacts the Town Attorney if he felt it was necessary to do so.

The FCC License for Emergency Services communications was reviewed.

A notice from Maine Resource Recovery Association was read. The notice contained information of the need to watch the compactor for illegal disposal of fireworks due to the new state laws.

The Department of Transportations annual notice of the Urban/Rural initiative Program was read. The Town will receive \$46,908.00 for the fiscal year beginning July 1, 2012 to put towards capital improvement of public roads. It was moved and seconded to sign the portion of the form stating that the town used the past years allotment for roads capital improvements. All voted in favor.

A request that the Town Clerk/Registrar of Voters and the Deputy Town Clerk/Deputy Registrar of Voters attend a workshop in August was approved.

The Board filled out the MMA annual election for vice president and for executive committee members.

The 2011 State Annual Drinking Water Quality Report for the Alfred Water District was read. There were no concerns.

The Planning Board agenda for July 18th was read.

Planning Board minutes for June 6th and June 20th were read.

After review of an application for a commercial permit for the transfer station, it was moved, seconded and voted by all to approve a permit for SNS Handyman Services.

Darcy Hobgood, Tax Collector met with the Board to share her June end of month report.

Dr. Dennis Brewster, Alfred Health Officer, met with the Selectmen to renew his appointment as Health Officer. It was moved and seconded and voted in favor by all to reappoint him.

Dr. Brewster and the Board then reviewed a letter to the York County Shelter. All were in agreement to sign and send the letter as written.

Dr. Brewster then reported on a recent inspection of the York County Jail.

Bill Davis and Paul Gauthier met with the Board to review and discuss the hazardous waste day. Mr. Gauthier had a written report of the day and shared this with the Board. This was discussed as well as the additional \$3,000 plus that will come out of the Solid Waste budget. All agreed that this has been a good learning experience for Alfred. Also needed is ongoing education on the disposal of hazardous waste.

After review of the warrants, it was moved by George Donovan, seconded by John Sylvester and voted by all to approve and sign them as submitted.

The Board approved to accept and appropriate income to the Park and Recreation account and to Fueling February as submitted.

Members of the Alfred Water District, Urilla Chavarie, Gregg Knight and Tom Collins met with the Selectmen to discuss last years project on the Kennebunk Road. This project was completed this spring with additional work to the entrance to the Public Safety Building. It was reported that the work has been inspected by the Road Commissioner and that he approves the job as completed. Motion was made by John Sylvester to approve the closing of the job and to send the guarantee amount of \$5,000 back to the Water District. George Donovan seconded the motion and all voted in favor.

The Assistant, Joyce Wood spoke with the Selectmen about the position of Deputy Tax Collector and the next two weeks of the Tax Collectors vacation. She reported that there is also a need to fill the deputy position for the future and after discussion, the Board was in agreement that Mrs. Wood make the necessary arrangements for this.

There being no further business, the meeting was adjourned at 9:05 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, July 17, 2012

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

John Curtis and Seth Dawber of Clean Harbors met with the Selectmen and the Treasurer, Fred Holt, to go over the hazardous waste day held with Shapleigh on June 30th and the invoice. John Sylvester gave an overview of the day stating that it was announced that the limit was met twice and the line was shut down twice. The Selectmen authorized the increase in the limits set twice with the day ending as advertised at 2:00 p.m. He reported this in detail. The group discussed two barrels that were turned away. Questions were asked and discussed. The Selectmen asked why similar size barrels/drums were taken but not these two. Mr. Dawber said there are criteria that the workers must go by and if they are not sure about the contents or if they question the condition of the barrels they will not accept the material. Also discussed was the size of the drums being accepted and Mr. Curtis said that on a typical municipal hazardous waste day only smaller items are brought in; they don't usually see these larger drums of waste. There is a process, he said, by filling out a "profile" for the larger drums to be handled and transported. Mr. Curtis has spoken with Mr. Steve Brezinski from the DEP about the two drums that were turned away as Alfred Supervisor had called the DEP. He agreed to work with Mr. Brezinski to see if the drums could be taken care of and would get back to the Town.

Fred Holt was reappointed to the Library Endowment Committee after motion, seconded and approval by all.

Jon Lord, Road Commissioner, joined the meeting.

Mr. Holt then gave a financial update on cash balances and revenues comparing where the Town is now to several years back. He added that he does not anticipate the need for a TANS loan in 2012. He then reported that the legal account is at 63.40% currently spent, the immunization account at 66.20 % spent and the Paving Prep account has been spent. After discussion, it was moved and seconded to take \$4,951 out of the Summer Roads account to pay for the balance on the work on the Whichers Mills Road so that the paving of this road could be completed this year. All voted in favor. Mr. Lord agreed to put together costs to do some work on the Shaker Hill Road.

Also reported was that the donations for the larger festival tent has met the need for the rental cost for the weekend.

Mr. Lord reported that he has been working on the Whichers Mills Road and that he was not sure when the paving will be done due to other commitments by the paving company. He reported that he has installed the speed bump on the Saco Road. He will be looking at removing dead trees in different areas of Town and will be working on replacing several culverts that are in very poor condition.

Jon Lord then reported that there have been break-ins on the Brackett Hill Road and that what appears to be a vagrant has been seen on several properties in the area.

Glenn Dochtermann reported that while on a walk in Alfred he found Wild Indigo plants.

Glenn Charette, CEO, asked about when the last time the town hall septic system was pumped. After discussion, all were in agreement to contact Jim Gerrish after the festival to pump the system.

Mr. Charette then asked the Board about making some alterations to his office space. After explanation of the changes he said that the estimate to do this would be \$300.00. It was moved by Mr. Sylvester to first check with the Treasurer to see if this amount was available in the Town Hall Maintenance account and if so to authorize the alterations. The motion was seconded and all voted in favor.

Mr. Charette asked that Patti Berry McKinna be reappointed as his CEO/LPI Deputy. It was moved and seconded to do so. All voted in favor and her certificate was signed by the Board.

The Board read a memo from the CEO about the meeting with County Officials on the ongoing issue at the Government Building concerning upgrades that needed permitting. He said that an agreement was reached but that the County has still not as of today applied for a permit and an application has not been picked up.

A letter to go with a last payment to Jensen & Baird for the Time Warner negotiations was read. The letter stated that the Town of Alfred will wait until the current agreement is up before finishing the negotiations. This decision has been made after many meetings and on site visits. The Selectmen had asked for full Town coverage as a stipulation of renewing the agreement with the five others Towns involved but Time Warner said that this would not be possible. The Selectmen agreed that it will be to the Towns benefit to stay with the current agreement which is until October of 2015. After minor changes to the letter, it was moved and seconded to sign and send the letter along with payment. All voted in favor.

The Town Clerk, Andrew Bors, met with the Selectmen to review a draft Vault Policy. After discussion, he agreed to make some changes and bring back to next weeks meeting.

After reading and discussing a letter from Sheriff Ouellette, the Board agreed to invite him in to discuss grant monies he is receiving and the potential for contract deputies in the municipalities. All were in agreement to invite the Sheriff in to explain this program.

Cynthia Sweeny met with the Board to be reappointed to the General Assistance Board of Review and the Zoning Board of Appeals. It was moved and seconded and voted in favor by all to reappoint her to both positions. The certificates were signed.

John Sylvester reported on the festival stating that the full cost of the tent has been donated by some businesses as well as individuals in Town. The plans for the weekend are complete.

After review of the warrants, it was moved by John Sylvester and seconded by George Donovan to approve and sign them as submitted. All voted in favor. Income to the Park and Recreation account, the Highway Safety account and the Festival Tent was accepted and appropriated by the Board as submitted.

Members of the Planning Board met with the Board to go over the draft fireworks ordinances written by J.T. Lochman of Southern Maine Regional Planning. One, a zoning ordinance for the sale and manufacturing and the second for the possession and use of fireworks were read. Minor changes were recommended and agreed upon. All were in agreement to check the calendar to set up a public hearing and a special town meeting to process the ordinances and other items that may be necessary to bring to the meeting.

The group then discussed a suggestion to a proposed change in the zoning ordinance that currently allows for the sale of vehicles in the village district. The Planning Board agreed to take a look at this.

There being no further business, the meeting was adjourned at 7:45 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, July 24, 2012

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Shelia Chalmers met with the Board to discuss the position of Deputy Tax Collector. After discussion it was moved by George Donovan and seconded by John Sylvester to sign the hiring certificate and to appoint her to this position. All voted in favor.

The minutes of July 17, 2012 were read. Motion was made by John Sylvester and seconded by George Donovan to approve as written. All voted in favor.

The Board discussed the option for a municipality to assess an up to 5% fee on Time Warner bills. This fee would be returned to the Town of Alfred and used for future growth in the cable service to the Town. An example given was to pay for line extensions to those who currently do not have coverage due to Time Warner's ruling on the number of houses per mile. It was reported that some Towns go from 3% up to the 5% according to the size and the needs. Time Warner representative has said that when a town imposes this fee they, Time Warner, may loose some subscribers or subscribers will lower their packages. It was suggested that this be brought up at the upcoming Selectmen's Quarterly meeting to receive input from Alfred residents. After much discussion, all agreed that Joyce Wood investigates and brings back numbers and information to discuss at another meeting.

John Sylvester reported as Chairman of the Festival Committee on the 3 day event saying that though some committee members do have list of things to discuss for next year overall the festival was, as someone else had put it, a "grand slam". He said that the Park and Recreation Committee did a great job as did the Conservation Commission on Sunday afternoon. All events, vendors, etc. seemed to close up around 2:30 p.m. on Saturday, and many attending the Parish Church dinner in the evening. The Committee members all worked well together and will hold a follow-up meeting. All were in agreement that the Board should attend to express their appreciation for a good job.

It was reported that the deputy coverage for the parade was not what was expected. The parade crossing on Route 111/Kennebunk Road was not covered by a Sherriff's Deputy and one committee member was told by a deputy that Alfred only hired 2 deputies last year and that the man on Route 111 was a volunteer and that no one volunteered this year. The Alfred Fire Chief, with some occasional help from one police deputy, held back the traffic so that the parade could cross. All agreed to speak with the Sheriff about this next week as he will be coming in at 6:00 p.m. It was reported that a letter was sent to the Sheriff's Office giving specific directions for what was needed and the specific sites for coverage to include the Route 111/Kennebunk parade crossing.

The Board discussed the Public Hearing to be held on Tuesday, July 31st and the Selectmen's input on the potential fireworks ordinance.

The Selectmen reported that they have had several comments about the speed bump on Saco Road. One resident said that "it was about time and needed." Another suggested that the bump be a wider one that would cause less of a "bump". All agreed to speak with the Road Commissioner about this.

When asked about the plant that he reported finding in Alfred, Mr. Dochtermann said that he is going to contact the State Botanists to report the finding and maybe get it on the State register.

Andrew Bors, Town Clerk, met with the Selectmen to share changes made, after last weeks discussion, on the proposed Vault Policy. After review and discussion, it was moved and seconded to approve the policy as written and as a Selectmen's Policy. The policy was signed by the Board. The Board thanked Mr. Bors for his work in developing the policy.

Mr. Bors then, after explaining on an ongoing case of a barking dog complaint, requested that he contact Attorney Morin and request that he begin the citation process which would mean the Town will take the owner to court for violation of the Town Ordinances. After further discussion it was determined by the Board that proper procedure has been followed and after motion and seconded all voted in favor to give Mr. Bors permission to contact the Attorney as requested.

Potential changes to the Personnel Policy were explained by Mrs. Wood. Many questions were asked and discussion followed. Changes to Page 2 and page 4 of the policy were approved by all after motion and second. It was suggested that the Fire and Rescue Chiefs be invited in to speak on other proposed changes. Two additional changes were needed to two other sections and these will be brought back for the Boards approval next week as well.

A letter to the Brothers of Christian Instruction regarding the Jubilarians Ceremony held on July 22nd and attended by a representative of the Selectmen. All were in agreement to sign the letter as written.

A copy of the quarterly nitrate testing results for the Alfred Water District were read.

The Board acknowledged a notice of certification for Glenn Charette for his completion of the Shoreland Zoning, Land Use, Residential Building Code, Commercial Building Code, Residential Energy Code and the Commercial Energy Code.

Planning Board agenda for August 1, 2012 was read.

The Planning Board minutes and related correspondence for June 20th and July 18th were read.

It was reported that George Donovan has attended and received certification for an elected officials workshop for Public Service Training and for Freedom of Access Training as required by Title 1 M.R.S.A. §412.

The warrants were reviewed. It was moved by John Sylvester and seconded by George Donovan to approve and sign them as submitted. All voted in favor and the warrants were signed.

After review of several income forms for Park and Recreation and for the Festival Committee it was moved and seconded to accept and appropriate the funds as submitted by the committees. All voted in favor and the forms were signed by the Board.

Bill Davis, Transfer Station Supervisor, met with the Board at their request to discuss several topics.

- Commended him on attending and completing the Core Training Session Number 3 (Hazardous & Special Waste) given by the Maine Department of Environmental Protection.

- Shredded paper – Mr. Davis explained that if shredded paper is in plastic bags that the bags break open and paper goes everywhere. Usually these bags are brought in by individuals. If shredded paper is brought in paper bags they still go in the bailer as they don't break apart. Suggestion was made to have a large paper bag available to dump the smaller bags into so that all paper can be bailed. All agreed.
- Vacation days/banked days. – It was explained to Mr. Davis that the policy for use of banked time is that a request is sent to the Administrative Assistant prior to the time off (unless it is an emergency) so that all know who is working at any given time at the transfer station. He agreed to follow this.
- Hazardous Waste Day – The discussion was based around two items: the first was that Mr. Davis was asked by the Board to be at the Shapleigh station for the day and he had asked someone else to go. During the day, Mr. Davis left the Alfred station and went to Shapleigh anyway. After discussion, Mr. Davis agreed that, in hindsight, he should have been there. Secondly was a call made to the Department of Environmental Protection and then the conversation with one of the Board members that followed. All were in agreement that a Selectmen should be called on any incident that may need to be referred to the D.E.P. This was proven by the fact that as soon as Mr. Davis made the call, the D.E.P got in touch with the Selectmen. Also when the Selectman who was called went to ask Mr. Davis about this, the conversation was not a pleasant one. The Board spoke with him about showing respect for the Selectmen as supervisors.
- Subs – Mr. Davis explained that he is in need of more subs to contact if needed because the two that he currently have are not always available. The Board agreed to work on this.
- Piling of bales – The Selectmen told Mr. Davis that it was reported to them that bales are being stacked too high (3 high) making them unstable and that they were witnessed falling at one point. This was discussed. Mr. Davis then explained the need for a loading dock to place the bales into the container as well as the need for a regular fork lift. This was discussed and the Board agreed that he look into pricing of these for further discussion either for next years budget or if available out of this years budget.
- Oil Collection – The idea of providing a collection station for oils at the transfer station was discussed. After much discussion, it was agreed that information and ruling will be attained from the D.E.P.
- Golf Cart – the current golf cart is unusable because the batteries are no good. It would cost approximately \$600. to \$1,000 to replace them. All were in agreement that a cart is needed at the station and to ask for a written quote from ABL on battery replacement and on the cost of a new cart.
- After discussion of the hazardous waste that was turned away by Clean Harbors on June 30th and then later picked up by EPI, Environmental Projects, Inc., it was moved and seconded that the resident pay \$125.00 towards the bill and the Town will pick up the remaining \$400.00 out of the Solid Waste account because it was agreed on by the Board that this should have been picked up on June 30th in Shapleigh. This conclusion came after conversations with both the D.E.P and EPI, Inc.

There being no further business, the meeting was adjourned at 9:10 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, July 31, 2012

4:00 p.m.

Jon Lord, Road Commissioner, met with the Board. He reported that he has completed the culvert work on the Shaker Hill Road at the beginning of the road on the Lyman side. He said that this is the project that the Town of Lyman has agreed to pay half of. He gave an explanation of the project. John Sylvester said he has looked at the road and said that John Lord did a good job. George Donovan passed on to Jon Lord that he has heard many compliments on the Whichers Mills Road paving work.

Mr. Lord then requested paving funds left over in the Paving Program account be transferred to the summer roads account. There are several projects that should be taken care of as the roadways are getting worse.

1. Danes Hill ditching and culvert work amounting to approximately \$10,910.00
2. Shaker Hill culvert work at the Alfred end. Approximate cost to be \$3,440.
3. Middle Branch Drive ditching on both sides of the road and place rip rap. Approximate cost to be \$2,400.
4. Brackett Hill Road – approximate cost \$3,000

Total approximate cost for all three comes to \$19,750.00. The Treasurer stated that the amount left in the paving account is \$19,776. These projects were discussed in further detail and a motion was made by John Sylvester and seconded by George Donovan to bring to Special Town meeting on August 28th a vote to move balance of funds from the paving account to the summer roads. All voted in favor.

Paula and Fred Frodyma, Library Trustees, met with the Board to discuss the plans to increase parking at the Library. Fred Frodyma said currently there is not enough parking. Patrons are parking on street and walking on the street to get to the library and many times these patrons are small children. The walkway around the drive in front of the library is crumbling. The Trustees have come up with a proposed plan and Mr and Mrs Frodyma shared a sketch with the Board. The sketch included:

1. Clear out grass and pave left side of parking lot near the road to create two more spaces.
2. Remove the curbing/sidewalk and create more room for parking spaces in front of the back door of the library.
3. Remove chained area on the right side of the parking lot to create two more spaces.
4. On Saco road cut large limb to open up the area for another section of parking lot. John Sylvester said that he it not feel appropriate to cut limbs off of the tree. Jon Lord felt that the limbs needed to be removed to open the area and that there will still be plenty of overhang from the trees and make the area look good. He gave further explanation of just what he proposes to do. The cost he said would be around \$7,700. Paula Frodyma stated that the funds will come from the Endowment account interest as approved.

When asked about the speed bump on Saco Road, the two Library Trustees said that it is doing a good job at slowing traffic down going past the library.

Paul Strimpel, applicant for transfer station sub position, met with the Selectmen. He said that he just moved here and is interested in this position. After discussion, it was moved, seconded and approved by all to hire Mr. Strimpel as a sub at the transfer station.

Dot Therianos explained her interest in the Historical Committee membership. After discussion motion was made by John Sylvester with second by George Donovan to reappoint her to this position. All voted in favor.

Chief Lord and Chief Bors discussed several items with the Board:

1. Immunization account - \$53 left - need to add on to the Special Town meeting. Following was a discussion on how much to ask the Town Meeting for and for what purpose would this be used. The Chiefs explained a screening for "fit for duty" is needed for any new student or employee and if an individual doesn't pass they have to go back for more testing for a closer look. This has happened this year. They have to submit respiratory reports for each individual on an annual basis. Bors said that department may not be able to hire one of the new proposed students due to the outcome of their physical but still must pay for it. There are, currently, two students living at the station. The group discussed what will be needed to get through end of year in this account. There was a Recommendation that the amount \$1,000 should be enough. John Sylvester made a motion which was followed by George Donovan to put \$1,000.00 on a warrant for the June 28th Special Town meeting.
2. At 4::20 Executive Session was requested by the Fire Chief. John Sylvester moved, George Donovan seconded and all voted in approval to go into executive session in accordance with 1 MRSA § 405(6)(A) Personnel matters. The Chairman, Glenn Dochtermann called the meeting in at 5: 10 p.m. The meeting was called out after following proper procedure at 5:45.
3. After discussion about the personnel policy and the schedule for periods for Per Call pay, the Rescue Chief, Matt Bors, recommended to have a trail period for a quarterly pay period and the Treasurer agree with this. John Sylvester made a motion that was followed by a second by George Donovan. All voted in favor.
4. Chief Bors then gave an explanation of the photo copier and the end of lease term in June. He has spoken with Portland Computer Company in Portland and they have agreed to pay off the old lease and sell a new copier to Alfred with a 60 month term and \$1.00 buyout at the end of the term. After further discussion it was moved by George Donovan and seconded by John Sylvester to approve this recommendation. All voted in favor.

York County Sherriff Maurice Ouellette, met with Board on:

1. Grant from Department of Justice: He explained the grant through the "COPS" program to hire police officers with emphasis on veterans returning home qualified to serve as police officers who served at least 180 days in military or for laid off officers from another department He put in for 2 positions. There were awards to 5 departments across the state. York County received funding for 2 positions. He reported that York County covers 14 towns without police departments and he could choose to take in the officers and spread them around the county or to offer an officer to individual towns. The individual officer in a town can help resolve local problems, provide quicker response times and provide 40 hour coverage. The schedule for this officer would be set between the town and the officer. He would be able to enforce local ordinances. Without a contract deputy, the county is not able to enforce these individual town ordinances because this type of service would take time away from coverage to other towns. He sent the letter to all of the 14 towns in the County offering this opportunity to hire an officer. The Selectmen asked if two towns could share the same deputy. Sheriff Ouellette said that costs would have to be split on the coverage as well as the time spent in each town. He explained that the first 3 years the cost for a deputy is covered by the federal government up to a certain amount and the Towns would cover the rest to include benefits, car and salary, totaling \$125,000 for each of the 3 yrs. The Towns will pick up the total costs in the 4th year. He explained that towns sometimes set up a Public Safety Committee made up of citizens help to

choose an officer. Recommendation is then given to sheriff and he has final say. Costs will fluctuate with individual officers. A car is typically a 3 yr lease with a \$1.00 buy out and towns are responsible for the insurance coverage. The car is registered to the county and the county will be responsible for upkeep and service of the vehicle.

A question was asked, if after 2 years into a contract, and, for example, Sanford has a riot at the ballpark, would this call take the towns officer?? Sheriff said contract says that an officer will respond to county "emergency situations" which a riot would be but that the town is guaranteed 40 hours. After 40 hrs he could work for county if needed and the county would pay him for that time. What happens if Selectmen ask for change in service example to go to certain road in town for speeding or a change in hours, etc. Sherriff said town is able to do so. John Sylvester asked what if an officer was to say "I don't feel good about giving a ticket to people who are on their way to work". The Sheriff responded that officers need to have a comfort zone and a choice of enforcement such as a warning, ticket etc. for speeding and it usually depends on the situation. When asked about the speed bump in town and what can be done for an individual spinning tires with a question of drug use. The Sheriff said, if called, this would be put on an IMS report. Officers must witness any action and have probable cause to inspect any vehicle. If a town or citizen knew a certain time that an incident reoccurs and an officer is available he could send someone out.

John Sylvester explained that the County property is assessed by the town at \$32,902,700. With the \$13.30 /thousand tax rate, Alfred property tax payers subsidize the County of York \$437,605.91. The Town also pays it's assessment of County taxes of \$152,423.87, bringing the total cost of County government to the property tax payers of \$590,473,87 in 2012. In addition the Town receives no excise taxes on the County vehicle fleet. In 2012 Alfred's municipal budget of town, schools and county totals were \$4,459,087. Over 10% of the Town's budget is support of County government. The Sheriff said that, though he understands this, he has no control over how legislature has set this up. He provides what he can with manpower he has. Instead of being proactive he must be reactive with 8 to 9 calls stacked up at any given time. He does not have enough officers to cover the 522 sq miles. They do share calls with state police until 1:00 am but are on their own after that time

The group discussed what the situation and protocol would be if a town created their own police force if the town officer were to respond to a county emergency and was in need of assistance. Sheriff Ouellette said any officer, no matter who they work for, who is in trouble deserves immediate assistance.

When asked who supervises a town deputy the Sherriff said that the county supervisor on duty would be the immediate supervisor.

Next discussed was the Alfred festival day parade which was held up be cause of a misunderstanding. The intersection at Route 111/Kennbunk Road did not have coverage so that the parade could cross. This intersection was indentified in a letter and conversation with the county. A copy of the letter was shared. After discussion it was determined that the town should request that three officers be on duty for the parade and the Selectmen asked if the town could have a contract for this. The Sheriff agreed but added that if emergency situations occur, officers may be called away. The Selectmen thanked Sherriff Ouellette for his time in visiting the town.

The minutes of the July 24th Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

The meeting was recessed to attend the Public Hearing at the Conant Chapel at 6:45 p.m.

The meeting was reconvened at 7:45 p.m.

The Board read the DEP response to the question on oil storage at a the transfer station. The e-mail spoke about the DEP regulations. After discussion, all were in agreement to invite Eric Hamlin in to speak with the Board and others about this.

The Board agreed to sign thank you letters to all who gave donations so that the tent could be rented for festival day.

George Donovan suggested that letters to committees go out thanking them for participation in festival day. All agreed.

Personnel policy changes as discussed at last weeks meeting were read and discussed. It was moved by George Donovan and seconded by John Sylvester to approve them as submitted. All voted in favor.

Topics for the Selectmen's Quarterly to be held on August 14th were discussed.

Funding articles for the Special Town Meeting were discussed and agreed upon by all as follows:

- Legal account - \$2,000
- Immunizations account \$1,000
- Summer Roads account – move the balance of the Paving account into the summer roads account.
-

All agreed to hold another public hearing on the fireworks proposed ordinances.

The Board discussed the speed bumps on Saco Road and read an e-mail about them as well as comments made to Selectmen. All were in agreement to bring this topic up at the Selectmen's Quarterly. Some options to discuss would be take it up, leave as is, go to wider version or put down a hot top speed table.

A letter to the Treasurer, Fred Holt, requesting the release of funds to the Alfred Water District for a completed project on the Kennebunk Road was approved and signed by the Board.

A letter of request to Maine Energy Recovery Company for them to cover ½ of the Hazardous Waste Day expenses was approved and signed by the Board.

George Donovan said the Board needs to go to the transfer station to look at a ramp recommendation that was discussed last week and also to look at a location for a residence sand pile. The Board agreed to make a schedule to go in a couple weeks.

A letter to Avesta Housing requesting payment in lieu of taxes for the Woodsedge housing in Alfred was approved and signed by the Board.

After review of three tax abatements and three tax supplements it was moved by John Sylvester and seconded by George Donovan to approve and sign them as presented. All voted in favor.

A Zoning Board of Appeals notice of Pub Hearing for August 15th was read.

John Sylvester reported that Greg Knight will paint town hall in August. The Board agreed with this.

Joyce Wood reported that she has called Time Warner about the proposed fee on cable billing but has not yet heard back from them. She was asked to put this on the pending list.

It was moved and seconded to sign the warrants as submitted. All voted in favor and they were signed.

Income was accepted and appropriated as submitted after motion, second and approval by the Board.

Adjournment was at 8:35 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, August 7, 2012
4:00 p.m.

The minutes of the July 31st Selectmen' were read. All agreed to table until next week.

The Selectmen reviewed the warrant for Aug 28th Special Town Meeting. It was reported that the Budget Committee Members approved the funding articles at last night's meeting.

Joyce reported on a conversation with Mike Edgecomb about the potential 3 to 5% franchise fee through Time Warner to customers in town. She said that Mr. Edgecomb said that Alfred was not able to assess this fee under the current contract but is an item that could be up for discussion when the contract is renewed which is in 2015. The Selectmen asked for a copy of the contract to review.

Brian Stinson, Alfred Resident, asked to speak with the Selectmen about his visit to the Tax Collector's Office. He said he came in yesterday to ask how much his registration would be so he could bring in the correct amount of funds. When he came to register today he was given a higher number so had to go out and get more funds which made him late for work. He said he wanted to report this to the Board as he expects accountably from government. He also said that he believes 24 hours a week is not enough to be able to access your town tax collector. His said he was disappointed with service.

A proposed Selectmen's Quarterly meeting agenda was reviewed. Several other topics were added to include police enforcement, fiscal year and local ordinances /County issues.

Fred & Paula Frodyma Library Trustees, met with the Board on behalf of the Trustees to speak about the proposal to replace the old boiler/heating system at the library. Mr. Frodyma reported receiving eight quotes to do the job. After review of all the Trustees choose Shawn Huston, owner of Affordable Comfort in Acton, with a bid quote of \$26,265.00 requesting \$19,500 up front to purchase material needed to start the job. An invoice was reviewed stating this as well as the specifications of the boiler, tank and thermostat system to be installed. This invoice was signed by both Mr. Huston and by Mr. Frodyma. Mr. Frodyma said that this should serve as a legal contract to do the project. When asked about insurance, Mr. Frodyma said that Mr. Huston does have workers compensation but would check on liability. The Board agreed they will need a binder showing the Town of Alfred on his liability for this project.

Mr. Frodyma said that this company was recommended by Dave Ouellette of Downeast Energy and the Anchor Motel in Ogunquit as well as others who Mr. Huston has installed heating systems for. It was explained that this quote was a good quote in comparison to others received and the system seemed the right one for the library space where it needs to go. The timeframe given to do the work was to start in August and should be finished in two weeks from start time.

Glenn Charette, Code Enforcement Officer, said that a permit is required by "MUBEC", the ordinance that the Town goes by, for this project. Also discussed was a formal contract. Fred Frodyma said that the Invoice serves as a contract. The invoice/contract was reviewed and discussed. The Selectmen agreed that they do not look at this as a contract and the town

requires a more formal written contract for this large of a project. The group discussed a concern for giving \$19, 500 at the start of the job and Mr. Charette went on to quote the ordinance for payment schedules and how this should be done by stating that typically only 1/3 payment is given out at a time as the project proceeds. Before giving out a payment the Town should receive a lien release showing that materials have been paid for. All agreed that the liability Insurance binder should be one million dollars.

Next discussed is where are the funds coming from to pay for this project as well as the parking improvement project. Paula Frodyma said that the Selectmen already agreed that the main portion, \$22,000, will come from the JP Morgan account and that the remainder will come from the Bar Harbor account as was discussed at an Endowment Committee meeting. This was discussed at length with an agreement that the Endowment Committee needs to meet and discuss this and bring a recommendation back to the Selectmen.

The group then discussed the chimney at the library. The CEO recommended a professional inspection of the chimney. John Sylvester recommended speaking with Genest Concrete for a recommendation for a certified inspector. Glen Charette, CEO, offered to take care of this and all agreed.

After further discussion of the membership of the Library Endowment Committee a motion was made by John Sylvester to appoint Helen Naylor, Library Treasurer and Paula Frodyma to this Committee George Donovan seconded and all voted in favor and the certificates were signed.

Jon Lord, Road Commissioner, met with the Selectmen, He asked what he should do about the library parking lot project. The Selectmen explained the prior conversation about the endowment funds. Mr. Lord said he would wait until further notice before proceeding.

Mr. Lord reported that the culvert on Shaker Hill was done today and that he will start on the replacement of a culvert on the Gore Road just above Federal Street. He said that school starts at the end of the month and he has to get projects done to make roads passable for the buses.

He said that he has picked up debris and filled some holes on roadways created by the recent rainstorm

It was reported that the York County Shelter proceeds from their food cart this year were \$450 and was donated to the Alfred Rescue.

Glenn Charette, Code Enforcement Officer, spoke with the Board about his suggestion to meet with the York County Commissioners in an effort to create a better working relationship. After much discussion the Board agreed that if he wanted to do so they certainly approve and suggested that they attend this meeting with him. Mr. Charette agreed to give this more consideration.

Next discussed was the York County Government building and the improvements made to this building. The CEO agreed to bring copy of the restrictions approved for the renovations of this building.

John Sylvester reported on a proposal by Mr. Zinser, County Manager, to change the process to run the caucus for the York County Budget Committee elections. He said that he has called Mr. Zinser and has scheduled a meeting for this Friday to discuss this.

After reading a memo to employees informing them of the personnel policy changes with attached changes, all were in agreement to sign the memo.

A letter from Sheriff Ouellette was read and discussed. The letter thanked the Board for inviting him to last weeks meeting and enclosed was a sample contract for hiring a county deputy. John Sylvester reported that Sheriff Ouellette went to the County Commissioners and asked for permission to accept the grant to fund two more deputies and the Commissioner told him they will think about it. This was discussed.

The Board discussed a proposed change made to the Town Hall Vault Policy to add secretaries to ZBA & Planning Board to the list of authorized persons. John Sylvester made a motion which was seconded by George Donovan to approve the change. All voted in favor and the policy was signed by the Board.

The library bylaws were discussed. All agreed to review for next week and a recommendation was made that Joyce Wood work with Paula Frodyma to make any necessary changes.

The Board asked about the presentation they were waiting for from the Fire and Rescue Chiefs and it was reported that Chief Bors has called in about the live-in program at the Public Safety Building but that no formal explanations have yet been received. Chief Lord is working today and the expectation is that the Chiefs will meet with the Board next week.

Darcy Hobgood, Treasurer, met with Board to discuss a prior complaint from a resident. She explained what took place.. The Board thanked her for coming in.

A certification certificate in land use and commercial energy code achieved by the Code Officer, Glenn Charette was read. All were in agreement to send a letter to Glenn congratulating him on this and his many training accomplishments.

The Planning Board minutes of July 18th and August 1st were read. The Planning Board agenda for the August 15th meeting was read.

The Board read a letter from the County of York stating that they will be moving forward with moving to a fiscal year starting next year in January.

A letter from the Department of Transportation reporting on two bridges in the Town of Alfred was read. Both the Hay Brook Bridge and Russell Mill Bridge were on the report as having some deficiencies and will be inspected again next year by the DOT.

The CEO end of month report for July was read.

A copy of a letter to the York County Sheriff's Office from Dennis Brewster, Health Officer, regarding the recent inspection of the county jail was read.

The traffic study done by Tom Reinauer of Southern Maine Regional Planning Commission

was reviewed. The study was done on the Saco Road with a comparison of traffic counts and speeds before, in 2011, and after the installation of the speed bump. It was noted that both the number of vehicles and the speed have been reduced. The Board agreed to bring this report to the quarterly meeting as Selectmen have been approached about the installation of the speed bump as well as a complaint of the "sharpness" of the bump with a question if a less aggressive one could replace the current one.

The Town Clerk's end of month report for July was read.

A request from York County Community Action to meet with and speak about programs etc. was read. John Sylvester agreed to speak with an officer from YCCA

Two tax abatements and two tax supplements were explained. Motion was made by John Sylvester to approve and sign them as submitted. George Donovan seconded and all voted in favor.

Warrants were reviewed and discussed. George Donovan made a motion to approve and sign as submitted. Second was made by John Sylvester and all voted in favor. The warrants were signed.

Income to the Festival account and to the Park & Recreation account was accepted and appropriated as submitted by the committees.

John Sylvester reported that there will be a Twelve Town group meeting on August 20th. Jeff Herman from the Maine Municipal Association will speak on proposed new legislation on behalf of municipalities, MUBEC and State roads turned over to Municipalities. Example was given of a road in Waterboro that is proposed to be turned over from the State and what the condition of the road should be before this occurs.

Mr. Sylvester reported that a sign entitled "Not a Though Street" will be placed at the old section of the Kennebunk Road as it has been reported that many people have had to turn in last driveway because of mapping that show this road to continue to Lyman. .

John Sylvester reported on the Festival Committee meeting. He said members are "building" up for next year's festival with ideas for improvements and additions to make the festival even better. The need for more tables and the need to replace the two big signs was discussed. George Donovan attended the meeting and told the Festival Committee that the Selectmen appreciated their hard work. Mr. Sylvester reported that there is, currently, a \$40 surplus in the account. The next meeting will be held on the 2nd Wednesday of September to discuss next years festival.

It was reported that Joyce Wood will be on vacation the week of Sept 4th. Mr. Dochtermann said that he will be out of Town on September 18th and 25th.

The meeting was adjourned at 8:00 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, August 14, 2012

5:00 p.m.

The meeting began at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The minutes of August 7, 2012 and July 13, 2012 were read. It was moved by Mr. Sylvester to approve both after one minor change to the August 7th minutes. George Donovan seconded the motion and all voted in favor.

John Sylvester made a motion to sign a letter to Glenn Charette commending him on his certifications. George Donovan seconded the motion, all voted in favor and the letter was signed.

Public Comment: -- Lynn Mansur Suggested white stripes on road with appropriate painted signs on roadways in center village to slow traffic down. She then praised the Board the the job they do and welcomed George Donovan to the Board.

A thank you letter to all festival participants was read. After motion, second and approval by all the letter was signed.

Jim Allaire spoke with the Selectmen about renewing his Zoning Board of Appeals membership. After discussion it was moved by John Sylvester, seconded by George Donovan and approved by all to reappoint him as a member of the Zoning Board of Appeals. The reappointment certificate was signed.

Several applications for permits for commercial company dumping at transfer station were reviewed. It was moved and seconded to approve and sign the applications. Permits were approved for:

Delaney Design Builders

Andrew Sevigny Builders

Maurice Labreque

Foley Custom Builders

The Board discussed a request from Tax Collector to send an excise tax payment that was charged incorrectly, back to an entity that is tax exempt. John Sylvester made a motion which was seconded by George Donovan to authorize this request. All voted in favor that the funds be returned.

A notice and thank you from the Maine Municipal Association was read. The notice gave a list of the newly elected executive committee board members.

John Sylvester reported that there will be a 12 Town Group meeting on Monday, August 20th. Discussed will be MUBEC legislation discussion the State turning roads over to individual communities and a meeting with County Manager, Zinser .

When the Board asked if an Endowment Committee meeting has taken place yet on the

library projects that have been requested they were told “no” this has not been set up yet. All were in agreement that the meeting needs to be set up so that recommendation can be given back to the Selectmen on the funding for both the parking problem and the boiler replacement project.

Tax Abatements and Supplements were explained and discussed. John Sylvester motioned, George Donovan seconded and all voted in favor to approve and sign them as presented.

The weekly warrants were reviewed. There was a motion and a second to approve and sign as submitted. The warrants were signed.

Mr Sylvester reported that he has spoken with a representative from the York County Community Action about what the Selectmen would like to hear about when their representative comes in to speak with them. He reported that she was fine with his requests..

An e-mail and monthly report from the York County Shelter were read.

Chief Lord met with the Selectmen to further discussions on the request from the Board that he do some research on the live –in firefighters in other towns. His shared an e-mail that he has written to the Boar on this subject. After discussion it was decided that the Town’s insurance will be contacted. All agreed that the assistant contact the insurance company and Chief Lord will review wording for a job description.

Planning Board members discussed the two Fireworks articles, article 5 and article 6 that will be on the 7:00 p.m. Public Hearing at the Conant Chapel. .Article 5, as written, will ban the manufacture, sale and Article 6, as written bans the manufacture , the sale and the use of fireworks. This was discussed and the potential changes to the ordinance was reviewed for each choice.

At 7:00P.M. the meeting recessed to attend the Public Hearing and the Selectmen’s Quarterly.. The meeting was reconvened at 8:30.

The warrant for the August 28th Special Town Meeting was reviewed and it was moved by Mr. Sylvester, seconded by George Donovan and voted on by all to approve and sign the warrant. Six copies of the warrant were signed by the Board.

There being no further business, the meeting was adjourned at 8:50 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, August 21, 2012
5:00 p.m.

The meeting began at 5:00 p.m . Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood

Jon Lord Road Commissioner reported on several items:

- Old transfer station and salt shed - weed wacked and mowed
- Washout on Gore Road fixed
- Mow transfer station?? He asked if the Board wanted him to do this again this year. All agree that he do so.
- Speed bump (less aggressive) for Saco Road comes to over \$900. Also discussed were vehicles driving around the existing speed bump. Jon said that he needs to do some work on the speed bump from the damage done by vehicles spinning out on the bump. All agreed to hold off on ordering another speed bump for now.
- Road Stripping done town wide. Jon stripped at the location of the new culverts on Shaker Hill Road.

Affordable Heating Owner, Shawn Huston , CEO, Glenn Charette and Library Trustee, Fred Frodyma met with the Board to go over and discuss the contract from Mr. Huston for the installation of a new boiler at the Library. A couple of items were missing from the contract. All agreed to add information about the payment process and time of payment. After further discussion, it was moved by John Sylvester and seconded by George Donovan to approve the contract pending the changes were made and also pending the outcome of a Library Endowment Committee meeting on Wednesday, September 22, 2012 to determine that there are sufficient funds to cover both the installation of a steel chimney liner and the boiler system projects and potentially the parking lot project and if so, the Chairman, Glenn Dochtermann will sign said documents on behalf of the Board. All voted in favor. Fred Frodyma said that if there are not enough funds to cover the 3 projects that the chimney and boiler are the priority.

Glenn Charette, CEO spoke about the use of the upstairs and working with the Maine Historical Preservation Commission as the building is on the register of historic places. The building may be exempt from some of the requirements of the ADA. The potential use of the space was then discussed. John Sylvester made a motion that he move forward with working with the Commission on this project and that he report to the Board on their response. George Donovan seconded and all voted in favor.

Stella Holt and Amy Moore, Members of the Park and Recreation Committee, shared a list of 2012 events held thus far and another list for proposed events through December 31, 2012.. August has been hard for members to participate due to vacations, etc. . They made a recommendation to the Selectmen that the Park and Recreation be overseen by a committee as before and to do away with the need for a paid director position. This, they said is with the agreement of the members of the committee. As it is set up new there are enough members to take care of the various programs. After further discussion John Sylvester made a motion followed with second by George Donovan and approval by all.

Ms. Holt and Ms Moore then discussed the need for a phone line for the many calls they receive. They went on to explain that they receive many personnel phone calls with questions about the programs and wanting to sign up and it would help to have a line where people could leave messages.. The Board agreed that Joyce Wood look into this.

Darcy Hobgood, Tax Collector reviewed the end of month report for July. She gave explanation of a timeline from the time of the tax commitment and the tax payments up to the time of the lien process. Motor vehicles excise and registration is up \$16,000 from last year as of July. She said there were more new cars even though the numbers were down for June and the income for the Inland fisheries slowed down. A Motor Vehicle fall workshop is being broadcast via webinar on October 10th from 2:00 to 4:00 p.m. Normally the office closes at 2:30 and she requested that she close ½ hour earlier. The Board agreed that she do so.

The minutes of the August 14th Selectmen's meetings were read. John Sylvester made a motion to approve as written. George Donovan seconded and all voted in favor.

A letter to Town of Lyman requesting reimbursement for ½ of the cost of culvert work at the town line on the Shaker Hill Road was read. It was moved and seconded to sign the letter as written. All voted in favor.

Several tax Abatements from uncollectable personnel property accounts were reviewed. Motion was made by John Sylvester, seconded by George Donovan and approved by all to sign them as submitted.

The Planning Board agenda for September 5, 2012 was read.

Planning Board minutes of August 1st and August 5th were read.

The notice from the Department of Transportation was read. The notice was regarding the work on the State owned Stevens Mill Bridge on Route 4, Jordan Springs Road, sometime during the 2013 construction season. The Board agreed to contact DOT to ask about the meaning of "substructure rehabilitation" and just what this is.

The Board reviewed two fire/rescue bills. After discussion all were in agreement that Joyce Wood work with the Chiefs to make sure they are paid and to discuss what the items on the bills were.

An application for a commercial permit at the transfer station was read and discussed. It was moved and seconded to approve and sign the application and permit for The Wicked Good Guy. All voted in favor.

A copy of an after-the-fact approval from the Department of Environmental Protection was read.

A letter from County Commissioners regarding a budget committee caucus being set up by them on September 19th was read. After discussion it was moved by George Donovan and seconded by Glenn Dochtermann that the Selectmen from the Town of Alfred will not attend this caucus as they are already planning to attend the caucuses on September 5th that are held by the Budget Committee as is usually done.. All voted in favor.

A copy of a letter from County Manager Gregory Zinser, to John Sylvester regarding the York County Budget Committee caucuses and a conversation between the two men was read.

John Sylvester, York County Budget Committee Chairman reported that Roland Hudson's and Joe Hanslip's terms are up for District 4..

A lease from Gorham Savings for the copier at the Public Safety Building was signed by the Board after motion, seconded and approval by all.

After discussion all agreed to hold the Sept 4th meeting at 4:30 p.m. to sign the warrants.

There being no further business, the meeting was adjourned at 8:00 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, August 28, 2012

3:00 p.m.

The meeting began at 3:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The Selectmen moved the meeting to the library parking lot to meet with Library Directors, Paula and Fred Frodyma and Helen Nalor as well as Shawn Huston of Affordable Comfort and Glenn Charette, Town CEO and Fred Holt, Town Treasurer. Copies of the heating contract from Affordable Comfort to replace the heating system at the library were shared. Much discussion followed with questions asked and discussed about the type and specifications of the system and placement of the outside tanks that were needed. Changes to the contract were discussed and agreed upon by all. It was moved by George Donovan and seconded by John Sylvester that changes to the payment schedule be made and that John Sylvester will sign the contract. All voted in favor.

The Group then discussed the parking lot and the Trustees recommendation and vote to look into expanding it. The proposed recommendation was explained by Paula and Fred Frodyma. Also present for this portion was the Road Commissioner, Jon Lord. The CEO said that one proposed section would not meet the Town set back requirements. It was indicated that the plan would be to take out the existing sidewalk which was in very poor shape and use this area for larger parking area. The space for handy-cap accessible was discussed. The Road Commissioner reported on what he felt would work. Many questions were asked and discussed.

After returning to the town hall the meeting was continued. Paula Frodyma said that funding for both of the projects, the heating system and the parking lot improvements had been discussed by both the Library Trustees and the Endowment Committee with funds coming from specific accounts to cover costs. These figures were reviewed and discussed further and there was a disagreement on the availability of all of the funds. Helen Nalor said that the Librarian, Gus Hedden had spoken about searching for grants to help offset costs for these two projects.

After much further discussion and looking at figures, the Selectmen authorized the Library Endowment Committee, who were all present to take a vote on the items.

A motion was made by Paula Frodyma to take \$3,200 out of the endowment principle to provide the needed funds, Second was made by Glenn Dochtermann. The vote was 2 for and 2 against. Selectmen George Donovan then made a motion to hold off on parking lot improvements. Second was made by George Donovan and much discussion followed with no vote being taken. A suggestion of raising funds through a fundraiser to replace the funds if taken from the principle of the account was discussed. It was moved by John Sylvester to take \$3,200 out of the principle with the understanding that fundraisers would be held in order to replace those funds. George Donovan seconded this motion and all voted in favor.

The minutes of the Selectmen's August 21st meeting were read. It was moved by George Donovan, seconded by John Sylvester and voted by all to approve them as written.

A copy of a letter to the Maine Historical Preservation Commission from Glenn Charette, CEO regarding the Town Hall was read.

A memo from Paula Frodyma and the minutes of the August 22nd Library Endowment Committee Board meeting were read.

After discussion to reappoint Arlene Carroll as a member to the Fueling February Committee, it was moved and seconded to authorize her reappointment. All voted in favor.

John Sylvester reported that members of the 12-Town Group have authorized to spend funds, up to \$5,000.00 from the 12-Town Group account for any potential legal fees regarding the County Caucuses. He also said that Attorney Bourque has said that he sees, based on State Statue , that there is no reason why the County Commissioners have any right to call the Budget Committee caucuses.

George Donovan asked about the recommendation made by Bill Davis to consider the installation of a loading ramp at the transfer station which will make loading material onto the recycling trailer much easier. The Selectmen agreed to discuss this further with Mr. Davis. Glenn Dochtermann explained his work with the Kittery transfer station and offered to take the Supervisor and the Solid Waste Committee Chairman, Paul Gauthier to the site to check it out. The Board agreed.

The York County Assessment for 2012 was reviewed. It was explained that this will be paid as taxes come in from Alfred residents. It was moved and seconded to sign the document as submitted.

A copy of a letter from the Lyman Selectmen to Jensen Baird about the Time Warner contract was read. The letter stated that they, the Town of Lyman, will not proceed with updating their contract at this time but will wait until their current contract is up.

The Town of Alfred's 2012 Municipal Valuation Return to the State of Maine was reviewed. It was moved by Mr. Sylvester and seconded by George Dugovic to approve and sign the booklet was filled out. All voted in favor and the form was signed.

A copy of a letter from the CEO, Glenn Charette, to the owner of J & J Auto Salvage praising him for complying with the regulations was read.

A Notice of Decision from the Zoning Board of Appeals was read.

The Selectmen agreed, after discussion to hold next weeks meeting on Tuesday at 5:00 p.m. to sign the warrants.

The warrants were approved and signed by the Board as well as income to the Solid Waste Committee and the Payment in lieu of taxes from Avesta Housing.

The Board was reminded to attend the York County Budget Committee caucuses on Wednesday, September 5th at the Alfred Town Hall at 6:00.

There being no further business, the meeting was adjourned at 8:45 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, September 4, 2012
5:00 p.m.

The meeting began at 5:00 p.m. Present were Glenn Dochtermann, George Donovan and John Sylvester.

After review and discussion of the warrants, motion was made by Mr. Sylvester followed with a second by George Donovan to approve and sign as submitted. All voted in favor and the warrants were signed.

Income was approved by the Board as submitted.

The meeting was adjourned at 5:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, September 11, 2012

4:00 p.m.

The meeting began at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Eric Hamlin, DEP and the Transfer Station Supervisor, Bill Davis met with the Board to discuss the potential for a waste oil program at the Alfred transfer station. Mr. Hamlin reviewed the regulations that must be followed to include:

- No more than 55 gallons may be transported at a time (without a DEP license)
- Collection site must be monitored by staff
- Collection container must be in a secondary containment that is impervious/no cracks
- Must have a roof if outside
- Solid Waste operations manual must be updated with a site plan updated as well
- Must be kept locked
- Must be inspected by DEP

These regulations and other recommendations were discussed in depth with the Board agreeing to give this more consideration.

Also discussed was a sand/salt pile for residents use. Mr. Sylvester said that Jon Lord, Road Commissioner, has said that he recommends a storage area made of concrete with a lip around and covered for weather. Also discussed was the right location for this.

Fred Holt, Treasurer, met with the Board. He proposed that the Selectmen open all of the bank statements on a monthly basis and gave explanation why he felt this was important. After discussion, the Board was in agreement to do so. Mr. Holt handed the Board statements for August. Each was opened and reviewed.

Stella Holt, Park and Recreation member, spoke with the Board about attending a workshop given by the State Recreation Commission. The cost to the Town which would come out of the Park and Recreation account would be \$40. After discussion, it was moved and seconded to approve that she attend the workshop as well as one overnight stay paid out of the Park and Recreation account. All voted in favor.

Jon Lord, Road Commissioner, reported on Town work for the past week to include rip rap work on Avery Road, Gore Road and Brackett Hill Road. He picked up 11 tires that were dumped on the side of a town road. Glenn Dochtermann told him about a washout on the Gebung Road and he agreed to look at it.

Next discussed was the containment for the resident's sand/salt pile at the transfer station. Mr. Lord said that he felt concrete blocks may be less expensive than a poured slab. He explained how this would be done to keep the base impervious. He added that the building would be about 10' by 10' with the opening high enough to back a 1 ton dump truck up to dump the material. The Board asked Mr. Lord to present a cost schedule to install this building. He agreed.

The group then discussed reclaimed material from Commercial Paving. Mr. Lord said that he used this material for patching and shouldering. He suggested that it can be used at the Alfred Park in the parking lot.

After discussion of the potential to order less aggressive speed bumps for the Saco Road, it was moved and seconded and voted in approval by all to order them with the cost coming from the guardrail account..

Glenn Charette, CEO shared and explained his end of month report for August. He also reported on the County project at the "government" building. He said that he is staying with his requirement for ceilings in the changing rooms as this meets code requirements.

Mr. Charette reported that the Maine Historical Commission is scheduled to inspect the Town Hall to see if it may meet requirements for an exemption status to the ADA rules. He explained that the exemption would only allow for use of the upstairs but the Town would still have to meet the ADA laws for everyone to have access to participate in any meetings electronically providing that access and participation.

He then spoke about putting out political signs stating that the Town ordinance does not allow for this beyond a stated time before elections and that he has sent a violation notice to one candidate.

Mr Charette shared and explained his end of month report for August.

The Town Clerk, Andrew Bors, met with the Board to share his end of month report for August. He also reported on a barking dog case saying that it is going to court this upcoming Friday.

No minutes of Selectmen meetings were available.

A letter to Fire and Rescue Chiefs regarding two recent bills was signed by the Board.

A permit application for a transfer station commercial permit was discussed. It was moved by Mr. Sylvester, seconded by Mr. Donovan to approve a permit for Eric Hanson. All voted in favor and the permit was signed.

The MMA voting authorization for the annual meeting in October was discussed. All agreed that John Sylvester will be the authorized voter designee from Alfred and if he is not working on October 3rd that George Donovan will be the designated second if needed.

An e-mail from George Dugovic regarding a state referendum question on the November ballot was read and discussed. All were in agreement to share the e-mail with the Town Clerk asking him about the rules/laws regarding the passing out of information on referendum questions.

The York County Shelter monthly report was read.

A letter to County Manager, Gregg Zinser, regarding the budget committee caucus meeting was signed after motion, second and approval by all.

It was reported that Steve Dochtermann is willing to cut and spray the sumac at the old Route 4 transfer station site as required by the DEP. The Board agreed that he do so as soon as possible.

A tax abatement was explained. Motion was made by Mr. Sylvester seconded by Mr. Donovan to approve and sign as submitted. All voted in favor.

There being no further business, the meeting was adjourned at 8:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, September 18, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were George Donovan, John Sylvester and Joyce Wood.

Brad Bohon, York County Community Action shared an overview of services for the last few years for the association. He reviewed and discussed figures for costs and expenditures as well as the number of citizens serviced by York County Community Action. He reported that the State and Federal funding has decreased and gave the example of the funding for LIHEAP, the electric/heat program, which has been cut by half since the 2006 amount.

He explained a new Initiative started this year to better assist clients who come for assistance in one area. He said that the staff is being trained on what other programs YCCA offers to be able to share this knowledge with clients so that they, the client, have the opportunity to see if they might qualify for these other programs.

He then gave a brief description of the following programs and how they have been affected by funding cuts:

WIC - serves about 5,000 families each year and is a program for Mothers/children for formula and other baby needs and check ups up to 5 years old. They have lost about \$70,000 this past year meaning the loss of 2 staff members. The volunteer program has made the program continue as before.

Head Start - lost 7 full time positions due to loss of funding. YCCCA has 13 sites locally (loss of several sites over past yrs) and have had to consolidate positions with staff doing one to three jobs which can be stressful. Currently there are 2 children from Alfred in this program.

Housing Counseling for those purchasing and the foreclosure prevention program has had a good success rate. 80% of those close to foreclosure did not lose their home. Nine families came from Alfred

Transportation program remains intact.

LIHEAP program - Average benefit \$841 the year before last and this year (2012/2012) the average benefit was \$500.

Emergency benefits and other donated funds have helped in meeting needs of all.

Community Outreach assists with hunger, medical needs, etc.

Medical - there is a new Community Health Center which has made a tremendous difference. YCCA has been helping a few with medical needs but now they are able to open county wide with more medical professionals including doctors, dentists and counselors on staff. The Federal grant mandates that they assist 6,000 citizens over a 5 year period.

Mr. Bohon said that they know that some services may be missing and they are looking to

town officials to tell them what these services might be.

The group then briefly discussed the recent fraud case and the effect it has had on the organization. Mr. Bohon said that all at YCCA were very upset and “bruised” and that it will take time to get over the emotional scar. He said that changes have been made to restore credibility including new auditors, implementations of new policies and the makeup of the fiscal office is different than before, all to make the organization stronger. The mission of the YCCA is still very strong. He added that they have a good leader in Barbara Cryer who has held the organization together during this trying time.

Glenn Charette, CEO, met with the Board. He shared a legal letter on the political sign ordinance and recent issue with signs on private property. The letter from Attorney Morin advised the CEO that he not support the Town’s ordinance on these signs. After discussion, the Selectmen authorized Mr. Charette to abide by the advice of the Town Attorney, Brad Morin.

Mr. Charette then reported on the meeting with a representative of the Maine Historical Commission who inspected the town hall to review for potential waiver of the ADA regulations. He said that he is waiting for their written response.

Andrew Bors, Town Clerk and John Cook, Warden, spoke with the Selectmen about State /Federal money to purchase voting machines . Julie Flynn called from the state and told Mr. Bors that they have been looking at a new vendor for these machines and wants to give one to some of the “hand count” towns. She told him that the plan is to enter into a 5 yr lease with possible 2 yr extension for a voting machine. This will include the machine and ballot box with training for the Town Clerk, the Deputy Clerk, the Warden and two of the ballot clerks. The machine will be in place for the November elections. The State has 30 machines already spoken for and 30 more to give out. They will deliver the equipment and redo ballots by Oct 5th at no cost to the towns. The State will pay the lease and will be responsible for programming the machines. The most common thing to go wrong is a paper jam and their staff and the vendor staff will take calls and assist over the phone. In each county a spare machine will be housed in one of the Towns and there will be several spares in Augusta. If there is a problem towns may cast ballots into a regular ballot box and then feed them into the machines when the problem is fixed. Mr. Bors explained that the machine could also be used for town meeting elections and explained the cost for this programming would be \$370 about .10 cents per ballot that the town would have to incur. John Cook added that this would greatly reduce the chance for human error. After further discussion, the Selectmen asked for a recommendation. Both Bors and Cook stated that they recommend the machine for the Town of Alfred. George Donovan made a motion to approve the acceptance of the voting machine. The motion was seconded and all voted in favor. .

The minutes of August 28th, September 4th and September 11th were read. It was moved and seconded to accept them as written. All voted in favor.

The results of the MMA legislature survey were read.

An e-mail from a resident on Question 3 on the November ballot and a request to give out related information was discussed. The Board agreed that that information swaying on which way to vote on any article can not be handed out or put on the Town’s web-site but to clarify

this with the Town Clerk.

A tax abatement was explained and all voted in favor to sign as submitted.

An agreement with Kallis Garage to purchase gas on account for the transfer station was discussed. It was moved and seconded to approve this agreement and all voted in favor.

The Fueling February policy and requirements for the 212/2013 program were reviewed. There were no recommended changes to the program from last year. It was moved by George Donovan and seconded by John Sylvester to approve and sign the documents. All voted in favor.

An appointment certificate for Clayton Carl as associate member of the Conservation Commission was approved and signed.

The Planning Board minutes of September 5th, August 15th and a Finding of Fact were read.

The Planning Board agenda for September 19, 2012 was read.

After discussion of a key for the Town's IT person, it was moved and seconded to give Mr. Dave Lowe a key and password for the town hall so that he could work on computers and related programs after open hours. All voted in favor.

George Donovan asked about the plan for the Board to visit the transfer station to look at a proposed ramp/loading dock as discussed at a prior meeting with the Supervisor, Bill Davis. All agreed that Joyce set this up.

The warrants were reviewed. It was moved by Mr. Donovan, seconded by Mr. Sylvester to approve and sign them as submitted. All voted in favor and the warrants were signed.

The meeting was adjourned at 8:30 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, September 25, 2012
5:00 p.m.

The meeting opened at 5:00 p.m. Present were George Donovan, John Sylvester and Joyce Wood. Glenn Dochtermann was away on vacation.

The minutes of the September 18th Selectmen's meeting were read. It was moved by Mr. Donovan, seconded by Mr. Sylvester and voted by all to approve as submitted.

The Board acknowledged a check from the Town of Lyman as reimbursement for 1/2 of the cost of a shared culvert repair project on the Shaker Hill Road on the Alfred/ Lyman line.

Four appointment certificates were reviewed. It was moved and seconded to approve and sign them. All voted in favor and certificates were signed for the Shaker Woods Committee, the Conservation Commission, the Road Committee and the Veteran's Committee.

A copy of a letter to the American Civil Liberties Union of Maine from Attorney Morin concerning signs on private property was read. The letter was to inform the ACLU the Selectmen, Town of Alfred, have voted to permanently cease enforcement of the Town ordinance concerning signs on private property and that they will make necessary changes to the sign ordinance.

The Road Commissioner, Jon Lord, met with the Board. He reported that he has done brush cutting on the Mast and Deshon Hill Roads. He also worked on ditching and rip rap on several roads including Danes Hill on the Gore Road which will need some more work. He hopes to work on Danes Hill next week and do some tree work town wide as well.

It was reported that the Littlefield dam work as discussed a few months ago needs to be taken care of this fall. After discussion, John Sylvester agreed to speak with Gordon Prime to see if he would be able to work on the Turning road.

An e-mail from the Maine Historical Commission as a follow up to their representative's visit was read. The Commission is in process of reviewing the findings and will send more information.

A letter from Attorney Bradley Morin was read. The letter was in regard to the settlement of the Kevin Day barking dogs complaint in which Mr. Day agreed to pay a fine for violation of the Town Ordinance. It was reported that this fine has been paid.

The Board discussed the meeting held earlier today with the D.O.T. and the company that is installing the lights at the intersection of route 111 and the Kennebunk Road. It was noted that the lights should be installed next week. Also attending the morning meeting was Skip Dore of the Fire Department who was involved with the discussion of how the lights should function with the emergency vehicles. There will be a button in the Public Safety Building that will be pushed at the appropriate time so that the light will be green on the Kennebunk Road to allow for the emergency vehicles to enter the intersection. Prior to this these vehicles have had to sit and wait for traffic to allow them through the intersection and at times the time period has been very long.

The Planning Board agenda for October 3, 2012 was read.

Planning Board minutes for September 19th and September 5th were read.

A letter concerning the dividend payment from Maine Municipal Workers Compensation was read. All agreed to post the press release on this dividend.

The Board, after reading an e-mail from Kennebunk Manager, Barry Tibbetts, agreed to attend a meeting on October 24th, Wednesday at the Kennebunk Town Hall regarding the sale of MERC in Biddeford and what this will mean to the Towns using this facility. After discussion, all were in agreement to ask Mr. Davis, Transfer Station Supervisor, if he would like to attend as well.

An e-mail from Geno Gervais from Blow Brothers Inc was read. It was moved, seconded and approved by all to set up a meeting with Mr. Gervais to discuss his proposal to extend the hauling contract between Alfred and BBI. All agreed to contact him and to also contact the Transfer Station Supervisor, Bill Davis and invite him to the meeting.

David Lord, Fire Chief, met with the Board. Several items were discussed.

1. Coffee donations account – Chief Lord explained how this has been run and what the donations are spent for. After discussion, all agreed that this account will be done away with as it is not needed.
2. Association account – Chief Lord explained that this account is mainly to cover the expense and income for the soda and candy machines that are owned by the Association. He said that any funds that don't go back into the maintenance or refilling of these machines is used for flowers or other incidental items throughout the year.
3. Grant – He reported on a Maine Municipal Association \$4,000 grant that they have filled out an application for. The application will be applied for by two towns, Alfred and Waterboro and the grant, if approved, would provide rehab equipment to be housed in the Waterboro trailer that is used for a station for firefighters to spend time in recuperating during a fire, cooling off or getting warmed up. The equipment includes misting fans and propane heaters. The grant is a 2/1 match and reimbursements will be made to each town for their portion. After further discussion, it was moved by George Donovan and seconded by John Sylvester to authorize the application. All voted in favor and the application was signed.
4. Authorization to pay: Chief Lord explained a request for authorization to purchase 5 sets of gear, 2 to come from the Rescue account and 3 to come out of the Fire Department account. After further discussion, it was moved and seconded to authorize the purchase as requested. All voted in favor and the authorization form was signed.
5. The Chief then reported on the MMA Safety inspection stating that the department is in process of making the changes as requested to include widening of stairs to the second floor and closing up the gap between the stairs and the wall.
6. A meeting with the County Manager was requested by Chief Lord but he has not heard back from him as yet.

Two tax abatements were explained. After motion, second and approval by all the abatements were signed by the Board.

A commercial permit application from Eric Wuerthner, a self employed carpenter was

discussed. All voted in favor to approve and sign the application and permit.

The warrants were reviewed and discussed. It was moved by George Donovan, seconded by John Sylvester and voted by all to approve them as submitted. The warrants were signed.

Income was approved and appropriated as submitted to the following accounts, roads, museum donation, employee benefits and the park and recreation account.

Joyce Wood reported on a complaint/concern from a resident regarding the release of prisoners from the York County jail. The complaint is that the fencing was broken and released prisoners were walking over private property, even when families are out in their yards to get to route 4. The resident expressed concern to Mrs. Wood, about the release of prisoners without proper clothing and no transportation. After discussion, the Board agreed to invite Sheriff Ouellette, Colonel Vitriello and representation from the York County Shelter in to a meeting to discuss this recurring problem.

It was reported that residents on the Middle Branch Drive have requested a meeting with the Board the meeting was set up for next week. The Board requested that research on this road be done prior to that meeting.

Forms to the Social Service Agencies to submit requests for the 2013 budget were reviewed. All were in agreement to send to the same agencies as were approved at the 2012 Town Meeting.

A memo to all town departments and committees and boards informing them of an upcoming meeting on October 16th as a preliminary meeting for the 2013 budget was read. All agreed to sign and send as written.

John Sylvester recommended inviting the RSU #57 Superintendent in to meet with the Board. All agreed.

George Donovan shared his new work schedule as of October 13th with the Board.

The meeting was adjourned at 8:00 p.m.