

SELECTMEN'S MEETING MINUTES

Tuesday, April 3, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann, George Donovan and Fred Holt.

Prior to the meeting John Sylvester and Glenn Dochtermann congratulated George Donovan on his election to the Board of Selectmen and welcomed him.

The custom of the current selectmen up for re-election being elected as the chairman was postponed until May 1, 2012 as Glenn Dochtermann will be out of town for two of the following weeks. In the interim John Sylvester will remain as the chair. All were in agreement with this.

Mr. Sylvester asked for any public comment. There was none.

The minutes of the March 27th Selectmen's meeting were read. After minor corrections the minutes were approved with a motion, second and approved by all.

John Sylvester reported on a Public Hearing he attended with the York County Connections Study concerning possible roadway upgrades. All of the designs having a direct impact on Alfred have now been taken off the table and the group is moving into phase 3 of their planning.

After discussion of the transfer station supervisors wages it was motioned, seconded and approved by all to increase his hourly rate from \$14.89 to \$15.00 effective January 1, 2012.

Jon Lord, Road Commissioner, reported that he has begun to sweep the intersections in town and will begin the village area this week. He discussed the recent meeting with D.O.T. concerning the "scouring" of State bridges in Town and the possible closure of the bridges in the event of heavy rains. It was agreed that a letter be sent to D.O.T. Outlining concerns about how often the bridges may be closed and the proper procedures of the closings.

Jerry Rand, resident, notified the board that people arriving at the Depot Street sand/salt area are entering the area through his property if they find that the Depot entrance is locked. After discussion the road commissioner agreed to place boulders at the property line between Mr. Rand's property and the Town property while still maintaining a smaller pathway for the snowmobiles to travel.

Further discussion revolved around the location of the residents' sand/salt pile. The road commissioner stated that people are taking large amounts of the sand/salt as well as other materials he has stored on site. It was agreed that the residents' sand/salt pile will be moved to the transfer station, after consultation with the transfer station supervisor, and the Depot Street entrance will remain locked whenever the road commissioners' crews are not onsite.

John Sylvester announced that he has agreed to serve on the MMA Executive committee as a past president of MMA to fill the unexpired term of Mark Green until Dec 31, 2012, who has resigned as the Town of Sanford's Town manager to take a position in the private sector.

It was announced that the six RSU #57 select boards will meet with the Superintendent and business manager at the Alfred Town Hall on April 23rd concerning the RSU's budget.

John Sylvester relayed a conversation he had with Russ Hughes from Libby Logging. Libby Logging is doing some cutting for the County and one of the abutting lots is owned by the Town. Much

discussion followed concerning the size of the Town lot, how it should be cut etc. All were in agreement to revisit this at next weeks meeting.

Paul Gauthier, Barbara Roberts and Bill Davis met with the board concerning the "Treasure Chest" at the transfer station. Several topics were discussed, including vehicles going in the opposite direction of one-way traffic to enter the treasurer chest area, more signage for traffic pattern, the need for additional volunteers for monitoring, rotating items out if not taken in a timely fashion and closing the treasurer chest to non-residents.

Barbara Roberts indicated she thought the transfer station should have a better system of documenting any complaints or problems.

Paul Gauthier had several requests. 1) He thought that the solid waste committee should have a selectmen liaison for the committee. 2) There appears to be contractors "bending" the rules as far as amounts of disposal and where the materials are coming from. 3) A request for two committee members to attend a training class on April 23-24, 2012. 4) He feels that the transfer station should have an internet connection. 5) There needs to be a lot of planning for the Town approved "Hazardous Waste Day." The board thanked him for his comments and will address each of his concerns as needed.

Glenn Charette, CEO, and Frankie Delaney, ME DEP, updated the board on the status of the J & J Auto Salvage cleanup. Ms. Delaney indicated that the DEP had 2-3 more days of work onsite and that her portion of the cleanup would be concluded. The next step would be for the Town and J & J Auto to enter into an "Administrative Consent Agreement". This agreement would list all standards and conditions that J & J Auto must meet to continue with a valid Town permit. The CEO requested that his draft "Administrative Consent Agreement" be submitted to legal council for review. All were in agreement that Mr. Charette drop this off to the Town attorney.

George Dugovic requested that the board adopt a written capital project plan, which would be reviewed on an annual basis. He gave several reasons why he felt the Town should proceed with this. The boards thanked him for his suggestion. Mr. Dugovic also asked for the Town to support a "Charter for Compassion". A charter of compassion is a cooperative effort to restore not only compassionate thinking but, more importantly, compassionate action to the center of religious, moral and political life. The board agreed to consider his request.

The annual wage & payroll tax policy of allowing one selectmen to sign a payroll warrant was reviewed and signed.

Fred Holt, Treasurer, reviewed several spreadsheets showing past history of the Towns financial position. Discussions took place including the unassigned fund balance, taxation for municipal, county and RSU budgets and projected 2013 revenue.

The CEO report for March was reviewed.

The March 30th Town and Water District election results, and the March 31st Annual Town meeting results were reviewed.

Sanford Regional Communication minutes from March 28, 2012 were reviewed.

A letter from the Lions Club inviting the selectmen to attend the Youth Recognition Awards night on April 26th was read. It was agreed that the selectmen would attend if available.

Correspondence from Mike Edgecomb, Time Warner, was read concerning his recent tour of the uncabled areas in Alfred. A discussion ensued about a possible "Franchise Fee" to be collected from Time Warner customers to bring cable to all Alfred residents. This will be discussed at a future quarterly meeting.

The possible rental of a large tent for Alfred Festival Days was discussed. All were in agreement that once the cost of the tent and any accessories was determined, that the Festival Committee will solicit donations for this. Any donations in excess of the cost would be used as additional compensation for paid entertainers. In the event not enough donations were raised, the donations would be returned to the donors.

The warrants were reviewed, Glenn Dochtermann made a motion to approve and sign as submitted. George Donovan seconded and all voted in favor and the warrants were signed.

Income to two accounts, Park & Recreation and Alfred Festival, were approved as submitted by the board.

Public comment was opened. There was none.

There being no further business, the meeting was adjourned at 9:00 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, April 10, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann, George Donovan and Joyce Wood.

The Town's Attorney, Brad Morin, met with the Board at their request. Present for this session were the Codes Officer, Glenn Charette, and property owner, Bob Cucurull. Mr. Charette began by explaining that he received an application for a cement pad by Mr. Cucurull and that he felt he needed legal council involved before he made a decision because this property is currently under a clean-up by the Department of Environmental Protection for spills. The Attorney said that he would like to go over some legal information with the Board and the CEO.

A motion was made by Glenn Dochtermann with a second by George Donovan to call the meeting into executive session. All voted in favor and the meeting was called at 5:10 by the Chair.

After following proper procedures the meeting was called out at 5:45 by the Chair.

Mr. Cucurull came back into the meeting and was asked by the Chairman if he would like to say anything. Mr Cucurull said that this business has been in place for 60 to 70 years in some form. He said that the current problems did not occur in just the last 15 months since he and his partner took over the business. Other points he made included, that they had no prior knowledge of the problem, the discussion that microbes may "eat" up the spill in time and that there is more potential for containments at gas stations and other underground tanks compared to his business. He said that he wants to work with the Town and the DEP on the clean up but would also like to come to some agreement to be able to continue working by installing the cement pd that he applied for. This was discussed further with other thoughts being introduced like the potential contamination of the aquifer that should be ruled out before any business continues. After more discussion The Code Officer, Glenn Charette said that he would not authorize the cement pad to be put in. The Board agreed that this was the best solution until all testing and clean-up is completed.

Mr. Henry Thiffault and Mr. Tom Riddle, residents on the Riverside Drive in Alfred met with the Selectmen to request that the Town sweep the road and the sidewalk in the subdivision. The Road Commissioner, Jon Lord was present for this portion of the meeting. It was reported that the homeowners of the subdivision have paid to have this service done at the approximate cost of \$600 shared by all the residents. They felt that since the Town Meeting has approved to accept the road as a Town way then the Town should do the sweeping. The Board explained that the Town of Alfred does not seep town roads, only the center village area. This conversation went on for quite a while with the conclusion that the Selectmen will not treat this road any different from any other road in town and that the culverts and drains will be cleaned as is done on other roads but no sweeping will be done.

The minutes of the April 3, 2012 Selectmen's meeting were read. It was moved by Glenn Dochtermann, seconded by George Donovan and voted in approval by all to accept them as written.

A piece of Town- owned property was discussed. The Board asked the Code Enforcement Officer if he would check and report back to them whether or not this lot was a "buildable" lot or not. He agreed to do so. All agree to ask legal council about harvesting the lot and what are the laws of doing so.

John Sylvester reported on the Conservation Commission meeting that he attended the previous night. One of the items discussed was the trees at the Public Safety building. He said that the majority of the group had agreed that the pine trees should not be cut but that some improvements could be made at this location like removing the chain link fence. He said that a letter of recommendation will be forthcoming to the Board from this group.

Jon Lord reported that he has begun to sweep town properties, specifically the parking lots and will be sweeping center village the rest of this week and next. He said that he will grade dirt roads after that.

After review of the York County Hazard Plan, all agreed that Mr. Lord will meet with Joyce Wood to go over the road section and the document will be brought back to next weeks meeting.

The Department of Transportation annual request for items for evaluation for capital work planning was discussed. All agreed that the Road Commissioner will fill this out.

The Town Meeting vote to have all of the income from returnable bottles and cans go to the Fueling February account was discussed. All agreed that Mrs. Wood work this out with the Supervisor, Bill Davis.

All agreed that some research be done on the "Compassion Campaigns" as brought to the Selectmen's attention at last weeks meeting by George Dugovic before any further discussion or decisions are made.

The moratorium for fireworks that was passed at Town Meeting was discussed. The Board agreed to gather samples of ordinances for further discussion.

The minutes of the last two Solid Waste Committee meeting were read. The Board agreed to contact the Chair, Mr. Gauthier, and request that the Committee meet with the Selectmen once a month to go over issues and concerns.

After discussion of the Town's Capital Improvement Plan, all were in agreement that Mrs. Wood meet with the Treasurer and make recommendations to the Board.

A copy of test results of the wells around the Alfred Water District pond were read.

The Town Clerks end of month for March was reviewed.

The Board reviewed the RSU#57 agenda for the April 11th meeting.

Planning Board minutes of March 21st were read.

A copy of a sample petition given to the Board by the Conservation Commission who received it from a resident in Acton about sustainable energy was reviewed and discussed. Mr. Sylvester, who attended the Conservation Commission meeting said that Mr. Cashin, from Acton, spoke about this and asked the Commission if this was something the could support doing to let the federal government know that people are serious about the environment and want more done at the federal level.

It was reported that someone has been using the tennis courts for a "dog park" and not cleaning up after the dogs. All agreed to have a sign made "no dogs allowed".

The meeting was called into executive session by the Chair, John Sylvester at 8:40 pm after a motion by George Donovan and second by Glenn Dochtermann in accordance with MRSA Title 1 §405, 6. G Concealed Firearms permit application to review three applications. The session was called out at 8:45 p.m. by the Chairman after proper procedure. It was then moved and seconded to sign the three documents. All voted in favor.

The warrants were reviewed. After approval by all, they were signed. The meeting adjourned at 9:05 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, April 17, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, George Donovan and Joyce Wood. Glenn Dochtermann was away on vacation.

The Town lot identified as Map 4-3-A-1 was discussed briefly. It was reported that the Attorney has not yet responded to the question about harvesting trees and if Town Meeting approval was needed or not.

Glenn Charette, Code Officer, reported on several items.

- DEP clean up of J&J Auto site.
- County Sign on edge of Rt. 4 was moved as requested.
- Wilderness Acres subdivision and forthcoming inspection by the DEP.
- County building maintenance on a regular basis perhaps along with the Health Officer annually was discussed.
- Window treatment in the CEO office upstairs. Permission was given for Mr. Charette to research costs of either drapes or shades of some kind.
- Mr. Charette is still waiting for a response from the Town Attorney on the consent agreement between the Town of Alfred and J& J Salvage.

The minutes of the April 10, 2012 Selectmen's meeting were read. George Donovan made a motion to approve as written, John Sylvester seconded the motion and all voted in favor.

It was reported that the Town Attorney has recommended that the Selectmen do not have to sign the notice of Time Warner Cable Internal Restructuring, but just keep on file.

After review of changes made to the York County Hazard Mitigation Plan, it was moved, seconded and voted in favor by all to approve and sign the document as presented. The plan was signed.

Mrs. Wood shared information gathered on the Compassionate Action Network International program as introduced by George Dugovic at a previous meeting. The Board directed her to put the information in shortened overview format for their review.

Andrew Bors met with the Board to review reappointments for ballot clerks. It was moved by George Donovan to approve and sign the appointment certificates as recommended by the Town Clerk. Mr. Sylvester seconded and all voted in favor. The certificates were signed by the Board.

Alfred Festival certificates for member of the 2012 Festival Committee were signed after motion, second and approval by the Selectmen. Mr. Sylvester then gave a brief report on plans for the festival.

After explanation of a tax abatement by Mrs. Wood, it was moved and seconded to approve the abatement as written. All voted in favor and the form was signed.

The Board reviewed a tax supplemental for a tree growth penalty and after some discussion it was moved by Mr. Donovan, seconded by Mr. Sylvester and voted by all to approve the tax supplemental. The form was signed by both members of the Board.

A notice from the Department of Justice was read. The notice informed of a recognition program in which several Alfred Firefighters will be recognized for duty for an incident on the Avery Road. Those

recognized from Alfred will be Captain Marc Cunningham, George Donovan, Robert Plumpton, Jr., Gregory Roussin and Andrew Stevenson.

The Board read the membership roster for the Ross Corner Fire company.

Bill David, Transfer Station Supervisor, met with the Board. Several matters were discussed.

- Internet at Transfer Station – the only options left are any local companies that may provide dial up and this will be researched.
- Signs to better identify the “one way” of traffic flow and Alfred residents only.
- Stickers and the need for residents to replace each year
- Contractor permits and use of the transfer station for items that come from Alfred only and also the amount of debris etc. – format for permitting and then forms to show where debris has come from – perhaps signed by the resident where the work is done. This was all discussed and all agreed to come up with a letter to all contractors in town, also a draft application, permit and form for debris location.
- Recycling program

The warrants were reviewed. It was moved, seconded and voted in approval by all to accept and sign them as presented.

Income to Fueling February, Park and Recreation and donations to a tent rental for festival day were approved by the Board.

Next week’s meeting was then discussed. All were in agreement to cancel the Tuesday meeting and to sign the warrants at the Monday, April 23rd meeting prior to meeting with the RSU#57 Superintendant and six towns.

There being no further business, the meeting was adjourned at 7:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, May 1, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were, Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The minutes of April 17th were read. It was moved by George Donovan, seconded by John Sylvester and voted in approval by all to accept them as written.

A letter from the Conservation Commission was read. The letter was a response to the Board requesting that the Commission to look into the proposal that the Fire Department cut down pine trees along the border of the Public Safety building and plant shrubs and put up chain along the granite posts that are already in place as the pine trees are causing a hazard and do not look appealing. The letter stated the opinion of the Commission to not cut the entire stand of trees but to prune the branches near the bottom of the trees as well as remove some of the scrub trees and brush and remove the chain link fence. This would "clean up" the area and an added chain between the posts would make the area attractive. After discussion the Board was in agreement with the Commission's opinion. A letter will go out to both the Conservation Commission and to the Fire Department.

The Board discussed several items concerning the transfer station. Mr. Donovan had met with the three attendants and reported back to the Board some of the concerns.

- Hours worked – question of the need for more hours to get the work done. A spreadsheet provided by the Treasurer, Fred Holt, was reviewed and it was noted that the attendants have not been submitting in the time sheets for the hours that were approved after Town Meeting vote on the salary.
- Stickers – Some residents do not have a current sticker and the attendants are beginning to work with them to update these stickers to the point of sending residents to the Town Hall and not allowing dumping as had been approved by the Board last month. After discussion, all were in agreement to give the Supervisor, Bill Davis the appropriate stickers (two colors) to give out after checking registrations to those who have not replaced an old sticker.
- Treasurer Chest – It was reported that signs have been installed for the "one way" driving and that additional "Alfred Residents Only" signs will be put up.
- Permits for contractors; a draft letter to contractors, application, permit, and disposal verification certificate were read by the Board, changes made and the letter was signed. All agreed to meet with the contractors and Bill Davis on May 22nd to discuss the process for permits and using the Alfred Transfer Station to dispose of construction/commercial debris that is generated in the Town of Alfred.
- Letter to Solid Waste Committee – A letter to the members of the Committee, inviting them to meet with the Board on May 8th to discuss several topics, was read. All agreed to sign and send the letter to each member as written.
- Hazardous Waste Day – The Board voted unanimously to hold a two day hazardous waste disposal in the Town of Shapleigh as they have done this before. The date is being researched but will most likely be on a Saturday and a Sunday. A notice to residents will be made as soon as the dates and other details are confirmed.

Jon Lord, Alfred Road Commissioner, met with the Selectmen to discuss several items.

1. He repaired several washouts and/or did needed ditching and culvert work on the following roads: Back Road, Brackett Hill Road and Kennebunk Road.
2. Tomorrow he will begin work on the Avery Road doing ditch work in an area where the road floods.

3. Highway Safety account – he expressed concern about this account because so many signs are being either stolen or destroyed.
4. He reported on an accident at the Route 111/Kennebunk Road intersection and said that he would like to charge the driver's insurance company for the loss of signs and for ground work he needed to do for clean up. The Board agreed that he work with the Assistant to do so.
5. Sanford Communications Notice – the notice asked for Road Commissioner's contact numbers and Mr. Lord agree that his number be given but in turn he would like a number to be able to respond to if needed.
6. The idea discussed several meetings ago about visiting paving jobs where a different process for paving was done was discussed. Mr. Lord said that he will set this up so that he and the Board could look at some of these projects.
7. Lastly, Mr. Lord said that the Road Committee has asked that he show them where the Town boundary lines are. He said that he did know where most were located and though he is busy he would try to set up a time that this could be done. Members of the Board showed interest in going along.

The Board discussed the upcoming Selectmen's Quarterly meeting. Many topics were suggested. It was also recommended and agreed on by all that a Public Hearing be held on the fireworks moratorium and proposed ordinance.

The preliminary amount for the RSU #57 budget to the Town of Alfred was then discussed and voted on. John Sylvester made a motion to approve \$2,179,276.48 as Alfred's portion which is a \$25,697.48 or a 1.193% increase over last year's budget. A second was made by George Donovan and all voted in favor.

All were in agreement that the Alfred Board should attend the RSU #57 school budget meeting to be held on Tuesday, May 22nd. After discussion all agree to begin that week's meeting at 4:00 p.m. and end at 6:30 p.m. so that they could attend.

Glenn Charette, Code Enforcement Officer, met with the Board along with Richard and Shawn Jalbert to discuss Jalberts Auto Sales. He reported that he has found that, according to State Statue's, this business falls under the description of a "graveyard" or "junkyard". Mr. Jalbert said that he agrees with these findings. Mr. Charette reported that he did an inspection and after minor changes were taken care of he recommends that the Selectmen agree to a permit. After further discussion it was moved by George Donovan to approve the permit until the end of December 2012 and that the business will be put on the list to renew on an annual basis. John Sylvester seconded, all voted in favor and the permit was signed as well as the State Permit for recycling.

Mr. Charette then reported on a notice of violation that he wrote for a business on Fort Ridge Road. He gave an explanation of the violation and fee and then shared a letter from the business owner's attorney that stated that he did not agree with Mr. Charette's opinion on the matter. After following up with the Attorney General and the States Statues on this matter, Mr. Charette said that he wrote another letter, which he shared with the Board, to the owner explaining why he is upholding his violation due to the lack of a proper permit for a septic system. He added that if the owner does not agree they need to appeal to the State Plumbing Office.

John Sylvester reported that a cast iron plaque was given to him for the Town of Alfred by Gordon Prime of Sanford. The plaque was attached to the old steel bridge on the Old North Berwick Road. When the bridge was taken down this plaque was taken down and saved and eventually made it's way to Mr. Prime. He felt that the Town of Alfred should have this. The Board discussed where and how it should be displayed. Several ideas were discussed. It was moved and seconded to place it in a "window box" at the Town Hall so that both sides could be seen and to perhaps add pictures of the bridge, if any could be found. All agreed to hire "Champion Construction" to do the work.

Next weeks Department of Transportation's Informational meeting on the lights at the Route 111 /Kennebunk Road intersection was discussed. The Board expressed concern about the number of people that may attend. Mrs. Wood was directed to check if the Conant Chapel may be available just in case.

The "Modification of Salary changes for 2012" form was reviewed and signed as required by the Maine Municipal Health Trust.

The Planning Board agenda for May 16th was read.

Planning Board minutes and related correspondence for April 18th and April 4th were read.

The preliminary notice for Southern Maine Regional Planning's Annual meeting was read. The meeting is proposed to be held on Wednesday, June 13th.

The monthly report from the York County Shelter was read. After discussion, the Board directed the Assistant to look at the agreement and draft a letter changing the required monthly report to a quarterly report instead.

The Town Clerk's end of month report for April was read.

John Sylvester, as Chairman of the Festival Committee, reported on the progress of the Committee for the festival. He said that they will hold a special meeting on Wednesday to go over placements of various activities, vendors, etc. to make the "flow" and continuity of the festival work.

George Donovan offered to look into the disposal of motor oil and other such liquids at the Alfred Transfer Station so that residents will have a place to dispose of these items. The Board agreed and thanked him.

Mr. Donovan then asked about the plans for the bridge on the Stone Road to which Mr. Sylvester answered that this will be inspected in 2012 and the two towns will make the final decision then according to the outcome.

Two appointment certificates, one for a ballot clerk and one for an associate member to the Conservation Commission were approved and signed by all.

The warrants were reviewed. It was moved and seconded to approve and sign them as submitted. All voted in favor and they were signed.

Income to the Park and Recreation Committee and to the rental of a tent for festival day were approved and appropriated as submitted.

After motion by George Donovan and second by John Sylvester, the Chair, Glenn Dochtermann, called the meeting into executive session in accordance with MRSA Title 1 §405, 6. G, Concealed Firearms Permit application, to review three applications at 8:00 p.m. The meeting was called out after following proper procedure at 8:10 p.m. It was moved and seconded and approved by all to sign the three applications.

The meeting was adjourned at 8:15 after motion by Mr. Donovan, second by Mr. Sylvester and approval by all.

SELECTMEN'S MEETING MINUTES

Tuesday, May 8, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were, Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The minutes of May 1st were read. It was moved by John Sylvester, seconded by George Donovan and voted in approval by all to accept them as written.

A letter from Chief Lord on behalf of Mike Frasier was read. The letter further explains that he supports the request to pay for one class through the Fire Department training account. After discussion, the Board agreed to ask the Chief to check on this practice in other small towns in the RSU District as well as Goodwin's Mills with part time personnel on their fire department before they make a final decision.

Darcy Hobgood, Tax Collector, met with the Board to give her end of month report for March and April. The reports were reviewed, questions asked and discussed by all. She then asked the Board about authorizing Diana Knight to work on Tuesday nights as it is very busy on Tuesdays. She said that residents have "left" upset because they had to wait too long and she has heard some "grumbling" about waiting. She added that maybe this could be a seasonal issue due to the increase in registrations of boats, trailers, and other recreational vehicles. The Board said they would consider this.

A draft letter to the York County Shelter was read. It was then reported that the Health Officer, Dennis Brewster, has suggested through the Assistant that he first visit the shelter before the letter is sent. All agreed to wait until this occurs and the Board hears back from the Health Officer.

Glenn Charette, CEO and Robert Cucurull of J & J Garage met to discuss an agreement drawn up by the CEO and approved by legal. Mr. Cucurull said that a letter he has received from the D.E.P. says that his site is clean and that he has cooperated with what the Town has been asking him to do. He would like to keep his business going. Mr. Charette went over the wording of the agreement and explained in more detail what steps need to be taken in order for the business to be in compliance with Town Ordinance and for the Selectmen to sign off on the State Recycler License. These items were discussed by all. It was then moved by John Sylvester and seconded by George Donovan to sign the State Recycler license pending the signed and certified agreement by all parties. All voted in favor.

Members of the Solid Waste Committee, Paul Gauthier, Ron Pepin, Dave Jones, Ken Gerry Sr. and volunteer at the transfer station, Barbara Roberts met with the Selectmen. Several topics were discussed.

- Control of demo debris – The Selectmen shared and gave each member a copy of the proposed paperwork for contractors including the application for a permit, the permit, the certification form and a letter that was sent to contracts. They reported that they have invited the contractors in on Tuesday, May 22nd at 5:30 to review and discuss these documents and the program for contractors using the Alfred transfer station. Comments will be taken at that time.
- Treasurer Chest - Problems and concerns were discussed. It was noted that the signs for "Alfred Residents Only" has been placed on the door and Mr. Roberts said that a second sign would be go for the inside of the door so that it is visible when the door is left open. All felt that the maintenance of the space is improving. Mr. Gauthier said that there is a need for a cover over the oil tank that is located in the treasurer chest. The Board agreed.

- Internet at the transfer station – all avenues have been researched and have been found too expensive except for the companies offering local access to internet. All agreed to follow up on these.
- Meeting with the Selectmen – The members of the Solid Waste Committee agreed that it would be good to meet on a quarterly basis unless something comes up in between.
- Hazardous Waste Day – The Selectmen explained the plans for the upcoming hazardous waste day with Shapleigh. The members offered to assist with brochures if needed.
- Keyword trailers – It was reported that the needs and maintenance of the trailers at Keyword are being taken care of as they come up.

At 7:00 p.m. the Chair, Glenn Dochtermann turned the meeting over to Brian Keezer of the Department of Transportation. Mr. Keezer said that this meeting was to review the proposal from the State to install a traffic light at the intersection of Kennebunk Road and Route 111. He passed around an attendance sheet and asked all to sign. A court stenographer took notes for the DOT. Mr. Keezer reported that this would be a four way traffic light with “green” on Route 111 until a sensor system (not sure at this time with type of system) will turn the lights when a vehicle comes onto the Kennebunk Road sides. He explained that no changes will be made to the lanes of the roadway. The proposed schedule is that bids will go out in mid June, awarded in July with a job start in August and hope to have the project completed by end of September. The cost is \$95,000 incurred by the State of Maine. He showed a poster of the intersection and explained the utility wire positions and signage prior to the light on Route 111 in both directions. After further information he opened the meeting to questions or comments by those present. Many questions were asked and discussed and answers given by Mr. Keezer. Among the topics questioned were:

- Emergency vehicles entering from Kennebunk Road. He said there will be a system in place, after meeting with the fire and recue departments so that an emergency vehicle will “switch” the signal prior to entering the area so that traffic will be stopped before they enter the intersection.
- Sunlight reflection – this problem will be taken care of by “back plates”
- Crosswalk?? Mr. Keezer answered the State will not put in a crosswalk due to liability.
- Sidewalks?? No sidewalks installed by the State. He discussed a program for sidewalks where there is a destination using a school as an example.
- What were the criteria to place a light at this intersection? Mr. Keezer said there are 8 different criteria that warrant a traffic light. The main one for this light was the volume of traffic.
- What if the power goes out?? Who is the responsible party? - Mrs. Keezer said that the Selectmen have a contract before them to review and sign that makes the maintenance and the electricity costs the Town’s responsibility. It was explained that the Town would hire the “Electric Light Company” who have proven to be very good at responding to these problems in the past.
- Who would be responsible to control traffic? – Town could call the State Police or the County Sheriff or may control the situation with their own people.

After further discussion by the group, it was moved by John Sylvester that the Board of Selectmen support this project to move forward and to send the contract to the Town Attorney for his review before signing. George Donovan seconded the motion and all voted in favor. There were positive agreements about the light from others and no negative feedback or comments.

The Road Commissioner, Jon Lord, reported on roadwork his has been doing to include culvert replacement on the Middle Branch Drive, ditching on Back Road and placement of several signs across town. The schedule for sending out paving bids was discussed. Mr. Lord agreed to get the appropriate numbers together to put in the request. All agreed to send bid requests to FR Carroll, Dayton Sand and Grave, Libby Scott and Pike Industries.

Bill Davis, Transfer Station Supervisor and the two attendants, Morgan Stearns and Keith Gerry met with the Board. Several topics were discussed.

- Volume of waste and debris is starting to grow – increases in spring /summer – finding it harder to “be everywhere at the same time - ” questioned additional part time attendant especially on Saturdays. This was discussed further.
- Stickers - Mr. Davis reported that he has replaced approximately 30 stickers with the correct color. This should level off and then every year as registrations change there should only be two color stickers. Once everyone is caught up this should be easier to maintain. There are always a few residents who do not want to put stickers on their windows but they are asked to have them displayed when entering the transfer station.
- Hours/pay - there was a concern that the work being done needs additional hours but after research it is clear that the authorized hours are rarely taken. This was discussed. Mr. Davis said that he only uses the hours it takes and that the need for additional helper on Saturdays will meet the concern that they are having not more hours per attendant.
- New projects – the men were reminded that there is a set budget voted on at Town Meeting and though new ideas are very good, if it costs more man power or money then it should be brought before the Board for discussion for another budget year.
- Hazardous waste day – the Selectmen reported on the upcoming day and said they will keep Mr. Davis informed as decisions are finalized as he will need to work at the Town of Shapleigh during the event.
- Fueling February – concerns about how the bottles and cans are bagged and thrown into the trailer. Also the exposure of the trailer to the elements and the maintenance of the trailer. After discussion all agreed to discuss with the Fueling February Committee and to try to find other volunteers to assist.

A letter of congratulations to several members of the Alfred Fire Department for their award in the case ” United States v. Robert Wayne Infante” were signed by the Board.

Next Tuesday’s Public Hearing on Fireworks was discussed as well as the Selectmen’s Quarterly agenda.

The Board read a copy of a letter sent to the Fire/Rescue and the Planning Board regarding the Fireworks Public Hearing.

The notice of the RSU #57 meeting for May 9, 2012 was reviewed.

A request to insert an Efficiency Maine brochure in the 2012 tax bills was discussed. All were in favor of doing so.

Letters to Mike Frasier, 2nd Fire Chief and to the Conservation Commission regarding the request to cut trees at the Public Safety Building were signed. All were in approval to sign and send both letters as written.

The upcoming Public Hearing on the Fireworks moratorium as well as the Selectmen’s Quarterly following the Public Hearing was discussed.

A copy of a letter sent to both the Alfred Fire and Rescue Chiefs and to the Alfred Planning Board informing them of the Public Hearing was read.

It was reported that Shapleigh is still working with Clean Harbors to come up with a date for a hazardous waste day.

A letter and a copy of the revised Standard Operating Guidelines for the County jail as submitted by Chief David Lord were read. All agreed to contact him to see if the Commissioners as well as the Sheriff have received copies.

A notice for the RSU #57 May 9, 2012 meeting was read.

A notice from the Sanford Regional Communications was read. The notice was to inform the Board about the adjusted cost increase beginning on July 1, 2012 to meet the new census figures as planned.

Thank you letters were sent to two individuals for their donations to the Veterans Scholarship. There was a request to keep one donation anonymous. Another donation was from Ms. Betsy Roberts, in memory of her brother, U.S. Army Major David H. Roberts.

George Donovan reported on his research for waste oil. He said that several companies were approached and that a couple were interested in taking the waste oils if the town were to start collecting it at the transfer station. It was also reported that the Department of Environmental Protection has been called and that information is forthcoming on the rules and costs for a municipality to maintain a tank on site.

John Sylvester reported on a recent Festival Committee meeting. The reason for the meeting was to look at the space and setting of the different vendors, etc. to bring continuity to the festival.

At 9:15 the meeting was called into executive session by the Chairman, Glenn Dochtermann in accordance with MRSA Title 1 § G Concealed Firearms Permit application after motion and second. The meeting was called out of Executive Session after following proper procedure and it was moved and seconded to sign the application. All voted in favor and the form was signed.

The warrants were read and discussed. It was moved by John Sylvester and seconded by George Donovan to approve and sign them as submitted. All voted in favor.

Income forms were reviewed and it was moved and seconded to accept and appropriate the funds as submitted by the Park and Recreation Committee, the Festival Committee, the Veteran's Scholarship fund and donation to a tent rental for Festival Day. All voted in favor. The forms were signed by the Board.

There being no further business, the meeting was adjourned at 9:45 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, May 15, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were, George Donovan, John Sylvester and Joyce Wood. Glenn Dochtermann was away on business.

The minutes of May 8th were read. It was moved by George Donovan, seconded by John Sylvester and voted in approval by all to accept them as written.

The Board discussed the use of the transfer station by stores and like businesses in town. It was agreed on by both that they will be treated as they always have and a sticker will be given for a one year period to dispose of trash and recyclables from these facilities..

A letter from Dr. Brewster was read. The letter indicated that he has visited the shelter and agrees with a "letter of commendation" to the shelter but thinks that the monthly reports should continue. The Board agreed to speak with the personnel at the Shelter before making a final decision on asking for monthly or quarterly reports.

Jon Lord, Road Commissioner, met with the Selectmen. A letter from the Alfred Water District was read. After discussion, the group agreed that the Water District project on the Kennebunk Road has not been fully completed and that the request to release the \$5,000 bond back to the District would be denied until the project has been completed. All agreed to send a letter of explanation with a copy of the permit agreement to the Alfred Water District.

Mr. Lord reported that he has been doing ditching work on the Gore Road and has been cleaning culverts. He has also been doing cold patching across town.

After discussion of a request made by the Tax Collector to have her Deputy, Diana Knight work on Tuesday evenings, all agreed to invite both Ms. Hobgood and Ms. Knight in to next weeks meeting at 7:15 p.m.

The warrants were reviewed. It was moved by George Donovan and seconded by John Sylvester to approve and sign them as submitted. All voted in favor.

Income to the Solid Waste and the Historical Committee was reviewed. All agreed to accept and appropriate as submitted.

The executive session was cancelled as the firearms permit applicant was not from Alfred but from the Town of Limerick.

Chief David Lord and Rick Sheppard from the State Fire Marshalls Office met with the Selectmen to discuss fireworks in Maine as a preliminary discussion to the 7:00 p.m. Public Hearing. He agreed to attend and answer questions as needed.

The meeting was adjourned at 6:45 p.m. to attend the Public Hearing and the Selectmen's Quarterly Meeting following the Hearing.

SELECTMEN'S MEETING MINUTES

Tuesday, May 22, 2012

4:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, and Joyce Wood. John Sylvester joined the meeting at 5:00 p.m.

The minutes of the May 15th Selectmen's meeting were read. It was moved by George Donovan to approve and accept them as written. Glenn Dochtermann seconded and both voted in favor to approve.

The Board discussed an e-mail response from the Town Attorney, Brad Morin regarding the format of a sample petition given to the Board on sustainable energy.

A letter to the Conservation Commission in response to the matter of a sample petition for sustainable energy was read, approved and signed.

The letter to Sheriff Ouellette with copy to the Fire Chief, David Lord and to the Planning Board was read. After discussion, it was moved, seconded and approved by all to sign and send the letter as written.

The Board read a draft letter to Chief David Lord with a copy to 2nd Chief, Mike Frasier denying the request to pay for a college class for Mr. Frasier.

A response to the Alfred Water District for the release of a \$5,000 bond for the 2011 project on Kennebunk Road was approved and signed by the Board. The letter stated that this bond will not be released until the work is completed as agreed upon in the agreement for the project.

The Selectmen discussed the contract between the Town of Alfred and the Department of Transportation for the maintenance of the proposed street lights at the Kennebunk Road/Route 11 intersection. A response from the Town Attorney stating that additional wording be added to clarify some of the responsibilities was read.

Several renewed tree growth plans were reviewed, approved and signed.

John Sylvester reported on the York County Connection Study meeting that he just attended.

Correspondence regarding an inspection and Stop Work Order at the County jail site, from the Code Officer, Glenn Charette, was read.

The RSU #57 Notice of meeting for May 23, 2012 was read.

Mr. Sylvester said that it was reported at the 12-Town Group meeting that 4 out of the 6 Towns in the District voted to approved the RSU #57 budget and two, Newfield and Limerick, voted against it

An end of month report from the York County Shelter was read.

A request from the Veteran's Committee to transfer \$100 from the Veteran's account to the Veteran's Scholarship account was approved by the Board.

A letter from the Conservation Commission regarding the appointment of a "Tree Warden" for the Town was read and discussed. All agreed to do a little research and see what this would entitle.

After review of the warrants, it was moved by George Donovan, seconded by John Sylvester and approved by all to accept and sign them as written.

An "award of recognition" presented to the Alfred Conservation Commission was acknowledged. The recognition was given by the Maine Chapter of the Wildlife Society in recognition of the tremendous contribution made to the conservation of Maine's natural resources, open space, and quality of place. The Board agreed to send them an appreciation letter for this award.

At 5:25 the Chairman, Glenn Dochtermann called the meeting into executive session after proper procedure was followed in accordance with MRSA Title 1 §405, G. 6 Concealed Firearms Permit Application. After motion second and approval by all the meeting was called out by the Chairman. The Selectmen voted to sign the document.

The 5:30 scheduled session began. Present were Contractor, Mike Delaney and Johanna Sylvester. Also present for the session was the Transfer Station Supervisor, Bill Davis. Many questions were asked, discussed and answered. Some of the topics discussed:

- Disposal of film plastic, bags and sheeting - Mr. Davis explained that at present we cannot recycle the sheet plastic, that Hannaford will take back the plastic bags and that he is researching for a recycler to take this type of material in the future.
- Mr. Delaney asked about the statement that "only Alfred projects done by contractors in Alfred will be allowed to dump the debris, but suggested that a fee program be put in place that would allow materials from other jobs not in Alfred. This was discussed.
- Permit fees – The Selectmen agreed that they felt that at this time with the proposed changes that a fee to contractors is not warranted.
- Debris from other jobs done out of town should be taken to the town where the project is or a dumpster should be used.
- Suggestion of a separate can for contractors was discussed.
- What constitutes a "contractor". – Anyone who brings in debris from a job site in Alfred that is not his or her own home.
- The paper work was reviewed and discussed. Minor changes were suggested.

Glenn Charette, Code Officer, met briefly with the Selectmen. He reported on the York County inspection of the pre-release center.

All correspondence was reviewed.

The meeting was adjourned at 6:30 p.m. Selectmen and Ms. Wood attended the RSU budget Meeting.

SELECTMEN'S MEETING MINUTES

Thursday, May 24, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

A letter of resignation from Diana Knight was read. After a motion by John Sylvester followed with a second by George Donovan, the Chairman, Glenn Dochtermann called the meeting into executive session Per MRSA Title 1 §405, 6. A (1) Personnel matter at 5:05.

The meeting was called out after proper procedure at 5: 30 p.m.

It was moved by George Donovan and seconded by John Sylvester to accept the letter of resignation effective immediately and to pay Ms. Knight for two weeks plus any accrued bank time minus any employee costs for benefits through June 30, 2012. All voted in favor. A letter to Diana Knight was drafted; changes made and after approval by all, the letter was signed and mailed.

The meeting was adjourned at 6:00 p.m.

SELECTMEN'S MEETING MINUTES

Thursday, May 29, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The Selectmen meeting minutes of May 22nd and May 24th were read. It was moved and seconded to approve as written after one minor change. All voted in favor.

The topic of signs on Oak Street entering the village was discussed. The Board agreed to contact Burbee Signs to get a quote for two signs. Also discussed was a speed bump on Saco Road. All were in agreement to check on prices for a speed bump and the appropriate signage and with Jon Lord on installation costs.

After discussion of the painting of the Town Hall, it was moved and seconded to speak with Greg Knight about painting the right side and the front of the Town Hall. All voted in agreement.

The agreement between Clean Harbors and the Town of Alfred was discussed. George Donovan made a motion to sign the agreement as submitted. John Sylvester seconded and all voted in favor. The agreement for the Hazardous Waste Day to be held on June 30th at the Shapleigh Transfer Station was signed in duplicate.

A contract with the Department of Transportation for the lights to be installed at the intersection of Kennebunk road and Route 111 was discussed. It was moved by George Donovan and seconded by John Sylvester to approve and sign the contract. All voted in favor and the contract was signed in duplicate.

Two letters to the Conservation Commission were read voted on and approved by all to sign. The first letter invited the Commission in to speak with the Board about potential Tree Warden Appointment and the second was a letter of commendation for an award received by the Commission.

A copy of a memo sent to the Planning Board and to Chief Lord inviting them in to speak about the fireworks moratorium was read. It was reported that Chief Lord will be in attendance but there is, of yet, no response from the Planning Board.

The Board was asked about old file cabinets in the vault that will no longer be used. After discussion, all agreed to give to employees at town hall if wanted and then to give to other organizations if needed. If any were left it was decided to bring them to the Transfer Station.

All of the documents for the commercial permitting process for use of the Alfred transfer station by contractors were reviewed and discussed. Minor changes were made and it was then moved and seconded to approve all documents including the application, the permit and the certification form as written. All voted in favor. After discussing how to get these to the appropriate contractors, it was agreed on by all to give to the Supervisor, Bill Davis to pass out the applications as they come in during the next month so that the permitting will be in effect as of June 30, 2012.

After review of the RSU #57 warrant it was moved by John Sylvester and seconded by George Donovan to sign them as written. All voted in favor and seven copies were signed for the District.

The need to refinish the floor of the upstairs was discussed. It was reported that Earl Morrison has said, on behalf on the Square Dance Club, that they will pay to have this done. The timeframe to do this was discussed. All agreed to have it done the last two weeks in August which would mean the upstairs will be closed during that time. The Board directed the Assistant to make the proper arrangements.

A memo from Donna Pirone, General Assistant Agent, explaining changes to the laws and how they will affect the Town of Alfred was read.

A request from a resident to include information about the Shakers on the History of Alfred portion of the web site was discussed. All agree to do so.

The Board agreed to sign a letter to Chief David Lord with a copy to Mike Frasier denying a request to pay for a class.

Notice of an upcoming training program for transfer station operators was reviewed and discussed. All were in agreement to authorize Bill Davis, Alfred's Supervisor to attend if he was able to.

The Planning Board minutes of April 18th and May 16th were read.

The Planning Board agenda for June 6th was read.

The Board directed Joyce Wood to draft a letter of commendation to the Alfred/Waterboro American Legion for the excellent service on Memorial Day.

The painting of the crosswalk on Shaker Hill Road was discussed. All agreed to ask several contractors/line painters for a quote to do this.

After motion by John Sylvester and second by George Donovan, the Chairman, Glenn Dochtermann called the meeting into executive session at 5:10 in accordance with MRSA Title 1 §405, G. 6 Concealed Firearms Permit application. There were three applications to consider. The meeting was called out at 5:15 after following proper procedures. It was then moved and seconded to sign the three applications. All voted in favor.

Glenn Charette, Code Enforcement Officer, met with the Board. He gave a brief update of his work this prior week. Also discussed was the potential to increase Mr. Charette's hours as there was no longer a staff member to assist him with the 911. The Board agreed that this be looked at for approval.

George Dugovic and Joyce Wood gave a joint report on a program called "Compassionate Living". The history and main goals of the program were given as well as what, if any the Town's involvement might be. Mr. Dugovic requested the use of a town space perhaps the library meeting room for a group that he will contact and set up to study this program and if the group felt that the Town should be involved in anyway, it would be just by a Town Meeting approved proclamation, then the Selectmen would be contacted for a meeting. The Selectmen agree that a municipal space could be used for this study and that Mr. Dugovic should keep the Board informed.

All correspondence was read and discussed as needed to include a notice from Lee Burnett from Sanford announcing his new job as outreach coordinator for "Forest Works", a working forest conservation initiative for western York County. Also a letter from the Census Bureau giving an overview of the 2010 census and an e-mail from Judy Meyer, Candidate for the Legislator, regarding a concern about the states portion they pay for education and the law governing this.

The warrants were reviewed. Motion was made by George Donovan and second by John Sylvester to approve and sign as submitted. All voted in favor and the warrants were signed.

Income to the Park and Recreation Committee and the Festival Committee, Tent Donations and to the Solid Waste Account was approved unanimously and appropriated as submitted.

The Board spoke with the Town Clerk, Andy Bors, regarding the vacancy of the Registrar of Voters. He explained what was needed in both short and long term to include scanning voting cards, updating voter list and printing voter list. All agreed to try to find someone to cover the Town Clerk's Office hours for June 12th so that Lisa Cook, Deputy Registrar, would take care of Registrar duties on that day. The Board also told Mr. Bors that they will work with him with what he needs until the position is filled. Joyce Wood then left the room, at the request of the Board, so that Mr. Bors could speak with them.

The Tax Collector, Darcy Hobgood, met with the Board regarding the vacancy of the Deputy Tax Collector. The immediate need will be to find a replacement as soon as possible. A suggestion was made to give this position to Donna Pirone. After discussion, all agreed to so. Mrs. Hobgood will be on vacation in July and until the replacement is certified they will only be able to collect excise tax and will have to send residents to Springvale to complete the registration. Ms. Hobgood said that she will look into training options. After further discussion, the Board told Mrs. Hobgood that they will work with her to make sure the needs of the office are taken care of. The Board asked Joyce Wood to leave the room so that they could speak with Ms. Hobgood.

There being no further business, the meeting was adjourned at 8:35 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, June 5, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The Selectmen meeting minutes of May 29th were read. It was moved and seconded to approve as written after one minor change. All voted in favor.

A letter of response from the Department of Transportation on the speed limit question from the Selectmen was read. The letter stated that the limit will remain unless further studies were done in the future as current studies show that the limit is at the correct speed for the flow of traffic on Route 111 on either side of the Kennebunk/Rt11 intersection.

After discussion of how to process the commercial permits for the transfer station, it was agreed on by all that the Assistant will speak with the applicant as necessary and then bring the applications to the Board with recommendations.

A notice of Hearing for June 18, 2012 from the Zoning Board of Appeals was read.

The Board discussed the need to speak with the Town Attorney, Ron Bourque and Brad Morin about recent legal issues and in general about the relationship with the Town.

Glenn Dochtermann reported on a conversation he had with a representative in Acton about the position of Tree Warden in a Town. This was discussed. It was noted that the Board is waiting to hear back about a meeting with the Alfred Conservation Commission on this issue.

Several Letters of Agreement for Festival participation were reviewed, approved by all and signed by all.

Jon Lord, Road Commissioner, reported on the recent rain storm. No damage in town except for some blocked culverts. Also discussed was the closing of two bridges by the State, the bridge on Rt. 4 and the Swett's Bridge Rd. All agreed to write a letter to the Commissioner of Transportation on the closing of bridges with "scour" to see if some changes could be done as this caused quite a traffic tie-up. Also discussed was the Fort Ridge Road and the maintenance of the abandoned portion. It was reported and copies shown that only winter maintenance (plowing) is to be done and that the road belongs to abutting property owners with a public egress if needed to the Town.

Mr. Lord said that he has ordered "local traffic only" signs for the Saco Road and the he will look into ordering a speed bump with appropriate signage.

He also reported on tree work he has been doing on several roads.

After reading and discussing the Request to Bid for the 2012 paving, it was moved by John Sylvester, seconded by George Donovan and approved by all to sign and send the bid request to four paving companies.

A new live-in student/firefighter/EMT for the Public Safety Building was introduced to the Selectmen by Robert Fortier, Firefighter. After discussion, it was moved by Mr. Sylvester to

appoint Ms. Melanie Jutras to this position. George Donovan seconded the motion and all voted in favor.

The Code Enforcement Officer's end of month report for May was read.

A notice of certification for completion of training for Licensed Plumbing Inspector for Glenn Charette was read. It was moved and seconded to, as agreed on at the time of hire, to bring him up to \$21.00 per hour as of June 4, 2012.

Two veteran tax exemption forms were reviewed as well as one renewed tree growth plan. It was moved and seconded to approve and sign all three tax forms. All voted in favor and they were signed.

An accident at the transfer station with the tractor was reported. It has been reported to the insurance company.

The Board agreed to read the revised Parson's Memorial By-Laws and discuss at next weeks meeting.

A survey from the York County Commissioners on whether they should fund outside agencies or not was read. It was moved and seconded to not fill out the survey but to rather write a letter of opinion from the Alfred Board.

The Town Clerk's end of month report for May was read.

An e-mail from a resident was read. The e-mail was about concerns of the traffic lights at the intersection of Rts 202/4/111 and the timing of the lights so that a vehicle currently does not have time to make turns because of the straight moving traffic and being sometimes "stuck" in the middle of traffic. After discussion, the Board agreed to write a letter to the D.O.T. about this as there have been other concerns voiced.

Joyce Wood asked if, because the fourth of July is on a Wednesday, the Selectmen would be open to closing town hall on Thursday (it is only open ½ a day) After discussion, it was moved and seconded to do so. All voted in favor.

After review and discussion of the warrants, motion was made by John Sylvester to approve and sign them as written. George Donovan seconded and all voted in favor.

Income forms from the Zoning Board of Appeals for a Hearing, the Fire and Rescue, the Festival and the Park and Recreation accounts were reviewed. It was moved and seconded to approve and appropriate the funds as submitted by the various committees. All voted in favor.

George Donovan made a comment and asked the Board for their thoughts. He asked the Board to consider going from calendar year to a fiscal year and said that there are many pros and some cons to do so. Much discussion followed and all agreed to give this serious thought and to add to the pending issues list.

After discussion of the newsletter, all were in agreement to limit submissions by any who are not a Town Committee or Department to a one page article due to the length and cost to send this paper out.

Dr. Dennis Brewster, Health Officer, met with the Selectmen at their request to discuss a matter at the York County Shelter. It was acknowledged by all that the issue has been taken care of and that the need to maintain to keep it this way is important including some kind of reporting to the town on a regular basis. Whether to ask for quarterly or continue with monthly reporting was discussed.

At 8:15 p.m., after motion, second and approval by all, the meeting was called into executive session by the Chairman, Glenn Dochtermann in accordance with MRSA Title 1 §405 G. 6 Concealed Firearms Permit Application. After proper procedure was followed the meeting was called out at 8:20 p.m. It was moved by John Sylvester seconded by George Donovan to sign the application. All voted in favor and the form was signed by the chair.

All correspondence was read and discussed as needed.

The meeting was adjourned at 8:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, June 12, 2012

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Attorney Ron Bourque met with the Board and asked to call the meeting into executive session. It was moved by John Sylvester and seconded by George Donovan to do so. All voted in favor and at 4:05 p.m. the Chairman, Glenn Dochtermann, called the meeting into executive session per MRSA Title 1 § 405.6.E. The meeting was called out after following proper procedure at 5:05 p.m.

Jen Ouellette, Clinical Director, York County Shelter, met with the Board to discuss the monthly reports currently given to the Selectmen and the Health Officer. The history of the matter was briefly discussed as well as the reporting. The reports now are three reports. It was suggested that a "summary" of the reports be done and sent to Health Officer and to the Selectmen to include reporting of inspection, medical log and narrative. All agreed to try this and if problems arise to reconsider more detailed reports. All agree to send a letter to Dr. Brewster regarding the decision.

Mike Cote, Independent Candidate for Commissioner, District #4 asked to speak briefly with the Selectmen. He expressed what he feels a commissioner should be doing as a representative of towns in the district saying that he should be a "point of contact" and "listen" on a regular basis to each of the towns. He thanked the Board for allowing him to speak.

The minutes of June 5, 2012 were read. George Donovan made a motion to approve as written. John Sylvester seconded and all voted in favor.

A copy of a letter from the Town of Wells Selectmen to Manager Zinser and County Commissioners regarding a survey on funding outside agencies was read.

After reading a letter to Manager Zinser regarding the survey for funding outside agencies, it was moved and seconded to sign the letter and the survey and to send a copy to the 29 towns/cities in York County . All voted in favor.

A bill from Perrone & Sons for stripping the crosswalk on the Shaker Hill Road was discussed. It was moved and seconded to pay the bill as presented. All voted in favor. Also discussed was painting the stop ahead signs on the road including end of Saco Road, Federal/Gore and Gile/Gore.

It was then reported that Jon Lord has completed the gate at the sand and salt site and that he has been ditching and doing tree work with Vaughn English who he will use again for four days in a couple of weeks to finish.

A notice of the rescheduling of the ZBA Hearing from June 18th to July 16th was read.

Darcy Hobgood, Tax Collector, shared copies of the end of month report for May and gave explanation of the figures. She also presented the "Certificate of Settlement for the 2011 tax year. This was discussed in detail. It was moved by John Sylvester to approve and sign the Settlement as presented. George Donovan seconded and all voted in favor. The certificate was signed.

The Board signed a letter to the American Legion Post 134, giving praise from the Selectmen for the excellent ceremony on Memorial Day.

A letter to the three Alfred School Board Directors, Seth McCoy, David Golbraith and Kristen DalPra, thanking them for a good job on the 2012/2013 RSU #57 budget was signed.

The Board signed a letter to State Engineer, Derek Olson, requesting that he look at the lights at the intersection of Routes 4/202/111 in response to an e-mail from a resident about the timing on the lights which causes problems for a vehicle trying to turn when traffic is heavy.

The Board signed a letter to Glenn Charette, CEO/LPI congratulating him on his certification achievement.

Two applications for commercial permits were reviewed and discussed. All agreed to speak with the Supervisor, Bill Davis and bring the applications back next week for final decision and signing.

The Board read a copy of correspondence between the CEO, Glenn Charette and Maine Municipal legal concerning the MUBEC codes on sprinklers in single homes. Because Alfred now follows this code all new single and multi-family homes must be sprinkled.

Several Veteran and Widow tax exemptions were approved and signed by the Board.

Planning Board agenda for the June 20th meeting was read.

Minutes of the Planning Board meetings for June 6th and May 16th were read.

Applications for the Registrar of Voters position were read and discussed. After much discussion it was moved by John Sylvester to appoint Andrew Bors as the Registrar of Voters for a stipend to be determined. George Donovan seconded the motion and all voted in favor.

The Board read a copy of a notice of violation from the CEO to York County for EMA building about an activity going on without a permit.

An e-mail from Rich Boucher, Alfred's Information Technologist, was read. The e-mail, dated June 6, 2012, stated that he will not be able to work for the Town of Alfred from this point forward. This was discussed and all agreed to search for a replacement IT person.

Two letters of Agreement for participation in the Alfred Festival were reviewed. After motion and second, all voted in favor to sign them.

The warrants were reviewed, voted on and approved by all and signed.

Income was approved and appropriated by vote of the Board as submitted.

There being no further business, the meeting was adjourned at 8:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, June 19, 2012

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Attorney Ron Bourque and Attorney Brad Morin met with the Selectmen and the Code Officer, Glenn Charette. Attorney Bourque asked that the meeting be called into executive session. It was moved by John Sylvester and seconded by George Donovan to do so. All voted in favor and at 4:05 p.m. the Chairman, Glenn Dochtermann, called the meeting into executive session per MRSA Title 1 § 405.6.E. The meeting was called out after following proper procedure at 4:50 p.m.

The minutes of the June 12th Selectmen's meeting were read. A motion was made by John Sylvester and seconded by George Donovan to approve as written. All voted in favor.

It was reported that the tax assessment for 2012 was close to completion and that the tax commitment will be ready for review and signing next week. Questions were asked and discussion followed.

Three permit applications for commercial permits for the transfer station were reviewed. After discussion, all were in agreement to sign authorization for two of the applicants and to speak with the Transfer Station Supervisor on the third. The proper documentation was signed by the Board.

Darcy Hobgood, Tax Collector, reported to the Board on the outstanding personnel property list back to 2002. She said that a lien cannot be placed on personnel property. After discussion all were in agreement that the Tax Collector and the Assistant review the list and make recommendations. Also agreed on was to, after the review, to send letters from the Attorney to see if that would prompt any payments.

A notice from the Secretary of the Interior, Washington was read. The Town was notified that they are now paying towns under the PILOT (Payment In Lieu of Taxes) program. The Town of Alfred received \$3,047 for the land owned in Alfred (Massabesic Forest).

The Town Clerk's billing report for the May 22nd RSU#57 voting was reviewed and approved by all as submitted.

The Town Clerk Returns for the June 12th elections were reviewed.

A hiring form for the IT, Informational Technician, David Lowe was read. After discussion it was moved and seconded and approved by all to hire Mr. Lowe as stated on the form and sign the form.

A hiring form and an appointment certificate for Andrew Bors as the Registrar of Voters was approved and signed by the Board. Also agreed on was to give the Deputy Town Clerk/Deputy Registrar two more hours per week.

Several re-appointment certificates were approved and signed. They were for Tax Collector, Darcy Hobgood, CEO/LPI, Glenn Charette and Deputy Town Clerk/Deputy Registrar of Voters, Lisa Cook.

Jon Lord, Road Commissioner, reported on work he has done this week to include two culvert replacements on Federal Street which he had to shut down for a while and he replaced a culvert on Whichers Mills Road as part of paving prep work.

At 6:30 p.m. the Bids for the 2012 paving were opened. Present were the Selectmen, the Road Commissioner and Frank Carroll, Jr. Each bid was read and the figures reviewed. After discussion a motion was made by John Sylvester followed by a second from George Donovan to award the bid to Dayton Sand & Gravel as the lowest bidder. All voted in favor.

A letter regarding a donation from Franklin American Mortgage was signed.

At 7:00 p.m. Members of the Planning Board, George Dugovic, Fred Frodyma, Ray Balchette, Al Carlson, Nina Chabot and Richard Pasquini, the Code Officer, Glenn Charette and the Fire Chief, David Lord met together with the Selectmen to discuss a proposed town ordinance on fireworks. It was noted that the Town Meeting passed a moratorium in March good for 180 days meaning that a decision to decide on and developing an ordinance needs to be done in time to hold one or two more public hearings and a special town meeting before September 27, 2012. Many comments and thoughts were shared and discussed. Included were discussions of whether or not to prevent sale, manufacturing or use/possession or a combination of these. The lack of law enforcement if the Town's ordinance was stricter than the State law was discussed. David Lord shared a "safety brochure" from Pine Tree Burn and gave his opinion on an ordinance. A suggestion to perhaps allow use only on certain days and or times as well as a recommendation to offer two options at the Public Hearing was discussed. After much more discussion and thoughts on what the Town should do, all were in agreement that the Planning Board will discuss this among themselves at their next meeting. They will then report back to the Selectmen for a final discussion and decision. All agreed that if an ordinance will be done that J.T. Lochman from Southern Maine Regional Planning will be asked to draft it.

Fire Chief, David Lord asked the Board about the closing down of the two bridges by the State during the recent high rain amount in early June. He said that he, as the Emergency Management Director, should have been notified. This was discussed. It was explained that the Selectmen are asking for a traffic count to be done at the two bridge locations and then will draft a letter to the Department of Transportation Commissioner about the closing of these two bridges and what could be done to prevent scour which is the reason they were closed. They agreed to add to the letter Chief Lord's case on the emergency services and taking this into account when closing bridges. They also agreed to show him a copy of the letter to get his opinion on what is said in case he wanted to add something.

After review and discussion of the warrants, it was moved by George Donovan and seconded by John Sylvester to approve and sign them as submitted. All voted in favor and they were signed.

The Board agreed to meet next week at 4:00 p.m. as Mr. Dochtermann has to leave at 6:00 p.m. for another commitment. After discussion it was approved by all to cancel the July 3rd meeting and to meet on Monday, July 2nd to sign the warrants.

There being no further business, the meeting was adjourned at 8:00 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, June 25, 2012

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

The Treasurer, Fred Holt and Joyce Wood presented the figures that went into the Tax Calculation. Valuation, assessment, exemption and revenue deductions were reviewed.. After discussion a motion was made by John Sylvester to set the tax rate at 13.30 per \$1,000, the same as last years tax rate. George Donovan seconded the motion and all voted in favor.

The meeting was adjourned at 5:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, June 26, 2012

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, George Donovan, John Sylvester and Joyce Wood.

Lisa Cook met with the Board to discuss her reappointment as Deputy Town Clerk and Deputy Registrar of Voters. After brief discussion, it was moved and seconded to reappointment her to both positions. All voted in favor.

The minutes of the June 19th Selectmen's meeting were read. It was moved and seconded to accept them as written. All voted in favor.

It was reported that the Hazardous Waste Day event has been moved to the Shapleigh Sand & Salt site due to the lack of pavement space at the transfer station. The sand & salt site is just before the transfer station making it easy for folks to see and Clean Harbors vehicles. Signs will be visible from the road. This move was just determined today so there is no time to place notice in papers before Saturday.

After reviewing and discussing an application for a commercial permit, it was moved by John Sylvester, seconded by George Donovan and voted in approval by all to give a permit to Alfred Real Estate. The forms were signed.

After reading an e-mail from Jen Ouellette Director, York County Shelters, the Board agreed to send a letter of commendation and request a continuance of monthly reporting with copy to the Health Officer, Dennis Brewster.

John Cook met with the Board to discuss his reappointment as a member of the Assessment Board of Review. It was moved and seconded to approve his reappointment. All voted in favor.

Mr. Cook then requested that he, as the Town Meeting Warden, be able to take some training so that he is updated on current laws and procedures. After discussion all agreed that the Assistant look into what is available through MMA and report back on the cost to make sure this training would be covered in the budget for 2012 training.

A ballot from Maine Municipal Association for a Legislative Policy Committee member was discussed. It was moved by George Donovan and seconded by Glenn Dochtermann to vote for John Sylvester to fill the position. All voted in favor. The ballot was filled out and signed.

After review and discussion of the 2012 Tax Commitment, it was moved and seconded to approve and sign the forms as submitted. All voted in favor and the Certificate of Assessment, the Assessor's Certification of Assessment, the Municipal Tax Assessment Warrant and the Certificate of Commitment were signed by the Board.

The Board reviewed Southern Maine Regional Planning Commission's report on the list of the proposed Legislative laws as of August 29, 2012.

A tax abatement was explained, approved by the Board and signed.

Pricilla Blanchette met with the Board to discuss reappointment to the Budget Committee. After brief discussion it was moved and seconded to reappointment her to this position. All voted in favor.

After discussion of the Fueling February appointments, all were in agreement to make them 3 year staggered appointments.

Alfred Carlson, Chairman of the Planning Board, spoke with the Board on the discussion of the Planning Board at their recent meeting on the proposed Fireworks Ordinance. He reported that it was the concession of the members that two draft ordinances should be brought to the Public Hearing, one for the banning of manufacturing and sales of fireworks and the second for all three, manufacturing, sales and use /possession. After discussion the Selectmen were in agreement that Mr. Carlson meet with J.T. Lochman, Planner at Southern Maine Regional Planning Commission to discuss this and to draft the two if he agreed and that he, Mr. Carlson will report to the Selectmen on this conversation.

All correspondence was read and discussed as needed.

Mr. Carlson then discussed his reappointment to the Planning Board and to the Conservation Commission. He said that he would step down if another person wanted to serve on the Conservation Commission and remain as an associate member. After discussion, it was moved by John Sylvester to reappointment Mr. Carlson to the Planning Board and to speak with an interested person to serve on the Conservation Commission before making final decision for this appointment. George Donovan seconded the motion and all voted in favor.

Mr. Sylvester reported on the Monday, June 25th 12-town Meeting. He reported that Sheriff Ouellette made a presentation and answered questions. One topic was funding for a 4 year grant for deputies which resulted in discussion of towns potentially hiring contract deputies through the Sheriffs Department.

The Selectmen then spoke with Andrew Bors, Town Clerk, about the changes in the vault and setting up procedures to make sure documents are handled properly. After discussion, all agreed that Mr. Bors give this some thought and meet again with the Board with his recommendations.

After review of the warrants, it was moved by Mr. Donovan and seconded by Mr. Sylvester to approve and sign them as submitted.

Income to the Signs and Guardrails account, the Festival Committee account, the Solid Waste account and the Public Safety Building account was discussed. It was moved and seconded to accept and appropriate the funds as submitted. All voted in favor and the forms were signed.

Tom Holland spoke with the Board about his interest to be reappointed as Alfred's Animal Control Officer. After discussion, it was moved, seconded and approved by all to reappoint him to this position.

David Jones met with the Board about reappointment as a member of the Solid Waste Committee. After discussion, it was moved and seconded to reappoint him. All voted in favor.

Ray Drown spoke with the Selectmen to be reappointed to the Veteran's Committee. It was moved and seconded and approved by all to reappoint him.

At 7:00 p.m. John Sylvester opened the Public Hearing on the General Assistance Ordinance changes. Mr. Dochtermann had left the meeting at 6:00 p.m. Explanations of changes to this ordinance were given by Joyce Wood. Mr. Sylvester asked for public comment. After further discussion the Public Hearing was closed at 7:20 p.m. It was then moved and seconded to approve and sign the appropriate documentation to make the changes to be effective on July 1, 2012. All voted in favor and the documents were signed.

There being no further business, the meeting was adjourned at 7:30 p.m.