

SELECTMEN'S MEETING MINUTES

Tuesday, October 4, 2011

4:30 p.m.

The meeting opened at 4:30 pm. Present were the three Selectmen and Joyce Wood.

The minutes of the September 27th meeting were read. It was moved by Glen Dochtermann to approve after one addition. David Burns seconded the motion and all voted in favor.

Joyce Krahling, met with the Board to discuss membership to the Budget Committee in place of another member until March Town Meeting, 2012. All voted in approval to appoint her for this period of time.

Glenn Charett, CEO, met with the Board to discuss several items:

- Heating system upstairs (or lack of) He asked the Board about putting in an electric base board system. Also suggested was a stand alone oil unit. After much discussion all agreed to try the oil unit first and if that did not take care of the heating issues then to discuss again. Also discussed and agreed on was that he look into insulated blinds for the two windows.
- Maine Uniform Building Code (MUBEC). Mr. Charette explained that this code will be mandatory in Maine and that the Town must adopt some or a portion of it to replace the Town's ordinances. This was discussed and all agreed that he put together information for a Town Meeting Article for March of 2012.
- Training – He requested that he host a training session for erosion control upstairs. The Board agreed as long as the presenters were aware of the accessibility issues.
- Renovation to office – He requested that he do some renovations to the cabinet upstairs to make room for a map cabinet. All agreed that he do so.

Alfred Water District Trustees, the Supervisor, Kerry Smart and Jon Lord met with the Selectmen in a pre-permit meeting to go over the project on the Kennbunk Road to replace water lines. The project was explained in detail to include information on the road cuts, the placement of two new hydrants and the number of residents (8) that will be affected by these changes. Also discussed was the fire station parking lot entrance cut and plans to keep an area open for access. It was reported that J.G.Lord has been hired to do the project. The Selectmen explained what was expected for repaving and the inspection after the winter to make sure the road was ready for overlay at that time. Also mentioned was the potential for a bond up to \$10,000. All agreed that Mr. Smart will complete the application as discussed and that the Chairman, John Sylvester will sign the permit.

At 6:30 p.m. John Sylvester opened a public hearing for the renewal of the liqueur license for the Oak Street Bistro. He explained what the hearing was for and then opened it to public comment. Positive comments were made by a couple of people in attendance. After a motion and second the meeting was closed at 6:40 p.m. It was then moved by Glen Dochtermann and seconded by David Burns to sign the application in approval by the Town of Alfred to be sent to the State for final approval. All voted in favor and all three Board Members signed.

A request from Arlene Carroll, Fueling February Committee Member, was discussed. She, in writing, asked that the vendor for the returnables be changed. Her explanation was that because she is now in school she doesn't have the time to transport them. She has found R.D. in Waterboro will pick them up and will give the same amount as Alliance did. After discussion the Board agreed to this but agreed that they would have to come to the transfer station when it was open.

The November 15th Special Town Meeting was discussed as well as the Selectmen's Quarterly to follow.

The York County Assessor's return for the 2011 taxes to the County of York from the Town of Alfred was signed.

A memo to all committees and boards regarding their requests for the 2012 budget was signed by the Board.

Tom Holland, Animal Control Officer, and Andrew Bors, Town Clerk, met with the Board to discuss a complaint of barking dogs on Ida Jim Road and the circumstances around this complaint. A certified letter has been send to the owner of the dogs and if he does not sign for this letter all agreed that Mr. Holland will deliver a letter of warning to him and if the owner does not comply with the towns ordinance the case may have to go to court.

Next discussed was the Animal Control budget for 2011. Due to veterinary costs for a stray cat the account is quite low. It was moved and seconded to place an article on the special town meeting warrant for additional funds from \$300 to \$500 after review with the Treasurer.

Rich Boucher, the Towns IT person, spoke with the Board about the pending contract with Time Warner in regards to the Town of Alfred having its own cable tv station with the ability to record meetings, etc. After discussion, all were in agreement that the most important objective for a renewal contract was that service be available townwide and that this will take precedence over other options. Mr. Boucher stated that Time Warner will no longer give free internet to the towns and that Alfred will be looking at a \$60 a month charge (business class) for each municipile building that uses internet services.

Bill Davis, Transfer Station Supervisor, met with the Selectmen. Several items were discussed. The old white trailers that are in need of repair were discussed. It was discussed whether to scrap these or to try and sell them. All agreed to try to sell them and if they don't sell before snow comes then to scrap them.

Mr. Davis asked about the "red" trailer at Gilman's. All agreed that Gilman's be called to see about the repairs.

Mr. Davis asked the Board if he could do some price/refund comparison on scrap yards as One Steel is currently not giving any return on tin cans. All agreed that he do so.

Next discussed were the BBI and Cassella contracts. Both needed updating due to the recent changes in hauling by BBI to Cassella of the closed top truck of recyclable materials. All agreed to make sure the updates were done.

A letter from the Department of Human Services notifying the Town that the General Assistance Office has been audited and found to be in compliance with the regulations was read.

The Board asked that the Fire and Rescue Chiefs be invited in to discuss the remainder of the 2011 budgets.

It was reported that on Wednesday evening, October 5th, the York County Budget Committee Caucuses will be held. All Selectmen agreed to attend.

After review of the warrants, it was moved by Glen Dochtermann and seconded by Dave Burns to approve and sign them as presented. All voted in favor and they were signed.

Income for the Festival account, the Fueling February account and payment in lieu of taxes were accepted and appropriated to the correct accounts.

There being no further business, the meeting was adjourned at 9:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, October 11, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, David Burns, Lynne Mansur and Donna Pirone.

The minutes for October 4th meeting were unavailable.

The Highway Excavation Permit/Ordinance documents/application are in the hands of Glenn Charette and Kerry Smart to be filled out. The wording may include asking for a security deposit of \$10K. The application is being filled out at this time. David Burns expressed his concern of "run-off" water on the shoulders. The suggestion was made to remind Jon Lord of the concerns from people who have had to deal with standing water. It was asked if there are any ordinances pertaining to loggers going on private roads and leaving public roads with debris, stone in ditches. Who is responsible for the cleanup? There was discussion on a possibility of requiring a deposit from the loggers to cover clean up costs if the mess is left behind.

The addendum with BBI was discussed, voted on and seconded, approved and signed.

Public comment by Lynne Mansur- was asking what the request from Shapleigh was and what the First report of injury was. Her questions were answered by John Sylvester. The Town of Shapleigh has asked the Town of Alfred if they would be interested in joining them in a town wide household toxic waste disposal day. The report of injury was involving a person who was representing the fire department at a memorial service on October 9th when it was 85 degrees outside and fainted during the service. The person was assessed by paramedics and there was no injury. Filing a report is mandatory even if there is no injury.

The contract with Casella was review and no decision has been made on the length it should be. This item has been rescheduled for next weeks meeting which will include Bill Davis.

The RSU57 conference will be attended by John Sylvester and David Burns on Thursday evening October 20th.

The letter from the Alfred Water District was read.

The stipend request was discussed, moved and seconded and voted to be approved by both Selectmen.

The Maine Forest Service "Landowner Appreciation Day" involved the area between the Kennebunk gates which belongs to the Town of Lyman not Alfred. Donna Pirone was asked to call the Forest Ranger and let her know that the property was not Alfred's.

The Selectmen expressed interest in joining Shapleigh with a toxic household waste day, but felt they would like more information on what is involved and what the Town's cost would be. Selectmen from Shapleigh will be emailing the information to us.

David Lord and Matt Bors were present to discuss the remaining budget with the Selectmen. It was stated that they received monies back from Engine 1 repairs. Matt stated that they still need to purchase things such as gear, batteries and future trainings. They also discussed the electrical issues at the fire station. The outside lighting is not operating properly and they have asked for approval to get it fixed. They have a quote from Craig Normand. The estimated cost is \$2,045.00 for the outside

building lights and \$1,150.00 for the light polls in the parking lot. The request is to take money from the rescue account and put into the building maintenance account to cover the cost of repairs. This request was approved. David Lord also brought up the fact that the threads on the screw for the damn are almost gone. He suggests a possible upgrade to a hydraulic lift system. He was asked by the Selectmen to get a quote on the cost to do this upgrade. Matt also brought up the issue that the cracks in the asphalt next to the building need to be seal coated and a possible overlay for the back parking lot.

John Flagler and George Dugovic came to tell the Selectmen that John Flagler is stepping down from his position as Chairmen of the Road Committee. He can not carry on the position due to his increased work load. David Burns asked if he was stepping down from the committee as well and Johns answer was that he would stay on the committee just not as Chairman. George Dugovic stated that he recommends Jim Litchfield to the position. The Selectmen acknowledged their appreciation of all that John Flagler has done on the committee and stated that the Town has benefited from his service.

Ron Pepin came to ask about the two white trailers from the transfer station that were for sale. He said that he would like to purchase them at a cost of \$200 for the pair. The Selectmen asked for \$300 for the pair. It was agreed by Ron Pepin the board voted and moved to accept this offer.

After discussion there was a reconsideration of the price of the trailers and it has been put on the agenda for next week meeting.

A Public Hearing was called to order at 7:00 pm for the GA Ordinance changes by John Sylvester. Public comment was called and Dennis Brewster asked a question about how GA works for residents. Donna Pirone answered his question with a brief description of the process. John Sylvester moved and David Burns seconded, the changes were approved and signed by the two selectmen.

After review of the warrants, it was moved and seconded and voted in by both selectmen to accept and sign them as presented.

The York County Connection Study review started at 7:20 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, October 18, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glen Dochtermann, David Burns and Joyce Wood.

The minutes for the October 4th and October 11th Selectmen's meetings were read. It was moved by David Burns, seconded by Glen Dochtermann and approved by all to accept them as written.

Ron Pepin met with the Board at their request to discuss the white trailers at the transfer station that are no longer in use. He introduced his daughter, Sydney, who he said has been raising awareness for cancer and supporting patients by making and handing out bags of useful items to cancer patients. Mr. Pepin explained that he wanted to purchase the trailers to be able to use one for Sydney's project. After further discussion it was moved by David Burns to rescind the vote of last week to sell both trailers to Mr. Pepin for \$300 and to sell the trailers for \$200.00 as was offered by him. The motion was seconded by Mr. Dochtermann and all voted in favor.

An appointment certificate for John Flagler appointing him as a member of the Road Committee, as agreed on last week, was signed.

An e-mail from Carolyn Scott regarding the 2012 Budget process was read.

It was reported that all of the FEMA forms have been completed and that the Road Commissioner, Jon Lord, the Fire Chief, David Lord and Joyce Wood have met with the FEMA field representative. The total spent on the storm, "Irene" was \$17,016.28. The forms have been submitted for review for approval for reimbursement of 75% by FEMA, and 15% by the State MEMA. The Town of Alfred would be responsible for the remaining 10% if projects are approved.

A written response from Attorney Brad Morin concerning ASCAP, the company that informed and offered coverage to the Town for copy write protection for music played by performers hired by the Town on Festival Day, etc. The Board discussed the response. Suggestions were made to see if there are other companies offering this coverage. Final decision was to contact MMA Legal Department and ask their opinion on this.

After motion and second with approval by all, the Chairman, John Sylvester called the meeting into executive session at 5:30 p.m. in accordance with MRSA Title 1 §405, 6.D. The meeting was called out after following appropriate procedure at 5:44 p.m. It was moved by Glenn Dochtermann and seconded by John Sylvester to grant an abatement request as written. All voted in favor with David Burns abstaining due to his legislative position.

After motion and second with approval by all, the Chairman, John Sylvester called the meeting into executive session at 5:45 p.m. in accordance with MRSA Title 1 §405, 6.D. The meeting was called out after following appropriate procedure at 5:55 p.m. It was moved by Glenn Dochtermann and seconded by John Sylvester to deny a request for abatement. All voted in favor with David Burns abstaining due to his legislative position.

Jon Lord, Road Commissioner, reported on road work. He said that he has met with Dayton Sand and Gravel and was told that the Whichers Mills Road should be paved next week. All agreed that the paving should be done as far as the amount hot top will allow.

A letter to the Alfred Water District regarding the guarantee in the amount of \$5,000 for the project on the Kennebunk Road was signed after approval by all.

After discussion of the opening of the gates on the Kennebunk Road, all agreed that they will be opened the day of hunting season, November 29th and then closed on December 11th and that a sign will be put up stating that, if any dumping of any kind is discovered, the gates will be immediately closed. John Sylvester offered to open the gates and install the sign.

The Selectmen discussed a meeting held by the Budget Committee on Monday, October 17th. All were in agreement to ask for the minutes of this meeting.

Allison Williams met with the Board and requested that she, because she has an overabundance of narcissus bulbs, plant them in the Parish Cemetery. A spring bloom will occur with no problems to the maintenance operations. All agreed that she do the planting and thanked her for this service.

After reading and discussing a request from Arlene Carroll, Member of the Fueling February Committee, the Board agreed to look at the income to the Solid Waste account over the past few years and to bring the information back to the Board for further discussion. As to putting a question on the upcoming Special Town Meeting warrant to turn all income from returnables over to the Fueling February program, the Board agreed that if this question goes to town meeting it should be done at the regular March Town Meeting.

Darcy Hobgood, Tax Collector, reported to the Board on her October end of month figures. Questions were asked and discussed. When asked about the taxes she said that they seemed to be coming in as normal.

A monthly report for October from the York County Shelter was read.

After review and explanation of a tax abatement request, it was moved and seconded and voted in approval to grant the abatement as submitted. Dave Burns abstained.

A request for annual funding in the amount of \$269.97 from the York County Shelter was read. After brief discussion, all were in agreement to put this on the 2012 budget process for consideration.

A Zoning Board of Appeals notice of decision for October 13, 2011 was read.

A memo to Town Hall employees regarding the 2012 budget was signed by all.

A memo to the Library Trustee Chairman, Marjorie Anderson, notifying her that the Selectmen will be meeting next Tuesday, October 25th with a person who has shown interest in filling the vacant position as Trustee left by Mike Nadeau until March 2012 Town Meeting was signed after approval by all.

The Board discussed the issue of fireworks, seeing that the new State law will be in effect soon. All agreed to contact J.T. Lochman, Planner, Southern Maine Regional Planning and ask his opinion on potential ordinance or moratorium for the Town.

The potential reimbursement from FEMA for the recent storm declaration was discussed. If the funds should come in before the end of the year all agreed that the Summer Roads account will be reimbursed so that Mr. Lord, Road Commissioner could, if weather allows, finish planned work on the Town roads. If the funds do not come in before end of year all agreed that he, if weather permits, do

some of the work planned with funds coming out of the winter roads account. The projects include ditching, culverts and brush cutting.

The Board discussed next weeks meeting with Boards and Committees on the 2012 budget.

A notice of the referendum election on Tuesday, November 8, 2011 was read.

A hiring form for Kristy Lord as firefighter was discussed. It was moved by Dave Burns, seconded by Glen Dochtermann and voted by all to approve hiring Ms Lord and to sign the form as submitted.

The warrants were reviewed and discussed. It was moved by Glen Dochtermann to approve and sign them as submitted. Dave Burns seconded, all voted in favor and the warrants were signed.

There being no further business, the meeting was adjourned at 8:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, October 25, 2011

4:00 p.m.

The meeting opened at 4:00 p.m. Present were John Sylvester, Glen Dochtermann, David Burns and Joyce Wood.

The warrants were reviewed and after approval by all they were signed.

Fred Holt, Treasurer, shared financial reports with the Board in preparation of the planning of the 2012 budget. Spreadsheets on revenue, expense, cash balance, undesignated fund and capital improvement analysis were discussed in detail. The Board agreed that the 2012 budget becomes a matter of needs and not wants with the decision that they will be requesting a 3 to 5% decrease in budgets if possible and if not then meetings will be set up to go over the requests.

The Treasurer then shared the foreclosure list for the 2009 taxes to come due on November 10, 2011. Letters from the Selectmen to those on the list except for one who is in bankruptcy were read. It was moved and seconded to sign and send them as written. David Burns abstained from voting and signing.

Mr. Holt explained his research and recommended that the Town start accepting payments via credit/debit cards using Inform Me Maine for the processing entity at no cost to the Town except for the setup cost and annual renewal of \$15.00 per year. After further discussion, it was moved by David Burns, seconded by Glen Dochtermann and approved by all to move forward with this. Also decided was to bring this up at the Selectmen's Quarterly meeting on November 15th.

Debra Thompson met with the Selectmen to express her desire to serve the unfinished term of Mike Nadeau as a Trustee of the Parson's Memorial Library as well as a member of the Library Endowment Committee. Also present was Margaret Anderson, Chair of the Trustees. Many questions were asked and discussed. It was moved by David Burns and seconded by Glen Dochtermann to appoint Ms. Thompson as Library Trustee and as a member of the Endowment Committee to fill the unexpired term until March Town Meeting. All voted in favor and the appropriate certificates were signed.

Glenn Dochtermann left the meeting at 5:15 p.m.

Margery Anderson spoke with the Board about the high speed of traffic on Route 202 and suggested that the "welcome to Alfred" signs be put closer to center village. This was discussed.

Jon Lord, Road Commissioner, met with the Board. He reported on road work. He then presented information on proposed contract for winter roads. He shared costs per truck, etc. After discussion, the Board agreed to take this into consideration for the renewal of the Winter Roads Contract with J.G. Lord

Representation of Boards and Committees to include Road Commissioner, Planning Board, Conservation Commission, Library, Budget Committee, Historical Committee, Veterans Committee and Festival Committee met to hear the Selectmen and the Treasurer give explanation of the Town financials and recommendations for the 2012 budget requests. A spreadsheet was handed out and explanation given by both Selectmen and the Treasurer. Many questions were asked and discussed. The Board agreed that all budget requests should come in with a 3 to 5% decrease if possible, with the focus on "needs" not "wants".

Al Carlson, Chair, Planning Board asked about the renewal of the Comprehensive Plan or the Town. The future of the State Planning Office and who would oversee these plans was discussed also.

Al Carlson asked the Selectmen about the Saco Road and made suggestion to place speed bumps like those on School Street. This was discussed with the Board stating that the “village Study Group” will be called in as promised to discuss if the village concerns will go anywhere in the upcoming town meeting and budget requests.

Also discussed was the Hay Brook Bridge and Mr. Sylvester said that another Public Hearing in conjunction with the Town of Sanford will be held to determine the future of this bridge.

The minutes of the October 18th Selectmen’s meetings were read. It was moved and seconded to approve as written. All voted in favor.

It was reported that Ron Pepin has paid the \$200 for the two old recyclable trailers and the Board agreed to sign over the titles to him.

The matter of the three projects for lighting at the Public Safety building was discussed. All were in agreement to not do any of these projects until next year as funds are not available in the Public Safety account.

Response from MMA Legal on the performing rights licenses was read. All were in agreement to put this on the 2012 budget request to pay these fees.

The pending recycling grant was discussed. It was reported that the Selectmen have the authority to search out a contractor to do the addition to the recycling building as long as the exact same specs that were in the last bid process were used. Attorney Bourque had responded through Joyce Wood on this. The Board agreed to proceed.

A spreadsheet on the income from returnable cans and bottles was reviewed and discussed.

All were in agreement to provide the changes to the Selectmen’s Road Excavation Ordinance for public review prior to the November 8th Public Hearing.

A response from Attorney Bourque on whether or not to sign a service agreement with Universal Recycling Technologies was discussed. All were in agreement that it is not necessary to sign this agreement.

Bill Davis, Transfer Station Supervisor, met with the Board to discuss the renewal of the Casella contract. All agreed to ask if Casella will make the date to coincide with the BBI contact.

Mr. Davis reported that Westcott serviced the tractor.

The Board agreed to place the new Fireworks law discussion on next weeks agenda.

It was reported that an ad for the Junkyard Public Hearing was not put in the Smart Shopper and the Board agreed to postpone the Hearing until November 8th at 6:30 p.m.

A notice from the Department of Human Services acknowledging Alfred’s approval of the general assistance ordinance was read.

A letter from the CEO, Glenn Charette, requesting release of the escrow funds in the amount of \$4.36 from Patterson Company on the Collins Meadow subdivision was read. It was asked “what is this

fund because an escrow account has not yet been set up. After further discussion it was moved and seconded and approved by all to release the funds once a determination is made on where they originated and if what they were intended has been completed.

The Planning Board copy of letter to Sheriff Maurice Ouelette was read.

The Planning Board minutes for October 19th were read.

The Planning Board agenda for November 2nd were read.

There being no further business the meeting was adjourned at 8:15 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, November 1, 2011

4:30 p.m.

The meeting opened at 4:30 p.m. Present were John Sylvester, Glen Dochtermann, and Joyce Wood. David Burns joined the meeting at 4:40 p.m.

Attorney James Shirley and Attorney Ken Keating met with the Selectmen. It was moved by Glenn Dochtermann and seconded by John Sylvester to enter into executive session pursuant to Title 1 405 (6) (E) to consult with Attorney James Shirley and Kenneth Keating concerning the Town's legal rights and duties relating to a request to release a certain performance bond posted with the Town by L.V. Allen & Sons, Inc. All voted in favor and the Selectmen entered into executive session at 4:35 p.m. The executive session concluded at 5:05 p.m. and the Chairman, John Sylvester declared the meeting to be in open session.

John Sylvester, Chairman, at the request for a hearing by Attorney David Ferguson, on behalf of his client Roger Berube, opened discussions on the intent of the Selectmen to give the balance of an escrow account for a performance guarantee posted by L.V. Allen & Sons for the Middle Branch Estates to L.V. Allen, Inc.

Present were:

Attorney James Shirley

Attorney Kenneth Keation

Attorney David Ferguson

Roger Berube

Scott Shephard

Troy & Kerry Hathaway

Attorney Joeseph Lenkowski

Mr. David Allen

Mrs. Barbara Allen

Steve Allen

Glenn Charette, CEO

Fred Holt, Treasurer

Attorney Ferguson began the discussion by explaining why his client believes that the balance of the funds cannot be released to L.V. Allen. He said that the Alfred ordinance states that the Selectmen can't release funds because the funds should go to the uncompleted infrastructure in the development.

Attorney Lenkowski disagreed with this interpretation of the ordinance and said that "the question is who do those funds belong to" He added that there were no sales under L.V Allen and the remaining lots are in lien by the bank , the Allens will never derive any benefit and that the funds belong to L.V. Allen.

Many comments were made, questions asked and discussed. Included in discussions:

Steve Allen added that the infrastructure has not been completed and the property was not sold as "turnkey".

Roger Berube said that he was told by the CEO, Mr. Chalmers, that he would give permits anytime for the lots. When asked when he was told this, Mr. Berube responded that "Red" told him two weeks before he left for retirement.

Glenn Charette, the current CEO, said that he cannot give a permit based on this but that he would have to look at the ordinances and make his decision then.

Scott Shephard, Realtor, added that a title search had been done for the Hathaways before they purchased lot 9 from Mr. Berube and no problems were found.

Mr. David Allen said when you purchase a property at auction, contractors know that it is with an "as is" understanding. Steve Allen added "the new owner has to assume all when purchasing property at auction.

Troy Hathaway said that he and his wife purchased lot 9 with the understanding that they would be able to build right away. They sold their house and are living with relatives. This matter is creating a hardship for them. They repeated that they had a title search done by an Attorney. He said that he and his wife feel that their permit to build a house should not interfere with this whole issue.

Attorney Lenkowski stated that we need to be clear about the timing of the request of funds. He said that a request for the release of the funds was made by the Allens to the Alfred Planning Board and not sure if the CEO knew about this or not and then after a letter from the Planning Board the request was directed to the Board of Selectmen. This process began before the sale of lot #9.

These topics were further discussed by all.

After a full and complete discussion by all those present, it was moved by David Burns and seconded by Glenn Dochtermann and approved by all to enter into executive session pursuant to Title 1 §405 (6) (E) to consult with Attorney James Shirley and Kenneth Keating concerning the Town's legal rights and duties relating to a request to release a certain performance bond posted with the Town by L.V. Allen & Sons, Inc. The Selectmen entered into executive session at 5:30 p.m. and voted to return to open session at 5:50 p.m.

David Burns said that after listening to discussions, it is his opinion that the funds belong to the Allens and that the Town has an obligation to meet. John Sylvester explained that the Board has options and gave a brief explanation of the options. These were discussed.

After further discussion by all, motion was made by David Burns to remit to L.V. Allen and Sons, inc. as the owner, the balance on deposit in the Savings Bank of Maine account held by the Selectmen as a performance guarantee for the Middle Branch Estates subdivision thirty (30) days from November 1, 2011; provided no action has been commenced by any interested part to prevent such remittance, and if commenced than to remit said amount to the court having jurisdiction of said matter. Motion was seconded by Glenn Dochtermann and all voted in approval.

Glenn Charette, CEO, discussed the need for heat in the upstairs office. It was moved and seconded that he move forward with hiring Hanson Electric to install an electric heating system in the room for a cost of \$350.00 to come out of Town Hall Maintenance. All voted in favor.

The minutes of October 25, 2011 were read. It was moved by David Burns to approve them as written. Glenn Dochtermann seconded and all voted in favor.

The draft warrant for the November Special Town Meeting was reviewed. It was brought up that the legal account is currently at \$500 and recommended to add \$7,000.00 to this account. After discussion, it was moved and seconded to put \$7,000.00 in the article for the account.

A letter of request for funds from Sexual Assault Response Services was read and discussed. The Board was in agreement not to add this to the list of Social Services for the March Town Meeting.

The Board then discussed the York County Shelter request for funding as received a couple of weeks ago. After discussion it was moved by David Burns, seconded by Glenn Dochtermann and approved by all to add this to the budget process for the March Town Meeting.

The Board reviewed the budget spreadsheet and discussed a time table for the 2012 budget process.

After discussing the Volunteer night event all agree to review recommendations for the meal over the phone and come to a consensus this way. Also agreed on was to hold the event at the Public Safety building at 5:00 to 8:00 on Saturday, December 3rd.

The Board read the Selectmen's article for the newsletter. All agreed to submit as written.

Jon Lord, Road Commissioner, reported on work he has done to include filling potholes and cutting brush. The weekend snowstorm and clean up were discussed.

The Board and Mr. Lord reviewed and discussed the winter road contract between the Town of Alfred and J.G. Lord Excavation. All were in agreement to approve and sign the contract as presented including the equipment list and price schedule submitted by Mr. Lord.

The foreclosure list was reviewed and discussed. The Board approved that those left on the list should be contacted if possible to make sure they were clear on the process.

Three Authorization to Purchase forms from the Fire Chief, David Lord, were read and discussed. It was moved by David Burns, seconded by Glenn Dochtermann and voted by all to approve the requests as written.

Jim Litchfield met with the Board to discuss interest in joining the Road Committee. George Dugovic, Chairman of this Committee, was also present. After discussion it was moved and seconded to appoint him as a member. All voted in favor.

George Dugovic then spoke briefly on PACE, the program that offers low interest loans for home efficiency improvements. He reported that there will be an informational meeting coming soon in Sanford and that he will let the Board know the details. He also reported that 90 loans have been granted at an average of \$13,200 each at 4.9% for 15 years. He said that the rebate side of the PACE program has run out.

An e-mail from the Health Officer was read. All agreed to respond to the e-mail.

The Board asked for a list of the terms that are up for election in March of 2012.

A notice from the Lyman Planning Board regarding the hearing set for November 2nd for the re-permitting of the Stonefield pit in Lyman was read. Because of the meetings that are already being attended by the Board, all were in agreement to write a letter to the Lyman Planning Board that expresses the Town of Alfred concerns over the use of the North Berwick Road by large trucks.

The warrants were reviewed. It was moved and seconded to approve and sign them as submitted. All voted in favor and they were signed.

There being no further business, the meeting was adjourned at 8:35 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, November 8, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glen Dochtermann, David Burns and Joyce Wood.

Fred Holt, Treasurer, met with the Board to discuss the 2011 audit. He reported that Joel Patterson has met with him and told him that his firm is unable to continue doing the audit beginning with the current years audit. He said that Mr. Patterson tried to find someone to do the 2011 audit for the Town but was unable. He then shared a Request for Proposal for audit that he drafted along with a list of recommended auditing firms. The documents were reviewed, questions asked and discussed. It was moved by David Burns to send the draft request for proposal to Attorney Bourque for his review and if approved to send it to the six recommended firms. Glenn Dochtermann seconded and all voted in favor.

Mr. Holt reported that it is time for the Library Endowment Committee to meet. Mr. Dochtermann, member of the committee agree he could meet on Monday October 14th at 5:30 p.m.

Mr. Holt reported that he is working with InforME Maine for the credit/debit card service for the Town and that the company will be sending equipment needed and will provide training to the staff soon. He verified that the charge for this service will not go to the town but to those who chose to pay using their credit/debit cards. The board approved of the training.

Darcy Hobgood, Tax Collector, shared her end of month reports for October.

The minutes of November 8, 2011 were read. It was moved and seconded, to approve them after minor changes were made. All voted in favor.

John Sylvester reported that Sanford is interested in meeting again to discuss the Hay Brook Bridge and would like to set up a meeting with the Sanford Councilors and the Alfred Selectmen in Sanford. The Board agreed that this meeting be set up. The potential cost of this project was briefly discussed with Mr. Burns recommending that the fair method would be based on a per capita bases. A couple of dates were suggested, November 22nd or November 29th.

After discussing center village improvements all were in agreement to table this matter.

The Code Officer, Glenn Charette, met with the Board to discuss the hours for his office. After much discussion, it was moved and seconded to authorize 27 hours for Mr. Charette to include open office hours, administrative hours and time for inspections. All voted in favor.

At 6:30 p.m. John Sylvester, Chairman, opened the Junkyard Public Hearing. The Code Officer reviewed his report of inspection for each garage. Only one needs to complete an action to be in compliance. Mr. Sylvester asked for public comment. It was then moved and seconded to approve and sign the permit for all but one of the junkyards. All voted in favor and the permits were signed.

At 7:00 p.m. Mr. Sylvester opened another Public Hearing for the Selectmen's Road Excavation Ordinance. Copies of the ordinance were passed out to those present. Many questions specific to various parts of the ordinance were asked and discussed. The Board agreed that some changes would be made. It was moved by David Burns, seconded by Glenn Dochtermann and approved by all to continue the Public Hearing at another time. All voted in favor.

John Lord, Road Commissioner, reported that he did some cold patching this week. Also discussed was a concern given through Joyce Wood about dead trees and limbs hanging in the road on Mouse Land and on Kennebunk Road. Mr. Lord said that he would like to cut these (some are in town way and some are on private property, but the budget, due to the recent storm took so much of his budget that unless the FEMA reimbursement comes in before the end of the year, there will not be enough funds to do this project.

The Board asked when the painter who was awarded the bid to paint the town hall was going to start. Mrs. Wood agreed to call him again.

After discussion of the volunteer dinner, it was agreed on by consensus to have chicken breasts as the meal.

After motion, second and approval by all, Mr. Sylvester called the meeting into executive session in accordance with MRSA Title 1, §405, 6, C, Abatement request, at 8:00 p.m. The meeting was called out at 8:15 p.m. It was moved by Glenn Dochtermann and seconded by John Sylvester to abate a portion of the tax bill in question as poverty abatement. David Burns recused himself due to his legislative position. The two Board members voted in favor.

Two tax abatements were explained and discussed. Mr. Burns recused himself from the discussions and voting. It was moved, seconded and voted in favor to approve and sign the abatements as written. The abatements were signed.

The Planning Board agenda for November 16th was read.

The Planning Board minutes of October 19th were read.

The Planning Board minutes of November 2nd were read.

A copy of a letter to Sheriff, Maurice Ouellette from the Planning Board was read.

The monthly report from the York County Shelter was read.

After discussion of a request for funding it was moved and seconded to respond "no" to the request. All voted in favor.

Information from Tom Reinauer, S.M.R.P.C., regarding the Maine D.O.T. Municipal Partnership Initiative program was read. All agreed to review and bring back to another meeting for discussion.

The Town Clerks end of month report for October was reviewed.

After discussion of changing the PO boxes for the Town to mail boxes, it was agreed on by all that the savings for this do not outweigh the challenges to notifying the change of addresses.

Requests for articles on the 2012 budget were reviewed.

Zoning Board of Appeals	\$400
Veterans Committee	\$400
Debt Service	
Transfer Station Bond	\$67,840
Brackett Hill Bridge Bond	\$37,980
Street Lights	\$11,000

Interest on TANS loans	\$1,700
Town Hall Maintenance	\$11,000
General Assistance	\$20,000
12-Town Group	\$200
Alfred Water District	\$113,452

Each item was discussed and voted on separately with a unanimous decision to authorize for approval as submitted.

An authorization to purchase form from the Alfred fire department was discussed. It was moved and seconded to authorize the request as written. All voted in favor.

The warrants were reviewed and signed after motion, second and approval by all.

At 9:15 p.m. the meeting was called into executive session after motion, second and approval by all in accordance with MRSA §405 6. G, Concealed firearms permit application. The meeting was called out after proper procedure at 9:25 p.m. It was moved by David Burns and seconded by Glenn Dochtermann to sign the application. All were in agreement.

There being no further business, the meeting was adjourned at 9:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, November 15, 2011

4:30 p.m.

The meeting opened at 4:30 p.m. Present were John Sylvester, Glen Dochtermann, David Burns. Joyce Wood was present at 5:30.

John Cook met with the Board carrying a tractor tire. He explained that he felt a charge of \$100 to dispose of the tire was too much. This was discussed. Donna Pirone was called into the room and asked to contact the company that takes the tires and charges the town per size. After doing so it was determined that this tractor tire should cost the resident \$25 to dispose of at the Transfer Station.

The Selectmen discussed the agenda for the Quarterly meeting to follow the Special Town Meeting at 7:00 p.m.

The changes as discussed at last weeks Public Hearing for the Selectmen's Road Excavation Ordinance were reviewed. After some discussion, it was moved by David Burns, seconded by Glenn Dochtermann and voted by all to approve the ordinance as rewritten and to hold a continuance of the Public Hearing on November 29th at 7:00 p.m.

A letter from Stonefield Aggregates, LLC was read. The letter was in response to the Alfred Selectmen's letter to the Lyman Planning Board to be read at the Public Hearing for the permitting of the quarry. The concern was the heavy traffic which is over the weight limit from the quarry travelling on the town way. After discussion the Board agreed to draft a letter to Stonefield.

A notice from Paul Schumacher, SMRPC announcing funds awarded by the EDA for Mobilize Maine, a program to look at the economic growth in Maine, was read.

An e-mail from Dr. Dennis Brewster regarding the book sale at the York County Shelter was read. The Board agreed to follow up on his questions with Shelter Staff.

The Town Clerk's report on the referendum voting for November 7th in Alfred was read.

The project to paint the town hall (one side) was discussed. As the painter has not yet started and it is getting colder, the Board agreed to let him know that if it was not done by the end of next week, November 26th then the project will be dropped. Also reported on this matter was a conversation with Attorney Bourque who said that the Board could make the decision to give the job to the other bidder if they choose.

The abandoned camper at the end of Kennebunk Road and Oak Street was discussed. It was reported that Sheriff's Deputy Sweatt has been working with the Town Hall in locating the owner and an address and at the recommendation of the Town Attorney, the Board agreed to send the owner a certified letter giving him a specific date to remove the camper or it will be towed. It was explained that if it snows the camper could be towed immediately.

Glenn Charette, CEO, met with the Board to share a draft of his work schedule. Some changes were recommended. Mr. Charette agreed to bring a new schedule.

The Board then contacted Fire Chief, David Lord, and spoke with him over the phone and with the CEO, Glenn Charette about the County jail fire tanks that were taken out and the Town's, through the Fire Chief, position on the need to replace them. This was discussed and all agreed that if he felt it

necessary that he should request assistance from an engineer at his choosing when reviewing reports from the County.

John Lord, Road Commissioner, met with the Selectmen. He reported that the stockpile was "put up" this past week. He also reported that he is stockpiling more sand if needed for the season. The reclaimed material that belongs to the Town through our recycling efforts with Commercial Paving was discussed. It was reported that there are approximately 500 tons of material available. Suggestions were made as to where to use this material to include at the transfer station and the parking lot at the park on School Street. All agreed to check with BBI to see if they would haul the material to Alfred.

The meeting was recessed to attend the Special Town Meeting and the Selectmen's Quarterly.

The meeting was reconvened at 8:15 p.m.

The minutes of the November 8, 2010 Selectmen's meeting were read. Dave Burns made motion to approve as written. Glen Dochtermann seconded and all voted in favor.

A copy of a letter from Barbara Carlson to Marg Anderson, Chairman of the Library Trustees was read. Mrs. Carlson, in the letter resigned her position as Library Trustee. The Board agreed that because it is almost time to take out papers for next year to not try to find someone to appoint until March unless the Trustees asked them to do so.

An appointment paper for Glenn Charette as the Town's 911 Officer was approved and signed.

An invite to participate in the York County Shelters food drive to be in the parking lot of the Court House was read.

A concern made through Joyce Wood from a resident was discussed. The concern was that they came with a truck load to the transfer station and were told to pay for 1 square yard and then when the load was looked at by another attendant they were told to pay for 2 square yards. The Board agreed that if it was determined to be 2 square yards then the price does double although the attendants should be setting the price the first time through the gate.

The warrants were reviewed. It was moved and seconded to approve them as submitted. All voted in favor and they were signed.

Income forms for Junkyard fees and for museum donations were reviewed. All were in agreement to accept and appropriate the funds as submitted.

At 8:30 the meeting was called into executive session in accordance with MRSA §4056.G Concealed Firearms permit application after motion, second and approval by all. After proper procedure the meeting was called out at 8:35 p.m. It was moved by Glen Dochtermann and seconded by Dave Burns to sign the application. All voted in favor.

A request was made to close the Town Hall at noon on Wednesday, November 23rd for Thanksgiving. After discussion all agreed to close at 1:00 p.m.

There being no further business the meeting was adjourned at 8:45 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, November 22, 2011

4:30 p.m.

The meeting opened at 4:30 p.m. Present were John Sylvester, Glen Dochtermann and David Burns.

Tom Reinauer, Southern Maine Regional Planning, met with the Selectmen and a group of people including members of the Budget Committee and the Road Commissioner, to review and discuss the Maine Department of Transportation's Partnership Initiative program. It was explained that this program is a matching grant program that may be applied for by a municipality for projects on or adjoining State and State-Aid highways within the municipality and that the Selectmen wanted to, at least, get a feel for any interest in pursuing funds for center village or any other project in Town. Joyce Wood called in and reported on a conversation with DOT Engineer, Kyle Hall. She was told that some of the projects that the Selectmen brought to the Special Town Meeting would meet the requirements of the grant and should be approved for $\frac{1}{2}$ of the costs if approved by the Town. The group then reviewed the plan for the center village proposed projects and had a conversation on safety concerns and on the specific projects. After further discussion, all agreed to ask Steve Sawyer, Sebago Technics Engineer, to come up with some cost figures for the separate projects and cost with some of the projects together and to meet again on the matter.

Mike Fraser, Deputy Fire Chief, spoke with the Board about the potential to remove the pine trees and install chain to the existing granite posts that border the property line between the Public Safety building and the neighbor. He gave an explanation for the reasons to do this project along with a letter from the neighbor having no problem with this. He added that due to donations and volunteer labor, the cost to the Town from the Public Safety account would be less than \$500. This was discussed by all with the agreement that all neighbors would be contacted as well as the Town's Conservation Commission to attend another meeting to hear about and discuss this proposal.

Deputy Chief Fraser then asked the Board of Selectmen if anything could be done to the flag pole on the Town Green as it is difficult for the firemen to get the flag down to change it to half staff when needed. It was explained that the reason the "box" is up so high is because of vandalism. In the past the rope has been cut. This was discussed further.

The minutes of the November 15, 2011 Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

The Board agreed to the schedule for the Code Office as presented.

The Town Clerks results of the November 15th Special Town Meeting were read.

A memo from the Planning Board was read. The memo states that the Planning Board would like to consider doing a moratorium on fireworks, giving them time to discuss a Town ordinance for the use of fireworks.

Also read from the Planning Board were minutes of their November 2nd and November 16th meeting and the agenda for the December 7, 2011 meeting.

Draft of the Selectmen's policy for the use of credit/debit cards was read. After discussion, it was moved and seconded to approve and sign the policy as written. All voted in favor.

The proposed contract with the Town of Alfred and Casella was reviewed and discussed. All agreed to table until next week.

The Board discussed several items for the 2012 budget:

1. Conservation Commission \$1,000 (last year \$1,700)
2. Planning Board \$1,800 (last year \$1,900)
3. Historical Committee \$2,280 (last year \$2,480)
4. Library \$21,245 (last year \$22,179)
5. Immunizations \$1,500 (last year \$1,500)
6. Parish Cemetery \$2,210 (last year \$2,210)
7. Outlaying \$4,300 (last year \$4,300)

All were approved as requested.

The Board then discussed the possibility of installing electric power on the green and agreed to contact Normand's Electric to get a quote for the cost to do so.

The warrants were reviewed. It was moved by David Burns and seconded by Glen Dochtermann to approve and sign them as submitted. All voted in favor.

The meeting was adjourned at 7:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, November 29, 2011

4:00 p.m.

The meeting opened at 4:00 p.m. Present were John Sylvester, Glen Dochtermann and Joyce Wood.

Attorney Ron Bourque and Attorney Brad Morin met with the Board at the Boards request. It was moved and seconded, approved by all to call the meeting into executive session. Mr. Sylvester, Chairman did so at 4:05 in accordance with MRSA Title 1, §405m 6, E. to discuss a personnel matter. The meeting was called out at 4:35 p.m. after motion, second and approval by all.

Steve Sawyer, Sebago Technics, and member of the Budget Committee, Road Commissioner, Jon Lord and the Town Clerk, Andrew Bors discussed village improvement items and the potential to take any items to a Special Town meeting because the Department of Transportation has a grant that would fund $\frac{1}{2}$ of road projects that meet certain criteria. Each item of the proposed project as discussed and brought to a Special Town Meeting in June was reviewed and discussed to see if there was any interest in bringing any one or combination of these to a town meeting again. Mr. Sawyer gave explanation of costs for each project separately and also costs for combined projects which would be a cost savings over individual projects if done alone. The Budget Committee Members took a vote on the Items as follows:

Item #1 Island at corner of 202/Kennebunk Rd	6-1-0-0
Item #2 Crosswalk Rt 202 and landings	5-2-0-0
Item #3 Saco/Kennebunk Island by Library	6-1-0-0
Item #4 Saco/Kennebunk Island by Green	2-5-0-0
Item #5 Choke Points on Route 202 (2)	3-4-0-0

The vote shows that Items 1 through 3 are the items that they (majority) feel they can support at a Special Town Meeting. All agreed to meet next week with the Village Study Group to review this further. Mr. Sawyer will provide cost figures on several combinations for discussion.

Mr. Sylvester then gave a statement to this group about the integrity of the Town of Alfred's financials. He explained the process of spending and processing funds. The Selectmen sign the warrants (at least two must sign) and the Treasurer signs all checks. If any check is over \$5,000.00 it must be co-signed by the Assistant. Monthly reports are shared with the Board by the treasurer.

Jon Lord, Road Commissioner, reported on his activities for the week. He reported that the sand and salt is being set up for the season.

The Selectmen then opened the bids for audit. Four firms replied to the request to bid. After brief review of each, the bid documents were given to the Treasurer, Fred Holt. He will review them in detail and make a recommendation to the Board at next weeks meeting.

Chief Matt Bors and Chief David Lord presented their 2012 budget requests. Many questions were asked and explanations given. Also discussed was the flag pole on the green. It was reported by the Selectmen that they are researching a solution to the problem of lowering the box so that a ladder will not have to be used and that they will let them know if they are able to come up with something. The Board asked the Chiefs about the request made last week by Deputy Chief Mike Fraser in regards to the property line of the Public Safety property to remove the pine trees and install chain to connect the granite posts that are already in place. It was explained that the Board has been approached from a neighbor who was questioning this. After discussion, all agreed to contact all property owners who may have a view of the station and ask for their opinion on the removal of the trees as well as member of the Conservation Commission. It was also recommended that this be

brought up at the next Selectmen's quarterly meeting so that a feeling from others is heard about this before anything is cut down.

The warrants were reviewed. It was moved and seconded to approve and sign them as submitted. All voted in favor and they were signed.

Income to two separate accounts was accepted and appropriated as requested by Park and Recreation for the basketball program and by the Selectmen's office for copier fees.

After reading the minutes of the November 22nd Selectmen's meeting, it was moved and seconded and approved by all to accept them after one spelling error.

After review and discussion of the Casella agreement for recyclables, it was moved and seconded to sign the agreement as written. All voted in favor and the document was signed in duplicate.

Bruce Norton, Park and Recreation Director, met with the Board at his request to let them know that he was stepping down as the Park and Recreation Director on December 31st of 2011. He said that he would like to stay on the Committee to assist but does not have the time needed to fill the director position. The Board unanimously accepted his resignation and agreed to place an ad for a replacement.

Glenn Charette, Code Enforcement Officer reported on several items.

1. Archive Storage figures – Mr. Charette shared preliminary figures for the cost to renovate the upstairs left side room and a portion of the stage to create a storage space. The space would not be totally fireproof for a cost of \$20,013. This was discussed in detail and it was agreed on by the group that he bring in another quote for a block built room which would be fireproof. He agreed to do so. Also agreed upon was to invite the Town Clerk, Andrew Bors in to discuss the storage problem.
2. MUBEC Code – Mr. Charette explained that the Town Meeting needed to vote on the building code. He went on to explain options that the Town may have with the conclusion that the best option is to adopt the MUBEC code in its entirety.
3. 2009 Maine Uniform Plumbing Code - He said that this code also needs to be approved by Town Meeting.
4. Permit fees – Mr. Charette review the current fees that have been in place for many years. A recommended change list was shared and discussed. It was moved and seconded to approve the updated recommended list and to sign a Selectmen's ordinance stating the new fee schedule. All voted in favor.

It was reported that Red Chalmers has called and has resigned all duties as the CEO/LPI as of this evening. Mrs. Wood said that he would follow up with a letter of resignation. Mr. Charette said that he has taken the necessary testing for certification but has not yet heard back if he has passed all tests. After discussion, it was agreed upon that Mr. Charette will contact the Waterboro, CEO/LPI to see if she would be willing to step in if needed if he could not sign permits, etc.

A letter from the interim RSU #57 Superintendent inviting the Selectmen to a 2012/2013 budget hearing was read. Due to other meetings the Alfred Selectmen will not be able to attend but agreed to send a letter requesting that the six Town Select Boards meet with the Superintendant as they have in the past to discuss budget matters.

Bill Davis, Transfer Station Supervisor, met with the Board. He explained that he was visited by a representative of "Big Green", a company that takes units containing freon like refrigerators, air conditioners, etc. This would mean a place to store these items would have to be identified. The Board agreed to consider this. Mr. Davis also reported that another trailer just went to Casella and

the florescent bulbs would be going out soon as well. He asked if some of the reclaimed material might be put down on the lower lot at the station.

Several budget items were reviewed and voted on as follows: Glenn Dochtermann motioned, John Sylvester seconded and all voted in favor as follows:

1. Social Services
 - American Red Cross \$2,000.00
 - Caring Unlimited \$600.00
 - Child Abuse Prevention Council \$400.00
 - Counseling Services \$2,500.00
 - Day One \$1,000.00
 - Home Health Visiting Nurses \$7,900.00
 - Southern Maine Agency on Aging \$2,300.00
 - Southern Maine Parent Awareness \$250.00
 - York County Community Action \$2,100.00
 - York County Shelters \$300.00
2. Alfred Fire Department \$55,650.00
3. Public Safety Building \$26,400.00
4. Alfred Rescue Dept. \$56,510.00
5. Emergency Management \$2,200.00
6. Littlefield Dam Repairs – Chief Lord reported that he is still investigating costs but they should be minor.

All agreed to place an ad in next weeks Smart Shopper for the continuance of the Road Excavation permit Selectmen's Ordinance Public Hearing to be held on December 13th at 7:00 p.m. at the Town Hall.

There being no further business, the meeting was adjourned at 9:10 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, December 6, 2011

4:30 p.m.

The meeting opened at 4:30 p.m. Present were John Sylvester, Glen Dochtermann and Joyce Wood. David Burns joined the meeting at 5:10 p.m.

Members of the Budget Committee and members of the Village Study Group met with the Selectmen to discuss the D.O.T. grant funds that would pay for half of some of the projects in the village that were brought to a Special Town Meeting in June. Mr. Sylvester explained the grant and eligibility criteria. He said that Kyle Hall from the D.O.T. has spoken with the Board and confirmed that several projects would meet the criteria. He also said that the Selectmen brought the Budget Committee in to discuss this to see if there was any support for the projects. After sharing the project worksheet which gave explanation of single projects as well as cost savings to do more than one project, he reported that last week the Budget Committee Members took a vote on the items as follows:

Item #1 Island at corner of 202/Kennebunk Rd	6-1-0-0
Item #2 Crosswalk Rt 202 and landings	5-2-0-0
Item #3 Saco/Kennebunk Island by Library	6-1-0-0
Item #4 Saco/Kennebunk Island by Green	2-5-0-0
Item #5 Choke Points on Route 202 (2)	3-4-0-0

This vote, he explained brought the items for consideration down to three, items 1, 2 and 3. The Selectmen asked for thoughts from the Village Study Group on these three options. Much discussion followed from everyone. A vote was taken and the outcome was as follows:

Item #1	2 - yes	4 - no
Item#2	4 - yes	3 - no
Item#3	2 – yes	5 - no

The Selectmen agreed that Item #2 is the only project that, by majority, was supported to take on to a Public Hearing to see how the town felt about this before taking to a town meeting vote.

Fred Holt, Treasurer, met with the Board to review the audit bids and explained his recommendation for a company to do the 2011 audit for Alfred. Costs were discussed as well as reputations and experience. After further discussion, it was moved by David Burns and seconded by Glen Dochtermann to approve the firm of Purdy Powers for the audit. All voted in favor. All agreed to meet with this company as soon as possible so that the process could begin and be finished by March 1st as promised by this company.

The Treasurer, then share the documentation from the Federal Emergency Management Agency (FEMA) on the FEMA #4032 tropical storm Irene. The Town of Alfred has been approved for storm reimbursement coverage in the amount of \$15,324.66 from MEMA, the State share and from FEMA, the Federal share. He then shared and reviewed with the Board and the Road Commissioner, Jon Lord the spreadsheet of the breakdown of the cost of the storm and reported that the summer roads account should be reimbursed by \$7,411.50 if the Board approved. It was moved by David Burns and seconded by Glen Dochtermann to accept and appropriate the FEMA funds as they come in and appropriate to the accounts as shown on the Treasurer's spreadsheet. All voted in favor.

Jon Lord, Road Commissioner, reported on road work. He said that he would like to rent a boom truck to be able to take care of any dead/overhanging limbs in certain areas. The company would give

the Town a better rental cost if they rented it instead of him. This was discussed. The Board agreed that this be looked into and if feasible and covered by the town's insurance to authorize the rental.

Mr. Lord then went over his 2012 budget requests for winter roads, summer roads, highway safety/guardrails, paving and paving prep. Each account was discussed. Last year's Brackett Hill article was discussed and all agreed that this separate account will be dropped from the budget. Mr. Lord explained that he would like to add additional funds in the summer roads account to begin work on cleaning up the "canopy" across town ways. Some of this work will be done before the end of the year but there are other overhangs that should be cut back. This was discussed. He also explained a concept for repaving roads by grinding down a depth needed to repair the base and then to lay a material containing cement, grind again and then shim and overlay. He said though this would initially be more expensive, it will improve on the quality and repair time and money spent on roads. This was also discussed. The specific roads he recommended for paving in 2012 were the Whichers Mills Road and perhaps the Shaker Hill Road or a portion of the Shaker Hill Road. The group discussed possibly putting the summer and winter road accounts into one "road" budget as well as the availability of other funds for emergency storms that are becoming more frequent and using up road funds earmarked for other projects. All agreed to meet again to finalize the road budgets.

Town Clerk, Andrew Bors reviewed his end of month report for November and also discussed the storage space problem in the town hall. Options to increase the vault space were discussed. Increasing the size of the current vault or adding on another vault upstairs were the two options that would seem to work. It was reported that Glenn Charette is looking at cost estimates to install the needed space.

Darcy Hobgood, Tax Collector, reviewed the end of month reports for excise and registrations. She agreed to bring a comparison in next week for the payment of taxes year to date as compared to the last five years.

The minutes of the November 29, 2011 Selectmen's meeting were read. It was moved by Glen Dochtermann to approve after one error in number sequence. David Burns seconded and all voted in favor.

An email from the State Planning Office discussing the future of this office was read and discussed.

After discussion of the Selectmen's policy for building permit fees, it was moved by David Burns, seconded by Glen Dochtermann and approved by all to accept and sign the ordinance as submitted.

A report from the CEO, Glenn Charette, on J&J Garage was read. The notice stated that this garage is in compliance with the code of the Town of Alfred.

The Board read a letter sent to the Superintendent of RSU #57 on behalf of the Selectmen inviting him to meet with the six town selectboards on the school budget.

The memorandum from the Planning Board discussing fireworks and whether the town should do an ordinance and or a moratorium was read. All agreed to follow up with this and discuss next week.

The next item on the agenda reads "Break in Sand and Salt Building". It should have read break in at the Sand and Salt property. A front end loader was broken into and a fire extinguisher was released into the machine creating quite a mess. All agreed it was time to step up security measures at the sand and salt and at the transfer station.

Thank you letters to several people for their help with the Volunteer Appreciation Night were signed.

The monthly report from the York County Shelter was read.

All agreed to start the Selectmen's meeting early next week to attend a Sanford Council meeting in Sanford to discuss the future of the Hay Brook Bridge. Mr. Dochtermann said he would be out of town next week.

The warrants were reviewed. It was moved by Glen Dochtermann to approve and sign them as written. David Burns seconded and all voted in favor.

Income forms for Fueling February, Park and Recreation and for the Museum account were reviewed. It was moved and seconded to approve and appropriate the funds as stated. All voted in favor.

At 8:15 p.m. the meeting was called into executive session in accordance with MRSA Title 1 §405 6, G Concealed Firearms Permit application after a motion, second and approval by all. The meeting was called out after proper procedure at 8:24 p.m. It was moved by David Burns to sign the document. Glen Dochtermann seconded and all voted in favor.

The meeting was adjourned at 8:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, December 13, 2011

4:00 p.m.

The meeting opened at 4:00 p.m. Present were John Sylvester, David Burns and Joyce Wood. Glenn Dochtermann was absent as he was out of Town.

At 4:00 p.m. Fred Holt , Treasurer, introduced Dave Shorette, co-owner of Purdy Powers, the auditing firm that was chosen to do the town's audit. After introductions, Mr. Shorette explained that the agreement is for three years at the price of \$8,400 the first, \$8,400 the second and \$8,800 for the third year. His auditors will be in on January 16th to begin the audit which will take a little over a month and the process should be wrapped up by March 1st. Questions were asked and discussed. He explained GASB 54, a new item for this year and also discussed was the management discussion and analysis.

After reading the minutes of December 6, 2011, it was moved by David Burns and seconded by John Sylvester to approve them as written. All voted in favor.

The meeting was recessed at 4:30 p.m. to drive to Sanford.

The meeting reconvened at the Sanford Town Hall with Mark Green, Manager, and with several of the Sanford Council members as well as the Public Works Director. The group discussed the future of the Hay Brook Bridge on the Stone Road in Alfred that crosses into Sanford. Results of informational meeting were discussed as well as cost quotes given for the bridge. The shared cost for the bridge was discussed. Mr. Burns asked about sharing on a per capita basis. This was discussed. The Sanford Council agreed to pay for half of the cost of the bridge and also agreed to send out bid documents. The Alfred Selectmen agreed to hold another informational meeting to get comments/thoughts from Alfred residents.

The meeting then recessed to drive back to Alfred and was reconvened at 6:30 p.m. back in the Alfred Town Hall.

The Board reviewed and discussed information on fireworks. A legal opinion from MMA spoke of small towns not having any enforcement to react to any ordinances that may be approved. The Selectmen agreed that the sale of fireworks is their main concern. After further discussion, all agreed to bring this up at the informational meeting and this meeting was set for January 3, 2012 to discuss fireworks, the Hay Brook Bridge and the crosswalk/village projects in preparation of a potential special town meeting on January 17th for fireworks moratorium and village project (s)..

Mr. Sylvester reported that he received a phone call from the RSU#57 Superintendant who said that he would like to meet with the six town boards and asked John to set this up.

The FEMA check in the amount of \$12,762.21 as reimbursement for funds spend on the "Irene" storm was acknowledged.

After discussion of hauling the reclaimed material from Commercial Paving to the Town of Alfred to two separate locations, It was moved and seconded to hire F.W. Turner Trucking in the amount of \$2,600 for 507.45 tons of material. All voted in favor.

A report from the Tax Collector as requested was reviewed and discussed. The report gave a breakdown and comparison of unpaid taxes at the end of year back to 2007. The 2011 unpaid taxes were, in comparison, higher than any year before.

At 7:00 p.m., Mr. Sylvester, Chairman, opened a Public Hearing on the Selectmen's Road Excavation Ordinance. An explanation of minor changes since the last Public Hearing were pointed out. There was no public comment and the Public Hearing was closed at 7:15 p.m. It was then moved by David Burns and seconded by John Sylvester to accept and adopt the changes to the Selectmen's Ordinance, Road Excavation. All voted in favor.

Items for the 2012 budget were discussed. It was moved and seconded and approved by all to accept the following requests as submitted:

1. Solid Waste Management \$130,000.00
2. Computer Support 9,610.00
3. Annual Audit \$8,400.00
4. Town Insurance \$24,000.00

A letter from Ron Ouellette as his resignation from the Veteran's Committee was read.

The next item on the agenda was not available by meeting time.

The Board read a letter from Chief David Lord to the Code Officer, Glenn Charette. The letter gave Chiefs Lord's recommendations as to the inspection of the old jail on Route 4 that is being turned in office space for the York County Emergency Management. Chief Lord wrote that he is in approval with the requirements being met by the County.

The Planning Board minutes of November 16 and December 7th were read.

The Planning Board agenda for January 4th was read.

Glenn Charette, Code Enforcement Officer, met with the Board. He reported on the Middle Branch Estates sub-division stating that the Planning Board agreed that they have already approved the plan and felt no need to see the new owner for any change. He said that the owner, Mr. Berube is on the site working on the infrastructure without a performance bond in place and asked permission from the Selectmen to contact Attorney Jim Shirley to see what he should do about giving a permit to build when asked to do so. Mr. Charette then reported on giving the County of York an occupancy permit for the old jail on Route 4 stating that they have met all criteria as asked.

Jon Lord, Road Commissioner, met with the Board to report on the limb cutting project that he has done this past week as well as going over his budget requests for 2012 again.

After discussion it was moved by Dave Burns to approve all the road budgets as submitted except for the Summer Roads account that was approved at \$120,000 instead of the requested \$125,000. John Sylvester seconded the motion and all voted in favor.

The warrants were reviewed and approved by all.

Income was approved and appropriated as submitted.

There being no further business, the meeting was adjourned at 8:35 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, December 20, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glen Dochtermann, David Burns and Joyce Wood.

The minutes of December 13th were read, one minor correction was made and it was moved and seconded to approve. All voted in favor.

It was reported that Leo Ruel, Lyman Selectmen spoke with Joyce Wood and shared a document that showed that the two towns have worked together in the past and shared costs where a road project was on the town line. The problem culvert off off Shaker Hill Road was brought up with Mr. Ruel telling Mrs. Wood that the Town of Lyman is willing to work with Alfred to replace/repair this culvert. This was discussed and all agreed to contact Jon Lord to let him know.

An agreement with ASCAP for the Town to be covered and in compliance with copy write laws when playing music or hiring someone to sing or play music that has copy write on it was signed. It was reported that the Town Attorney has reviewed the agreement and recommends the Selectmen sign it. It was move by David Burns, seconded by Glen Dochtermann and approved by all to sign the agreement and to hold payment for the coverage until 2012 to come from government operations.

After review of the changes to the transfer station fee schedule, it was agreed on by all to add one word that clarifies the tire sizes and to then approve the schedule with the changes.

The Informational meeting to be held on January 3, 2012 at 7:00 at the Conant Chapel was discussed. Items to be discussed were agreed upon.

Glenn Charette, CEO, reported that the Lyman Selectmen have approached him to ask if he would fill in while they search for a CEO to fill the vacant position. This was discussed and the Board agreed that this decision would be up to him.

Eric Hanson and Glenn Charette spoke with the Board about the potential to build the addition on the recycling building as approved by the Recycling Grant. Mr. Hanson was given a copy of the specs as posted in a request to bid when no bidders came forward. He agreed to look at the specs and meet back with the Board in a couple of weeks before making a final decision.

Glenn Charette, CEO, then share a copy of a letter from him to Roger Berube, in reference to the Middle Branch Estates sub division off of the Gebung Road. He said that the letter was reviewed by Attorney Shirley. After discussion the Board agreed that the letter be sent and suggested adding wording about meeting with the Selectmen to discuss a performance bond.

Mr. Charette also discussed another potential sub division that he would like to investigate to make sure proper procedure was followed and asked for authorization to contact an Attorney. All agreed to this request.

Two Assessor's 801 forms were signed after approval by all.

A tax abatement for a property owned by a land trust was discussed. David Burns recused himself from voting due to his Legislative position. It was moved by Glen Dochtermann and seconded by John Sylvester to approve and sign the abatement as submitted. Both voted in favor and the document was signed.

A request for a tax exempt status for a property on the Alfred tax roles was explained and discussed. The property is owned by a land trust which is a non-profit entity. The property is for public use at no charge and considered "open space". Mrs. Wood explained a conversation with Assessor George Green who said that these lands are typically exempt from property taxes but that the Selectmen must approve this. After further discussion, it was moved by Glen Dochtermann and seconded by John Sylvester to authorize the tax exempt status as requested by the Sanford Springvale Mousam Way Land Trust for the property identified as tax map 4 lot 1-1. Both voted in favor and David Burns recused himself from voting.

A letter to Reynald Ouellette accepting his resignation from the Veteran's Committee was signed by the Board.

Three Library Trustees, Margery Anderson, Paula Frodyma and Fred Frodyma met with the Treasurer, Fred Holt and the Selectmen to discuss funds kept at J.P. Morgan. Mr. Holt gave a history and reason for the discussion stating that these funds were given with the stipulation that they be used for books at the library only and if they are not that the funds will be turned over to a local hospital for their use. J.P.Morgan has sent a letter stating that the fund of \$22,000 was not an account that they wished to keep anymore and would like authorization to release the funds to the Town. This was discussed in detail with the agreement by all that the Library Endowment Committee will review the material on this fund and that Mr. Holt will contact Attorney Bourque and all will report back to the Selectmen to make a final decision on the details of setting up and using these funds.

Mr. Sylvester, Chair of the Festival Committee asked members who were present from this committee their thoughts on renting a tent for next years festival that will be large enough to hold chairs and entertainers keeping folks out of the weather. Both thought this would be a good idea.

Chief David Lord presented the Selectmen with a hiring form for a new firefighter. After discussion the Board agreed to sign the hiring form for Tim Benoit.

Jay Braunscheidel, Forester and Vice President of IFM Integrated Forest Management met with the Board to discuss a lot that he has been requested to do a partial cut on. He explained that the property lines have been challenging to determine where the line abuts another piece which is owned by the Town. He shared maps and the group discussed the details. When he asked the Board if they would be willing to "agree" on a line so that the Company could come in and cut without doing a survey which would cost his clients additional funds, the Selectmen agreed that this would not be wise and asked for a survey or further research to determine the boundary. All agreed to do further research first and meet again.

Bill Davis, Transfer Station Supervisor, spoke with the Selectmen on several matters:

1. Sanding at the transfer station - Mr. Davis said that last Saturday the drive and roadway were sanded and he asked who should determine when this needed to be done. After discussion all were in agreement that it is the call of the one given the duty to sand town areas when to sand or salt.
2. Fueling February trailer and a confrontation with one of the attendants that Mr. Davis said was uncalled for was discussed. All agreed that Bill Davis look into and get a hook-up system on the tractor that has several ball sizes so he has more flexibility to haul equipment when needed.
3. Mr. Davis reported that he has found a company that will take tin cans for no charge to haul and will give back \$140 per ton compared to the current haul fee and a \$10 a ton reimbursement. He said that he has, as of yesterday, made the move to go with this company.

The Board agreed this was a great idea but asked Mr. Davis to check with the Selectmen's office before making changes in case of existing agreements, etc.

4. He then asked about a program that would give residents an incentive to recycle by putting avid recyclers names in a bucket and drawing a name once a month to receive a gas card, as an example. After discussion, all agreed to contact MMA Legal to see if this is something municipalities should do or not and then to send information to Attorney Bourgue as he would be the one to represent the Town if needed.
5. Mr. Davis reported that Don Yates has been out due to an injury he received at home and has not been able to return to work and is under doctors care. He has been having subs come in and work in his place. This was discussed and all agreed, in accordance with the personnel policy, to sent Mr. Yates a letter asking for a doctors approval statement before he return to work.

Items for the 2012 budget were reviewed and discussed. The items were all voted on in approval by all as follows:

Memorial Day	\$100
Dispatch Services	\$22,300
Alfred Lyman Little League	\$500
Annual Assessing	\$12,550
Alfred Festival	\$8,400
Paint Town	\$6,000
Ross Corner Fire	\$7,036
Shaker Valley Sno-Travelers	\$1,600
Shaker Woods Committee	\$100
Animal Control	\$6,500

The warrants were reviewed and approved and signed as submitted.

Income for the Fueling February Account and the Solid Waste account was accepted and appropriated as submitted.

There being no further business, the meeting was adjourned at 9:00 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, December 27, 2011

4:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester and Glen Dochtermann.

Jon Lord, Road Commissioner, met with the Board to go over the Stockpile agreement as approved at last weeks meeting. It was moved and seconded to sign the document as written. All voted in favor.

Bill Davis, Transfer Station Supervisor, spoke with the Selectmen. He reported that Don Yates, Transfer Station Attendant, has told him that he is retiring from his position due to health issues. After discussion, all agreed to send Mr. Yates a letter of appreciation for his services. Mr. Davis then discussed other items regarding some programs that he would like to implement for 2012.

A letter to the State Planning Office notifying them of Glenn Charette appointment as Alfred Licensed Plumbing Inspector was signed.

The warrants were reviewed. After motion, second and approval they were signed as submitted.

There being no further business, the meeting was adjourned at 4:45 p.m.