

## SELECTMEN'S MEETING MINUTES

Tuesday, July 5, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Dave Burns, Glenn Dochtermann and Joyce Wood.

John Sylvester shared a draft letter to the York County Connection Study Group. The Board also looked at the study maps with some of the proposals the group is looking at for either a new spur from the turnpike or the widening of roadways to carry a higher volume of traffic. A letter from the Planning Board concerning their response to the Study group was then read.

The minutes of the June 28<sup>th</sup> Selectmen's meeting were read. It was moved and seconded to accept them as written. All voted in favor.

Several Sold Waste/transfer station concerns were discussed.

Jon Lord, Road Commissioner, Road Commissioner, reported on work he has been doing to include work on the Mountain Road , ditching and taking down "hangers" (limbs) Town-wide.

After discussion of the 2011 paving, all were in agreement to put together a paving bid to sign at the July 19<sup>th</sup> Selectmen's meeting.

The group then discussed a request from the Ossipee Mountain ATV's for use of some the town ways. After much discussion all agreed that this would not be a good idea and directed the Assistant to write a letter for the Selectmen's to sign.

A discussion of yellow ribbons placed in the village took place. The Board reviewed past meeting minutes which stated that the Board agreed that one ribbon per person serving in the armed forces is appropriate. After further discussion all agreed that this should still hold and agreed to contact the person who placed the ribbons.

The Board discussed the crosswalk lights that were offered to the Town of Alfred and in light of the vote at the Special Town meeting discussed what does the Town now do? John Sylvester agreed to contact Kyle Hall, D.O.T. to discuss this with him.

The Town Clerk's end of month report for June was read.

The Planning Board agendas for July 6<sup>th</sup> and July 20<sup>th</sup> were read.

A copy of a report to the York County Sheriff's Office regarding a recent inspection by the Health Officer, Dennis Brewster was reviewed.

After motion, second and approval by all the Chairman called the meeting into executive session to review three Concealed Firearms permit applications per MRSA Title 1 §405, 6, G at 6:10 p.m. At 6:15 p.m. the meeting was called out of executive and it was moved and seconded and approved by all to sign the three applications.

There being no further business, the meeting was adjourned at 6:20 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, July 12, 2011

4:00 p.m.

The meeting opened at 4:00 p.m. Present were John Sylvester, Glenn Dochtermann, Lynne Mansur, Glenn Charette, Paul Morrison and Donna Pirone.

The Warrant was approved, seconded and signed.

Donna Pirone was reappointed as general Assistance Agent. Motioned by John Sylvester and seconded by Glenn Dochtermann and approved.

Tax Collector's June monthly report was reviewed.

Public Comment: Lynne Mansur asked if the road improvements are still going to be talked about. Her thought was that maybe a "few" things could be done. John Sylvester stated that maybe after a "cooling off" period perhaps it would be brought up at a later date. She expressed her concern for the well being of the Selectmen during that process and what they had to deal with from the Alfred residents. She asked about the "illegal vote". John Sylvester stated that it will be addressed by the Selectmen.

The Selectmen discussed with Paul Morrison the comparison of prices between Paul, BBI and Casella. and his prices for hauling. The contract between Paul and the town was reviewed. John Sylvester stated that we would not break the contract with him, which runs through December 31, 2011. If at that time there are offers on the table, we will probably go with one of the other companies due to their costs being substantially lower. The Selectmen brought up the condition of the recycling building after Paul picks up the bales for hauling as being messy, so they asked that he make sure that area is in order before he leaves the building. Paul stated that he received two phone calls from Bill Davis for the glass to be hauled. Paul said he got a new truck that needed to be prepared for hauling and that that is the reason he could not get there right away. The glass was picked up on July 12, 2011. Paul also stated that if he loses the contract with the town we will have to make other arrangements for the pick up at Keywood Manor. Paul also stated that Commercial Paving does not return gravel back anymore and suggested that we look at their contract with the town. For our info: a 30 yard container holds 10,000 pounds, the trailer weighs about 4,000 pounds – so you can only take approx 6,000 pounds of product per haul.

Lisa Cook was reappointed for Deputy Town Clerk and Deputy Registrar of Deeds. Motioned by Glenn Dochtermann , seconded by John Sylvester and approved.

Glenn Dochtermann was reappointed for Library Endowment Committee, motioned and seconded and approved. John Sylvester was reappointed for Fueling February Committee, motioned, seconded and approved.

Glenn Charette brought in a new concept for the addition for the transfer station recycling building. A sample was submitted. The new concept will have to go out for bidding.

Fourteen applications for the CEO/LPI position were reviewed. Eight applicants were chosen to be interviewed at the next Selectmen's meeting on July 19, 2011.

Public comment: by Lynne Mansur, why do we need an addition at the transfer station? John Sylvester's response; the town received a grant to do so.

Kendall Gerry, Jr. was reappointed for the Budget Committee, motioned, seconded and approved. George Dugovic was reappointed for the Shaker Woods Reserve Committee, motioned, seconded and approved.

The meeting was adjourned at 5:52 PM.

## SELECTMEN'S MEETING MINUTES

Tuesday, July 19, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Jon Lord, Road Commissioner, met with the Board. The paving bid requests were reviewed and discussed. It was moved and seconded to send a copy of the request to F.R. Carroll, Inc, Pike Industries, Inc, Libby-Scott, Inc. and Dayton Sand & Gravel Co. and that the bids will be opened on August 2<sup>nd</sup> at 7:00 p.m. All voted in favor and the letter was signed by the Selectmen.

Mr. Lord gave a report of what he has been doing this past week which included beginning paving prep work on Court Street.

The minutes of the June 30<sup>th</sup>, July 5<sup>th</sup> and July 12<sup>th</sup> Selectmen's meetings were read. Mr. Burns made a motion, seconded by Glenn Dochtermann to approve the minutes as written. All voted in favor.

Casey Lord and Steven Lord met with the Board to discuss their appointment as Fire Fighter and Junior Fire Fighter, respectively. It was moved and seconded to sign their hiring forms to the positions. All voted in favor.

All agreed that Mr. Sylvester will meet with another appointee for Fire Fighter position on Wednesday July 20<sup>th</sup> as the applicant on Tuesday evenings and that he sign the appointment on behalf of the Board.

Joyce Wood shared her desire to be reappointed as General Assistant Agent for the Town. After discussion, it was moved by Mr. Burns and seconded by Mr. Dochtermann to reappoint her to the position. All voted in favor.

A response from Attorney Bourque was given by Mrs. Wood stating that he agrees with the MMA Attorney response on the question about the article at the Special Town meeting. The question was that if the Town meeting body wanted a lesser amount could they be specific as to what they would like done because single line amounts were given at the informational meetings on the project that was brought to the Special Town Meeting. The answer was yes they could be specific.

Six interviews for the position of Code Enforcement Officer/Licensed Plumbing Inspector were held. Interviewed were Glenn Charette, Tracey Pomerleau, Arthur Jowett, Jr., Frank Dubovik and John Pepin. The interview with Mr. Berard was rescheduled for next week.

A tax abatement for personal property was discussed. It was moved and seconded to approve and sign the abatement as written. All voted in favor and signed except Mr. Burns who has resigned his position as assessor due to his position in the Legislature.

The Board reviewed three Tree Growth renewal applications. All voted in favor to approve and sign them as presented. The Chairman, Mr. Sylvester signed.

After review of the 2011/2012 URIP Funds certification all were in favor to sign, stating that the Town agrees to use these funds to offset the paving projects for next year and that they last year's funds were used to do the same.

A letter from Paul Morrison was read. He stated in the letter that he would like to be released from his contract with the Town for the hauling of the recyclable materials and also will be retiring from winding the town clock. This letter and matters surrounding the letter were discussed at length by the Board. It was moved by Mr. Burns, seconded by Mr. Dochtermann and approved by all to respond to this letter accepting his request to be released from his contract with the Town. A letter responding to Mr. Morrison's request was drafted. After minor changes the letter was approved and signed by the Board. The Board also agreed to contact Pastor Burnham about the clock winding.

The Board then discussed the immediate needs at the Transfer Station. All were in agreement that Mrs. Wood work with all the parties and put together a new plan for the hauling of recyclables.

A notice from the Massabesic High School notifying the Selectmen that Alfred Student, Kayla Hanson, has received the Alfred Veteran's Memorial Scholarship for this year.

A copy of a letter to the County Commissioners from the Alfred Water District regarding recent testing and the nitrate results was read. All agreed to invite the Chairman of the Trustees of the Water District, Glenn Charette, in to speak with the Board.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor and the Board signed the documents.

The Board contacted Bill Davis, Transfer Station Supervisor, and asked him to come in after the station closed. He did so and they informed him of the decision made by Mr. Morrison. The group discussed what to do next. It was moved and seconded that Mr. Davis purchase a pallet jack for no more than \$400 to move bails and boxes of recyclable material. All voted in favor.

Mr. Sylvester reminded that the Selectmen were scheduled to meet with the Planning Board tomorrow night.

There being no further business, the meeting was adjourned at 9:00 p.m.

## SELECTMEN'S MEETING MINUTES

Monday, July 25, 2011

4:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Joyce Wood and Fred Holt met with the Selectmen to review and share information for the 2011 assessment and taxes. The Board reviewed the valuation figures and the assessment and deduction amounts. It was noted that the total increase for valuation was down considerably. Normally this increase has been at least \$2 million to \$6 million but this year the increase was less than \$1/4 of a million.

Taking everything into consideration a motion was made by Glenn Dochtermann to set the tax rate for the 2011 commitment at 13.30 per thousand, an increase of \$.20 over last year. John Sylvester seconded and all voted in favor. Mr. Burns did not participate in the voting as he has resigned from assessor due to his legislative position.

There being no further business, the meeting was adjourned at 6:00 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, July 26, 2011

4:00 p.m.

The meeting opened at 4:00 p.m. Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

The minutes of the July 19<sup>th</sup> Selectmen's meeting were read. It was moved and seconded to accept them after one spelling correction. All voted in favor.

Two second interviews for the position of Code Enforcement Officer were held with Frank Dubovik and Glenn Charette. An interview for this position was also held with Ron Berard at 7:30 p.m.

Jon Lord, Road Commissioner, met with the Board. He reported on road work on the Brackett Hill Road and Whichers Mills Road. Also discussed were the museum parking lot and comparison costs for culverts.

Paula Frodyma spoke with the Selectmen about her reappointment to the Library Endowment Committee. After discussion, it was moved by David Burns, seconded by Glen Dochtermann and voted in approval by all to reappoint her to another term.

Arthur Karcher met with the Board about his reappointment to the Alfred Planning Board. It was moved and seconded to reappoint Mr. Karcher for another term. All voted in favor.

Nina Chabot discussed her desire to be reappointed to the Planning Board. It was moved and seconded and approved by all to reappoint her for another term.

After discussion, it was moved and seconded to reappoint Tom Holland as the Alfred Animal Control Officer. All voted in favor.

John Sylvester reported that he took the "red" trailer to Gilman's garage to do some repair work to make the trailer road worthy after taking it to One Steel and finding that it does not dump and lights are out as well as other problems. The Board approved.

The Board then reviewed the tax commitment paperwork. After discussion, it was moved by Glenn Dochtermann and seconded by John Sylvester to approve and sign the documents as written. It was noted that the bills would now go out this week.

A request for upcoming training for the Town Clerk and the Registrar of Voters was read and discussed. It was noted that the two officers needed to take this training in order to stay present on new laws and regulations. The Selectmen were in agreement that both Andy Bors and Diana Knight attend this training.

A report from the Fire Chief stating that Francis "Skip" Dore is the new Captain for the fire department was read.

After discussion of training for the disposal of Universal wastes the Selectmen approved that the Supervisor, Bill Davis, attend this training.

The annual election for the Maine Municipal Executive Committee was reviewed and voted on.

Memos and letters from the Alfred Planning Board, Alfred Conservation Commission, Lyman residents and Alfred Planning Board to go to the Central York County Connections Study Group were read and discussed. It was moved by David Burns and seconded by Glen Dochtermann to send the documents as written. All voted in favor.

It was reported that a resident on the Ida Jim Road has requested that calcium be put down on this road. All agreed to put on the agenda for next week.

After motion and second and approval by all the meeting was called into executives session by the Chairman, John Sylvester, at 6:30 in accordance with MRSA Title 1§405,G. 6 Concealed Firearms Permit application. The meeting was called out after motion, second and approval by all at 6:40. It was moved by David Burns, seconded by Glen Dochtermann and voted in approval by all to sign the application.

Paul Gauthier met with the Board to discuss his reappointment to the Solid Waste Committee. It was moved and seconded, all voting in favor to reappoint him for another term.

Solid Waste Committee members met with the Selectmen. The Board reported on needed changes at the transfer station due to Paul Morrison asking to be released from his contract. Ron Pepin agreed that he will do hauling from Keywood Manor as well as hauling to One Steel and to Commercial Paving.

Bill David, Transfer Station Supervisor, and Morgan Stearns, Attendant, met with the Board.

At 8:10 p.m. the meeting was called into executive session in accordance with MRSA Title 1 §405 5.A. (1) Personnel Matter after motion, second and approval by all. The meeting was called out by proper procedures at 8:45 p.m. A decision was made by the Selectmen by a motion from David Burns to change some of the locks at the transfer station and to take other actions necessary to assist in preventing theft. Glen Dochtermann seconded and all voted in favor.

The group then discussed the universal waste. Mr. Davis asked if the Board would consider using North Coast Services for disposal of these wastes. The Board agreed to look at a comparison between them and the current company, Universal Waste.

All correspondence was reviewed.

The warrants were reviewed. Dave Burns made a motion to approve and sign them as submitted. Glen Dochtermann seconded and all voted in favor.

The Board reviewed the three applicants interviewed earlier. After much discussion it was moved by Dave Burns and seconded by Glen Dochtermann to hire Glenn Charette to fill the position for Codes Officer. All voted in favor. Paperwork will be ready for next weeks meeting.

There being no further business, the meeting was adjourned at 9:25 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, August 2, 2011

4:00 p.m.

The meeting opened at 4:00 p.m. Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Attorney Ron Bourque and Attorney Brad Morin met with the Selectmen on several items. It was moved by Dave Burns, seconded by Glenn Dochterman and approved by all and the Chairman, John Sylvester called the meeting into executive session at 4:07 p.m. in accordance with MRSA Title 1 §405 6. A. (1) Personnel Matter. After proper procedures, the meeting was called out at 4:42 p.m.

After motion, second and approval by all the meeting was called into another executive session by the Chairman at 4:50 p.m. in accordance with MRSA Title 1, §, E consultations between a body or agency and its attorney. At 5:12 p.m. the meeting was called out after a motion, second and approval by all to do so. It was moved by David Burns and seconded by Glen Dochtermann to invite John Cook in to share information with him. All voted in favor.

At 5:30 Glen Charette, new Codes Officer, met with the Board and the Attorneys to discuss matter concerning his position. It was moved and seconded to call the meeting into executive session. After approval by all, the meeting was called into executive session by the Chairman at 5:35 p.m. in accordance with MRSA Title 1 §405 6. A. (1) Personnel Matter. This session was called out by the Chairman at 6:50 p.m. after motion, second and approval by all.

All were in agreement that Attorney Bourque will send recommendations in writing and that the Selectmen will meet on Monday August 8<sup>th</sup> at 12:00 noon to review his comments. Also agreed upon was to sign the hiring form for Glenn Charette.

Jon Lord, reported that he has been doing paving and prep work on the Whichers Mills Road.

At 7:00 p.m. the Selectmen opened and read four paving bids. The quotes were from FR Carroll, Dayton Sand & Gravel, Libby Scott and Pike Industries. After discussion, it was moved by David Burns to contact Dayton Sand and Gravel and ask if their amount for gravel may be a type error and if it is a type error to throw out the bid to be fair to the other bidders and if it is not a type error then to award them the bill for \$65 per cubic yard for the paving and \$14.00 per cubic yard in place for gravel. The motion was seconded by Glen Dochtermann and all voted in favor.

After review of the warrants, it was moved and seconded to approve and sign them as written. After explanation of a second warrant being the correction of the first, the Board was in agreement to initial the error on the original warrant as the amount was incorrect.

The \$25,000 Recycling Grant was then discussed. The need for the addition to the recycling building now that changes have been made that clear up space was questioned. If the Town were to purchase another baler there would be room in the recycling building and storage due to the closed top container is no longer a problem. Also taken into consideration is that the quotes for the addition have come in quite high and would mean more of a match amount for the Town. After further discussion, it was moved by Dave Burns and seconded by Glen Dochtermann to write a letter to the State Planning Office and let them know that the Town is no longer in need of the \$25,000 grant.

Arlene Carroll met with the Board to report that due to her upcoming schedule she will need another volunteer to take the Fueling February bottles to the recycling center and asked the Board to help find someone. She said one way would be enough as she could pick up the vehicle.

After review of the Stone Road traffic counts done by Southern Maine Regional Planning, the Board agreed to share these with Mark Green, Sanford Manager, to add to the discussion of the Hay Brook Bridge.

It was reported that the 1947 fire sign that was at the fire station has been repainted by volunteer, Steve Dochtermann.

After explanation of a tax abatement and supplement, it was moved by Glen Dochtermann and seconded by John Sylvester to approve and sign both as written. The two Selectmen voted in favor.

A copy of a report to the York County Jail regarding the inspection by the Alfred Health Officer, Dr. Dennis Brewster, was read.

The Board discussed a complaint of the way a matter was handled by the Animal Control Officer. All were in agreement to invite Mr. Holland in to discuss.

After review of the County of York tax bill the Board agreed to ask the Treasurer if he has been sending small increments to pay this bill.

The minutes of July 25 and July 26<sup>th</sup> were read. It was moved and seconded to approve them after one minor error. All voted in favor.

The Planning Board agenda for August 17<sup>th</sup> was read.

The Planning Board minutes of the May 18 and July 6<sup>th</sup> meetings were read by the Board.

All agreed to get a list of companies to send out a bid to for the work on the green as was approved at Town Meeting in March.

The Board agreed to ask the Fire Department to take the flags down in center village as they are beginning to wear.

The Board agreed to reappoint both Alden Gile and Jack Scott who are due for renewal to the Veteran's Committee for another term.

Income for the Festival was accepted and approved as submitted.

There being no further business, the meeting was adjourned at 9:15 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, August 9, 2011

4:30 p.m.

The meeting opened at 4:30 p.m. Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

The Board met with Red Chalmers to discuss the CEO/LPI position and his staying on in a part-time/as needed basis until Mr. Charette is certified. After discussion it was moved by David Burns to appoint Francis (Red) Chalmers as the Alternate CEO/LPI for another year. Glen Dochtermann seconded and all voted in favor.

Tax Collector, Darcy Hobgood shared the end of month report for July. She also reported that a little over \$82,000 in taxes have come in thus far.

A monthly report from the York County Shelter was read.

A request that the transfer station employees be permitted to purchase water along with the Town Hall when needed to fill the water bubbler that was given to them was discussed. All agreed to approve the request.

Joyce Krahling and Scott DeWolf met with the Selectmen to discuss appointment and reappointment to the Zoning Board of Appeals. After discussion, it was moved and seconded and approved by all to appoint both as members.

John Cook met with the Board at their request to review the Special Town Meeting held on June 28<sup>th</sup> and some concerns that had been raised to the Selectmen by at least a dozen residents. The concern brought to the Board was that they (residents) felt that their right to vote had been disenfranchised. The reason given was that the moderator had asked for a show of hands for those in favor of the question and before some people put up their hands the meeting was interrupted by another voter trying to make another motion. Mr. Cook did properly explain that a motion was already on the floor and then asked for a show of hands for those who oppose the question. The people who expressed concern stated that he should have asked for a show of hands of those who approve again because some who wanted to vote did not do so because of the interruption. The Selectmen said that this was run by Attorney Bourque and that he responded that there was no wrong doing because of the number of opposing votes was obviously overwhelming. Attorney Bourque did go on to explain about a law that if at least seven voters make a complaint at the time of the vote, the moderator must recognize the request. This was discussed further and all agreed, that upon his request, Mr. Cook will listen to the tape of the meeting.

The Selectmen reviewed the draft agenda for the upcoming Quarterly Meeting to be held on the 16<sup>th</sup> of August at the Conant Chapel. Topics of discussion were chosen as well as the speakers.

The minutes of the August 2, 2011 Selectmen's meeting were read. It was moved and seconded to approve them as written. All voted in favor.

Mr. Burns asked if the "Welcome to Alfred" signs were ordered. The response was affirmative.

The Board then discussed the work on the town green that was approved at the March Town Meeting. They looked at samples of pavers and discussed the shaping of the placement around the flag and the Veteran's Memorial. All were in agreement that John Sylvester put together a bid request to sign at next week's meeting.

Tom Holland, Animal Control Officer, met with the Board at their request to discuss a complaint made by phone about a residents dog being taken to the Kennebunk Animal Shelter and having to pay \$50. The resident said that the ACO should have brought the dog home. Mr. Holland explained the process he follows before taking an animal to the Shelter. If the animal has a tag that matches with the current tag number listing that he has, he will bring the dog home but in this case the tag did not match any current listing. He also added that, by ordinance, he is supposed to assess a fine for a dog running at large. He also reported on a stray cat that he picked up and so far has not found the owners. The cat was injured and was taken to the veterinary clinic and the bill is around \$600 for which the Town will be liable if the owner is not found.

Matt Bors, Rescue Chief, requested that they take advantage of a reduced price on pagers for the Fire and Rescue Departments. Normally they are \$500 each but because of this sale through York County Emergency Management they are \$163 each. Where the funds will come from was discussed. Mr. Bors said that the funds earmarked for radios will go to pay for these and if need he would take from the Rescue account. After further discussion it was moved and seconded and voted in favor by all that the request be granted. Mr. Bors also reported that he has cancelled several phone lines and that his and another Officer's phone bills will be turned in for reimbursements for the Alfred calls only. He reported that Chris Carpenter should be back to work next week.

An idea from a resident to hold a "flea market" at the transfer station was discussed. The idea was to have the fee for the tables go towards raising funds to be used at the transfer station. This was discussed with the Board agreeing that the transfer station may not be the best suitable place and suggested speaking with the Park & Recreation Director.

The Selectmen's Quarterly meeting draft agenda was reviewed. Some changes were made and assignments given.

Jon Lord, Road Commissioner, reported that he has completed the paving prep work and he is ready for paving. He asked where the jakebreak signs were going and was told that the plan was to replace the one that was on route 4 and the other to go possible on Gore Road, These locations were discussed. After further discussion it was agreed upon to contact White Sign to is if they would take the signs back and if not to place one on Route 4 and store the others.

It was reported that one Selectmen and Joyce Wood will not be present for the September 13<sup>th</sup> Selectmen's meeting. It was moved and seconded to cancel this meeting. All voted in favor.

After explanation of two tax abatements and one supplemental bill, it was moved by Glen Dochtermann and seconded by John Sylvester to approve and sign as presented. Both voted in favor and the documents were signed by the two members.

The Board discussed the potential need for a fireworks ordinance due to the change in State law. All agreed to contact J.T. Lochman of Southern Maine Regional Planning.

A request from Bruce Norton, Park and Recreation Director, was discussed. He asked, through Joyce Wood if he could put up signs that the park is closed during the time he mows. After some discussion all agreed to ask Mr. Norton to come in and meeting with the Board.

After reviewing a spreadsheet on the Fueling February suggested changes for 2011/2012 season, all were in agreement that Arlene Carroll and the Fueling February Committee be invited in to discuss some of the figures in the eligible column.

Bill Davis, Transfer Station Supervisor, met with the Board briefly to go over the potential of changing companies for the hauling and disposal of the universal waste. All agreed to invite the North Coast

He asked the Board if he might be able to have an outside electrical box installed. After explaining the potential use, all were in agreement that the MMA Liability insurance be contacted to see if there are any problems with the use of a sawsall to cut the larger plastic items or to see if training should be put in place for the liability to the Town.

Mr. Davis reported that it took two weeks to create six bales of 500 pound bales of #2 plastic. All of this will be turned into income for the Town. The Board thanked him for his efforts.

The warrants were reviewed. It was moved by David Burns, seconded by Glen Dochtermann and approved by all to sign them as written.

Income forms were approved and signed for reimbursement funds from Efficiency Maine due to the changing of the lights at Town Hall and funds to the Fueling February account from returnables.

At 8:40 p.m. the Chairman, John Sylvester, called the meeting into executive session, in accordance with MRSA Title 1 §405, 6, G Concealed Firearms Permit Application, after a motion and second and approval by all. The meeting was called out following proper procedure at 8:45 p.m. It was moved by Dave Burns, seconded by Glen Dochtermann and approved by all to sign the document.

Mr. Dochtermann reported that Steve Dochtermann will be willing to paint the sign posts on the two existing "welcome to Alfred" signs. All approved.

All agreed to invite the Church Trustees in to discuss the winding of the clock.

John Sylvester reported on a meeting of the MMA Executive Committee with Governor LePage.

There being no further business, the meeting was adjourned at 9:15 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, August 16, 2011

4:00 p.m.

The meeting opened at 4:00 p.m. Present were John Sylvester, David Burns and Joyce Wood. Glen Dochtermann was out due to medical reasons.

The Board met with Arlene Carroll to discuss the Fueling February Program and potential changes for the 2011/2012 season. Among suggested changes were to make the program open between November 1<sup>st</sup> and March 31<sup>st</sup>, no forwarding of any remaining fuel, adding to the policy that these funds are for emergency situations only and that a residents tank must be at or below 1/4 of a tank before applying. The reason for entertaining changes was that funds were all used last year and some were turned away. There is question as to how this program is looked at and the original plan was that it should help in emergency situations, not as a supplement to one's fuel costs. All were in agreement to rewrite the policy and the application to reflect this discussion and bring back to next week's meeting for approval. Mrs. Carroll then requested that all of the returnables that are brought into the transfer station be given to support the Fueling February program. She added that the attendant spends two hours bringing the bottles to the redemption center and more time sorting and counting them before transporting. Eliminating this duty would save the Town money and she said that the program could give back the \$1,000 or so made back to the solid waste budget and that Fueling February would still benefit because she gets more per can and bottle than the Town does. The Selectmen said that this is something they would have to look into and the matter was discussed further.

At 5:00 p.m. the meeting was moved to the Conant Chapel due to the large number of people in attendance. The Selectmen met with Sue Babb-McKinney at her request to discuss the yellow ribbons on the village green. John Sylvester, Chairman, opened the session. He then invited Mrs. McKinney to speak to the issues that she came for. She gave the Selectmen several documents, one a letter from the Rolling Thunder Club and another which was a petition signed by many residents, after which she gave explanation why she requested the meeting. She asked who had a problem with the ribbons, stressed what the ribbons meant to her and asked if the ribbons could stay up. Mr. Sylvester said "yes" the Selectmen have no problem with the ribbons being up and explained that they were taken down because of their condition after trying to find out who put them up. No one has ever said "no" to the ribbons. Dave Burns added a brief history of what the yellow ribbon stands for and when the ribbons were first put up in Alfred with an understanding that there would be one ribbon per soldier serving and one ribbon in honor of all who serve and have served. This was to keep the appearance befitting the giving of honor to these people.

The meeting was opened to the public and many comments were heard from several present. Included were some who agreed that one ribbon per person was respectful and others who adamantly wanted to be able to put up as many ribbons as they wanted to because they felt this would be a better way to show honor to service men and women. Others spoke of their service and of others they knew and a comment from the Selectmen stating that the green belongs to 3,000 people in Alfred and they have to represent all of these in decisions like this.

After much more conversation, some of which got a little "heated", a suggestion was made to put ribbons, one on each of the nine trees on the green ("nine trees, nine ribbons"). The meeting ended with the Selectmen saying that they will take all of this into consideration and that no decision will be made until a full Board is present. They thanked Mrs. Babb McKinney and all present for meeting with them on this matter.

The meeting was then moved back to the Town Hall where the minutes of the August 9<sup>th</sup> Selectmen's meeting were read. It was moved and seconded, and voted in approval by all to approve them as written.

A letter regarding an escrow account that is still held by the Town from Attorney James Shirley was read and discussed. All were in favor to move forward with his recommendation after speaking with the Code Officer, Red Chalmers.

The Board read a memo from the Town Clerk, Andy Bors, and then spoke with him about the law regarding the Town's responsibility to pay bills on a stray animal that was picked up and given medical attention if needed and if the owner of that animal is not found. Mr. Bors said that he has spoken with a State Official who told him there is no provision for a municipality to set limits on how much medical care an animal can receive and that the Town is responsible if the owner is not found.

After discussing a quote from Warren Pedersen for the repair or replacement of the water heater at the transfer station, all were in agreement to speak with Bill Davis, Supervisor, about this before making a final decision.

A copy of a letter to the Parish Church Trustees regarding the winding of the clock was read.

Maine Municipal Association results of the recent Executive Committee elections for 2012 were read.

The MVR (Municipal Valuation Return) was tabled until next week.

Request for training from the Town Clerk and the Deputy Town Clerk was approved by all.

A tax abatement and Payment in Lieu of taxes to Avesta Housing were both tabled until next week.

The request to bid on the painting of one side of the town hall was read and discussed. It was moved and seconded to send the request to three painting companies. All voted in favor and the request was signed by the Board.

After review of the warrants, it was moved by David Burns and seconded by John Sylvester to approve and sign them as presented. All were in favor and the warrants were signed.

The Selectmen discussed the agenda for the Quarterly meeting.

The meeting adjourned at 6:45 to attend the Selectmen's Quarterly meeting at the Conant Chapel.

## SELECTMEN'S MEETING MINUTES

Tuesday, August 23, 2011

4:30 p.m.

The meeting opened at 4:30 p.m. Present were John Sylvester, Glen Dochtermann, David Burns and Joyce Wood.

Arlene Carroll met with the Board to review the changes to the Fueling February Program as discussed at last weeks meeting. After discussion of the changes to the policy and to the application form, it was moved by David Burns, seconded by Glen Dochtermann and voted in approval by all to approve both as amended for the 2011/2012 season.

Jon Lord, Road Commissioner, met with the Selectmen to discuss the paving prep account. All were in agreement to continue ditching work on the Whichers Mills Road. Mr. Lord expressed concern over the Stone Road work done by the D.O.T. and said that the shouldering work was not done. After discussion all were in agreement that John Sylvester contact Karl Hall of the D.O.T.

Mr. Lord then reported on a call he received over the weekend from a woman at the Alfred Park who told him that a vehicle has dumped a rug and related debris in a container at the park. When confronting him she was told that he said he was from Waterboro and that their dump was closed. She gave a partial license plate number to Mr. Lord. All agreed to contact the authorities and report this.

It was reported that the Assistant called White Sign and was told that the jake break signs cannot be returned. All were in agreement that the funds to pay for these signs will come from the Safety and Guardrail account.

The Board asked that Burpee Signs be called to check on the "Welcome to Alfred" signs.

At 5:15 p.m. the Board read a draft "Yellow Ribbon" Selectmen's policy. Minor changes were made and it was moved by Dave Burns and seconded by Glen Dochtermann to approve and sign the final document. All voted in favor and the policy was signed by the Board members.

The minutes of August 16<sup>th</sup> were read. It was moved and seconded to approve as written. All voted in favor.

A quote to repair the water heater at the transfer station was discussed. All agreed to speak with the Supervisor about the need for hot water at the transfer station.

A letter of response from Carol Morris of the York County Connections Study was discussed. All agreed to bring back to next weeks meeting for review.

Change/Hiring Notices to the Treasurer were read. It was moved and seconded to approve the change for Michael Fraser to be the 2<sup>nd</sup> Assistant Fire Chief, for Francis Stewart-Dore to be the Fire Captain and for Chris Carpenter's return to civilian work as written. All voted in favor.

Bruce Tucker met with the Selectmen to express his interest for reappointment as a member of the Historical Committee. It was moved and seconded and voted in approval by all to reappoint him for another term.

Chip Martin, spokesperson from North Coast, met with the Selectmen and the Transfer Station Supervisor, Bill Davis to discuss the pick-up, transportation and disposal/recycling of e-waste. Mr.

Martin gave a summary of North Coast saying it is a new company put together by people who have been involved in the e-waste business for many years. He listed a sampling of current customers and went over the fee and reimbursement schedules. Many questions were asked and discussed.

After much discussion between Mr. Davis and the Selectmen, it was moved by David Burns and seconded by Glen Dochtermann to stay with Universal Waste Company to take care of the Town's e-wastes. All voted in favor.

Bruce Norton, Alfred Park and Recreation Director, spoke with the Board about mowing at the Alfred Park. He said that when he is mowing it never fails that a child or several will come out close to him to watch him mow. He has a great concern for the safety of these kids and others in the area due to the potential mishaps, like a stone being thrown by the mower. After discussion, it was moved and seconded that Mr. Norton be authorized to put up a sign closing the park on Thursday mornings as needed from 8:00 to 10:00 for maintenance. All voted in favor.

The Selectmen then spoke with Mr. Norton about his reappointment as Park & Recreation Director for 2012. He agreed to stay on at this position for at least another year. It was moved and seconded with all voting in favor to reappoint him for another term.

John Lambert, Parish Church Trustee, met to discuss the clock in the vestibule of the church. It has not been wound since Mr. Morrison gave notice that he would no longer be doing this. After much discussion, all agreed that a little research would be done before hiring/appointing someone to take his place.

Glenn Charette, new CEO/LPI requested more hours in the office to be able to organize and clean up the office. After discussion, it was agreed upon that he work up to 10 hours extra for each of the next two weeks, if needed.

Mr. Charette then asked about an ID badge for himself. Mrs., Wood agreed to contact the fire department about setting this up.

After reading the invitation to bid on the work on the town green letters, it was moved and seconded to sign the invitations and to mail them out to the five companies on the list. All voted in favor and the Board signed the invitations.

After explanation of two tax abatements it was moved by Glen Dochtermann and seconded by John Sylvester to sign both as submitted. The two voted in favor and the abatements were signed.

The Town's 2011 Municipal Valuation Report was reviewed. It was moved by Glenn Dochtermann and seconded by John Sylvester to sign the report to go to the Maine Revenue Services as written. The two voted in favor.

A letter of request for payment in lieu of taxes to Avesta Housing was signed by Mr. Dochtermann and Mr. Sylvester.

Public Utilities Commission agenda for August 23<sup>rd</sup> was reviewed.

The Maine Revenue Services proposed 2012 State Valuations were read. Alfred's proposed valuation is \$282,200.

After review of the warrants, it was moved, seconded and voted in approval by all to sign the warrants as presented.

Income submitted for the Fueling February account was accepted by the Board.

At 8:50 Mr. Sylvester called the meeting in executive session in accordance with MRSA Title 1, §405,6.G Concealed Firearms Permit Application”, after a motion, second and approval by all. After following procedure the meeting was called out by the Chairman and a vote was taken to sign the document after a motion, second and approval by all.

There being no further business, the meeting was adjourned at 9:00 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, August 30, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glen Dochtermann, David Burns and Joyce Wood.

Jon Lord, Road Commissioner, met with the Selectmen. He reported that the Swett's Bridge Road and the Back Road are now open after the storm. He could not remove any debris until Central Maine Power came in and repaired downed wires. As of tonight Bennett Road was still closed due to downed wires.

John Sylvester reported on a conversation with Kyle Hall about the Stone Road shouldering and said that he was told that the D.O.T. had no plans to do this but that they could but were not sure of when they would be in the area again. It may not be until next spring. This was discussed and all agreed that the shouldering needed to be done so that the road does not break apart on the sides. It was moved and seconded that the Town will do the shoulder work to come out of the Paving Prep and Paving accounts.

Mr. Sylvester also reported speaking with Mr. Hall on the crosswalk and signs given to the Town by the State Department of Transportation. He said that the Town "owns" them and that if they are not put up they will have to pay the State \$15,000.00. This was discussed.

It was reported that the Road Commissioner may pick up the D.O.T. speed trailer and place around town between Sept. 11<sup>th</sup> and Sept. 24<sup>th</sup>.

The minutes of the August 23<sup>rd</sup> Selectmen's meeting were read. It was moved and seconded to approve them as written. All voted in favor.

The Board reviewed a revised "yellow ribbon" policy. The wording was changed slightly to read clearer. All were in agreement to sign the revised policy.

After reading a memo from the Town Clerk on the billing of municipalities for stray injured animals, all agreed that Dave Burns will try to get more clarification on this bill and what recourse the Town may have.

The Code Enforcement Officer/Licensed Plumbing Inspector's revised job description was read. It was moved by Dave Burns and seconded by Glen Dochtermann to approve the job description as written. All voted in favor.

David Lord, Fire Chief introduced Kim Kaiser as the new York County Emergency Management Association Director. The two then reviewed the updated York County Hazard Mitigation Plan and answered questions on Alfred's portion of the Plan. It was moved by Glen Dochtermann, seconded by Dave Burns and approved by all to approve the plan and sign the proclamation stating this. Next discussed was the damage caused by the recent hurricane. Ms. Kaiser said that it looks as though York County may have received enough damage to be eligible for assistance from FEMA and recommended that the Form 7 be submitted.

The Universal Waste Technology agreement was read. It was agreed on by all that the agreement will be sent to the Town Attorney before the Board signs it.

Joyce Wood reported on behalf of Bill Davis on a hazardous workshop that he attended. While there he became aware of two programs, one for the recycling of batteries and the other for the recycling of mercury lights. After discussion all were in agreement to look into both of these programs which will reduce costs to the Solid Waste.

Tom Stonehouse asked the Board about work on a cemetery off of the Gore Road that he had previously offered to volunteer his time in doing. All agreed to contact Bruce Norton on this project.

At 7:00 p.m. the bids for the painting of the Town Hall were opened and reviewed. Boucher Painting and Wallpapering were the low bidders. It was moved and seconded to invite Mr. Boucher in to the next Selectmen's meeting and ask several questions before awarding the bid. All voted in favor.

Two Assessor's 801 forms for personnel property payments were reviewed. All agreed to sign as submitted.

The Board discussed the escrow account of the Middle Branch Estates. After discussion all were in agreement to contact the Code Officer and the Road Commissioner to look at the infrastructure in this subdivision.

Ron Pepin met with the Selectmen to go over and discuss a proposed contract with him to haul materials to and from the transfer station. It was moved by Dave Burns and seconded by Glen Dochtermann to approve and sign the contract as submitted for Mr. Pepin to haul recycled materials to One Steel Recycling and to haul trailers containing recycled materials from the Keywood Manor site to the Alfred transfer station as specified in the contract. All voted in favor.

The Planning Board Finding of Fact report for August 19, 2011 was read.

Planning Board minutes for July 6y, July20th, August 17<sup>th</sup> and September 21<sup>st</sup> were read.

A tax abatement was reviewed. After motion and second both Selectmen/Assessor's voted in approval to sign the abatement as written.

It was reported that there is a dead tree in the Gore/Route202 triangle. John Sylvester offered to remove the tree at no cost.

At 8:20 the Chairman, John Sylvester called the meeting into executive session in accordance with MRSA Title 1, §405,6.G Concealed Firearms Permit application X 2 after a motion and second with approval by all. The meeting was called out after proper procedure was followed at 8:25. It was moved and seconded to sign both applications. All voted in favor.

There being no further business, the meeting was adjourned at 8:30 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, September 6, 2011

4:45 p.m.

The meeting opened at 4:45 p.m. Present were John Sylvester, Glen Dochtermann, David Burns and Joyce Wood.

The Road Commissioner, Jon Lord, met with the Board. He reported on the storm clean up of last week and said that there are still overhanging limbs that need to be taken care of which may mean renting a chipper to use on site. The brush has been delivered to the transfer station.

Mr. Lord then discussed an inspection that he and the CEO, Glenn Charette did on the Middle Branch Estates infrastructure. Mr. Charette was also present for this session. He explained what items have not yet been completed in the phase I of this approved sub-division including a retainment pond. Both agreed that the Selectmen should consider hiring an engineer to see what should be done before the release of any escrow account funds as requested by the previous owner of the subdivision. After further discussion, it was moved by David Burns and seconded by Glen Dochtermann to write a letter to the new property owner informing him of the potential release of escrow funds as recommended by Attorney Shirley and to take these other suggestions into consideration.

Norman Boucher of Boucher's Painting and Wallpapering met with the Board and the Code Officer to discuss his bid to paint the right side of the Town Hall. He was asked about the type of paint, scraping/power washing and any potential of lead paint. All of these items were discussed. Mr. Boucher agreed to resubmit his quote after a determination of lead paint was done by Mr. Charette. Also discussed was the fire escape being part of this project which Mr. Boucher understood it to be. It was agreed on by all that the bid will include:

- Highest grade paint
- Mold inhibitor
- Scraping/spraying and priming and painting or if lead paint exists then follow proper procedure for its removal
- Fire escape scraping and two coats of metal paint

After discussion of the \$25,000 recycling grant for an addition and another baler at the transfer station the following decision was made with vote of two to one for approval. A new bid request will be sent out with questions about the specifications to go through the Code Office for an addition to the recycling building. The Code Officer, Glenn Charette agreed to send the invitation to bid to the papers.

Arlene Carroll shared pictures of trash that was dumped on the entrance road to the transfer station during off hours. This was discussed.

It was reported that the Town Clerk is still searching records as to the ownership of the clock in the church but as yet has found nothing conclusive.

After a minor change of the August 30<sup>th</sup> Selectmen's meeting minutes, it was moved and seconded to accept the minutes. All voted in favor.

A resignation letter from Mike Nadeau as a Library Trustee and as a member of the Library Endowment Investment Committee was read. All agreed to accept his resignation as Mr. Nadeau has moved out of Town and to consider a potential replacement.

A request from the York County Shelter to borrow tables, chairs and the tents from the Town was discussed. It was moved by David Burns to approve the request. After second by Glenn Dochtermann it was voted in approval with Mr. Sylvester abstaining because family members work at the shelter.

Two tax abatements were reviewed. It was moved and seconded to approve and sign the abatements.

At 7:00 p.m. the bids for the Town Green patio/pavers were opened. John Sylvester excused himself from this portion of the meeting. There were four bids reviewed and compared. The lowest bidder was Earth Works Landscaping from Acton, Maine. It was moved and seconded to award the bid to them. The two Selectmen voted in favor.

The York County Shelter monthly report was read.

A request was made that the two new transfer station employees receive there 6 month increases as stated on their hiring forms starting September 1<sup>st</sup>. After discussion, it was moved and seconded to approve the request and to sign the notice to the Treasurer at the next meeting. All voted in favor.

After review of the warrants, it was moved by Mr. Burns, seconded by Mr. Dochtermann and voted in by all to accept and sign them as presented.

All correspondence was reviewed.

The meeting was adjourned at 7:30 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, September 20, 2011

4:00 p.m.

The meeting opened at 4:00 p.m. Present were John Sylvester, Glen Dochtermann, David Burns and Joyce Wood.

The minutes of the September 6, 2011 meeting were read. It was moved by Dave Burns and seconded by Glenn Dochtermann to approve them as written. All voted in favor.

A quote to repair/replace the water heater at the transfer station was discussed. It was moved and seconded to authorize that the unit be repaired if possible and if not to replace it with the \$500 + to come out of the Solid Waste account. All voted in favor.

The quotes for painting the Town Hall as amended were discussed. Dave Burns motioned to award the bid to Boucher Painting. The motion was seconded by Glenn Dochtermann and all voted in favor.

Two "notice to treasurer" forms were signed after approval by all. The notices gave the new employees at the transfer station their increases as agreed upon at the time of hire.

The Board reviewed information from the Town Clerk from his research on the clock at the church. The information was not conclusive as to the ownership of the clock. After further discussion it was agreed upon to write to the Trustees of the Alfred Parish Church asking for any proof of ownership.

A notice from Mark Green, Sanford Manager, was read. He gave notice that he has hired Ray Parent as the Director of the Sanford Regional Communications Center.

The Board discussed a request made through the staff for a key to the Kennebunk Road gate for hunting. It was agreed upon by all to open the gates from the first day of hunting season and close them on the last day as was done last year and no keys will be given to individual hunters.

At 5:00 p.m. it was moved by David Burns to call the meeting into executive session. After a second and approval by all the Chairman, John Sylvester did so in accordance with MRSA Title 1§405,E "consultations between a body and its attorney". Also present for this session were Attorney Brad Morin, Glenn Charette, CEO, Alfred Carlson, Planning Board Chairman and David Lord, Fire Chief via phone. The meeting was called out after motion, second and approval by all at 6:55 p.m.

It was moved by David Burns that the CEO, Glenn Charette and or Red Chalmers work with the Town Attorney, Brad Morin on the case discussed. Glen Dochtermann seconded the motion and all voted in favor.

The agenda for the September 28<sup>th</sup> Sanford Regional Communications meeting was reviewed.

The minutes of the June 22, 2011 Sanford Regional Communications meeting were read.

John Lord, Road Commissioner reported to the Board that the Depot Street has been paved and was told by the D.O.T. that they would shoulder Stone Road but may not happen until next year. All agreed that Mr. Lord have this taken care of so that the road does not incur damages and that the cost will come out of the paving budget. He also reported that has replaced two culverts on Back Road and has done ditching work on the Gore Road.

Mr. Lord asked about doing work on a driveway off of the Gile Road that due to its slope was causing water to run onto the Town way and asked about making changes to eliminate this problem. After

discussion the Board agreed that the Town should never work on private property without a signed easement with the land owner.

Mr. Lord then reported that he has completed the town mowing including the transfer station. The group then discussed the old Route 4 dump and agreed that Steve Dochtermann, Transfer Sub should be asked to cut this as he did last year.

The Board asked Mr. Lord if he would install the two "welcome to Alfred" signs on Route 202 at both ends of the Town. He agreed to do so.

A letter from Senator Jon Courtney was read by the Board.

After reading a notice from a budget committee member which stated that they would like to remain on the committee but will be away for the next (2012) budget, the Board agreed to appoint another member for the 2012 budget only.

The Planning Board agenda for September 21<sup>st</sup> was read.

A quote for a maintenance agreement from Atlantic Recycling Equipment, LLC for the compactor and the baler at the transfer station was read and discussed. It was moved by Glen Dochtermann and seconded by David Burns to approve and sign the agreement as presented. All voted in favor and the agreement was signed by the Chairman.

A reimbursement form to pay for ½ of the cost of a new phone for a firefighter was discussed. All were in agreement to not pay this reimbursement as they recall that the only cost incurred by the Town would be the monthly service charges on these phones.

The Town Clerk's monthly report for August was read.

After discussion of a tax abatement and a tax supplemental, it was moved and seconded to approve and sign them both as submitted. All voted in favor and Mr. Sylvester and Mr. Dochtermann signed the forms with Mr. Burns abstaining.

It was recommended that the Selectmen begin the thought process for the annual volunteer/employee recognition night.

After reviewing the Town budgets, it was agreed on by the three members to invite the Fire Chief, David Lord in as well as Matt Bors, the Rescue Chief, in to discuss their budgets.

Mr. Dochtermann reported that he will be unable to attend the October 11<sup>th</sup> Selectmen's meeting due to a work commitment.

There being no further business, the meeting was adjourned at 8:30 p.m.

## SELECTMEN'S MEETING MINUTES

Tuesday, September 27, 2011

6:00 p.m.

The meeting opened at 6:00 p.m. Present were John Sylvester, Glen Dochtermann, and Joyce Wood. Mr. Burns was serving in Augusta.

The minutes of the September 20, 2011 meeting were read. It was moved by Glenn Dochtermann, seconded by John Sylvester and approved by all to accept as written.

Glenn Charette, Code Officer was present for the 6:00 p.m. opening of bids for the addition to the recycling building. As no bids had been received this portion of the meeting was closed at 6:10 p.m.

A letter from Attorney Ferguson on behalf of Roger Berube regarding the escrow account for the Middle Branch Estates was read. The letter requested a hearing on the disposition of these funds. After discussion all were in agreement to turn this over to Attorney Jim Shirley who is representing the Town in this matter to set up and conduct a hearing. A potential date was recommended for October 18<sup>th</sup>.

An audit verification for RSU #57 for their annual audit process was read. It was moved and seconded to sign the document as written. All voted in favor and the certification letter was signed.

Two tax supplements were discussed. It was moved and seconded to approve and sign them both as written. All voted in favor and the forms were signed.

An assessor's 801 form (for personnel property refund request from the State on paid taxes) was reviewed. All were in agreement to sign the form as filled out.

The annual ISO Insurance Services recertification for the Town as presented by the Code Officer, Glenn Charette was discussed. It was moved by Glen Dochtermann and seconded by John Sylvester to approve and sign the document as presented. All voted in favor and signed the document.

Glenn Charette then gave a report as Code Officer sharing work he has been involved in.

Mr. Sylvester reported that he was approached by the contractor doing the stone work in the village green. He told Mr. Sylvester that due to sandy soil he had to dig down further than expected to make sure he had a solid foundation to build from to lay the stonework and it cost him an additional \$500. This was discussed. It was moved by Glen Dochtermann and seconded by Mr. Sylvester to approve the payment of \$500 to Earth Works Landscaping as requested. All voted in favor. Also discussed was the sealing of the stone to prevent stains which was also not included in the bid process. Both Board members agreed to ask the contractor to give a price on sealing.

Mr. Sylvester reported that next week on Wednesday October 5<sup>th</sup> the York County Budget Committee caucus will be held. Mr. Dochtermann agreed that he will be able to attend.

Mr. Sylvester reported on this afternoons meeting of the York County Connections Study group. He gave information on options that were on the table and discussed by this group with some of the options taken off the list by members who were present as not good options. He said that he felt it was very important to get the Towns Planning Board, the Zoning Board of Appeals, Conservation Commission, Road Commissioner and the Code Officer together to hold a meeting to go over the

recent information. All were in agreement to set up a meeting prior to the Public Hearing to be held by the YCCS on October 13<sup>th</sup>. A date of October 11<sup>th</sup> at 7:30 p.m. was agreed on.

Heidi Woolever-Daly met with the Board to request reappointment to the Conservation Commission. After discussion, it was moved and seconded to approve her reappointment. The certificate was signed.

An appointment certificate for Joyce Krahling to serve as a member of the Budget Committee during the interim of the absence of another member was discussed. After motion and second, all approved the appointment.

It was reported that Jon Lord has worked with Lyman on the problem of a beaver dam that would cause damage to a town way. Also reported was that the Town of Lyman has replaced the gate on the Kennebunk Road and put in a wider fence.

It was asked if the Board will be opening the Kennebunk gate for hunting. All agreed to open the gates during hunting season and to close them after the last day.

The warrants were reviewed, approved and signed.

Appropriation to the Park and Recreation account was approved by the Board.

There being no further business, the meeting was adjourned at 7:30 p.m.