

SELECTMEN'S MEETING MINUTES

January 4, 2011

5:30 p.m.

The meeting opened at 5:30 p.m. Present were David Burns, John Sylvester, Glenn Dochtermann and Joyce Wood.

Bruce Norton, Park and Recreation Director, met with the Board to discuss plans for the Winter Carnival. The date will be Saturday, February 26th, earlier than planned for last year as there was no ice in March. He reported that he is looking for contributions for prizes and asked for some ideas. He also reported that he will be asking the York County Shelter to bring their lunch wagon again this year.

Also discussed with Mr. Norton was a cemetery off of the Gile Road that had been previously discussed as a resident offered to help to reset the stones that were down. All agreed to wait until spring.

Jon Lord, Road Commissioner and Fred Holt, Treasurer met with the Board to review an agreement to store sand for the town's stockpile off site and move it to the Depot Street pile as needed. All agreed that this will complete the plan for the 2010/2011 stockpile which was funded by the 2010 Town meeting. After discussion it was moved by John Sylvester and seconded by Glenn Dochtermann to sign the agreement as written. All voted in favor and the document was signed.

The minutes of the December 21st and 29th Selectmen's meetings were read. John Sylvester made a motion to accept them as written. Glenn Dochtermann seconded and all voted in favor.

The Board discussed the potential for a rate increase by the Alfred Water District.

Mr. Sylvester reported that he has spoken with a representative from Westcott's about the broken window in the tractor at the transfer station. He was told that it would be much less expensive to contact a local glass company to replace the window and said that the quote given was \$1,100 from Westcott's. All agreed to contact Portland Glass Company and if the quote is under \$500 to go ahead and order the repair work.

The audited financial statement for MMA Property and Casualty was read.

Notice of a meeting to be held in Kennebunk on the cable TV contract was discussed. All agreed that John Sylvester will attend.

A note in reference to the recent fire in Alfred from the Fire Chief, David Lord was read. All agreed to contact him to discuss further.

The Town Clerk's end of month report for December was read.

At 7:00 p.m. the Chairman, David Burns, opened a Public Hearing to review five junkyard permit applications. Mr. Chalmers, Code Enforcement Officer was in attendance and gave a brief report on his inspection of each facility and listed any conditions he felt were necessary. Mr. Burns asked for public comment. A memo from the Alfred Water District conveying the importance of those business's near the water supply to be vigilant during the operation of their businesses was read. The Board agreed to give a copy of this letter to Daney's Auto, J &

J Auto and to Morin Steel. After further discussion, the applications were voted on as follows:

Roland's Motor Sales : John Sylvester motion, second by Glenn Dochtermann approval by all to grant permit on the condition that a fence as explained by the CEO be installed before May 1, 2011.

Daney's Auto Salvage: John Sylvester motion, second by Glenn Dochtermann approval by all to grant permit on the condition screening as explained by the CEO be installed before May 1, 2011.

Morin Steel, Inc: John Sylvester motion, second by Glenn Dochtermann approval by all to grant permit. No conditions were applied.

J & J Auto Salvage: John Sylvester motion, second by Glenn Dochtermann approval by all to grant permit. No conditions were applied.

M & J Garage and Salvage: John Sylvester motion, second by Glenn Dochtermann approval by all to grant permit on the condition that, because there is currently no salvage activity on the property and that the property is currently up for sale, before any activity begins that screening as explained by the CEO must be installed and the new owner must pass Department of Environmental approval in order for the permit to be transferred.

Each facility representative paid \$50.00 and agreed to pick up the permits the following day.

Red Chalmers, CEO, reported on the County's plans to renovate the old jail on the Jordan Springs Road and his involvement in the potential need for a permit or if the project may need to go before the Planning Board.

Items for the 2011 budget were discussed and voted on as follows:

- **Street Lights \$11,000 Sylvester motioned, Dochtermann seconded, all in favor**
- **Emergency Account \$7,500 Sylvester motioned, Dochtermann seconded, all in favor**
- **Cemeteries \$6,510 Sylvester motioned, Dochtermann seconded, all in favor**
- **Park & Recreation \$14,300 Sylvester motioned, Dochtermann seconded, all in favor**
- **General Code \$4,000 Sylvester motioned, Dochtermann seconded, all in favor**
- **Town Hall Maintenance Tabled and requested further research on a phone system**
- **Paint Town Hall \$23,000 Sylvester motioned, Dochtermann seconded, all in favor**
- **Computer Support \$8,150 Sylvester motioned, Dochtermann seconded, all in favor**
- **Fire Department \$58,535 Sylvester motioned, Dochtermann seconded, all in favor**
- **Public Safety Building \$26,900 Sylvester motioned, Dochtermann seconded, all in favor**
- **Alfred Emergency Management \$2,200 Sylvester motioned, Dochtermann seconded, all in favor**
- **Immunizations \$1,500 Sylvester motioned, Dochtermann seconded, all in favor**
- **Rescue Department \$61,710 Sylvester motioned, Dochtermann seconded, all in favor**
- **Paving Program \$144,000 Sylvester motioned, Dochtermann seconded, all in favor**
- **Paving Prep \$51,000 Sylvester motioned, Dochtermann seconded, all in favor**
- **Brackett Hill Road \$5,000 Sylvester motioned, Dochtermann seconded, all in favor**
- **Highway Safety/Guardrails \$7,000 Sylvester motioned, Dochtermann seconded, all in favor**
- **Summer roads \$105,000 Sylvester motioned, Dochtermann seconded, all in favor**

- **Stockpile \$65,000** Sylvester motioned, Dochtermann seconded, all in favor
- **Winter Roads \$150,000** Sylvester motioned, Dochtermann seconded, all in favor

All agreed that as the budget process reaches completion any of the above accounts may be looked at again for further discussion and potential changes.

The Board discussed the Public Safety account. A bill for the breakdown and repairs of the generator in the fall of 2010 had been paid out of this account in the amount of \$2,484.83 and request has been made to move this bill to be funded from the Emergency account. It was moved by Glenn Dochtermann and seconded by John Sylvester to authorize this request. All voted in favor.

The warrants were reviewed. After discussion, it was moved by John Sylvester and seconded by Glenn Dochtermann to sign them as submitted. All voted in favor and the warrants were signed.

An income form for funds to the general account from the Town of Lyman as reimbursement for the gates and clean up of the Kennebunk Road was reviewed. It was moved and seconded to accept and appropriate funds as stated on the form. All voted in favor.

There being no further business, the meeting was adjourned at 9:15 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, January 11, 2011

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann and Joyce Wood.

Karen Lord invited the Board to the Fireman/Rescue banquet on February 26th at 5:30 p.m. The Board thanked her.

Darcy Hobgood, Tax Collector, shared copies of her end of month report for December of 2010. Several reports were reviewed and discussed. She then requested that she attend training on the Moses computer program which the State is mandating that all municipalities go to in the next year. All were in favor that she attends the two day workshop.

Ms. Hobgood then shared the Certificate of Settlement for the 2009 tax commitment. All were in agreement to bring back to next weeks meeting to sign.

The minutes of the January 4, 2011 Selectmen's meeting were read. It was moved by Glenn Dochtermann, seconded by John Sylvester with approval by all to accept as written.

An update on the center village and related traffic matters was given and discussed. It was reported that Tom Reineaur of Southern Maine Regional Planning has gotten approval from the Maine Department of Transportation to use one of their Engineers for a reduced amount and the Selectmen agreed to set up a meeting with D.O.T. and Mr. Reineaur as soon as possible.

Mr. Dochtermann reported that he has spoken with Ray Drown, Veteran's Committee, about cemeteries on the Gore Road and reported which ones flags were placed for veteran's graves.

Mr. Dochtermann then reported on a resident who plowed across the town way from his driveway. The Board agreed to talk to the Road Commissioner.

Damage to the tractor at the transfer station was discussed. A Westcott's representative looked at the broken window and it was discovered that one of the back lights was also broken and needed to be repaired. It was moved and seconded to call the insurance company to make a claim for the damage. All voted in favor.

The notice of the January 12th R.S.U. #57 School Board meeting was read.

The Planning Board minutes of the January 5th meeting were read.

The Planning Board minutes of December 2, 2010 were read.

The agenda for the January 19th Planning Board meeting was read.

After review and discussion of the Maine Municipal notice of programs and annual fee, it was moved by Glenn Dochtermann and seconded by John Sylvester to approve and pay the fee as requested. All voted in favor.

It was reported that the Conservation Commission Chair has asked to be on the agenda for January 25th. Mr. Sylvester reminded the Board that the RSU #57 and six town Selectmen meeting was that night in Waterboro and the Alfred meeting will start later at 5:30 p.m.

John Sylvester reported that the lock on the Kennebunk Road is missing and that after talking with Lyman Selectmen it was agreed to purchase a new lock. Other recommendations were made to install the lock so that it did not have to be removed when unlocking it.

The Board discussed ideas for the Town Report and agreed to give this some thought to discuss later.

Request for the amount of the Veteran's Scholarship was reviewed by the Board. Interest plus 2010 donations totaled \$688. All were in agreement to the amount as submitted.

Mrs. Wood reported on the Maine Efficiency grant application. She is ready to turn in all the final paperwork except for one invoice and said that she will bring it to next week's meeting for approval.

The Board discussed employee compensation for hours worked above the scheduled hours. Also discussed was the salary account. Joyce Wood reported that she is in the middle of the evaluation process. After discussion, all were in agreement that a recommendation be written up for Selectmen's review.

Some of the members of the 2011 Festival Committee met with the Selectmen to discuss the 2011 Festival and the lack of members. Many suggestions were made and discussed. The Board set up a meeting in a couple of weeks to meet again to finalize decisions.

Dorothy Therianos and Elaine Beals met with the Board to discuss membership to the Alfred Historical Committee. After discussion, it was moved and seconded and voted in favor by all to re-appoint both to the Committee.

The warrants were reviewed. Glenn Dochtermann made a motion to sign them as submitted. John Sylvester seconded, all voted in favor and the warrants were signed.

An income form to the Fueling February account was read. It was moved and seconded to approved and appropriate the funds as written. All voted in favor.

George Dugovic met with the Board. He reported that he has spoken with Dana Fischer of the PACE Program and reported on this conversation updating the Board where the program stood at present.

Mr. Dugovic then reported on a meeting with other residents about the center village matters and shared comments and suggestions. These were discussed. The Board reported on the update from Tom Reineaur.

There being no further business, the meeting was adjourned at 8:00 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, January 18, 2011

The meeting opened at 3:30 p.m. (early due to snow/ice storm) Present were John Sylvester, Glenn Dochtermann and Joyce Wood. Mr. Burns was in Augusta.

The minutes of the January 11, 2011 were read. It was moved by Glenn Dochtermann to approve them as written. John Sylvester seconded and all voted in favor.

Documentation for the Maine Efficiency Grant for the Town Hall were reviewed. Mr. Dochtermann made a motion to approve and submit the information for the application as written. Mr. Sylvester seconded and all voted in favor.

Reminder of the Time Warner meeting in Kennebunk on January 19th was read.

After discussion of the Certificate of Settlement for the 2009 tax collection, it was moved and seconded to sign as presented. All voted in favor and the document was signed by the two Selectmen.

Information regarding a speed display sign given to the Board through George Dugovic was reviewed. All were in agreement to speak with the Road Commissioner and to pass the information onto Tom Reinauer for review.

An invitation to the annual award banquet for Fire and Rescue was read.

Fred Holt, Treasurer, met with the Board to discuss the overdraft in the Fire Department account. A bill for repairs to a fire truck in December has put the account over by \$523.75. After discussion the Board agreed to invite the Fire Chief in to discuss this.

The Board reviewed information from Sanford Regional Communications and from the York County Emergency Communications Group for the 2011 budget for PSAP/Dispatch services. After discussion it was moved by Glenn Dochtermann to approve a total amount of \$20,000 for the 2011 budget and warrant. John Sylvester seconded and all voted in favor.

After discussion of the damage to the tractor at the transfer station all were in agreement to contact Westcott and Sons to come out and do an inspection on the tractor to determine if the damage from the November accident may be related to the broken window and to see if any other damage has occurred. Also agreed upon was to contact the insurance company to let them know that the Selectmen are doing this.

After discussion of the requested meeting with the Conservation Commission on Tuesday January 25th all were in agreement to change the date to February 1st as there is a meeting with the six towns and the RSU #57 Superintendant at 5:00 p.m. in Waterboro. Also agreed upon was to write a letter to the Conservation Commission with questions concerning open space/conservation easements as discussed several months ago.

It was reported that the employee evaluations were underway and should be completed by the end of this week.

The warrants were reviewed. Glenn Dochtermann made a motion to sign them as submitted with the acknowledgement that this meant an overdraft in the Fire Department account for 2010. John Sylvester seconded, all voted in favor and the warrants were signed.

Income forms from the Park and Recreation Committee were reviewed. It was moved and seconded to accept and appropriate the funds as submitted. All voted in favor.

There being no further business, the meeting was adjourned at 5:0 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, January 25, 2011

The meeting began at 5:00 at the Waterboro Fire Station with RSU #57 Superintendent Finance Director and Member of the RSU Finance Committee and representatives from the six towns in the RSU. Two Alfred Selectmen were present, David Burns and John Sylvester and Joyce Wood. Mr. Sherburne shared copies of a multi-year financial forecast from 2010 to 2016. Many questions were asked about specifics of the proposed budget. After much discussion, all were in agreement that the six Towns make their separate decisions on where their town stands and then meet together in Alfred on February 3rd at 5:30 p.m. with Frank Sherburne for preparation for a meeting with the School Board on February 9th. This portion of the meeting ended at 6:15 p.m.

The meeting was reconvened in Alfred at 6:30 p.m. David Burns and John Sylvester and Joyce Wood were present

The minutes of the January 18, 2011 Selectmen's meeting were read. It was moved by John Sylvester, seconded by David Burns and voted by all to accept them as written.

An e-mail from Tom Reineaur, Southern Maine Regional Planning, regarding the center village concerns was read. A tentative meeting has been set up for February 8th at 5:00 p.m. with Mr. Reineaur and the Engineer, Steve Sawyer to go over a draft for proposed changes. All agreed to contact Mr. Reineaur for clarification on the funding of the engineer.

Mr. Sylvester reported that Westcott's has inspected the damage on the tractor at the transfer station and that an estimate will be sent. All agreed to submit the estimate to the insurance company.

A request from the Solid Waste Committee was discussed. All agreed to invite the Committee members to a Selectmen's meeting to discuss further.

Joyce Wood reported on the progress of the Efficiency Maine grant for the town hall.

Joyce Wood reported to the Board that a pipe has burst in the upstairs of the town hall causing damage to the floor and two of the offices below the break. She said that MMA Property and Casualty has been notified and that an insurance adjuster is coming to look at the damage.

The Budget Committee meeting of Monday, January 24th was discussed. The Board agreed to invite Chief Lord and Chief Bors in to a Selectmen meeting to discuss some questions that were raised and to also discuss salary figures.

A request made through the Assistant, from the Zoning Board of Appeals Chair to increase the ZBA 2011 budget request by \$65.00 was discussed. It was reported that training for the Board is the reason for the increase. It was moved by John Sylvester to increase the request for the ZBA's 2011 budget from \$400 to a rounded \$500. David Burns seconded and all voted in approval.

The next item on the agenda, Paul Morrison contract, was taken off until next week.

A notice from the York County Emergency Management Agency notifying the Board that Bob Bohlman is retiring was read.

The Board read an invitation from the Three Rivers Land Trust to attend their annual meeting to be held at the Springvale Library on February 9th. It was pointed out that that is the same time as the RSU six Towns meeting with the School Board to discuss the RSU 57 budget.

A notice from the Department of Transportation regarding a paving project for the summer of 2011 was read. All were in agreement to send the notice on to residents of the Jordan Springs Road.

Members of the Festival Committee met with the Board to discuss the 2011 Festival. John Sylvester asked the Committee about him being the Chairman of the Committee. All were grateful. A meeting was set up for Monday, January 31st at 7:00 p.m. All agreed to prepare the certificates of appointment and to sign them next week.

The warrants were reviewed. It was moved and seconded to approve and sign as submitted. All voted in favor.

After review of an income form for the Fueling February account, it was moved and seconded to accept and appropriate the funds as written. All voted in favor.

David Burns asked the Board about flying a Maine State flag along with the U.S. flag on the Towns flagpole. All agreed that this would be a good idea and to move forward.

There being no further business, the meeting was adjourned at 8:00 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, February 7, 2011

Chief Matt Bors and Chief David Lord met with the Selectmen. Several items were discussed.

- Pagers – the group discussed the requested alpha pagers with Mr. Bors explaining that the incident on Avery Road last summer prompted the discussion for the need to have the alpha pagers to notify the Town Officials of an emergency/incident of this caliber happening in Town. The request is for 34 pagers total and both Chiefs went on to explain the benefits to using these pagers along with the current voice pagers. They will work no matter where you are and can be used for notifications, where the current pagers are used by all area emergency services causing “traffic “ noise and if a responder is out of the tower range they will not receive the call/notice. The cost is \$7.50 per month per pager with a battery costing approximately \$0.23 a month for each. After further discussion it was moved and seconded to authorize the line item in the Rescue budget for pagers up to \$3,100.
- Chief lord requested that the meeting be called into executive session. It was moved by John Sylvester to do so followed by a second by Glenn Dochtermann and approval by all. The Chairman, Dave Burns called the meeting into executive session at 9:15 a.m. in accordance with MRSA Title 1§405 6. A. Personnel matter. The meeting was called out at 9:30 a.m. after proper processes were followed. It was moved by Glenn Dochtermann and seconded by John Sylvester that Chief Lord speak with the Town Attorney on the matter and to follow legal recommendation.
- Fire and Rescue salaries/stipends/per call – The spreadsheets for the per call, the stipend and the Officers for the 2011 budget were reviewed and discussed individually. It was explained that a survey was done on other local Towns on the Fire Chief stipend. It was noted that the position of Emergency Management Director was not part of these other positions. This was discussed in detail and Mr. Lord was asked to bring in some documentation on this. He agreed to do so.

The audit engagement letter to Patterson & Associates was read. It was moved and seconded to sign the letter as submitted.

A letter to the Alfred Water District stating that all of the Towns public fire protection payments are pre-payments for the upcoming quarter was read. Mr. Sylvester made a motion to sign and send the letter to the Trustees for their confirmation and signature. Mr. Dochtermann seconded and all voted in favor. The letter was signed.

John Sylvester reported that he has researched the potential work on the town green to place pavers and plantings around the Veteran's memorial and the flag and on the green. He broke down the costs for the pavers, the plants/planting and the work needed on the flag pole with dimensions for a total of \$12,500. It was moved by Mr. Dochtermann to place an article on the Town meeting warrant for this amount. Mr. Sylvester seconded and all voted in favor.

The Selectmen then discussed the request from the Chiefs for an increase in the Fire Chiefs salary. It was moved and seconded to increase his stipend from \$5,100 to \$7,500. All voted in favor. Also discussed was the alpha pagers. It was moved and seconded to rescind the prior vote for 34 pagers in the amount of \$3,100. All voted in approval to rescind this vote. After further discussion, it was moved and seconded to authorize six pagers in the amount of \$540.

2011 budget items discussed and approved by all:

Town Hall Maintenance	\$12,500
Animal Control	\$5,740
Zoning Board of Appeals	\$500
Alfred Festival	\$5,500
Shaker Valley Sno-Travellers	\$1,600

It was reported that the gates for the Deshon Hill area have been completed and the Road Commissioner will install them in the spring.

John Sylvester reported that the representative from Westcott and Sons has found a "kit" to repair the damaged window in the tractor for a significant decrease in cost. All agreed to move forward with the repair.

It was moved and seconded to call the meeting into executive session. After approval by all the Chairman David Burns did so in accordance with MRSA Title 1 §405, 6.G, Concealed Firearms permit application at 10:40 a.m. After motion, second and approval by all the meeting was called out at 10:45 a.m. Mr. Sylvester made a motion to sign the application. Mr. Dochtermann seconded and all voted in favor.

All were in agreement to attend a Selectmen's workshop on the 2011 budget on Wednesday, February 9th at 4:00 p.m.

It was noted that there will be a Budget Committee meeting tonight at 6:00 p.m.

There being no further business, the meeting was adjourned at 11:00 a.m.

SELECTMEN'S MEETING MINUTES
Tuesday, February 8, 2011

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann and Joyce Wood.

Tom Reinauer, Planner, Steve Sawyer, Engineer and John Lord, Road Commissioner reviewed the draft plans drawn up by Mr. Sawyer for the center village traffic concerns. Input by residents and Selectmen were taken into consideration when the draft plan was done. Explanation of the projects to include road narrowing changes, curbing, drainage, sidewalks and crossings were given. Many questions were asked and discussed. The proposed cost for the projects was then reviewed. As the Saco Road entrance onto the Kennebunk Road was not on the plan, all were in agreement to put this project on the plan and to come back next week with a breakdown of project costs.

After discussion, the Board agreed to hold an informational meeting on the proposed plan on March 1, 2011. Mr. Reinauer agreed to attend to assist in answering questions. Joyce Wood will make sure the Chapel is available before making announcement of the meeting and will also invite the Trustees of the Parish Church and Pastor Burnham to the next meeting.

John Lord, Road Commissioner, reported on the recent storms and the clean up on roads and bridges in Town.

Members of the Solid Waste Committee met with the Selectmen to discuss several items.

- Recycling of aluminum
- Disposal of monitors, copiers, scanners, batteries and other universal waste items
- A second baler due to the plastic bales not being compressed properly due to time
- Proposal for a pole barn structure for storage
- Any other concerns at the Transfer Station
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After discussion, it was agreed on by the Board that some research be done on these items and information be brought back to the Selectmen for discussion. Mr. Gauthier asked if he and another member attend the spring workshop to be held on April 19th. The Board asked him to bring in the information.

Members of the Conservation Commission met with the Board to discuss the Walnut Hill area and especially the Town-owned property in this area. The Chairman, Fred Frodyma gave an explanation on behalf of the Commission on the importance of putting land in conservation easements especially if there are areas that are contiguous for conservation thus providing a larger area for animal and plant species. He reported that the Three Rivers Land Trust has purchased a large piece of land that would make up a portion of this area and that several land owners have been approached about possibly putting their land in conservation easements with a positive response from most. He reported on a survey with 72 responses and of those 56 were in support of conservation lands. These areas give a community a place for trails and outdoor activities that would draw people into the Town who may use other services as well. Others spoke about the benefits of land conservation easements and the Board was asked if they would consider putting an article on the March Town Meeting warrant to put the Town's two pieces of land in the "Walnut Hill" area into an easement. This was discussed further by all. The Selectmen then asked about an agreement that had been signed on behalf of the Town by a member of the Conservation Commission and explained that documents like this should come before the Selectmen. It was recognized by the Commission Members that this should and will

be done in the future. The Selectmen agreed that they can support the request and asked the Commission to draft the wording for the article.

The minutes of the January 25th and the February 7th Selectmen's meeting were read. Glenn Dochtermann made a motion to approve both as written. John Sylvester seconded and all voted in favor.

Appointment certificates for the members of the Festival Committee as agreed on at the last Selectmen's meeting were signed.

A letter to the RSU #57 School Board from the Six Town Selectboards was read. All were in agreement that the letter be sent after minor changes were made.

The Planning Board minutes of January 4th, January 19th and February 2nd were read.

The Planning Board Findings of Fact from the January 21st meeting were read.

The Planning Board agenda for February 2nd were read.

Memos to Boards and Committees about the Town Meeting schedule and the upcoming newsletter and Town Report articles was read and approved.

After discussion the Selectmen agreed to hold a workshop on the 2011 budget.

The warrants were reviewed. It was moved and seconded to approve and sign them as presented. All voted in favor.

There being no further business, the meeting was adjourned at 8:30 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, February 15, 2011

The meeting opened at 4:30 p.m. Present were John Sylvester, Glenn Dochtermann and Joyce Wood.

Fred Holt, Treasurer, met with the Selectmen to review Town financial items in conjunction with the 2011 budget. He reported that the Auditors will be in next Tuesday to go over the 2010 audit that is now being completed.

Tom Reinauer, Planner, Steve Sawyer, Engineer and several residents reviewed the draft plans drawn up by Mr. Sawyer for the center village traffic concerns. Explanations of the projects on both draft 1 which included road narrowing changes, curbing, drainage, sidewalks and crossings and on draft 2 which was basically just the narrowing down of the roads were given. Many questions were asked and discussed. The proposed cost for the projects was then reviewed. The Board said that they will be bringing this to the March 1, 2011 Informational Meeting at the Conant Chapel at 7:00 p.m. and that final decision on what portion if any the Selectmen would recommend for the Town Meeting warrant will be made after this meeting. Also discussed was any potential funds through grants and Steve Sawyer said that he will look into this for the Town.

Tom Gilman and Peter Gilman met with the Selectmen to discuss their appointments as Firefighter and Junior Firefighter. It was moved and seconded to approve the appointment of both. All voted in favor.

The minutes of the February 8th Selectmen's meeting were read. It was moved by Glenn Dochtermann to approve them as written. John Sylvester seconded and all voted in favor.

A letter of commendation to a young man who has been in Boy Scout Troop 345 and who has achieved the Eagle Scout award was read and signed by the Board.

A review of highlights of Governor LePage's proposed 2011 budget as sent by MMA was read.

The Board agreed to speak with representatives for Central Maine Power on the installation of "smart meters" which is going on State wide. They will most likely be in to the next Selectmen's meeting.

An appointment certificate for Bruce Gile as a member of the Historical Committee was signed after approval by all.

Sample ballots submitted by the Town Clerk for the 2011 election of municipal officers as well as Alfred Water District Trustee were reviewed.

After it was moved and seconded and approved by all, Mr. Sylvester called the meeting into executive session at 8:05 pm in accordance with MSA Title 1 §405, 6. G, Concealed Firearms Permit for two applications. The meeting was called out at 8:10 pm and it was moved and seconded to sign the applications. All voted in favor.

Jon Lord reported on two truck loads, that they know of, taken from the sand and salt pile for use on the driveway of a business. After discussion all were in agreement that the Road Commissioner speaks with the owner.

Schedule for the 2011 budget was reviewed. It was noted that the Town Meeting warrant will most likely be a draft in the Town Report because of the timing of the informational/public Hearing dates.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor.

After explanation of income, a dividend check from Workers Compensation, it was approved by all to accept and appropriate the funds as submitted.

There being no further business, the meeting was adjourned at 9:00 pm.

SELECTMEN'S MEETING MINUTES
Tuesday, February 22, 2011

The meeting opened at 4:45 p.m. Present were David Burns, John Sylvester, Glenn Dochtermann and Joyce Wood.

Red Chalmers, Code Officer, met with the Board to discuss the proposed marijuana ordinance that will be on the Town Meeting warrant. He saw no problems with the wording. Also discussed was the road in the Colin's Meadow subdivision off of the Kennebunk Road. Mr. Chalmers asked the Board if they wanted to call the road Colin's Way and after discussion all were in agreement to call keep the road named Burn's Lane.

Mr. Chalmers shared an evaluation report from ISO "Insurance Service Office". He explained that this has nothing to do with the CRS rating for flood plain insurance purposes but can be used for the purpose of producing maps that show more detailed information than the current flood plain maps. This is an option and does not have to be done.

Colin Welsh, Auditor for Patterson & Associates and Fred Holt, Treasurer, met with the Selectmen to go over the draft 2010 audit report. Mr. Welsh stated that the town is well run, meets audit standards with a stable fund balance and his audit opinion is very good overall. He reviewed the financial statements including revenues, expenditures and fund balances. He recommended that the Board consider developing a capital improvement plan not for the entire fund amount but for a portion of it. He reviewed the management letter and the suggestions made by the auditors. After further discussion, he asked the Board to contact him with any other concerns or questions before the audit is finalized.

Steve Daniels, Central Maine Power, and Larry Benoit, Consultant from Bernstein Shur, met with the Selectmen to give an overview of the smart meters that are now being installed in Maine and plans to begin installation in Alfred in late February/early March. It was explained that the installation of these meters will benefit both the company and the user. Smart meters use digital technology and are more accurate. The user will be able to keep better track of the amount of electricity used and maybe make changes when they use energy (off hours instead of peak hours) to help save costs. The process of the installation was given. An attempt will be made to notify customers of meter change out before the work is performed giving the customer a chance to say "no" to the meter or to make an appointment for the change. Also discussed was the safety of the meters and a comparison was given to other devices used on a daily bases as to the exposure to man-made radio frequency or RF. Many questions were asked and discussed. Mr. Daniels said that the PUC is reviewing information/concerns and that unless CMP hears differently they will continue with the installation of the meters.

After motion, second and approval by all, the Chairman called the meeting into executive session at 6:35 in accordance with MRSA Title 1 §405 6. A. (1), personnel matter. After motion, second and approval by all the meeting was called out at 7:00 p.m. It was moved by Glenn Dochtermann and seconded by John Sylvester to call Paul Gauthier and ask him to fill in at the transfer station and to post an ad for a transfer station attendant/supervisor as Mr. Burns will be out on medical leave. All voted in favor. David Burns abstained.

John Lambert and Joyce Krahlung representing the Parish Church met with the Board at their request to go over the concepts for potential changes in center village. The two concepts were reviewed, explained and discussed.

The Selectmen agreed to hold a workshop on the 2011 budget on Thursday, the 24th of February at 4:30 pm.

Jon Lord reported on the use of the resident sand pile on Depot Street and said that he has had to refill it quite often lately. This was discussed and the Selectmen agreed to do a policy on the usage of this pile.

The minutes of the February 15th Selectmen's meeting were read. It was moved and seconded to approve as submitted. All voted in favor.

The Board read a request from the Department of Transportation about the upcoming paving project on Jordan Springs Road for the Selectmen to sign an agreement for over weight limit use of Town owned ways if necessary by State vehicles. After discussion, all were in agreement to contact Scott Bickford of the D.O.T. and invite him in to discuss this project and agreement.

An update on the Town report was given.

After discussion of a request for the Fire Chief, David Lord and the Code Enforcement Officer to attend a workshop on building codes, it was agreed on by all that they both attend.

The Board discussed a potential grant being applied for by the York County Shelter and the approval of the Town Selectmen for the non-profit entity applying for a grant in the town of Alfred. It was moved and seconded to sign the approval. All voted in favor and the document was signed.

The potential changes to the office hours at the Town Hall were reviewed and discussed. It was moved and seconded to accept the changes and to implement them on April 4th and to bring copies of the schedule to both informational meetings and to the annual town meeting. All voted in favor. The changes included doing away with the Wednesday night hours and moving them to the other open hour times because the lack of customers on Wednesday evenings.

A request that the Town of Alfred be able to use the Department of Transportation's "speed radar trailer" in 2011 was signed.

A thank you letter to volunteers who did some cleaning at the Town Hall on February 24, 2011 12th was signed.

A tree growth application was reviewed. It was moved and seconded to approve and sign the application as presented.

The 2010 Workers Compensation audit was reviewed. A check in the amount of \$494 was given back to the Town.

The Board reviewed the preliminary 2012 State Valuation figures which indicated that the Town will be at 91% of the fair market value.

A notice from D.O.T. of another project in Sanford at the Rt. 109/Rt4 traffic circle was read.

After review of the warrants, it was moved and seconded to speak with Chief Bors on a training reimbursement and to sign the warrants as submitted. All voted in favor and the warrants were signed.

Income forms for the solid waste account and the Historical Committee account were reviewed. It was moved and seconded to accept and appropriate the funds as submitted. All voted in favor.

There being no further business, the meeting was adjourned at 9:00 p.m.

SELECTMEN'S MEETING MINUTES
Tuesday, March 1, 2011

The meeting opened at 4:45 p.m. Present were David Burns, John Sylvester, Glenn Dochtermann and Joyce Wood.

Jon Lord, Road Commissioner, met with the Board. He reported that he has pushed back snow from several intersections in town and has moved sand to the sand/salt pile.

The minutes of the February 22, 2011 Selectmen's meeting were read. It was moved and seconded to approve as written. All voted in favor.

The Board read and discussed information and proposed agreement with the Department of Transportation for the Town to give a permit under specifications as they deem necessary to include a bond, for the project on the Jordan Springs road in Alfred. It was moved and seconded to sign the agreement and to also request a meeting with the D.O.T. about the Swett's Bridge Road where the State garage is located. All agreed.

The Board read the Selectmen's Town report and the dedication page and all agreed to the wording as submitted. After discussion of the quotes for the printing of the report, all were in agreement to use Lincoln Press.

Darcy Hobgood, Tax Collector, shared copies of the February end of month reports on the excise figures and the inland fisheries figures.

The Board agreed that the Animal Control Officer, Tom Holland, attend the annual ACO meeting in April.

The Town Clerk's end of month for February was read.

A notice for the upcoming Sanford Communications meeting to be held on April 13th at 6:30.

It was reported that the Alfred Festival was postponed until Saturday, March 5th.

The agreement to go with the Town of Kennbunk's Attorney from Jensen and Baird to represent the Towns who are looking at another franchise agreement with Time Warner was read. It was moved by John Sylvester and seconded by Glenn Dochtermann to sign the agreement as written. All voted in favor.

The Board agreed to send a thank you and a small gratuity for all of the years she assisted with the paper work at the transfer station. Mr. Burns was not present at the time of this agreement.

After discussion of the bailing process at the transfer station, it was moved and seconded to ask Steven Dochtermann to assist Mr. Machinski to do the work. All were in agreement.

The Planning Board minutes of February 16, 2011 and January 19, 2011 were read.

The Planning Board agenda for March 16th was read.

The Board discussed the 2011 proposed budget.

After review of the warrants, it was moved and seconded to approve and sign them. All voted in favor.

The Town Health Officer, Dennis Brewster, met with the Selectmen to review and discuss information from the County Shelter. It was decided that they will meet again and invite personnel from the Shelter.

At seven the meeting was adjourned to attend the Selectmen's Information meeting at the Conant Chapel.

SELECTMEN'S MEETING MINUTES
Tuesday, March 2, 2011, 12:00 noon
Journal Tribune was contacted

The meeting opened at 12:00 p.m. Present were David Burns, John Sylvester, Glenn Dochtermann and Joyce Wood.

It was reported that Bob Burns will be out on medical leave until further notice. The Board approved that he use his bank time. Also discussed was that Lenny Machinskie will take his place until a replacement can be found. It was agreed on that he will be paid \$12.50 per hour while on this duty. After discussion, it was also agreed to send a gratuity to Barbara Burns in the amount of \$300 to thank her for her many hours of paper work over the years. David Burns excused himself from voting.

It was reported that the winter roads budget may need more funds to get through December 31st due to the number of storms since January. It was moved and seconded to add \$10,000 to this budget article bringing it to \$160,000. All voted in favor.

Several items for the 2011 warrant were discussed and voted on in approval by all:

- Salaries \$511,115.92
- Employee benefits \$178,668.60
- Capital Improvement fund \$50,000
-

Fred Holt, Treasurer, and Joyce Wood met with the Board to go over the financials and the article funding spreadsheet. After much discussion, it was moved and seconded to approve the funding as submitted.

There being no further business, the meeting was adjourned at 1:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, March 8, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were David Burns, John Sylvester and Joyce Wood.

Red Chalmers was rescheduled for next week at 5:00 p.m.

After reading the Selectmen's meeting minutes of March 1st and March 2nd, it was moved by Mr. Sylvester and seconded by Mr. Burns to approve as submitted. All voted in favor.

An e-mail from Tom Reineaur from Southern Maine Regional Planning was reviewed. The e-mail contained the Department of Transportation's right of way plans on route 202 as it runs through the village (Oak Street).

After review of an application for membership to the Planning Board, it was agreed on by all to contact the applicant for an interview.

The Board read the Public Utilities Commission agenda for March 8, 2011.

A letter from the Lions Club regarding the Lion's Youth Recognition program was read and discussed. The Board agreed on a young man to recommend to this and all agreed to contact the parents for the needed information to complete the application.

A renewal agreement/contract with CPRC (Commercial Paving Recycling Company) for the disposal of shingles and glass for recyclable material was read. It was moved and seconded to approve and sign the agreement as written. All voted in favor and the document was signed.

A newsletter entitled "MMA Year in Review" was reviewed.

Steve MacKinnon spoke with the Board about membership to the Historical Committee. After discussion it was moved by Mr. Sylvester and seconded by Mr. Burns to appoint him to the Committee for a three year term. All voted in favor.

A letter from the York County Sheriff regarding a deputy program was read and discussed. All were in agreement to respond that the Selectmen are taking this under consideration.

Jon Lord, Road Commissioner, reported on the road work during the rain storm, keeping culverts open and water moving. He reported on a culvert on the Gebung Road that had been blocked by a resident plowing snow across the town way in violation of the ordinance and that when he had to bring in larger equipment to clear the culvert he found wood debris and ashes dumped in front of the culvert. This was discussed. The Board agreed to research the ordinance to see if there are fees/penalties that may be assessed before writing to the property owner. Mr. Lord added that he is concerned that there is another storm coming and with the ice and swollen waterways there could be more problems with flooding, etc.

Mr. William Hilton and his daughter, Elizabeth Hilton met with the Selectmen to ask about potentially purchasing a piece of town-owned property on the Whichers Mills Road. The property which abuts their property is approximately 3.5 acres and if they combine it with there existing lot, they would have enough land to build their daughter a home. After much discussion, the Selectmen agreed to discuss this when a full Board is present.

After discussion of a recycling grant application, the Board agreed that Mrs. Wood move forward with the application.

The decision on the percent to charge on overdue taxes was discussed. It was moved and seconded to set the rate at 7% and all voted in favor. The percentage to pay on abatements of paid taxes was then discussed. It was moved and seconded to set this rate at 3%. All voted in favor.

John Sylvester reported on a conversation with James Machenski at the Oak Street Bistro about the potential of an employee parking at the Alfred Museum. This was discussed.

All correspondence was read and discussed as appropriate.

The warrants were reviewed. It was moved and seconded to approve and sign them as presented. All voted in favor.

Forms for income to the Park and Recreation account and to the Fueling February account were reviewed. It was moved and seconded to accept and appropriate the funds as written. All voted in favor and signed the documents.

At 7:15 p.m. it was moved and seconded, voted in favor by all to call the meeting into executive session. The Chairman, David Burns did so in accordance with MRSA Title 1 §405, 6. G Concealed Firearms Permit application. After motion and second with approval by all, the meeting was called out at 7:25 p.m. It was then moved and seconded to sign the application. All voted in favor and the Chairman signed the document.

It was reported that the screen in the men's room needed to be replaced. All were in agreement to speak with Glenn Charette about possible doing the job.

The Board then discussed both the County budget and the School budget for upcoming year.

There being no further business, the meeting was adjourned at 8:00 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, March 15, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann and Joyce Wood.

Red Chalmers reviewed the quote from Woodard and Curran for \$1,500 to review plans for the proposed infrastructure for the Colin's Meadow subdivision on Burn's Lane. After discussion the Board voted unanimously to change the wording to "up to" \$1,500.00.

John Caramihalis, from PATCO, spoke with the CEO and the Selectmen about the quote from Woodard and Curran and asked why the Town needed to have the plans reviewed as they have the plans drawn up by an Engineering firm. It was explained by the Board that to protect the town's interest, if this road was ever taken over by the Town, is the main reason to have representation for the Town. Mr. Caramihalis then asked about the road name saying that PATCO would like to name the road Colin's Way in conjunction with the name of the sub-division. He then explained where the name came from. The CEO, also the 911 Officer, and the Selectmen agreed that the name should remain "Burns Lane" as there is already 911 addresses on this named road.

Mr. Caramihalis then thanked the Board for listening and said that he would take their responses back to the Company.

A letter to the Lion's Youth coordinator, Barbara Carson, was signed by the Board.

A letter in response to the Sheriff concerning a Deputy program was signed by the Board.

Darcy Hobgood, Tax Collector, met with the Selectmen to go over the end of month reports for February. It was noted that the excise collect thus far this year is \$6,000.00 below last year at this time.

A letter to Tree Growth property owners whose land is either over due for updates or will be due during 2011 was read. It was moved and seconded to sign and send the letter to the appropriate land owners as listed. All voted in favor and the letter was signed.

A copy of a letter that was sent to a land owner whose land is in the tree growth program from Western Maine Timberland, Inc. was read and discussed. It was explained that several residents in Alfred and other Towns received this letter. The Assistant spoke with the owner of this company and was told that they will call or write to these same owners and apologize for the misinformation that the letter contained.

A request from Paul Peradeau, a resident of Alfred, to have access to the Old Kennebunk Road so that he could retrieve bait from the pond was read and discussed. It was moved and seconded to approve his request and to give him a key for the season. All voted in favor.

A proposed fee schedule for the copier with minor changes was reviewed. It was moved and seconded to approve the new schedule as recommended.

After review of the warrants, it was moved and seconded and voted by all to approve and sign them as presented.

The meeting was adjourned at 6:45 to attend the Planning Board Public Hearing and the Selectmen's informational meeting on the town meeting warrant articles.

SELECTMEN'S MEETING MINUTES

Tuesday, March 16, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann and Joyce Wood.

The Town's Health Officer, Dr. Dennis Brewster, and two representatives from the York County Shelter, Wes Phinney and Jen Ouellette met with the Selectmen to review and discuss information regarding a matter at the Shelter.

After much discussion of the material given, all were in agreement to continue following a plan that had been previously set up with monthly reports going to both the Health Officer and the Selectmen.

SELECTMEN'S MEETING MINUTES

Tuesday, March 22, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were David Burns, John Sylvester, Glenn Dochtermann and Joyce Wood.

Fred Holt, Treasurer, met with the Board to go over information for the Town Meeting. A spreadsheet to hand out at Town Meeting was reviewed and discussed.

The Treasurer then asked the Board about the payment of the County tax assessment. After discussion, all were in agreement to send payments in the same manner as last year with the amount to be recommended by the Treasurer and approved and signed by the Board.

The minutes of the March 15th and 16th Selectmen's meeting were read. It was moved by Glenn Dochtermann to approve them as submitted. John Sylvester seconded the motion and all voted in favor.

An e-mail from Dr. Brewster, Alfred Health Officer, as a follow-up to the March 16th meeting was read.

After review of a quote for repair work to the men's room in the amount of \$196, it was moved and seconded to approve and authorize the work to be done by Glenn Charrette. All voted in favor.

A notice from the Department of Transportation was read. The Town was notified that they have been awarded the radar speed trailer for two weeks from September 11 to September 24, 2011.

Mrs. Wood reported that Lieutenant Nytray, Maine State Police, has said that he may be able to have a Trooper for a day or two stationed in Alfred for traffic speed watch if the Selectmen approved. He will know if the program will be approved by some time next week. The Board agreed that if this is approved that they would like to have a Trooper in center village.

The Board agreed to sign a Maine State Recycler License application for Daney's Auto Salvage after confirmation that the property meets the Code of Alfred.

An explanation and recommendation was given to change phone services to OTT Communications. The overall savings would amount to \$1,822.75 for the Town. After discussion, it was moved and seconded to approve the move from One Communications to OTT for phone service. All voted in favor.

An MMA claim form was read. It was explained that a complaint on a pot hole was received by both the Town of Sanford and the Town of Alfred from the same complainant and on the advice of the Insurance Company a claim was filled out.

Mr. Richard "Rich" Pasquilli met with the Selectmen to discuss his application to be a member of the Alfred Planning Board as the Board is minus one member. After discussion it was moved and seconded to appoint Mr. Pasquilli to the Alfred Planning Board for a three year term.

Five interviews were held for the position of Supervisor of the Alfred Transfer Station from 6:30 to 8:30 p.m.

Between interviews business was conducted.

The Conservation Commission Chairman, Fred Frodyma, met with the Selectmen to discuss a piece of Town owned property identified as map 1 lot 4-A containing 3.5 acres as the Board has been approached by the abutter about the Town selling the property and they wanted to get the feelings of the Conservation Commission. Mr. Frodyma said that the Commission met and discussed this and had previously walked this property. The conclusion of the members, he said, was that there is no reason not to sell the property if the Selectmen chose to due to the fact that there are no endanger species and that the property is in the middle of a developed area. The Selectmen pointed out that, if sold, it was proposed that a house would be built which would bring in more tax dollars and that they are considering this.

The warrants were reviewed. It was moved and seconded to approve and sign as submitted.

No decision was made on the position for transfer station supervisor. All agreed to call one applicant in for a second interview next Tuesday.

There being no further business, the meeting was adjourned at 9:30 p.m.

SELECTMEN'S MEETING MINUTES

Tuesday, March 29, 2011

5:00 p.m.

The meeting opened at 5:00 p.m. Present were John Sylvester, Glenn Dochtermann and Joyce Wood. David Burns was out sick.

Jon Lord, Road Commissioner, met with the Board. All agreed that a letter should be sent to a property owner after review from the Town Attorney. The letter is in reference to plowing snow across a town way.

Glenn Dochtermann made a motion to appoint John Sylvester as Chairman of the Board of Selectmen. After second, all voted in favor.

The minutes of March 22, 2011 were read. It was moved and seconded to approve them as written. All voted in favor.

An appointment certificate for Richard Pasquini as a member to the Planning Board was signed as approved at last weeks meeting.

The Board discussed the need to appoint a committee to review, discuss and help develop a plan to address the center village traffic flow, parking, etc. All agreed that the committee should consist of one or more persons from local businesses, residents from the village area as well as outside of the village area, someone representing the church and the three Selectmen. All were in agreement to discuss further at next weeks meeting when all were present.

George Dugovic asked to speak with the Board about several items.

- RSMS Software – He explained that the road software program from the D.O.T. has been updated and asked the Board if they would be interested in being involved in the beginning stages before final implementation. He said that this would give the Town a free upgrade of the current software. The Board agreed to move forward with this and thanked George for his commitment to this work.
- He then asked about mileage reimbursement to Road committee members when they go out to survey roads or culverts. This was discussed.
- PACE Program through Efficiency Maine – Mr. Dugovic asked the Board if they have yet heard about the starting of the program and what plan are there to get the information out to the residents. This was also discussed and the latest information is that the program will kick off the first of April.
- Poland Springs water – Mr. Dugovic asked about the use of Poland Springs at the Town Hall for drinking water. He said that he thought it would be better if the Town Hall purchased a filter system and explained why. The Selectmen asked about the cost to replace filters and all were in agreement that the cost is not a factor.
- Committee to study village traffic matters – The Board assured Mr. Dugovic that this has been discussed and a committee will be formed. They then asked him if he would be interested in serving on this committee to which he responded that he would.

After discussion of Map1 Lot 4-A, a town owned property that a resident has shown interest in purchasing, the Board agreed to wait for the Town's legal council before moving forward.

An agreement for a rock gym at the Alfred Festival was read and discussed. It was moved and seconded to sign the agreement and send with ½ of the payment for the service. All voted in favor and the agreement was signed.

All were in agreement to have the furnace at the Town Hall cleaned.

An appointment certificate for a member of the Park & Recreation Committee was agree on and signed by the Board.

William Davis, applicant for the Transfer Station Supervisor position, met with the Board at their request for a follow-up interview. Many questions were asked and discussed. The job was offered to Mr. Davis and he accepted. It was moved and seconded to hire Mr. Davis to fill this position pending background and reference checks. All voted in favor.

The Planning Board minutes of January 16, 2011 were read.

The Planning Board minutes of March 16, 2011 were read.

The Planning Board agenda for April 6, 2011 was read.

The Board discussed a request through TRIO to send the Town's assessing data to Core Logic, a firm that then gives/sells the information to others. The Board voted unanimously to deny this request.

A tree growth application for renewal was reviewed. It was moved and seconded and voted in favor by all to approve and sign the application as submitted.

The 2011 census information was reviewed. It was noted that the new Alfred census number is 3,019.

The Town Clerk's results of the Town Meeting were read.

The warrants were reviewed. After motion and second, all voted in favor to approve as submitted.

Income to Fueling February was accepted and appropriated as submitted.

After motion and second and approval by all, the meeting was called into executive session at 8:50 in accordance with MRSA Title 1§ 405,6. G Concealed Firearms Permit application. There were two applications to discuss. It was called out after a motion and second and approval by all at 9:00. The Board agreed to sign the two documents.

The meeting was adjourned at 9:00 p.m.