

## SELECTMEN'S MEETING MINUTES

January 5, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of the December 22, 2009 meeting were read. It was moved by Mr. Sylvester to approve as written. David Burns seconded and all voted in favor.

David Burns reported that the transfer station tractor came back from Westcotts and that it is not working. The problem seems to be the battery and the starter switch. He reported that it is being looked at.

The "Welcome to Alfred" pamphlet was looked at. All agreed to pass out to new residents.

Jon Lord, Road Commissioner met with the Board. He reported that he is renting equipment to "put up" the sand and salt pile for the winter months making the process take less time which means lesser cost to do so including the rent of \$700 for the season.

He explained his recommendation to put up the stockpile in the fall and talked about the mix of sand to salt. He said that salt should be less expensive if purchased off season and to have a pile mixed before freeze up would mean less cost to the Town as well. This was discussed in detail.

Mr. Lord reported on the recent snow storm and several issues that he ran into to include the plowing/sanding of Riverside Drive where he was requested to sand only when called. All agreed that the Road Commissioner makes this decision.

Bob Paquin from the York County Shelter discussed recycling efforts of the Shelter. He requested that they use the Alfred facility for the recycled items. After discussion the Board agreed to authorize the Shelter to do so as long as all rules of recycling are followed. Also agreed upon was to follow up with a memo to the Shelter stating this.

Perley Yeaton, Library Trustee, spoke with the Selectmen about the replacement of the library roof. He explained that it has been patched but is still leaking. He shared an estimate from the Heritage Co. and said that they are planning on getting a couple more estimates. He said that the library currently has \$19,000 in their checking account and would like to use some of this money and add some funds from the endowment fund interest to fund a portion of the cost of the roof. He then asked the Board if they will be willing to support asking the Town Meeting to incur some of the costs to replace the roof. After much discussion, all were in agreement that the Trustees first respond to some questions from the Selectmen/Budget Committee before they consider this request and that the Trustees will put their request in writing documenting the funds requested.

Other old business: A letter, in response to the Selectmen's letter, from Linda Barse regarding her request for a leave of absence was read. A draft letter in response from the Board was also read, some changes made and it was moved and seconded to sign the letter and invite Mrs. Base in to the next Selectmen's meeting.

Several items for the 2010 budget were reviewed, discussed and voted on as follows:

Gov Operations	\$36,500	John Sylvester motion; David Burns second and all voted in favor.
Conservation Commission	\$850	" " " "
Town Hall Maintenance	\$12,865	" " " "
Stockpile Overdraft	\$6,714.84	" " " "

American Red Cross \$2,000	"	"	"	"
Caring Unlimited \$574	"	"	"	"
Child Abuse Prevention Council \$400	"	"	"	"
Counseling Services \$2,500	"	"	"	"
Day One \$1,000	"	"	"	"
Home Health Visiting Nurses \$7,900	"	"	"	"
So. Me. Agency on Aging \$2,200	"	"	"	"
So. Me. Parent Awarness	"	"	"	"
Yk. Cty. Comm. Action \$2,100	"	"	"	"
York County Shelter \$1,000	"	"	"	"

A question from a member of the Budget Committee regarding the Snow Travelers request for funding was read. All agreed to forward the question to the MMA Legal Department. The Board also agreed to invite the Library Trustees in to discuss questions from the Selectmen and Budget Committee.

A pole permit application from Fairpoint on the Mouse Lane was reviewed. John Sylvester made a motion to approve and sign the application. David Burns seconded the motion; all voted in favor and the application was signed.

The Board reviewed and briefly discussed a "Position Paper" from the Town of York on the relocation of the York Toll Plaza.

The Town Clerk's end of month report for December was read.

The Alfred Festival minutes of December 14<sup>th</sup> were read.

An Assessors 801 form for personnel property was reviewed. After motion and second all voted in favor to sign the document as filled out.

Joyce Wood reported that the contract for assessing services with the Town of Sanford is now being reviewed by the Town Attorney.

The 2009 fiscal audited financial statement for the Maine Municipal Association Property & Casualty Pool was acknowledged.

A request for the upstairs of the Town Hall by the Census Bureau for 7 weeks was discussed. After approval by all request form was signed.

The Board discussed damage to the transfer station recycling building. It was reported that the tractor, when plowing snow, slid on ice and scraped the side. All agreed to report to the MMA insurance.

An e-mail from Barry Tibbetts, Manager of Kennebunk regarding a meeting on the MERC/Casella agreement GAT limits clause was read. Mr. Sylvester reported that this meeting has been cancelled and is to be rescheduled.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor and the warrants were signed.

Mr. Sylvester reported on the York County Budget process and reported on last weeks meeting of the Budget Committee of which he is Chairman. He said that the Committee will be meeting with two representatives at one of their meetings, one speaking for the small towns in York County and the

other representing the larger towns and cities in York County. They will express to the Budget Committee on what they are facing financially at the municipal level.

A request from the Town Clerk to contact the Town Attorney, Ron Bourque, on a potential conflict of interest matter was discussed. All were in agreement to authorize him to do so.

After discussing the road budget as submitted by the Road Commissioner, all were in agreement that John Sylvester speak with Jon Lord about consideration for changes to the figures.

It was reported that the shower at the Public Safety Building is in need of repair/replacement. The Board agreed that this needed to be taken care of.

It was reported that there will be a dispatch meeting on Wednesday, January 13, 2010 at the Waterboro Fire Station. Both Selectmen Dochtermann and Burns agreed to make the effort to attend.

There being no further business, the meeting was adjourned at 9:30 p.m.

## SELECTMEN'S MEETING MINUTES

January 12, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of the January 5, 2010 meeting were read. It was moved by Mr. Sylvester to approve as written. David Burns seconded and all voted in favor.

Linda Barse and her husband, Henry Barse met with the Board. When asked if she would like the discussion to be in executive session she responded that "yes, she would". David Burns made a motion to call the meeting. John Sylvester seconded, all voted in favor and Glenn Dochtermann called the meeting into executive session at 5:05 p.m. in accordance with MRSA Title 1 §405 6. A. (1). After motion and second and approval by all, Mr. Dochtermann called the meeting out at 5:19 p.m.

It was reported that the Lyman Selectmen agreed to meet with the Selectmen of Alfred to look at the trash problems on the Kennebunk Road. Mr. Sylvester will speak with Selectmen Fecteau to set up a time.

A letter to the York County Shelter as a follow up to the request to use the Alfred facility for recycling only was read. All were in agreement to sign the letter giving authorization with an attachment enclosed on the rules and regulations for recycling.

A memorandum to the Library Trustees, inviting them in to discuss budget and related items, was signed.

A legal response from Maine Municipal Legal department responding to the question regarding Town's liability when funding the Shaker Valley Sno-Travellers was read. The response indicated that there is no liability to the Town.

Members of the Conservation Commission, Heidi Woolever, Joanna Sylvester, Al Carlson and Fred Frodyma, met with the Board. Mr. Frodyma explained the Commission request to increase the 2010 budget request by \$50 to develop and send out brochures on what the Commission does and that the added funding request is not for education on raising money and a separate account for land purchases. Mr. Carlson added that they would like to do surveys, one early in the year and after some education of the duties of the Conservation Commission has been distributed. This was discussed further with other comments from the members. They agreed to meet with the Budget Committee to explain this request as well.

A legal response from Attorney Brad Morin to the Town Clerk's question on a potential conflict of interest was read. The letter stated that if a spouse of an election officer is running for a position, even if it is a Water District position, may not serve during any part of the election/Town Meeting process after the nomination papers are turned in by the candidate. The Town Clerk spoke briefly with the Board about this stating that if this happens the town is covered by another employee.

It was suggested by a member of the Board to put, as a memorial, a list of those who passed away during the last year in the town report. This was discussed with no decision made.

A request to use the transfer station, made through Joyce Wood, to clean up a property was discussed. The property has not only garbage but much debris, tires, etc. It was moved and

seconded to not authorize this request and to request that they use a dumpster for the clean up as there is so much material. All voted in favor.

Fred Holt, Treasurer, shared a spreadsheet with the Selectmen on five years of plowing and sanding.

Colin Welsh, Auditor, Darcy Hobgood, Tax Collector and Fred Holt, Treasurer, met with the Selectmen to share findings on auditing work on collector/treasurer figures for motor vehicles. Mr. Welsh shared his letter summarizing his findings and discussed some of the highlights of what he felt needed to be done in the two offices and additional reporting that should be given to the Selectmen on a regular basis. He said that excise taxes are one of the largest revenues to the Town. He added that some changes have already been made. Written procedures to make sure there are consistencies in reporting were presented and approved. Mr. Welsh said that he feels these procedures are important for the Town and that the Board should make sure that they are followed.

A letter to Attorney Bourque for the 2009 audit was signed by the Board.

Jon Lord, Road Commissioner, met with the Selectmen. He reported on work in Town. He reported problems on the Gile Road, Federal Street, Kennebunk Road and Clark Road. There are areas of ice build up on the sides of the roads that are undermining the road. These areas will have to be addressed before next winter. He also stated that he is working on adjustments to his original 2010 budget.

A copy of the proposed ordinance changes by the Planning Board, sent by J.T. Lochman, Southern Maine Regional Planning, were reviewed and discussed by the Board. All agreed to pass on to the CEO, Red Chalmers.

A draft letter to parents/participants of Park & Rec programs held at the Alfred Elementary School was read. All agreed that this letter should come from the Park and Recreation Director, not the Board.

The Planning board minutes of December 2, 2009 were read.

The Planning Board minutes of January 6, 2010 were read.

The Planning Board agenda for January 20, 2010 was read.

The notice for a meeting on MERC/Casella GAT limit at the Kennebunk Town Hall on 1/27/2010 was read.

A letter from the Maine Municipal President and notice for the 2010 dues and the list of service programs was read. All were in agreement to pay the dues as requested.

A letter to Portland Computer Company about the agreement regarding the Wells Fargo Lease was read. It was moved by John Sylvester and seconded by David Burns to sign and send the letter as written. All voted in favor and the letter was signed.

An income form from the Park and Rec Director was reviewed. It was moved and seconded to accept and appropriate the funds as submitted. All voted in favor.

Warrants were reviewed. David Burns made a motion to approve and sign them as submitted. John Sylvester seconded, all voted in favor and the warrants were signed.

There being no further business, the meeting was adjourned at 9:05 p.m.

## SELECTMEN'S MEETING MINUTES

January 19, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of the January 12, 2010 meeting were read. It was moved by Mr. Sylvester to approve as written. David Burns seconded and all voted in favor.

The Code Enforcement Officer, Red Chalmers, met with the Selectmen to review the Planning Board proposed ordinance changes. Some questions arose and Mr. Chalmers agreed to speak with the Planning Board regarding these.

Darcy Hobgood shared draft reports that she produced from the TRIO program. These were reviewed and discussed. The Board requested that she see if there was a monthly comparison report that she could put together so that the previous year could be compared to current year. She agreed to do so.

A legal response from MMA Legal Department was read. It answered the question about the ability for the Town to regulate where funds should be used if given to a social service organization. The answer was yes as long as the vote on the funds had not yet been taken and the regulated use was clear and in writing.

A letter from the Library Trustees was read. All were in agreement to invite the Trustees in to discuss topics further and to send them a letter of response as well.

Information from the Town Clerk on a survey of towns who report a listing of the deaths in their town reports was read and discussed. He then met with the Board and discussed this idea for the Town of Alfred. He said that he wasn't very "keen" on the idea. After further discussion, it was moved by David Burns and seconded by Glenn Dochtermann to put a list in the 2009 Town Report and see what the feed back is. Two voted in favor and one opposed.

A notice from the Town Manager of Kennebunk, Barry Tibbetts, regarding a meeting for the MERC GAT Clause discussion scheduled for Wednesday, January 27, 2010 was read. It was agreed on by all that David Burns and Joyce Wood will attend.

A copy of a letter from Bruce Norton, Park and Recreation Director, to participants and parents regarding programs at the Alfred Elementary School was read.

A letter to Attorney Bourque as a follow up to the auditors study was signed.

It was reported by David Burns that he and Joyce Wood met with Linda Barse as a follow up to last weeks Selectmen's meeting on January 13<sup>th</sup>. He said that she gave them a verbal resignation stating that her last day of employment for the Town of Alfred would be February 25, 2010 and that she would put this in writing for the Board's next weeks meeting. She also said that she is willing to train her replacement. Mrs. Wood reported that she asked Linda if she would like to let the rest of the Town Hall Staff know of this and that Linda said she would like to do so and then did speak with everyone and told them of her resignation. A letter from the Board accepting her verbal resignation was read. It was moved by David Burns and seconded by John Sylvester to accept her resignation and to sign the letter stating so. Joyce Wood reported that Linda called in sick on Monday and will be out all week and asked if she could hold the letter until next Monday, January 25<sup>th</sup> and give it to Linda then. All agreed. After further discussion all agreed to place ads for a replacement for Linda in next

week papers as the time is very short to hire and train someone else. They agreed to have the applications back by February 2<sup>nd</sup> and to hold interviews on February 9<sup>th</sup>.

After discussion of the maximum allowed rate of interest that can be charged per 36 M.R.S.A. §505 (4), it was moved by John Sylvester to charge 7% on overdue taxes and that the Town pay 3% on any interest on abatements granted after taxes were paid. David Burns seconded and all voted in favor.

A request for training for the Code Enforcement Officer was read. It was moved and seconded to grant the training request. All voted in favor.

A notice for a meeting with the Maine Department of Labor Standards to be held on February 25, 2010 was read.

The job description for the Secretary/General Assistant Agent was reviewed. Minor changes were made and approved by all.

The Board reviewed the RSU #57 schedule of meeting up to the Referendum in June.

Several articles for the 2010 budget were reviewed and voted on as follows.

Assessing	\$11,500	John Sylvester moved, David Burns seconded, all voted in favor.
Zoning Map Updates	\$500	" " "
Emergency Authorization	\$7,500	" " "
Grant Matching	\$5,000	" " "
General Assistance	\$20,000	" " "
PSAP/Dispatch	\$19,500	" " "
Memorial Day	\$100	" " "

John Sylvester reported that the Lyman Selectmen are willing to meet on a Saturday on site to look at the Kennebunk Road problem of trash, etc. A couple of dates were agreed on and Mr. Sylvester agreed to speak with the Lyman Selectmen to finalize the date and time.

John Sylvester reported that he has met the new owner of the Stonefield pit and discussed the traffic over Alfred Roads. He said the owner is willing to work with the Town in the upkeep, maintenance of the roads. He reported that the Sanford Planning Board will be holding a hearing on the new use for the pit sometime in February and that the owner will contact John on the date so that Alfred Selectmen may attend if they wish.

Mr. Sylvester reported on the issue of weight limits and traffic on town ways. He has spoken with Attorney Bill Livingood from MMA who will be sending him information on this. After further discussion it was moved and seconded that the Board send a letter to Colonel Flemming of the Maine State Police to begin discussions on potentially hiring a State Trooper periodically to assist the Town and the cost associated with this before making any decisions.

All correspondence was read and discussed as needed.

After a motion by David Burns, second by John Sylvester and approval by all, Mr. Dochtermann, Chairman called the meeting into executive session at 7:24 p.m. in accordance with MRSA Title 1 §405, 6. G Concealed Firearm Permit Applications. The meeting was called out after a motion and second and approval by all, by the Chairman at 7:28 p.m. It was moved by David Burns and seconded by John Sylvester to sign the document. All voted in favor and the application was signed by the Chair.

There being no further business, the meeting was adjourned at 7:35 p.m.

## SELECTMEN'S MEETING MINUTES

January 26, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of the January 19, 2010 meeting were read. It was moved by Mr. Sylvester to approve them after a minor change was made. David Burns seconded and all voted in favor.

Jon Lord, Road Commissioner, met with the Board. Several items were discussed.

- 2010 Budget: Mr. Lord presented a revised budget request with explanation for each account.
- E-mails from residents: 1st. Complement on the snow plowing and care of roads.  
2<sup>nd</sup>. Concerning a need for a turn around on the Drown Road. Both were discussed.
- Rain storm: Mr. Lord reported that he had to clean out several blocked culverts across town and also worked on bridges that were holding water. The Gile Road suffered some washouts due to low ditches and water running down the roadway.
- Gile Road: Mr. Lord said that he has spoken with some residents in preparation to do some work on this road in the spring to alleviate drainage issues.

After some discussion, it was moved by John Sylvester and seconded by David Burns to approve the roads budgets as presented by Jon Lord. All voted in favor. The road budget was approved as follows:

Summer Road	\$100,000
Winter roads	\$150,000
Stockpile	\$134,000
Bracket Hill Road	\$5,000
Paving Prep	\$40,000
Paving Gore Rd (portion) & Clark Rd.	\$132,090
Highway Safety	\$6,800

A letter from Joyce Wood to Linda Barse as a cover letter to the Selectmen's letter accepting Mrs. Barse's verbal resignation was read.

The Board read a letter to State Police Colonel Fleming regarding the enforcement of the Town's weight limit ordinance. It was moved and seconded to sign the letter as written. All voted in favor and the letter was signed. Legal information from MMA Attorney Livengood regarding weight limit enforcement was also read and discussed.

An e-mail from Jon Pizey of Hissong Development and Hay Brook Gravel Pit informing the Selectmen of the date of the Sanford Planning Board Hearing was read. It will be on February 3, 2010. All agreed to respond and ask him to confirm the date and time.

An e-mail from J.T. Lockman regarding potential ordinance changes was read. After discussion, all agreed to invite the Planning Board, the CEO and Mr. Lockman in to discuss these.

A letter to Wells Fargo Financial Leasing concerning the old lease on a copier was read. It was moved and seconded to sign and send the letter as written and reviewed by legal council. All voted in favor and the letter was signed.

The 2010 budget for Code Publishers was discussed. It was moved by David Burns, seconded by John Sylvester and approved by all to approve \$3,000 for this article.

A monthly report from Central Maine Power on the poles located in Alfred was reviewed. All agreed to contact them regarding the removal of one light.

A letter from the Department of Environmental Protection was read. The letter reported on the Maine Department of Transportation Maintenance Facility on Stone Road and DEP testing and the results showing a positive hydrocarbon analysis from a well at the Harvest Circle development. After discussion, all agreed to pass this on to the Alfred Water District.

The RSU#57 2009/2010 report to the Town of Alfred was read. John Sylvester reported that a meeting has been set up with the six Town Selectboards in the district and the Superintendant and the Financial Officer of RSU on Monday February 1<sup>st</sup> at 4:00 in the conference room at the Alfred Town Hall.

The RSU #57 Notice of meeting of the Directors for January 27, 2010 was reviewed.

The RSU#57 minutes of the January 13<sup>th</sup> meeting were read.

The minutes of the January 13<sup>th</sup> Fourteen Town Communications Group were read.

A request from the U.S. Census to use the Alfred Town Hall upstairs for training purposes was discussed. It was moved and seconded to approve the request. All voted in favor.

Library Trustees, Barbara Carlson, Paula Frodyma, Krista Okleholm and Perley Yeaton met with the Board. Several items were discussed in detail. Referring to a letter from the Trustees which was in response to questions raised by the Selectmen and the Budget Committee, John Sylvester opened the discussion explaining that the amount of town funds that are appropriated for the Library including operations, salaries, benefits and liability insurance coverage is over \$75,000. Another question raised was the number of patrons who use the library on the Sunday open hours. It was explained that in order to justify keeping the building open this figure would be important to know. Also discussed was the endowment fund. The Board explained that they, the Selectmen, don't have a say in how this money is spent but that when the Town is asked to spend additional funds to support the library on items like a new roof, they need to be able to have a clear understanding of the endowment policies. Recommendation was made that the Trustees draw up a "mission statement" for the endowment setting policy on the use of these funds so that residents have a clear understanding when trying to make a decision. It was noted that \$40,000 was used from the endowment to install an air conditioning system in the library a few years ago. The idea of educating residents was discussed. Suggestions were made to add verbiage in the annual donation letter that goes out to all residents as well as a presentation at the Selectmen's quarterly/informational meeting. Lastly the group discussed potential sources for grant funds.

Perley Yeaton then asked the Selectmen the percentage of motor vehicles that are now excised on line. The Board said that they know this has increased and that they will try to get a percentage for him.

The warrants were reviewed. A 2009 bill submitted from the Rescue Department in the amount of \$282.98 was taken off one of the warrants after a motion and second with approval by all. The Board agreed to hold this until the meeting on January 27<sup>th</sup> with the Fire and Rescue Chiefs.

All correspondence was reviewed and discussed as needed.

There being no further business, the meeting was adjourned at 9:00 p.m.

## SELECTMEN'S MEETING MINUTES

January 27, 2010

4:00 p.m.

The meeting opened at 4:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

Chief David Lord and Chief Matt Bors met with the Selectmen. Several items were reviewed and discussed.

- Overdraft in Rescue budget fro 2009. David Lord explained that a bill for gear for over \$1,000 was given to the Rescue Clerk and should have been a Fire Department bill. This was discussed further with explanation that gear that is used by both departments is ordered at the same time with the understanding that these bills will be shared. It was moved by John Sylvester and seconded by David Burns to take this bill from the Rescue account and put under the Fire account. All voted in favor. It was also moved and seconded to sign a warrant for a Rescue bill as presented. All voted in favor and the warrant was signed.
- Line items on budget requests vs. amount spent on those items and the amount of funds spent at the end of the year. This was discussed in great detail. All agreed that authorization from the Selectmen through use of authorization forms will be requested on items that are over \$1,500 unless stated on the original budget requests prior to purchase of those items.
- Radios, cell phones, pagers – billing for cell phones, purchase of radios and pagers were discussed.
- Emergency Plan - The need to transfer the Town's Emergency Plan from paper to computer was discussed. Chief Lord suggested hiring a person to get this done as it will take some time. After further discussion all agreed that Mrs. Wood will meet with Bob Bohlman from EMA and then meet with Chief Lord to address the matter.

There being no further business the meeting was adjourned at 5:30 p.m.

## SELECTMEN'S MEETING MINUTES

February 2, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

Red Chalmers, CEO, met with the Board. They asked if he would be able to attend the Sanford Planning Board Hearing for the Hay Brook Amendment for mineral extraction operation on February 3, 2010. This was discussed further and he agreed to attend along with Glenn Dochtermann.

The minutes of January 26, 2010 were read. It was moved by David Burns and seconded by John Sylvester to approve after minor corrections were made. All voted in favor.

The minutes of January 27, 2010 were read. It was moved by David Burns and seconded by John Sylvester to approve as written. All voted in favor.

Jon Lord, Road Commissioner, met with the Board to discuss several items:

- Gile Road – area on the road where the ditch is full of ice. He is working on this but reported that it could be a problem if we get another rain storm and said that he will be working on these ditches as soon as the ground thaws enough to do so.
- Old North Berwick Road – The Selectmen reported to Mr. Lord that the Hissong Co. who will be taking over the Libby pit in Sanford have had discussions with Alfred Selectmen about potentially funding the maintenance of this road.

Glenn Dochtermann and Joyce Wood reported on the January 27, 2010 meeting at Kennebunk on Maine Energy Recovery guaranteed annual tonnage amount.

The damaged overhead door at the transfer station recycling building was discussed along with a quote for replacement of the door. It was moved by David Burns and seconded by John Sylvester to authorize the replacement cost of \$3,295.00 with 50% of the cost coming from the Solid Waste account and the other 50% coming from the Emergency account. All voted in favor.

The Board was in agreement to sign a memo to the Planning Board and to the Code Officer inviting them in to discuss potential ordinance changes.

After review of the 2011 Census Bureau documentation on the Alfred boundaries and an approval of the lines as received by the Ceo, it was moved by John Sylvester to sign the approve boundary lines form. David Burns seconded the motion and all voted in favor.

A letter with questions about the use of the upstairs of the Town Hall was read and discussed. All agreed to invite Mrs. Davidson in to discuss this further.

A letter from George Dugovic that expressed his thoughts on an enclosed newspaper article on regionalization was read. All agreed to invite Mr. Dugovic in to discuss further.

The Town Clerk's monthly report for January was read.

It was reported that Matt Board has been elected as the Vice-Chair of the York County Chiefs Association.

The monthly Workers Compensation report for the Town from MMA was read.

2010 Budget:

Immunizations \$1,500 John Sylvester moved, David Burns seconded, all in favor.  
Salaries Flat Fund John Sylvester moved, David Burns seconded, all in favor.  
Capital Improvement Fund was discussed with no final decisions made at this time.

Chief Matt Bors met with the Board as a follow up to the Chiefs meeting with the Selectmen last week. Discussed was the budget and communications.

After review of the warrants it was moved by Mr. Sylvester, seconded by Mr. Burns and approved by all to approve and sign them as submitted.

Income to the Park and Recreation Committee was approved by all.

John Sylvester made a motion which was seconded by David Burns and voted in approval by all to call the meeting into executive session. Glenn Dochtermann, Chairman, called the meeting into executive session in accordance with MRSA Title 1 §405, 6.G Concealed Firearm permit application at 8:00 p.m. After motion, second and approval by all the meeting was called out at 8:05 p.m. Mr. Sylvester made a motion to sign the document. David Burns seconded, all voted in favor and the application was signed.

The RSU #57 meeting with the six Boards of Selectmen about the RSU 2010/2011 budget was discussed. It was the consensus of the Board to not go over 5 to 6% increase on the assessment on average for the six Towns.

Thirty-six applications for the Secretary/General Assistant Agent position were reviewed. Ten applications were chosen for interviews to be held by Joyce Wood and Fred Holt who will then choose five of the ten to be interviewed by the Selectmen on February 9<sup>th</sup>.

There being no further business, the meeting was adjourned at 9:30 p.m.

SELECTMEN'S MEETING MINUTES

February 9, 2010

4:30 p.m.

The meeting opened at 4:30 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

Five half hour interviews for the position of Secretary/General Assistance Agent were scheduled and held from 4:30 to 7:00 with some breaks in between.

Vanessa Richardson, Alfred Elementary School teacher met with the Board to discuss use of the Alfred Transfer Station for recycling the school kitchen items. It was moved and seconded to authorize this use and to draw up an agreement to be signed by the school and the Town. All voted in favor.

The minutes of the February 2, 2010 meeting were read. It was moved by John Sylvester to approve them as written. David Burns seconded the motion and all voted in favor.

After reading a response from Attorney Bourque regarding the Town's Road Weight Restriction ordinance, it was agreed on by all to draft the recommended changes, ask the Attorney about the details of any voting needed for the current ordinance and the proposed new ordinance.

It was reported that the Representative from Central Maine Power will look at the Federal/Gore intersection to determine the wattage needs of a street light and after doing so will report back to the Selectmen's office. It was moved by David Burns and seconded by John Sylvester that a street light be installed at this location. All voted in favor.

A copy of a report on the jail inspection to York County jail Captain Rogers from the Alfred Health Officer, Dr. Brewster, was read.

After discussion and explanation of an MMA survey for road maintenance data for state aid roads, all were in agreement to fill out the survey.

Planning Board agenda for February 16, 2010 was read.

The Planning Board minutes of January 20, 2010 were read.

The Planning board minutes of February 3, 2010 were read.

After review of the warrants, it was moved by John Sylvester and seconded by David Burns to sign the warrants as submitted. All voted in favor and the warrants were signed.

Income to the Veteran's Memorial Scholarship fund and to the Parks and Recreation account were reviewed. It was moved and seconded and approved by all to accept and appropriate the funds as submitted by the committees.

The meeting with the Lyman Selectmen on Saturday February 6<sup>th</sup> was discussed. It was moved and seconded to authorize the installation of a gate on the Alfred side of the Kennebunk Road in conjunction with approval for gates on the Lyman side of this road and on the U.S. Forest entrance and that all needed personnel will hold keys for safety/emergency purposes.

The Board then reviewed and discussed all of the interviewed applicants for the position of Secretary/General Assistance. After much deliberation it was moved and seconded to hire Donna Pirone to the position at the rate of \$12.50 per hour.

There being no further business, the meeting was adjourned at 8:45 p.m.

SELECTMEN'S MEETING MINUTES

February 16, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of February 9, 2010 were read. It was moved and seconded to approve them as written. All voted in favor.

An agreement with the Alfred Elementary School to use the Transfer Station for recycling for kitchen materials only was read. After discussion it was moved by David Burns and seconded by John Sylvester to approve and sign the agreement. All voted in favor and the agreement was signed.

A quote to replace the overhead door on the recycling building was read and discussed. After motion by David Burns and second by John Sylvester it was voted in approval by all to accept the quote and replace the door for \$2,527 to come out of the solid waste account.

The annual contract for services from the Animal Welfare Society was read and discussed. It was moved by John Sylvester and seconded by David Burns to approve and sign the contract as submitted. All voted in favor and the contract was signed in duplicate.

Samples of the upcoming ballots for the March Town Meeting, submitted by the Town Clerk, were reviewed.

A notice of the February 24<sup>th</sup> Public Hearing for the York County 2010 budget and related figures were read.

A letter from a Massabesic student questioning installation of a skateboard park in Alfred was read and discussed. All were in agreement to invite the student in to discuss this topic.

Bob Davidson met with the Board to discuss use of the upstairs of the Town Hall by students who attend the Konservatoriate Dance School. He explained that the program is a students presentation, choreographed by the students at which they accept donations to assist them in enrolling in the schools programs. After discussion it was moved by John Sylvester and seconded by David Burns to authorize the use for this purpose. All voted in favor.

A letter to the legislature from Towns in the Twelve Town Group concerning the costs of education was read. Due to loss of funding from the State with a potential increase in taxes for municipalities, the letter makes suggestions for the legislature to consider for sharing these costs.

The Board discussed a sign at the entrance to the Transfer Station so that residents could see the scheduled hours of the station. All agreed to contact White Sign to see if they do galvanized signs. After discussion of the size of the sign, all agreed to a 3 foot by 4 foot with reflective lettering that stated the hours. Also discussed were two additional "welcome to Alfred" signs. David Burn made a motion to check into both of these signs. John Sylvester seconded and all voted in favor.

It was reported through Joyce Wood that the Town's ambulance is going in for repairs for items that are under warranty and in the mean time a loaner ambulance will be used.

The Board discussed the upcoming newsletter, the Town Report and the 2010 budget and warrant. All agreed on whom to dedicate the Town Report to. John Sylvester said that he would assist with

the Selectmen's portion of the newsletter and writing the Selectmen's report for the 2009 Town Report.

A spreadsheet showing scenarios on the impact to the municipalities of the RSU school budget was reviewed and discussed.

The warrants were reviewed. It was moved by John Sylvester and seconded by David Burns to approve and sign them as presented. All voted in favor.

Income to the fueling February account was accepted and appropriated as submitted.

Planning Board members, Nina Chabot, Carolyn Gile, Arthur Karcher, George Dugovic, Al Carlson and Ray Blanchette met with the Board to go over the proposed ordinance changes. Each change was read and discussed. All were in agreement that some revisions were needed.

There being no further business, the meeting was adjourned at 8:00 p.m.

## SELECTMEN'S MEETING MINUTES

February 22, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of February 16, 2010 were read. It was moved and seconded to approve them as written. All voted in favor.

Attorney Ron Bourque and Attorney Brad Morin met with the Board to discuss several matters.

- Contract/Agreement with Hissong Development Corporation Re: Old North Berwick Road maintenance. Agreed to draft agreement – Selectmen to speak with Road Commissioner on cost to maintain and pave.
- Weight Limit Ordinance Attorney will read draft , make changes and give back to the Board. Agreed that this must be a "Selectmen's ordinance to make it legal. Need to rescind the Town Ordinance
- First Amendment Ordinance Attorney Bourque agreed to draft a Town ordinance
- Town Green work – insurance check - agreed on the use of the insurance check.
- Town Hall Use upstairs – agreed to make slight changes to the policy.
- Wells Fargo lease. Attorney Bourque agreed to write a letter to Portland Computer Co.

The Board read the notices for the Informational Meetings to be held on Tuesday March 16<sup>th</sup> at 7:00 p.m. and Saturday March 20<sup>th</sup> at 10:00 a.m. and for the Town Meeting on March 26<sup>th</sup> & 27<sup>th</sup>. All agreed with the notices as written.

A pole agreement for the Federal/Gore intersection was read. It was moved by David Burns and seconded by John Sylvester to sign the agreement as submitted. All voted in favor and the agreement was signed.

A letter to all employees from the Selectmen concerning flat funding on the salaries for 2010 was read and signed.

A notice from the Massabesic Lions Club requesting submission of a recommendation for the Youth Recognition program was read and discussed. All agreed to take this into consideration.

The Planning Board minutes of February 16, 2010 were read.

The Planning Board minutes of February 3, 2010 were read.

It was reported that the battery for the tractor at the transfer station needed to be replaced.

David Burns and John Sylvester reported on the meeting held with the RSU #57 Superintendent and the six towns in the district which was held Monday February 22<sup>nd</sup>.

Items for the 2010 Budget were discussed and voted on as follows:

Salary Budget	\$502,424.31	John Sylvester motion, David Burns second – all approve
Employee Benefits	\$154,976.41	" " " "
Overdraft Sand & Salt	\$6,864.84	" " " "

Colin Walsh of Joel Patterson & Associates met with the Selectmen and the Treasurer, Fred Holt, to go over the 2009 audit. He covered highlights, reviewed the management letter and answered questions.

The Board with the Treasurer, Fred Holt, then reviewed the Article Funding spreadsheet and after much discussion it was moved by John Sylvester and seconded by David Burns to take \$1,577,364.72 out of taxation, which is \$91,109.11 less than last years taxation amount, \$553,967.84 out of undesignated funds and \$49,419 out of designated funds to meet the municipal appropriation total of \$2,180,751.56. All voted in favor.

The warrants were reviewed. David Burns made a motion to approve and sign them as submitted. John Sylvester seconded the motion and all voted in favor.

There being no further business, the meeting was adjourned at 8:00 p.m.

## SELECTMEN'S MEETING MINUTES

March 2, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of February 22, 2010 were read. It was moved and seconded to approve them after minor changes. All voted in favor.

Jon Lord, Road Commissioner, met with the Board. He reported on the storm damage and clean up:

- He reported that he worked closely with David Lord during the storm.
- Littlefield Dam - there is a potentially broken I-beam. He will need to wait for the water to recede to inspect.
- Townwide debris- many roads had downed trees and much debris from wind.
- Mouse Lane - He closed for a time due to water over the road. He reported that this area may be a good mitigation project it has been a problem area -- needs a larger culvert system.
- Prior to the storm he and his crew dug out culverts that were blocked with ice and some ditches as well.
- Several minor road wash outs on sides of roads were repaired.
- Swetts Bridge - a tree needs to be pulled out that came down as it may cause flooding.
- He requested that he have more reclaimed gravel on hand to take care of spots when needed. He said it cost \$15 per yard delivered and requested 6 loads at 108 yards per load. John Sylvester made a motion to approve the request. David Burns seconded and all voted in favor.
- Cones - Mr. Lord reported that after the storm he was missing many cones and suggested replacement of the Towns cones that are missing. All agreed that he check into the price.

The Board reviewed the Selectmen's Town Hall Use Policy. It was moved by John Sylvester to approve and sign as written. David Burns seconded and all voted in favor. The policy was signed.

After review of the Traffic Ordinance all were in agreement to add some regulations on parking in public parking lots only with written approval. This was suggested due to parking lots being used for "park & ride" areas leaving less room for patrons.

The Town Meeting Warrant for March 26<sup>th</sup> and 27<sup>th</sup> was read. It was moved by John Sylvester and seconded by David Burns to approve and sign the warrant as presented. All voted in favor and six copies of the warrant were signed.

Information on a potential charter for the County of York was reviewed and discussed.

Andy Bors, Town Clerk, met with the Board to review the Town Report and the web site. The Report was approved to go to the printers. Mr. Bors shared pictures for the web site for the front page. Four pictures were agreed on by the Board.

David Lord, Emergency Management Director and Fire Chief, for the Town of Alfred reported on the storm and his involvement during and clean up of the storm. He said that early on he touched base with Ken Gerry and the gate on the Littlefield dam was lowered. Even so they had to place 200 sand bags to keep the water from overflowing. He also reported that he worked with Chuck Shaw of Lyman who is responsible for the Bungernut Lake levels and that Mr. Shaw asked Mr. Lord if he should lower the level of the lake. Due to potential overflow of the Alfred dam it was decided not to do so unless absolutely necessary for public safety. Mr. Lord reported that Mr. Shaw is now getting some criticism from lake residents and after discussion all agreed to set up a meeting to see if the

Town of Alfred could intercede perhaps by a letter giving explanation of the incident and the decisions made. David Lord mentioned that there could be potential damage to the dam.

Chief Lord then reported the Department of Transportation does not loan out any supplies like the traffic cones due to the loss of them. He agreed to check out the prices of new traffic cones and barriers. There was discussion of the fillable barriers that are less easy for someone to pick up.

Next Chief Lord reported that the generator at the Public Safety Building stopped working and that he was told by York County Emergency Management Agency that, if this storm was determined to receive FEMA funds, he should claim this for the Town for replacement.

He also reported that the repeater on Brackett Hill Road was down and was switched to the York County Emergency Management building on Swett's Bridge Road in Alfred.

When the Board asked about how he processes warrants, etc, Chief Lord said that he does his own warrants and may ask the Clerk to give him reports if needed and has her order supplies.

An insurance check for \$1,527 for damage to the recycling building was accepted and appropriated by all. It was then moved and seconded to move forward with the replacement of the two panels in the amount of \$2,527.00 with the remaining \$1,000 to come from the Solid Waste account. All voted in favor.

John Sylvester reported that the letter from the 12-town Group which was signed by most of the Boards represented was taken to the Maine Senate and to the House of Representatives. He also reported that five school boards in the Portland area have sent a similar letter to the legislature. He said that there has been a request to print the letter in the newspapers but said that he felt this would not be proper without approval from all who signed.

Mr. Sylvester reported on the County Budget Public Hearing.

After review of the warrants, it was moved and seconded to approve and sign them as submitted. All voted in favor.

After motion and second and approval by all the meeting was called into executive session at 7:45 pm by the Chairman in accordance with MRSA Title 1, §405,6.G concealed Firearms Permit application. After motion and second and approval by all the meeting was called out at 7:50 pm. John Sylvester made the motion to sign the application. David Burns seconded, all voted in favor and the document was signed.

There being no further business, the meeting was adjourned at 8:00 p.m.

## SELECTMEN'S MEETING MINUTES

March 9, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of March 2, 2010 were read. It was moved and seconded to approve them as written. All voted in favor.

Darcy Hobgood, Tax Collector and Fred Holt, Treasurer, met with the Board to go over end of month reports on excise tax. Ms. Hobgood gave copies of different reports which were reviewed and discussed by all. It was reported that the two offices balanced at the end of February. All agreed to a report that she will give the year to date amount on new vehicles vs. older vehicle registrations for next month.

Fred Holt, Treasurer and Paula Frodyma, Library Trustee spoke with the Board about moving the endowment funds. Mrs. Frodyma reported that the Board of Trustees voted to transfer most of the funds into five year CD's as this would give a better interest and the remainder of the funds into a savings account. She said that two of the Trustees would be the authorized signers of the account and that the Treasurer would get copies of everything. Mr. Holt explained why he felt this may not be the proper way to handle this. Joyce Wood reported on a meeting with the Town's Insurance rep and the Town Attorney on this same issue with the Trustees and the Board of Selectmen. After much discussion, all agreed to contact, first, the MMA Insurance representative, and if needed, the Town Auditor and then the Town Attorney so that this matter can be clear to all. Also agreed on was to put all responses in writing for all to keep on file for future Boards.

The Board reviewed the proposed Town Ordinance "Campaigning and Solicitation on Town Owned property" that was written by Attorney Brad Morin after discussions with the Selectmen and Attorney Bourque. All were in agreement that the word "solicitation" did not mean the sale of items for example, the sale of Girl Scout cookies but meant solicitation of signatures of votes. After further discussion, it was moved by John Sylvester to approve the proposed ordinance as drafted by Town Legal Council. David Burns seconded the motion and all voted in favor. The Board agreed to invite Attorney Morin to attend the Public Hearing on March 16<sup>th</sup> at 7:30 to answer questions if needed.

John Lord, Road Commissioner reported that employees of a local business property owner have taken ½ yard of gravel from the Town's sand & salt site and used the material at the site of the business. He said that this same truck has been in to take sand and salt for driveways of their employer on more than one occasion. All agreed that the practice of the Town was to authorize residents to take one or two 5 gallons buckets of sand to spread on walk ways not to take truck loads of the material. After further discussion, all agreed to contact the local business owner about this matter.

Mr. Lord then discussed his findings on his price research for cones. The best buy for the Town would be through the Department of Transportations offer to municipalities for a cost of \$15.47 for 10 lb and \$13.40 for the 7 lb cones. Both cones are reflective and meet D.O.T. specs. After further discussion it was moved by John Sylvester and seconded by David Burns to authorize the purchase of 30 – 10lb cones for a total of \$464.10 plus shipping for the Town from the Highway Safety and Guardrails account. All voted in favor.

Jon Lord reported that about 2 ½ feet of the Gile Road has washed out due to the damage caused by the recent rain storm. He explained the details and all agreed that he make it safe and passable for now and to wait to see if FEMA funds will support fixing the area. He also reported that he would like

to do some work near the “Leddy” property on Mouse Lane as it also incurred damage during the storm. After explaining what needed to be done it was moved and seconded that he move forward and that any further work may have to wait for potential FEMA funding. All voted in favor.

The information to be discussed at the upcoming Informational and Public Hearing was discussed. It was acknowledged that, as reported earlier, John Sylvester will be attending the National League of Cities Conference in Washington, D.C. as President of the Maine Municipal Association. He said that he will try to call in during the meeting.

An e-mail from Chris Parr regarding the request from the Selectmen to Col. Patrick Flemming of the Maine State Police to enforce the weight limit ordinance of the Town was read. The e-mail asked if the ordinance was approved by the D.O.T. All agreed to send the ordinance to the D.O.T. for approval.

The Board reviewed the Traffic ordinance to be presented at the Town Meeting. John Sylvester made a motion to approve the Selectmen’s Vehicles and Traffic Ordinance. David Burns seconded the motion and all voted in favor. It was moved and seconded to approve the article for Town Meeting which asks Town Meeting to repeal the Town’s Ordinance “Vehicles and Traffic”. All voted in favor.

Bruce Norton, Park & Rec Director, spoke with the Board about the ice skating rink. He said that the liner is full of holes and cannot be used again. After discussion, all agreed not to order a new one as it is not used that much and it takes a lot of maintenance to keep it full and the ice smooth.

An invitation to Spirit of America Foundation ceremony at which the Massabesic Lions will receive an award was read. All agreed to write a letter of congratulations as the Selectmen have a Public Hearing and an Informational Meeting on the same evening, next Tuesday at 7:00.

The Planning Board agenda for March 17<sup>th</sup> was read.

The Planning Board minutes of March 3<sup>rd</sup> were read.

The proposed changes to the Shaker Commons that will go before the Planning Board were reviewed.

After review and discussion of the warrants it was moved by John Sylvester and seconded by David Burns to approve them as submitted. All voted in favor and the warrants were signed.

A Levy on Wages form was discussed. It was moved and seconded to sign the form. All voted in favor and the Chairman, Glenn Dochtermann signed.

There being no further business, the meeting was adjourned at 7:45 p.m.

## SELECTMEN'S MEETING MINUTES

March 16, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns and Joyce Wood. John Sylvester was in Washington, DC with the Maine Municipal Association.

The minutes of March 9, 2010 were read. It was moved and seconded to approve them as written. All voted in favor.

A letter of congratulations to the Massabesic Lions Club for the award from the Spirit of America was read. All agreed to sign the letter as written.

The Board reviewed the letter sent to MMA Legal Department regarding the question concerning the management of the Library endowment funds.

The Unemployment Compensation report for February was read.

A new 2010 price list from Jeff Simpson was read.

Two letters of agreement for the Festival in July were read. It was moved and seconded to approve and sign an agreement for the Alumni Band to play in the Alfred parade and to play on Saturday evening on the Church lawn. All voted in favor and the agreements were signed.

David Lord, Fire Chief, met with the Selectmen to discuss a potential purchase of SCBA equipment. He explained that the Goodwins Mills Fire Department is offering 10 air packs at a cost of \$5,000 for all 10 and that if purchased new these would cost \$5,800 each. He then explained that these packs meet the standards and can be updated to meet additional upgrades when needed. The current air pack do no have the ability to do this. The cost to upgrade would be approximately \$3,000 per pack and when asked about a potential grant, Chief Lord said that he felt if a grant were awarded that it would be more feasible to purchase new packs. He said that there are 22 air packs in service and if the Board authorized the \$5,000 the 10 oldest packs can be replaced. Also discussed was selling the old packs to help offset the cost of the Goodwin's Mills packs and Chief Lord agreed that they may be able to sell to a private company. It was moved by David Burns and seconded by Glen Dochtermann to approve the request. All voted in favor.

Chief Lord then reported that the generator was damaged during the past rain storm and had it looked at. Replacement cost is approximately \$15,000. All agree this is not something that the Town can afford to replace at this time and all agreed to wait to see if the Town may be eligible for FEMA funds and if not will bring back to the table.

The warrants were read and discussed. David Burns made a motion to approve and sign as submitted with initials where needed. Glenn Dochtermann seconded and all voted in favor.

Income to the Historical Committee was approved and appropriated as submitted by committee.

The meeting was adjourned at 6:45 p.m. to attend the Informational Meeting.

## SELECTMEN'S MEETING MINUTES

March 23, 2010

3:00 p.m.

The meeting opened at 3:00 p.m. Present were Glenn Dochtermann, David Burns and Joyce Wood. John Sylvester was in Washington, DC with the Maine Municipal Association.

The minutes of March 16, 2010 were read. It was moved and seconded to approve them after one minor correction. All voted in favor.

Jon Lord, Road Commissioner reported on several items.

- He is working on getting prices to replace the culvert and any additional work needed on Mouse Lane.
- The shoulders Town wide are still soft so he is not able to work on them.
- Littlefield Dam damage-estimated 10 bags of concrete to fix and is waiting for the water to go down.
- Recent rains caused some washouts on the Gile Road, Whichers Mills Road and Mouse Lane.

The Board discussed the informational Meeting on Saturday, March 20<sup>th</sup>. Only one resident that was not present at the Tuesday meeting was in attendance. It was reported that the meeting lasted approximately 15 min.

The Board discussed the upcoming Town Meeting. Mr. Burns asked if the article spreadsheet could be rearranged to coincide with the warrant.

The 2009 Workers Compensation Audit was reviewed.

An appointment for membership to the Shaker Woods Committee was discussed. It was moved and seconded to appoint Kelly Pelchat for a three year term.

Two Festival Letters of agreement for entertainment were reviewed. It was moved by John Sylvester and seconded by David Burns to approve and sign the agreements as submitted. All voted in favor and the letters were signed.

A notice from MMA Property & Casualty regarding the claim for the damage to the Gore culvert was read.

A copy of a notice from the Secretary of State from the Town Clerk was read and discussed. The notice discussed the location of voting in municipalities. It was reported that Mr. Bors is working with the Code Officer to fill out the related paper work for State approval.

The Planning Board draft minutes of March 17<sup>th</sup> and 16th were read.

Planning Board final minutes for February 16<sup>th</sup> and March 3<sup>rd</sup> were read.

Planning Board agenda for the April 17<sup>th</sup> meeting was reviewed.

The warrants were reviewed. John Sylvester made a motion to approve as submitted. A second was made by David Burns and all voted in favor.

At 4:20 after a motion and second the Chairman, Glenn Dochtermann, called the meeting into executive session in accordance with MRSA Title 1,§405, 6.G concealed Firearms Permit application.

The meeting was called out after proper process at 4:25 p.m. It was moved and seconded to sign the application. All voted in favor and the application was signed.

There being no further business, the meeting was adjourned at 4:45 p.m.

## SELECTMEN'S MEETING MINUTES

March 30, 2010

5:00 p.m.

The meeting opened at 5:00 p.m. Present were Glenn Dochtermann, David Burns, John Sylvester and Joyce Wood.

The minutes of March 23, 2010 were read. It was moved and seconded to approve them after minor corrections. All voted in favor.

Red Chalmers, CEO, met briefly with the Board. He explained that he and the Road Commissioner have inspected two driveway entrances off of Mouse Lane and said that they reached agreement on action to take. After discussing the ordinance on driveway cuts, all agreed that some of the language should be "strengthened" and Mr. Chalmers agreed to work with this.

Jon Lord met with the Group and furthered the discussions of the driveways. He concurred with Mr. Chalmers on decisions made. He then discussed the recent rain storm and damage that is occurring.

Ken Gerry and Chuck Shaw of Lyman joined the meeting to discuss the Littlefield Dam in Alfred and the watershed including Bungernut Lake. Mr. Shaw defined what his responsibilities are. He said that when we receive 1" of rain the lake can go up 25" if the ground is already soaked. His responsibility is to maintain the safety of the residents on the lake and he will release the water by opening the dam when needed. Ken Gerry explained that during the last storm Mr. Shaw was requested by Alfred personnel, responsible to watch the Littlefield dam and the water table, to not release any more water as Alfred was already sandbagging and some damage to the dam was taking place. Mr. Shaw had agreed to this request and did not release any more water. By not releasing more water from Bunganut Lake the ice caused some damage to docks that were in the water and he received complaints from some lake residents. This was discussed further and it was moved and seconded to support the actions of Mr. Shaw with a letter from the Board of Selectmen on the details of the incident. All voted in favor. Also discussed was the potential installation of a sluiceway above the Littlefield Dam to hold more water and ideas to make repairs to the dam as well as making the turn wheel move easier were discussed. All agreed to look into the last time the bridge was inspected.

It was moved by Glen Dochtermann and seconded by John Sylvester to appoint David Burns as Chairman of the Board. All voted in favor.

The Board discussed the purchase the tractor approved at Town Meeting for the Transfer Station. All agreed to contact the Treasurer to see when the funds could be available and then it was moved and seconded to purchase the tractor at Westcott's & Sons for \$45,000 and to trade the current tractor in for \$10,000 as previously discussed.

The ordinance entitled "Campaigning and Solicitation" that was defeated at Town Meeting was discussed. All agreed that a committee be formed to review the wording and to include Attorney Brad Morin as needed. In the meantime all agreed to draft a revised Selectmen's policy to cover the potential problems with review from the Town Attorney.

A letter from Mr. Rick Menelly was read. All were in agreement to invite him in to speak with the Board and to return a check he had enclosed in his letter.

It was reported that the Federal Emergency Management Agency has declared the rain storm disaster assistance for February 23rd through March 2<sup>nd</sup>. Joyce Wood and Jon Lord will attend the "kick off" meeting with York County EMA on Friday at 10:00 a.m.

The final 2009 audit documents from Joel Patterson and Associates were reviewed.

A letter from Maine Energy Resource Company was read. The letter explained that there will be no fees for not meeting the "GAT" in 2009 for the municipalities who contract with them. (GAT is the guaranteed amount of tonnage promised by the towns when the contracts were signed.)

A letter of agreement for entertainment at the Festival was read. After motion to approve and second, all voted in favor to sign the letter as submitted.

Forms for the authorization of signatures to pay wages and state and federal taxes were discussed. John Sylvester made a motion to sign as submitted. Glenn Dochtermann seconded and all voted in favor.

The documents for the purchase of the forestry truck and for the purchase of the bed that attaches to the truck were read and discussed. It was moved by Glenn Dochtermann, seconded by John Sylvester and approved by all to sign the documents for these purchases as approved by Town Meeting.

After review of a bid questionnaire from Southern Maine Regional Planning all voted in agreement to fill this out.

A copy of a letter from the Town Clerk, Andy Bors, to Code Publishers regarding the updates on the ordinances as approved at Town Meeting was read.

A copy of the bill to the Alfred Water District for their portion of the Town Meeting election day was read.

The Board approved to accept the insurance check for the damage to the compactor door and to appropriate funds to the Solid Waste account.

The Property and Casualty renewal application was reviewed. It was moved by Glen Dochtermann and seconded by John Sylvester to approve and sign the document as written. All voted in favor and the Chairman, David Burns, signed in the appropriate places.

John Sylvester reported that he spoke with from D.O.T. and got the contact information on whom to send the approved weight and traffic ordinance to so that it may be enforceable by the State Police.

The warrants were reviewed. Glen Dochtermann made a motion to approve as submitted. John Sylvester seconded the motion and all voted in favor. The warrants were signed by the Board.

At 8:05 David Burns called the meeting into executive session in accordance with MRSA Title 1 §405, 6.G, Concealed Firearms permit application, after a motion and second. The meeting was called out after motion and second at 8:10 p.m. It was moved by Glenn Dochtermann to sign the application. John Sylvester seconded and all voted in favor.

The Board discussed the meeting with the RSU #57 Superintendant and the Selectboards from the other five Towns that was held on Monday, April 5<sup>th</sup>.

There being no further business, the meeting was adjourned at 8:30 p.m.