

SELECTMEN'S MEETING MINUTES

April 7, 2009

4:30 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Kyle Hall from the Department of Transportation met with the Selectmen, Jon Lord, Alfred Road Commissioner and Glen Charette, Trustee of the Alfred Water District about the District's project on the Kennebunk Road. Mr. Charette shared the details of the project as to the number of cuts, whether they were side or cross cuts and the length and distance between the cuts. The Selectmen shared their concerns about the road which was paved in 2007 and the condition after the project is completed. Mr. Hall then explained what the State does when working with utility projects such as this one. He shared a copy of and spoke to the State law on moratorium restoration requirement Title 23.3. chap.307 art.1 §3351-A which would be applicable in this case. He said that his recommendation is to pave 20 feet on either side of a cut and if there were other cross cuts within 75' then he would recommend paving the whole length. On cuts along the shoulders he would recommend going to either the ¼ point or to the center point of the road for repaving. Mr. Charette said that there is a cross cut that would be six feet wide and approximately 1,100 feet in total length of road. These specs were discussed in further detail. The procedure in cutting the edges by angle "sawing" the edge was discussed as well as the potential to bore under the road instead of cutting. Also discussed was holding a portion of the escrow for a year to be able to inspect the road the next spring. Mr. Hall said that the State typically holds back 10% of an escrow for one year.

Mr. Sylvester then spoke with Mr. Hall about Stone Road and the possibility of the State paving a section near the State garage. After discussion, Mr. Hall said that if the plans remain in place, as far as funding and projects, he will strongly consider doing this for the Town. As stands now he plans to be in the area for paving around the middle of August and suggested that the Town call him in July. The group thanked Mr. Hall for coming.

Fred Holt, Treasurer, introduced Richard Ranigan from the Gorham Savings Bank to the Board. Mr. Holt stated that he has been researching banks and asked Mr. Ranigan in to speak on behalf on his bank. Mr. Ranigan gave a brief history of the Gorham Savings, the services they offer and other towns they serve including Newfield, Westbrook, Dayton, York County and others. Many questions were asked by the Board and discussed. Mr. Holt shared some of the concerns of the current bank that the Town of Alfred is with. It was moved by David Burns and seconded by John Sylvester to authorize Mr. Holt to move forward with the changing of banks from T.D. Bank North to the Gorham Savings Bank. All voted in favor. The move should take approximately two months.

Mr. Holt then spoke with the Selectmen about the County request for payment of taxes from the municipalities twice annually. He said that he does not feel that the Town can pay half of the County tax but that he sees no problem, given the current financial standing, with sending \$5,000 as mentioned by the Board. He also suggested looking into paying on a monthly basis in the future. After further discussion, it was moved by John Sylvester, seconded by David Burns and approved by all to send \$5,000 to the County as portion of 2009 tax assessment.

Glenn Charette then concluded the conversation with the Selectmen and the Road Commissioner on the Kennebunk Road project. After reviewing and discussing the information given by Kyle Hall, all came to an agreement on the specs to proceed and it was moved by John Sylvester that the road be repaved at the quarter point with the edge cut with appropriate grinding as to D.O.T. specs, that the crosscuts be repaved including 20 feet each side of the cut and if the crosscuts section run closer than 75 feet of each other to do a continuous pave and to hold 10% of the contractors escrow fund as retainer for a least one year to be able to inspect the road before releasing the total escrow. David Burns seconded the motion and all voted in favor. Also discussed was the permit fee to the Town for the road excavation. After discussion it was moved by

David Burns, seconded by John Sylvester and approved by all to waive the permit fee to the Alfred Water District.

Jon Lord, Road Commissioner, reported on the meeting held earlier today with Joe Emerson of FEMA and Joanna Sylvester. He said that they did a cost estimate based on the debris amount and he felt that it went very well. He reported that a separate pile has been set up for the storm debris at the transfer station separate from the regular brush pile. He also reported on work he has done to include work on a minor washout on the Gile Road and Carpenter Hill Road and picking up storm debris townwide. He said that he will grade the dirt roads as soon as they dry up some but that he is keeping an eye on the potholes. He spoke about a request to deliver on a posted road and said that he did not authorize the request but that he felt that he may take the postings down this Sunday, weather permitting. The Selectmen asked him about the damaged trees at the Littlefield Dam. It was reported that the Code Enforcement Officer, Red Chalmers, has looked at the trees and has authorized that the Town removed them as they constitute a "hazard". A complaint of sand that was washed downstream onto a resident's property was then discussed. All agreed that this is not a Town responsibility. Mr. Lord reported that he also repaired a washout on the Brackett Hill Road and the group discussed the lack of a cross culvert at the entrance to the subdivision before the bridge on the right. All agreed to speak with Red Chalmers to look into this. Mr. Lord asked the Board about taking out a stump on the Gore Road. A resident had cut the tree in the Town's right of way and has requested that the town cut the stump out. The decision was made to cut the stump flush with the ground.

Members of the Conservation Commission met with the Selectmen including Joanna Sylvester, Fred Frodyma, Al Carlson and Pat Smith to discuss two Town owned properties in the Walnut Hill area. The two properties were identified as tax map 8 lot 29 and map 9 lot 8. These two properties sit in the middle of a tract of open space that is being looked at by the Commission as potential for easements for restricted use. The Alfred Conservation Commission is meeting with the Town of Shapleigh Conservation Commission to discuss the lands in Shapleigh and asked the Board for a commitment to consider placing Alfred's parcels in a land trust. This was discussed in further detail and it was moved by David Burns to support the efforts of the Alfred Conservation Commission to move forward with this project. John Sylvester seconded and all voted in favor.

Al Carlson reported to the Board that he has spoken with George Dugovic who has told him that he is interested in membership to the Planning Board. The Board reported that Mr. Dugovic has expressed this to their office and an appointment has already been set up.

The minutes of March 31, 2009 were read. John Sylvester made a motion to approve after adding one addition. David Burns seconded and all voted in favor.

After discussing the Alfred Clean-Up Day, all agreed to invite the Conservation Commission and the Solid Waste Committee in to coordinate efforts for the day.

The Board reviewed a Hiring Form for Joanna Sylvester as discussed at last weeks meeting. John Sylvester abstained from discussion and voting. It was moved by David Burns to hire Joanna Sylvester as a temporary employee for the Monitor position for the FEMA December storm debris clean up. Glenn Dochtermann seconded the motion and both voted in favor. The form was signed.

Three notices of FEMA payments from the Federal Emergency Management Agency for storms #1815, #1693 and #1788 were read.

The Board read the response in writing as discussed last week from Attorney Bourque on the question of conflict of interest question posed by the Road Commissioner.

A letter from the County of York offering the Town to have Commissioner David Bowles meet with the Board was read and discussed. All agreed to respond positively for a meeting.

The minutes of the SAD #57 meeting for March 25, 2009 were read.

The SAD # 57 agenda for April 8, 2009 was read.

The Planning Board agenda for April 15, 2009 was read.

The Town Clerk's end of month report for March was read.

The Board read the Public Utilities Commission filing minutes.

The Tax Collector's end of month for March was read.

After discussing the Capital Improvement Plan all were in agreement to send out a memo as written to all Boards and Committees requesting input on the plan for the next ten year period as the current plan that carried until 2013 has been implemented.

Glenn Dochtermann reported that he has contacted the Sheriff's Department and was told that the jail was too busy to use inmates for clean up in April.

It was reported that there were branches down at the old transfer station. All agreed to contact Jon Lord to see if he would be able to take care of them.

The Board discussed the web site and it was reported that the change to another host is under way and may take up to two months.

Glenn Dochtermann reported that he will be out of Town next week and David Burns said that he will be out of Town on the 21st. All agreed to cancel the April 21, 2009 Selectmen's meeting.

The warrants were reviewed. It was moved by John Sylvester to approve and sign them as submitted. David Lord seconded the motion and all voted in favor.

An income form was reviewed. It was moved by John Sylvester to accept the funds from FEMA to reimburse the Winter Roads account. David Burns seconded the motion and all voted in favor.

The meeting was adjourned at 9:30 p.m.

SELECTMEN'S MEETING MINUTES

April 10, 2009

8:30 a.m.

Present were John Sylvester, Glenn Dochtermann and David Burns.

The Board met with a resident and some of the family members. The resident explained the reason for asking to meet with the Selectmen. The discussion involved neighborhood issues and concerns. No decisions were made. After further discussion the Board was in agreement to contact the Town Attorney before moving forward.

The meeting was adjourned.

SELECTMEN'S MEETING MINUTES

April 14, 2009

5:00 p.m.

Present were John Sylvester, David Burns and Joyce Wood. Glenn Dochtermann was out of Town.

David Burns, acting Chairman, said that the Board needed to discuss last Friday's Selectmen's meeting. Mr. Dochtermann was called and joined in the discussion. It was moved by David Burns and seconded by John Sylvester to, after advise from the Town Attorney, not proceed with the matter but to let the parties involved deal with the matter as it is a "civil matter". All voted in favor.

The minutes of April 10, 2009 were read. It was moved and seconded to approve them as written. All voted in favor.

Fred Holt, Treasurer, shared the quarterly financial report with the Board. Highlights included a four year comparison shows that expenses are even for the period, excise tax revenue is down and the overall income from different sources is stable with a four year comparison of the period. He reported that he is moving forward with the paperwork to go with Gorham Savings Bank. After discussion of the Cash Disbursement Policy all were in agreement to take this into consideration for the meeting on April 28, 2009. Also discussed was the auditor recommendation that the Rescue income/payments come directly to the Town Hall first as the current process of receiving funds makes the account hard to reconcile. All were in agreement to invite Matt Bors and Colleen Valliere in to discuss the matter.

Mark Green, Sanford Town Manager, Charlie Andreson, Public Works Director for Sanford and Councilors, Anne-Marie Mastracio and Alan Walsh met with the Selectmen to discuss the future of the Hay Brook Bridge on Stone Road in Alfred/Sanford. Mr. Green reported that the group did a site visit prior to this meeting. Several items were discussed: the traffic count done by Southern Maine Regional Planning Commission, the Department of Transportation's most recent report on the bridge and whether or not this is considered a "pass through" road. The cost to replace the bridge and percentage of the share was also discussed. Both parties agreed to speak with their Town emergency personnel and to meet again to discuss setting up a joint meeting of residents to get their input.

David Lord, Alfred Fire Chief, then attended the meeting on another matter and was asked about his opinion on the use of the Hay Brook Bridge by emergency vehicles. He said that "though he would not like to see the bridge closed, he didn't think it would impact emergency services from Alfred". This was discussed further.

David Lord then discussed a request for firefighter training saying that he recommended that the Town pay half of the fee for the course. The Selectmen explained that they are questioning the request because of a letter written by the firefighter in which he said that he realizes that he was minimally involved in Alfred over the past year. Chief Lord said that he has been a member of the Alfred Fire Department for about ten years and that he has made significant contributions over the years as a firefighter/paramedic and that he has spoken with him about this. After further discussion all were in agreement that Chief Lord draw up a letter of agreement that the firefighter will pay the Town back if his involvement does not increase this year.

Also discussed with Chief Lord was the Town compliance with the National Incident Management System. He said that the new Road Commissioner and the Water District Trustees should take the course to be compliant. It was noted that the Selectmen and the Assistant were already compliant. David Lord agreed to check with Steve Harding to see if he may be able to give the course.

Nate Binnette, Alfred/Lyman Little League and Bruce Norton, Alfred Park and Rec Director met with the Board to discuss Alfred Park and specifically the parking issues for big events. Nate Binnette said that the

opening day for Baseball Program is to be held on May 2, 2009. John Sylvester reported that Dick Brown, County Manager, has offered the Court House parking area for the Town's use if needed. Improvements to the side parking lot were discussed as well as parking on one side of School Street and Kennebunk Road. All were in agreement to speak with the Code Enforcement Officer and to move forward with the improvements to the parking area and to also speak with David Lord about parking on Kennebunk Road.

Bruce Norton then reported that the concession stand needs repair work to include fixing the water damage to the floor, replace the steel door and vinyl siding. He feels that with donation of workers the repairs should cost approximately \$900 to come from the Park and Recreation account. David Burns asked that he speak with the Alfred/Lyman Little League to see if they might contribute to the repair costs. All agreed that he do so. Mr. Norton then reported that the Committee would be replacing the chips around the playground equipment this coming weekend weather permitting and he suggested that the front parking lot be improved by cutting out the grass on the lot side of the railroad ties. The Board said that this would have to come from the Park and Rec account as well. Mr. Norton said that one of the members, Emily Spaz has suggested that the Committee begin holding band concerts on a regular basis at the park and that the Committee look for sponsorship from local businesses to support this. Mr. Norton agreed to keep the Selectmen informed on this before making final decisions.

The minutes of April 10, 2009 Selectmen's meeting were read. After a motion and second it was voted by all to accept them as submitted.

After discussion, it was moved to appoint Jim LaFrance to the Park and Recreation Committee. David Burns seconded the motion and all voted in favor. The appointment certificate was signed.

The Board agreed to sign a letter to Kyle Hall, Dept. of Transportation for his assistance with the discussion of road openings at the meeting with the Water District on the Kennebunk Road project.

After discussion of nameplates and the cost involved all were in agreement to ask Almon Williams if he might be able to make wooden ones.

The Board reviewed the FEMA storm the financial summary sheet for storms from 2007 through 2009.

Jon Lord, Road Commissioner, met with the Board. Several items were discussed:

- He reported that he has collected 650 yards of the December, 2008 storm debris last week and that the FEMA representative has looked at the brush pile and agreed with the amount. The pile will be chipped and a new pile started for another count.
- He hopes to have ditches and "hangers done by May 1, 2009 and then he will begin the pick-up of residents brush piles.
- Alfred Park parking lots: Mr. Lord said that he will donate the grading of the front parking lot and will check out the side parking lot for the suggested improvements and will speak with Bruce Norton.
- Stop sign at Woodsedge: He reported that a complaint was made that this sign was missing. All agreed that Avesta Housing be called.
- Sweeping sand: Mr. Lord said that he will begin this project next week and asked for Selectmen's approval to hire H. &N. Lawn Care to assist. The Board agreed as long as the Town rates apply. Mr. Lord agreed.
- Road materials and where to purchase was discussed. All agreed to compare costs and to consider the convenience to the location of any job site when purchasing materials. Mr. Lord said that he will consider the "money side" when making these purchases.
- Saco Road-picket fence: A resident has spoken with Mr. Lord about installation of a picket fence. The Board agreed that the resident should speak with the Code Enforcement Officer before doing so.

- Mr. Lord then suggested that he stockpile cold patch at the Sand & Salt building making for less trips to purchase this material. The Selectmen agreed that this is a good idea.

Joyce Wood reported that a U.S. Forest Service representative met with her and told her that the Ida Jim Road (government portion) will be closed for a period of time to be able to clean up the significant dumping of trash and other items that has occurred.

After review of an agreement with Lucky Day Auto, LLC for pick-up of propane tanks the Board agreed to make changes to the agreement for the one week to pick-up one pound propane tanks and to do another agreement for future services.

The Board agreed to send in the Circuit Breaker Property Tax and Rent Rebate Program survey to Maine Municipal as written.

The MMA Risk Management Workers Comp Loss run quarterly report was reviewed.

The Board read the 2008/2009 MMA Risk Management Property & Casualty annual report.

The 14-town Group minutes of April 9, 2009 were read.

The SAD #57 notice of Special meeting to be held April 15, 2009 was read.

After review of a tree growth renewal application, it was moved and seconded to sign as presented. All voted in favor and the Chair, Glenn Dochtermann signed the form.

The Board reviewed the Property & Casualty claim report on the water damage at the Library.

The warrants were reviewed. John Sylvester made a motion to sign them as submitted. David Burns seconded the motion, all voted in favor and they were signed.

The meeting was adjourned at 9:00 p.m.

SELECTMEN'S MEETING MINUTES

April 28, 2009

5:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

George Dugovic met with the Selectmen to interview for membership to the Alfred Planning Board and to the Alfred Road Committee. When asked, he chose to hold the interview in open session. Mr. Dugovic explained that he has more time flexibility now that he is no longer on the Alfred Water District and would like to serve the Town in these two capacities. Many questions were asked and discussed concerning both appointments. The Board thanked Mr. Dugovic for coming in.

The minutes of April 14, 2009 Selectmen's meetings were read. After minor changes it was moved by John Sylvester to approve. David Burns seconded the motion and all voted in favor.

Elaine Beal met with the Selectmen to discuss appointment to the Zoning Board of Appeals. When asked if she preferred open or executive session, she chose open. She shared her interest to serve on the ZBA again and said that she agrees with the Glenn Charette's, Chairman, idea of holding monthly meetings to go over the ordinances to be better prepared when a case is presented. Other questions were discussed. It was moved and seconded to appoint Mrs. Beal to the Zoning Board of Appeals. All voted in favor and the certificate was signed.

The Town Hall Computer Policy was reviewed by the Board. After some discussion, it was moved by John Sylvester and seconded by David Burns to approve the policy as written.

After review of the Purchase Authorization Policy it was moved and seconded to set the amount at \$1,500. All voted in favor.

The agreement for PSAP/Dispatch services with the Town of Sanford was read and discussed. Joyce Wood reported that the Town Attorney is reviewing the draft agreement. The Board was in agreement to wait for his approval before signing.

Paul Gauthier, Solid Waste Committee and Fred Frodyma, Conservation Commission met with the Selectmen to discuss the Alfred Clean up Day. The decision was made that the Conservation Commission will supply coffee and donuts at the Town Hall. Bags for garbage and returnables (clear for returnables) will be passed out with gloves and there will be trucks available to pick up the materials later in the day. Glenn Dochtermann then gave Mr. Frodyma \$25.00 donation to use towards the refreshments.

Two invoices from Atlantic Leasing for repairs to the baler at the transfer station were discussed. Dave Burns said that we are spending funds on maintenance and some repairs and recommended that the town look into another baler. Paperwork from Leavitt & Boucher Equipment was then reviewed. All agreed to look into the potential need for and costs for another baler. After further discussion, the Board was in agreement to invite the Company in to discuss this. David Burns reported that the tractor at the transfer station which was purchased second hand is beginning to deteriorate and that it may have to be replaced soon. Suggestion was made that this might be put on the Capital Improvement Plan.

Jon Lord, Road Commissioner, met with the Board to discuss several items:

- Camp Road – He reported that ditching needs to be done at the end of the road with perhaps a culvert/swale system installed. All agreed to have John Sylvester look at this with Mr. Lord. He also asked the Board about paving the road. The response was to pave the road 20 feet in width.
- Paving Bid Requests – After one change, it was moved by John Sylvester, seconded by David Lord and approved by all to sign and send the bid request to four paving companies.

- Front parking lot at the park – it was suggested that this may go on the capital improvement plan to upgrade and pave.
- Side/back parking lot at the park – Mr. Lord reported that he has put a culvert in and has cleaned up the lot and that the lot should be adequate for 30 vehicles.
- Sweeping at the Transfer Station – The Selectmen told him that the Road Commissioner has been responsible to make sure it is swept and that the funding will come from the solid waste account. Mr. Lord said that he would like to hire Bruce Norton to sweep the transfer Station. The Board agreed.
- December, 2008 Ice Storm – Mr. Lord reported that he has taken care of over 200 “hangers” and that he is keeping good records. He reported that Joe Emerson, the FEMA representative, is coming in on Thursday morning to check the brush pile and to take a look at brush piles throughout town for pick-up after May 1st.
- After discussion of the need for a culvert at the orchard road onto the Shaker Pond Road, all were in agreement that the Road Commissioner speak with the Brothers.
- NIMS compliancy – Mr. Lord agreed to do what is needed to become National Incident Management Systems compliant. David Lord, EMS Director, who entered the room said that he will contact the Alfred Water District and try to set up a convenient meeting for all to take the course at the same time.
- Mr. Lord asked the Board if he could hire a logging truck to assist in the brush clean-up. The Board agreed as long as FEMA will approve.

David Lord, Alfred Fire Chief, Emergency Management Director, met with the Selectmen. He was asked about the radio’s that will soon be required by FEMA. He said they currently are not a requirement but would like to receive grant funds to help in purchasing these at a later date so they will be ready. Mr. Lord reported that the State Department of Transportation has said that they will work with the Alfred Fire Department and place whatever signs they needed at the blinking light on Route 111.

Mr. Lord reported that there is one captain position still open and that he is trying to fill this position. After discussion of the parking lot and cleaning up of the sand, Mr. Lord agreed that all the Road Commissioner had to do in his opinion was to sweep the parking lot as he does the other municipal lots and not the grass. When asked about the Capital Improvement Plan, Mr. Lord said that he will be turning a response in soon.

Chief Lord reported that they have been searching for a forestry truck replacement because the current truck is in need of continuous repair work. He gave an explanation of the funds spent thus far and questioned whether to continue putting funds into the old truck. After discussion, the Board agreed that he continue his search for a newer truck that will meet their needs.

After reviewing an invoice from Pine Tree Waste, all were in agreement to contact Beth Young of Goodman’s.

David Burns suggested a committee be set up to study the upcoming excise tax referendum to assist in helping residents understand what the loss of this revenue could mean to the Town of Alfred. This was discussed with further suggestion to address this through the 12-Town Group. All agreed to give this serious consideration.

The Board agreed to invite the Alfred Water District Trustees in for a follow-up on the Kennebunk Road project.

The Board asked the Assistant to find the Road Committee Description for next weeks meeting.

A request to attend a Labor & Law Seminar was discussed. It was approved that Joyce Wood and Fred Holt attend the seminar.

The Board signed the MMA Property & Casualty paperwork on COBRA (interim insurance coverage) as specified as a portion of the Presidents' stimulus package until December 31, 2009.

The Central Maine Power Street Light Repair Report for the month of March was read.

MMA Unemployment Compensation Fund monthly report for March was read.
An agenda for the Public Utility Commission meeting to be held April 22, 2009 was read.

The Planning Board minutes for March 18, 2009 were read.

The Planning Board minutes for April 15, 2009 were read.

The Planning Board agenda for May 20, 2009 was read.

A State Recycler License Zoning Renewal application was reviewed. It was noted that the CEO has stated that the garage is in compliance with the Town ordinances. It was moved by John Sylvester and seconded by David Burns to sign the application and forward it to the State for approval.

A notice to change the day the invoices are due from every department was read. All agreed to send the notice as written.

The Board discussed the appointment of George Dugovic to the Alfred Planning Board. It was moved and seconded to approve and sign this appointment. All voted in favor.

It was moved and seconded to approve the appointment for George Dugovic as a member to the Alfred Road Committee.

David Burns made a motion to go into executive session to cover #10 on the agenda, a concealed Firearms Permit Application. It was seconded by John Sylvester, approved by all and Glenn Dochtermann called the meeting into executive session at 9:45 p.m. in accordance with MRSA Title 1, §405.6.G. After motion and second with approval by all Mr. Dochtermann called the meeting out of executive session. It was moved and seconded to sign the application. All voted in favor.

After review of the warrant, it was moved by John Sylvester to take two items off of the warrant, the two invoices for Atlantic Leasing, and to then sign the warrant. David Burns seconded and all voted in favor.

There being no further business, the meeting was adjourned at 10:00 p.m.

SELECTMEN'S MEETING MINUTES

May 5, 2009

5:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

George Dugovic met with the Selectmen as a follow up to last week's interview to make sure all questions were answered. After some discussion, the Board agreed to sign both his appointment certificate to the Alfred Planning Board and the Road Committee.

The minutes of the April 28, 2009 Selectmen's were not complete.

Rich Boucher met with the Board. Two items were discussed:

1. Website – Mr. Boucher reported that he is currently building a web site from a different host and asked the Board for any specifics they would like to see. This was discussed in detail. Mr. Boucher then asked the Board if they would authorize spending less than \$5.00 more per month for added capability for the web site. The Selectmen agreed to do so. Mr. Boucher said that he felt he would be able to demonstrate the site to the Board in about two weeks.
2. Computer Policy – After discussion of the draft of the computer policy, all were in agreement to minor changes and additions and Mr. Boucher agreed to bring back for next weeks meeting.

Glenn Charette, Alfred Water District Trustee, spoke with the Selectmen about the Kennebunk Road project to replace water lines. He said that the Trustees have approved to grind ½ way to the center of the roadway as recommended by the State D.O. T. representative and that the main cut across the road will be ground 20 feet on either side of the line. He also reported that they are hoping to bore four of the line crossing thus preventing more roads cuts than necessary.

Mr. Charette then spoke with the Board about the Town Hall generator in regards to the length of time for storing gasoline. Suggestion was made to add stabilizer. Mr. Charette agreed to take care of this. Also discussed was the Capital Improvement Plan. Mr. Charette said that he has submitted recommendation to purchase a digital recording system for the Town and make it available for any town committee or board. This was discussed.

The Board discussed the signing of the PSAP/Dispatch Agreement with the Town of Sanford for these services. It was reported that the Town Attorney has reviewed the document and given his ok to sign it. Also noted was the error in the billing paragraph and that Mark Green, Sanford Town Manager is aware that it needs to be changed. It was moved and seconded to cross out "quarterly" and write in and initial "monthly" on page two #4. All voted in favor. After this was done John Sylvester made a motion to sign the agreement. David Burns seconded the motion and all voted in favor. The agreement was signed.

After discussion of the copier and options to replace it, all were in agreement that Joyce Wood and Fred Holt go to Portland Computer and test another copier before any final decisions were made.

It was reported that a town line sign will cost \$50.00 through Burpee Signs. After discussion, it was moved and seconded to authorize the purchase. All voted in favor.

The Selectmen discussed the Zoning Board of Appeals bi-laws. All agreed that these are committee by-laws and do not need Town Meeting approval.

The Authorization to Purchase Policy and the authorization forms were reviewed and discussed. It was moved and seconded to approve as submitted. All voted in favor and the Board signed the Policy.

An agreement with Lin-Cor Environmental, LLC for pick up of propane tanks was discussed. It was moved by David Burns, seconded by John Sylvester and approved by all to approve and sign the agreement for services for one year.

The MMA notice of payment for the Property and Casualty claim for the water damage at the library was read.

A Letter of Credit for the Brookside Development project was discussed along with the Town Attorney's letter regarding the matter. It was reported that the Code Enforcement Officer has agreed that the project has met the first Letter's requirements. It was moved by John Sylvester to sign a new letter of credit in the amount of \$75,000 and to send back the old Letter of Credit. David Burns seconded the motion and all voted in favor. The document was signed by the Chairman, Glenn Dochtermann.

Jon Lord, Road Commissioner, met with the Board. Several items were discussed:

- FEMA, December 2007 storm – He reported that as of today he has completed pickup of the brush townwide and that he has contacted Joe Emerson of FEMA to report this.
- Camp Road - It was reported that this road has been inspected and several recommendations were given and discussed. When asked if the paving prep account would cover these recommendations as well as any prep needed on the Gore Road, Mr. Lord said “yes” that there would be enough funds in this account to do both. The Selectmen were in agreement that the Road Commissioner proceed with the recommendations as stated.
- May 9th, Town wide Clean-Up Day – Mr. Lord offered to pick up the trash bags. It was reported that Seth McCoy has also offered. After discussion all agreed to ask Mr. McCoy to pick up on the south side of Route 111 and Mr. Lord will do the other side of Town.
- Winter Roads – Mr. Lord said that he would like to be prepared for the winter roads and that he is working on a plan for plowing the town ways. He also discussed the potential for using another company who is experienced and has proper equipment. The Board said that any company he may suggest will have to be paid the town rates. Mr. Lord agreed. No decisions were needed at this time.
- Road Committee – Mr. Lord expressed interest on membership to the Alfred Road Committee, stating that he has attended a meeting. It was moved by John Sylvester, seconded by David Burns and voted in approval by all to appoint Jon Lord as member of the Road Committee.

A request made through Joyce Wood for a transfer station sticker for an Alfred property owner who does not live in the Town was discussed in detail. All were in agreement that, if needed and as approved by the Selectmen's Office staff only temporary stickers stating the limited time period may be issued as has always been done for these property owners.

It was reported that the next newsletter articles are due by May 21st. The Board discussed suggested topics.

A prior concern for a “children playing –go slow” sign was discussed. It was reported that the State Department of Transportation has been contacted as the concern came from a resident on a State road. The response from the State was then read. The State does not purchase or maintain these types of signs anymore but if the municipality would like to it would be their responsibility to do so. After discussion, the Selectmen agreed to treat the State Roads the same as the municipally maintained roads in that any of these types of signs will be paid for by the resident and that the Town will install them.

The Town Clerk's end of month report for April was read.

The Public Utilities Commission Order from the April 28, 2009 hearings was read.

Notes from the Maine Municipal Association “Citizen Education” program were read.

The SAD #57 notice of special meeting to be held on May 4, 2009 was read.

An e-mail from a resident about a concern and the response of the Code Enforcement Officer were read and discussed. All agreed to speak with Red Chalmers about this.

The Board discussed the Brackett Hill subdivision project and the work being done at the entrance. All agreed to find out if a letter of credit was required.

The warrants were reviewed. After a motion by John Sylvester and a second by David Burns, all voted in favor to sign the warrants as submitted.

Two income forms were reviewed. It was moved and seconded to accept and appropriate the funds as submitted. All voted in favor.

A letter, requesting information, to the Maine Heritage Policy Center was read and discussed by the Board. It was moved by David Burns and seconded by John Sylvester to sign and send the letter as written. All voted in favor and the letter was signed by all three members of the Board.

It was moved by David Burns to call the meeting into executive session. After a second by John Sylvester and approval by all, Glenn Dochtermann, Chairman, called the meeting into executive session at 9:45 p.m. in accordance with MRSA Title 1, §405,6.G to review a concealed firearms permit application. The meeting was called out at 9:50 by the Chairman after motion, second and approval by all. It was then moved by David Burns to sign the application and mail to the State. John Sylvester seconded this motion and all voted in favor.

All correspondence was reviewed and discussed.

There being no further business, the meeting was adjourned at 10:00 p.m.

SELECTMEN'S MEETING MINUTES

May 12, 2009

5:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

George Dugovic met with the Selectmen. The Board explained that they are following up on a program started by Maine Municipal Association to search out ways to reach out to individuals and groups in the communities. Statements and suggestions had been made within this committee and the Alfred Selectmen asked Mr. Dugovic if he would be willing to share his thoughts on some of these. Among topics discussed was the matter of residents not fully understanding the roles and responsibilities of a Selectmen which has lead to individual groups trying to move agenda and gave the example of the year the question came up of 3 to 5 Selectmen on the Board. He said that sometimes criticism is directed at specific individuals and not the Board as a whole. He said that he feels the Selectmen have done better in communications efforts but that it will never be enough for some people. He thought that the Selectmen were heading in the right direction by holding discussions such as this one.

The minutes of the April 28, 2009 and May 4, 2009 were read. It was moved and seconded to approve both sets of minutes as written. All voted in favor.

The Board read a report on the final inspection of the Brackett Hill Bridge sent by Sebago Technics. After discussion, it was moved by John Sylvester and seconded by David Burns to accept the inspection report and to release the remaining \$15,05.00 to Wyman and Simpson and to also notify the Federal Emergency Management Agency that the project is completed. All voted in favor and the release form was signed by the Chairman, Glenn Dochtermann.

Also discussed in relation to the Brackett Hill Bridge was setting a tonnage rating. This was discussed and all were in agreement to contact Ben Foster of the Department of Public Safety.

The Selectmen discussed an outreach program to include residents as well as identified "groups" in the Town of Alfred with the objective of holding open discussions on current issues and on the future goals/progress of the Town of Alfred. With this in mind several residents were identified as a first "round" for discussions. All agreed that a letter will be drafted for Selectmen's review next week. Also agreed on was to give thought to other groups for discussions.

Glenn Dochtermann reported on Saturday, May 9th "clean-up" day. He reported that two dump loads plus 12 ties and 2 more on rims, two televisions and one car bench seat were picked up. All agreed to send all who participated in the clean up a thank you from the Board.

Jon Lord, Road Commissioner, gave a report on what he is currently doing and plans for the near future.

- Sweeping intersection throughout town.
- Ditching on Carpenter Hill Road
- Blocked culvert on Carpenter Hill Road – he will take care of this tomorrow.
- Ida Jim Road – He will ditch and do some road work next week.
- Avery Road – He reported that this road needs some ditching.
- Mast Road – need to repair a minor washout.

At 7:00 p.m. Glenn Dochtermann opened and read five paving bids. The following companies submitted bids for paving the Camp Road and the Gile Road:

1. R.D. Torno & Sons
2. Libby-Scott

3. F.R. Carroll
4. Dayton Sand & Gravel
5. Pike Industries

After review of each bid it was determined and agreed upon that R.D. Torno was “low bidder” and it was agree on by the Board to contact R.D. Torno with some clarification and questions regarding their company and equipment before making a decision to award the bid.

After discussion of the work done on the Brackett Hill Road on the entrance to the Yeaton Hill subdivision all were in agreement that Jon Lord, Road Commissioner, proceed with some clean up silt and do some ditching on the Brackett Hill Road and that the bill be sent to Caramilhalis, the developer of the subdivision. Also discussed was the proposed retention pond that has not yet been installed. The Board was in agreement to ask the Code Enforcement Officer to check this out.

York County Commissioner, David Bowles met with the Board of Selectmen from both Alfred and Shapleigh. The two Selectpersons from Shapleigh were Ruth Ham and Mike Perro. After introductions, Mr. Bowles stated that he was elected in November of 2008 and that the budget proceedings were well under way. He gave his work experience with working for the State of Maine to owning and operating his own business with his wife which he has recently sold. He thanked the Town of Alfred Selectmen for making an installment on the County taxes for 2009 after a letter of request went out from the Commissioners. When asked if the County was eventually going to a bi-annual tax assessment, Mr. Bowles said that the hope is that those towns who bill bi-annually will be able to pay the County bi-annually as well and that a request would be made to the towns who bill on an annual basis. Mr. Sylvester stated that the Alfred Board has spoken with the Town Treasurer who has made the suggestion that monthly payments may be easier for a town to handle than twice a year. This was discussed and Mr. Bowles agreed to bring this idea back to the Commissioners. Also discussed was the County budget, fund balance and future planning. Commissioner Bowles stated that the County is at the mercy of the State the same as all municipalities are with State revenue cuts. This was discussed further. Mr. Bowles said that he feels that County Departments are being held more accountable for their budget than in the past. Mrs. Ham suggested that the process to purchase deeds be looked at so that the County Registry of Deeds receives the revenue. The last item discussed was the release of prisoners. Mr. Burns asked Commissioner Bowles if he would look into this and reported that the early release or nighttime release of prisoners has caused some problems and concern for Alfred residents. After further discussion, Commissioner Bowles agreed to look into this. John Sylvester concluded the discussion by stating that there are many examples of good changes in the past two years under the new County Manager, Dick Brown. All agreed.

Glenn Charette speaking as Chairman of the Zoning Board of Appeals spoke briefly with the Selectmen and asked if he may contact the Town Attorney with a general question of procedure. After discussion, the Selectmen agreed that he should contact the MMA Legal Department. He agreed to do so.

After review of income to the Library as grant matching funds to purchase a computer, it was moved by John Sylvester to accept and appropriate the funds as submitted. David Burns seconded the motion and all voted in favor.

The warrant was reviewed. John Sylvester made a motion to approve and sign the warrant as submitted. David Burns seconded the motion and all voted in favor.

The Board then discussed a State Recycler license application for Jalberts Auto Sales. After reading a report from the CEO which stated that the company is in compliance with Alfred ordinances, it was moved by John Sylvester and seconded by David Burns to sign the application to send on to the State for approval. All voted in favor.

All agreed to contact Glenn Young Flooring and request that he strip and wax the floor of the upstairs of the Town Hall after Alfred Festival Days.

There being no further business, the meeting was adjourned at 9:30 p.m.

SELECTMEN'S MEETING MINUTES

May 19, 2009

5:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

Roger Garriepy met with the Board to discuss interest in serving on the 2009 Festival Committee. He said that he was interested in helping out with the parade as he has done this before. It was moved by John Sylvester and seconded by David Burns to appoint Roger as a member. All voted in favor and the certificate was signed.

The minutes of May 12, 2009 were incomplete.

Joyce Wood made a request to purchase pens labeled "Town of Alfred" to give out to the Fourth Graders at their upcoming visit and to order an amount of pens to use for other occasions like the volunteer appreciation event. The Board approved the request and agreed that the funding will come from the Government Operations account.

After discussion of the overhead lights upstairs in the Town Hall, all were in agreement that the electrician check out all of the lights for replacement as it was discovered that the first light was damaged and a potential for fire hazard and needed replacement of the wiring as well as the fixture.

The specs on replacement of the florescent bulbs/lights in the Town Hall under the Efficiency Maine program was discussed. All were in agreement to hold off on this for now due to the cost.

Bob Torno, Jr. of Torno & Sons Paving met with the Selectmen to discuss his bid for the 2009 paving for Alfred. He presented a copy of his insurance coverage, paver specs, a written list of his equipment and a letter of recommendation from the State Department of Transportation. Frank Carroll, Jr. who was present asked if the paver was a "highway class paver" that meets the D.O.T. standards and Mr. Torno said that it was not and he told the Selectmen that he would make sure he had the paver that was needed even if he had to purchase one. Also discussed was the lack of an escalation clause. Mr. Torno said that he would keep the price firm for the 2009 season. Also discussed was the size of the roller machines that he owned. The Board agreed to table the conversation and vote on awarding the bid at this time.

The Board reviewed information submitted for the update of the Capital Improvement Plan. All agreed to review and give consideration to the information and bring back to next weeks meeting.

After review of the 2009 Earth Day expenses amounting to \$620.91, it was moved by David Burns, seconded by John Sylvester and approved by all to pay the expenses out of the Solid Waste account.

The Board discussed the release of the County jail prisoners as a follow-up to the meeting held recently with Commissioner Bowles. It was reported that Mr. Bowles has discussed this with the County Manager, Dick Brown and that Mr. Brown met with Lieutenant Vittriello who had given explanation of State Statues in regards to release of prisoners. It was reported that Mr. Brown feels that it is important to have all parties in the same room to discuss this matter. The Board agreed. Mr. Burns said he would speak with a York County Shelter representative and Mr. Sylvester said he will speak with Mr. Brown.

Jon Lord, Road Commissioner, met with the Board. It was moved by John Sylvester to reopen the conversation and vote on the 2009 paving bid. David Burns seconded and all voted in favor. The Board filled the Road Commissioner in on what was discussed with Bob Torno and details of his bid. After much discussion it was moved by David Burns to honor the Towns bid process and to not award the bid to Torno & Sons even though he was the lowest bidder because he was not ready to pave at the time of the bid and to

award the 2009 paving bid to Libby/Scott. John Sylvester seconded and all voted in favor. The Board also agreed to invite Mr. Libby in to next weeks meeting to discuss the paving.

Mr. Lord and the Selectmen discussed the Carpenter Hill Road. He gave an accounting of what he has done and why stating that it would take most of the Summer Roads account to do what, he feels should be done on this road, but at the same time he wants what he does to be permanent. He gave specifics on the work done to include 2 inch crushed gravel in some places, crowning the road, cutting shoulders, ditching and seeding and mulching all embankments and said that he can grade the road when needed. He ended by stating that he feels the Selectmen as well as the residents should understand his work.

When asked about the outside light at the sand and salt shed, Mr. Lord said that he will meet with the Electrician for placement. He then reported that he will finish the dirt road and then start the paving prep work.

After discussion of the current copier and the specs on turning it in for a better model, it was moved by David Burns to move forward with the new copier. John Sylvester seconded the motion and all voted in favor.

The Board reviewed the SAD #57 budget referendum. All agreed to sign the document as presented to be voted on June 9, 2009.

The minutes of the recent Town Hall Team meeting were read. David Burns made a recommendation to send a copy of the transfer station sticker criteria to the transfer station. All agreed.

The minutes of the SAD# 57 meetings for April 8th, April 15th and May 4th were read.

A notice regarding the Homestead Exemption was read and discussed. Mr. Sylvester said that of yesterday, the State had decided to keep it at \$13,000 for 2009 and then move it to \$10,000 the year after and permanently.

A letter from the Veteran's Committee requesting that \$100.00 be transferred from the Veteran's account to the Veteran's Scholarship account. It was moved and seconded to approve the request.

The Board read the notice for the Southern Maine Regional Planning's annual meeting to be held on June 10th.

State loss of revenue sharing as reported by John Sylvester was discussed. Some of the reduction will be in state aid road money by a 28% reduction and 10-15% reduction in Tree Growth reimbursement.

David Burns asked about the Hay Brook Bridge and if Sanford is moving forward with meetings, etc. Mr. Sylvester agreed to speak with Manager, Mark Green.

The Board discussed the "Meet with the Board" conversations and agreed to hold the first one on June 9, 2009. Letters of invitation will be signed and sent to several residents. The Board also agreed to hold the first Selectmen's Informational Meeting on June 23rd.

After review of the warrant, it was moved and seconded to remove one item and then to sign the warrant. All voted in favor.

John Sylvester made a motion to call the meeting into executive session. The motion was seconded by David Burns, all voted in favor and at 9:15 p.m. the Chairman, Glenn Dochtermann called the meeting into executive session in accordance with MRSA Title1, §405,6.G Concealed Firearm Permit Application. He called the meeting out at 9:18 after motion, second and approval by all to do so. John Sylvester made a

motion to sign the application. David Burns seconded the motion, all voted in favor and the Chairman, Glenn Dochtermann signed the document.

The meeting was adjourned at 9:20 p.m.

SELECTMEN'S MEETING MINUTES

May 26, 2009

5:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

Craig Normand of Normand Electric met with the Board to discuss the lights upstairs in the Town Hall. He showed them the fixture that he took down with frayed wiring and said that it would be difficult to replace this same light as the old settings are hard to find and that in the end the cost could be close to replacement of the six lights. The Board agreed that he should look for replacement sockets and meet again with the Selectmen to discuss costs and options.

The minutes of the May 12, 2009 and May 19, 2009 Selectmen's meetings were read. It was moved by David Burns to approve after minor corrections. John Sylvester seconded the motion and all voted in favor.

A draft of a town sign as sent by Burpee Signs was discussed. The cost for a 3 ft. by 4 ft. sign would be \$180.00 not including the posts or a base. As to the coloring the Board agreed to reverse the background and letter colors from green background/white lettering to the opposite. After further discussion it was agreed to look into costs to install signs this size before making a final decision.

David Lord, Fire Chief, met with the Board at their request to review and discuss the article in the Reporter about flags and markers for firefighters/emergency personnel. It was explained to him that the Board feels that this is a good idea but that they would like to discuss some potential concerns. One concern was where the funding was going to come for this project and whether this was in the 2009 budget as the article said that there was funding available to which Chief Lord said that "no, it was not line itemed in the budget request but he felt that he might be able to let something else go to support this. He then added that they are asking for donations as well. The Selectmen explained that this was their second concern as the article said to send the donations to a firefighter on behalf of the program and asked Chief Lord if these funds will go through the Town. Chief Lord said that they will most likely go into the "Firemen's Association" account and then used for the flags and markers. This statement brought up the question of what this account was and if it was the proper place to put donations. Also discussed was the concern about the potential future maintenance costs for the program and how much this would add to the budget. It was noted that the Veteran's Committee already places Veteran flags/markers and asked Chief Lord if he has spoken with them to see if some combined efforts might be reasonable to consider. After further discussion, the Board agreed to check into the legitimacy of the Association account and to meet again on the matter.

A notice that both Chief Lord and Chief Bors have an appointment with Ronald Legere of Sanford Communications on June 3, 2009 at 1:00 p.m. to discuss the move from the State Department of Public Safety to Sanford for PSAP/Dispatch services.

After review of a notice from the Department of Labor about concerns on emergency equipment, Chief Lord assured the Selectmen that the Alfred Fire and Rescue Departments are in compliance with the regulatory standards as discussed in the notice. He explained in more detail the processes for this.

The Board asked Chief Lord how the "new guy", Chris Carpenter was doing. He responded that he is growing in the job and is doing very well. The last item discussed with the Chief was the "P-25 Radios" that were discussed at a recent FEMA meeting. Chief Lord stated that he has checked with the York County EMA and was told that the individual towns do not have to purchase a radio but the County will be available for this service if needed and that this arrangement will cover the towns in meeting FEMA regulations.

Darcy Hobgood, Tax Collector, gave the Selectmen her end of month report for April as well as figures on the liens filed. She reported that 68 liens were filed on May 4, 2009 with a total cost in overdue taxes at

\$84,609.09, this number being 2.75% of the total owed. Compared to the last three years this number has not increased significantly. She added that 14 of these liens were from the same owner with more than one property. The Board asked her how the car registrations were looking compared to last year at this time. She said she thinks they are down somewhat but agreed to put together a comparison for the Selectmen.

Steve Libby of Libby-Scott Paving, Inc. met with the Board and the Road Commissioner to discuss the 2009 paving bid and agreement. The specifications on the paving/gravel were discussed. When the Board asked when he would be ready to pave, he said as soon as the Town is ready. Mr. Lord said that he should be finished with the paving prep work by July 1st and Mr. Libby said that he could come in to town that same week if the Board agreed. Next discussed was the ability of the town to pay the full paving amount in early July as taxes do not start coming in until late July, early August. Mr. Libby said “no problem” that he was willing to work with the Town on this. He also agreed to the note on the escalation statement that if his company did not begin paving within two weeks after they were notified that he would not charge the escalation price if there was any. It was moved by David Burns, seconded by John Sylvester and voted in approval by all to award the paving bid and to sign the letter of agreement with Libby-Scott. The document was signed in duplicate by the Board and Mr. Libby.

Jon Lord, Road Commissioner, reported to the Board that he has finished up with the Ida Jim Road giving explanation of what he did on this road to include six loads of gravel, and drainage work on the front portion of the road near the swampy area. He said that his crew took care of a downed tree on the Gebung Road. He said that this week he will be working on the Avery Road, Middle Branch Drive and then he would start the paving prep work.

Next discussed was the correspondence from Rick Menelly, owner of the old embroidery mill, regarding the stand of trees in front of this property and the Alfred Water District’s project. In an e-mail to the Selectmen he asked for their support and assistance in protecting the trees and then went on to explain alternatives. This was discussed with the Road Commissioner. It was reported that the Alfred Water District has been spoken with about this matter and have said that they will leave the hydrant where it is but will do the best they can and be careful to not disturb the trees. After further discussion, the Board agreed to send a letter to Mr. Menelly about his concerns.

Tom Holland, Animal Control Officer, met with the Board and reported that he will be unable to perform his duties for a time as he is having surgery. He said that his two sons and his wife will be able to fill in for most cases but that if there is a need he can use Frank Sharpee from Shapleigh or Tom Foster from Lyman and wanted to know what should be paid to them for these services if they were needed. This was discussed. The Board agreed to contact other towns to see what is being paid under similar circumstances and to appoint Mr. Holland’s family members as Deputy Animal Control Officers.

After review of the Transfer Station Sticker criteria the Board agreed to post at the transfer station and at the Town Hall.

David Burns asked if the bill with incorrect charges from Universal Waste has been resolved yet. Joyce Wood reported that the Company agrees that it was incorrect but that a new bill has not yet been sent and agreed to look follow up.

It was reported that the composters are in and all agreed to place them at the transfer station for sale with a \$2.00 increase from the wholesale cost.

The Selectmen read a notice from the Code Enforcement Officer with a request that the private road in the Yeaton Hill Sub-division be named “Crest Ridge Drive”. After discussion, it was moved by John Sylvester and seconded by David Burns to authorize this request. All voted in favor.

The Maine Revenue State Valuation figures for 2010 were reviewed. The Town will be at 83 % of fair market value.

An agreement with the Dunlap Highland Band to perform on Festival Day was discussed. It was moved and seconded to approve and sign the agreement. All voted in favor and the Chair, Glenn Dochtermann signed the document.

The Public Utilities Commission agenda for May 26th was read.

The Planning Board minutes for April 15th, May 20th and the agenda for June 17th were read.

The SAD #57 minutes of May 13th and the notice of meeting for May 27th were read.

David Burns said that residents have spoken with him about the speeding on Saco Road adding that the resident said that they were told that temporary speed bumps will be placed to slow traffic down a few months ago. This was discussed and all agreed to contact the Sheriff's office and the State Police to request that they keep watch on this area as all speed limits are in place and all agreed that a speed bump should not be placed.

John Sylvester reported that he has spoken with David Bowles, County Commissioner, about the release of prisoners from the York County jail at all hours of the day and night and that Mr. Bowles said that due to rules and regulations this is something that may not change but he agreed to put together a meeting with all parties to discuss this as well as the condition in which prisoners are released (clothing) and also the matter with the Shelter's offer to provide warm clothing and other related issues. The Board then agreed to meet with the Town Attorney to see what options the Town has in this matter.

The Board discussed the parking lot in front of Town Hall. All were in agreement to contact the Trustees of the Church to see if they might be interested in looking at a combined effort.

The warrants were reviewed. John Sylvester made a motion to approve and sign them as submitted. David Burns seconded the motion and all voted in favor.

After review of the Article Balances as submitted by the Treasurer, all were in agreement that as of today's date the Zoning Board of Appeals account is over drafted by \$122.93 due to the cost of authorized training.

It was moved by Mr. Sylvester to go into executive session. David Burns seconded, all voted in favor and Glenn Dochtermann, Chairman, called the meeting into executive session in accordance with MRSA Title 1 §405, 6.G to review a concealed firearm permit application at 9:36 p.m. After motion and second with approval by all the meeting was called out by the Chairman at 9:40 p.m. John Sylvester made a motion to sign the application. David Burns seconded the motion and all voted in favor.

The meeting was adjourned at 9:45 p.m.

SELECTMEN'S MEETING MINUTES

June 2, 2009

4:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

Attorney Ron Bourque and Attorney Brad Morin met with the Board to discuss two matters of interest with the Board. The first matter was regarding the York County jail and the second was donations to the Town for specific items. After much discussion, it was recommended that the Selectmen move forward with a meeting with the York County Commissioners. As to donations Attorney Bourque said that Town accounts and separate entity accounts should not be "co-mingled" but that if a separate organization wanted to raise funds they could donate the item to the town after the purchase or if Town funds were also needed to purchase the item then a check should go with the order for the item and not into the others account. If the item is being used by a town department, it must be signed over to the town.

Jon Lord, Road Commissioner, met with the Board. He reported on several items that he has been working on:

- Middle Branch Drive – graded & crowned
- Avery Road – finished grading and added three loads of gravel, crowned.
- Removed dead trees hanging over Littlefield Dam.
- Camp Road – will begin on Friday
- Gore Road – discussed paving prep and need for culvert cleaning
- Other summer work to include: Brackett Hill Road, Deshon Hill Road and mowing.
- Culverts should be checked and cleaned out in the fall.
- Signs
 1. He reported that there is a request for a "blind driveway" sign to which the Board said that the Town will install but that the resident has to pay for these types of signs.
 2. Request for Town Line signs from a resident on Penny Lane to which the Board agreed they would not authorize at this time.

The minutes of the May 26, 2009 Selectmen's meeting were read. It was moved and seconded to approve after minor corrections. All voted in favor.

Darcy Hobgood, Tax Collector, reported to the Board on the comparison of the past two years for excise taxes. This year the town is seeing a 5% decrease compared to this time last year or about \$23,000 less to date compared to a total last year of \$26,000.00.

The Board discussed the conversational meetings which will start at next Tuesday's meeting.

The Animal Control Officer Deputy appointments as discussed with Tom Holland at last week's meeting were signed after a motion by David Burns, seconded by John Sylvester and voted on by all. Certificates for Brenda Holland Matthue Holland and Jason Holland as deputies until July 31, 2009 to fill in while Tom Holland is recuperating from surgery were signed.

The Board read and approved the newsletter article for the summer newsletter.

A letter of response to Rick Menelly regarding the trees on the Kennebunk Road near the old mill was read. All were in agreement to sign as written.

The Board signed a thank you letter to Betsy Roberts for her donation to the Alfred Veteran's Scholarship fund in memory of her Brother, U.S. Army Major David H. Roberts.

A letter from Maine Heritage Policy Center giving the amount of cost for information as asked for by the Selectmen was read. It was moved by David Burns and seconded by John Sylvester to authorize \$9.22 for information requested. All voted in favor.

David Burns reported on the tractor at the transfer station saying that it may cost about \$1,000 to \$5,000 to get it running again according to what they find. He said that Westcott's does not rent and that that he will continue to look for a tractor to rent as well as cost for new or used. The type of equipment and what it is used for at the transfer station was discussed. All agreed that Mr. Burns continue in his search.

John Sylvester explained the National League of Cities membership and said that it offers some benefits for towns such as the town wide prescription drug benefit for prescriptions not covered by insurance. All agreed that he speak with someone further about this.

After review of six tree growth renewal applications, it was moved and seconded to approve and sign them as written. All voted in favor and the Chairman, Glenn Dochtermann, signed the forms.

A SAD #57 notice of a meeting on June 1, 2009 was read.

A copy of a written decision to a resident from, the Code Enforcement Officer was read.

The Town Clerk's end of month report for May was read.

The Board reviewed the results of the SAD #57 Budget Meeting voting.

The Board discussed painting the flag pole. All agreed to ask the George Roberts Company or the Central Maine Power if they might assist in taking it down for painting and to ask Almon Williams if he might be interested in painting it.

After review of the warrants, it was moved by David Burns and seconded by John Sylvester to approve and sign them as submitted. All voted in favor.

There being no further business, the meeting was adjourned at 9:15 p.m.

SELECTMEN'S MEETING MINUTES

June 9, 2009

5:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

The Code Enforcement Officer, Red Chalmers, the Road Commissioner, Jon Lord, and Al Carlson and Nina Chabot from the Alfred Planning Board met together with the Board to discuss the entrance to the Yeaton Hill subdivision and the inadequacy of the cross culvert which was on the subdivision plan. It has caused water run off onto the Brackett Hill Road and the Town culvert has been crushed by contractor equipment. This was discussed in detail with Al Carlson, Chairman of the Planning Board agreeing to take this back to the Planning Board for review. Mr. Carlson also said that he would contact the Developer, John Caramihalis of PATCO.

Jon Lord, Road Commissioner, reported that he has begun work on the Camp Road in preparation for paving giving specifics on what he is doing to include ditching replacement of a culvert and work on the entrance to the Camp Road to accommodate watershed. He also spoke about a turnaround for the plow trucks and said that he has spoken with a resident who is willing to give the Town an easement for a turnaround at the end of the Town owned portion of the road. This was discussed. All agreed to follow up with this and to contact Attorney Bourque as well. Mr. Lord then reported that another resident has made a complaint to him that her driveway has been used as a turnaround and is breaking up and is questioning what the Town would do about the damage. After further discussion all agreed to go look at this driveway at 4:00 p.m. at next weeks meeting.

Mr. Lord reported that he has spoken with and looked at an erosion issue on the Dane's Hill Road. All agreed that he do the project.

Also discussed was the Water District project on the Kennebunk Road. It was reported that the backfilling of the Town way has been done with clay and that the Water District has said that it will be changed to gravel as it should be. Mr. Lord reported that he will be meeting with Glenn Charette, Alfred Water District Trustee, next Tuesday to look at this project in front of the old mill just after the bridge. The Board agreed to attend as well.

Lynn Mansur, Resident, said that approximately 8 weeks ago she tried to make it to the transfer station on time and got there at 3:39 p.m. and was told that the station was closed. All agreed that the gate closes at 3:45 p.m. and agreed to speak with the attendant.

Darcy Hobgood, Tax Collector, presented the Board with the Certificate of Settlement. After explanation it was moved by David Burns, seconded by John Sylvester and approved by all to sign the certificate as submitted.

The Treasurer's weekly article balances were reviewed.

A letter from the American Legion Brown Emmons Post 134 regarding the unmowed Alfred town green on Memorial Day. After discussion, all were in agreement to invite representatives in to discuss this.

The SAD#57 Notice of the June 10, 2009 meeting was read.

The SAD#57 Notice of Special Meeting on June 17, 2009 was read.

The SAD #57 minutes of May 27, 2009 and June 1, 2009 were read.

Proposed changes to the Alfred Transfer Station Fee Schedule were reviewed. All were in agreement to some of the proposed changes and not others. Mrs. Wood was authorized to make the changes as agreed upon.

The Tax Collector's end of month report was read.

After explanation of four tax abatements, it was moved by David Burns and seconded by John Sylvester to approve and sign as presented. All voted in favor and the abatements were signed.

The SAD#57 Budget Validation results from the June 2, 2009 voting were read.

The Board then reviewed copies of the bill sent to SAD#57 for referendum cost to the town.

The Board met with the first of the "Conversational Meetings" groups. Present were Glenn Charette, George Donovan, Urilla Chevalier, Tom Plummer, Alfred Carlson, Carolyn Gile, Carolyn Scott and Art Karcher. Glenn Dochtermann, Chairman, explained the goal of the meeting beginning with the statement to develop the tools to further the effort to enhance citizen's participation in and understanding of and appreciation for local government. He explained that the Selectmen have planned six meetings with residents and then will bring the groups back for a follow up together. In the mean time they will hold town wide informational meetings with information from these conversational meetings and other timely information. Several topics were discussed including

1. Form of government-Town Meeting/Referendum/Town Manager
2. Integrity of the Electoral process
3. Appointed or elected Boards/Committees/Officers
4. Split in opinion of town government staff, selectmen, committees, etc
5. Micro-managing-what is it
6. Three or five select board

Everyone present were given opportunity to speak to each topic and did so and much discussion followed.

The warrants were reviewed. It was moved by John Sylvester to approved and sign them as submitted. Dave Burns seconded the motion and all voted in favor.

There being no further business, the meeting was adjourned at 10:30 p.m.

SELECTMEN'S MEETING MINUTES

June 16, 2009

4:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

The Board, Road Commissioner, Jon Lord and Joyce Wood met on site on the Kennebunk Road to meet with Glenn Charette and representatives of Gorham Sand and Gravel to look at the ongoing Water District project. The road was walked and areas that have been and will be excavated to replace the water lines were discussed so that all concerned agreed on what will be done as to the finish of the road when the project is complete. A recommendation was made by Glenn Charette, Alfred Water District Trustee, that the roadway be overlaid instead of "spot" paving. This was discussed.

The Selectmen and Road Commissioner then went to the Camp Road to meet with residents who were willing to discuss giving the town an easement for a turnaround at the end of the town owned portion of this road. Mr. Lord showed where the easement would be. They also looked at a resident's driveway that she said was damaged by snowplows turning while plowing for the Town. The resident was not home. All agreed on the length of the driveway damaged by turning.

When the group came back to the town hall, the owner of the driveway, Sonny Sutton was present. Her driveway was discussed with final agreement that the Town will be responsible for 30 feet from the road up her driveway and that if she wanted the rest to be paved she would have to incur the cost. Ms. Sutton agreed to this.

Jon Lord spoke with the Board about the details of the easement for a turnaround on Camp Road. All agreed that he get the proper measurements for the easement and to send them to Attorney Ron Bourque to draft an easement and that a copy will be given to the property owners for review.

The next matter discussed was the Yeaton Hill subdivision. Present were Jon Lord and Red Chalmers. Mr. Sylvester reported that a Planning Board member has told him that Mr. Caramihalis will not be meeting with the Planning Board and told her that he has followed the approved plan and feels the "problem" is in the Town's right of way. After much discussion it was moved by John Sylvester and seconded by David Burns that Jon Lord do the work needed on the town right of way by extending the culvert and widening the entrance and that the funds to cover this will come from the summer roads account. All voted in favor. The Board acknowledged that the first problem involving the entrance to this subdivisions was the lack of erosion control which caused water to run on the town way. The CEO had visited the site more than once to address this concern. At that time Mr. Lord did ditch work that cost the town approximately \$1,200.

Fred Holt, Treasurer, met with the Board to review his end of month report for April. He explained that the transfer of banks to Gorham Savings has been completed and is working smoothly. He reported that he is using a desktop remote deposit machine which is on loan by the bank and so far he feels it is working great. It gives him the ability to put funds into town accounts faster. He will continue to try it and report to the Board. When asked the cost, he said up to \$500.

After discussion of the lights in the upstairs of the town hall, it was moved and seconded to replace the one damaged light only at this time. All voted in favor.

A letter to the Brown Emmons Post 134 members inviting them to meet with the Board was read. All were in agreement to sign and send it as written.

The Board discussed the conversational meetings.

A resident from the Gore Road asked to speak with the Selectmen. He expressed concerns of speeding and passing. After discussion, all agreed to purchase two “no passing” signs and to put up more “35 MPH” signs.

Don Yates, transfer station attendant, spoke with the Board about the closing of the gate stating that he closes it at the appropriate time going by the clock in the compactor building and that perhaps patrons watches did not match. It was recommended to put a clock at the gate. All agreed that the gate will not be closed until a quarter to the hour. He was asked how the job was doing in general and he responded fine. It was explained to him that the Supervisor needs to spend more time taking care of the rest of the station and that he, Mr. Yates will hold more responsibility for the recycling building. Mr. Yates said this should be fine.

David Burns reported that the tractor has been repaired and is back at the transfer station. Costs to do the repairs came to \$2,200.

After discussing the information meeting set for June 23rd, all were in agreement to do a power-point presentation and to meet at 4:00 next Monday to review the information. Also agreed on was to start next Tuesday’s meeting at 4:00 p.m.

The Public Utilities Commission order from June 9th was read.

The Sanford Regional Communications Center Operating Procedures document was reviewed. Joyce Wood reported that she is waiting to hear from the Rescue and Fire Chiefs for their opinion on this.

After review of a Veteran’s exemption, it was moved and seconded to approve and sign it. All voted in favor and the Chairman, Glenn Dochtermann signed the document.

After reading an e-mail from Rick McCarthy of Maine Tomorrow about the York County municipality’s legislative delegation proposal, John Sylvester gave further information about the meeting held with York County Managers Association and the proposal to develop a working relationship between municipal officials and the York County Legislative Delegation.

The warrants were reviewed. It was moved by David Burns and seconded by John Sylvester to sign them as submitted. All voted in favor.

It was moved and seconded to go into executive session. All voted in favor and Glenn Dochtermann called the meeting into executive session at 9:05 in accordance with MRSA Title 1§ 405,6.G Concealed Firearms Permit application. After motion, second and approval by all the meeting was called out at 9:10 p.m. It was moved by David Burns and seconded by John Sylvester to sign the application. All voted in favor.

The meeting was adjourned at 9:15 p.m.

SELECTMEN'S MEETING MINUTES

June 23, 2009

4:00 p.m.

Present were Glenn Dochtermann, John Sylvester, David Burns and Joyce Wood.

It was moved by David Burns, seconded by John Sylvester and approved by all to go into executive session. Glenn Dochtermann, Chairman, called the meeting into executive session in accordance with MRSA Title 1 §405 6. A.(1) to discuss a personnel matter at 4:00 p.m. After motion and second the Board voted in approval to come out of executive session and the Chairman called the meeting out at 4:32 p.m. No action was taken.

David Lord spoke with the Board about the dangerous intersection of the Kennbunk Road and Route 111. He reported that he has spoken with Bob Fiske of the Department of Transportation requesting a yellow blinking light or warning signs of emergency vehicles entering/exiting to which Mr. Fiske replied "no" the DOT will not do this as they feel that this causes drivers to be distracted. He then said that he asked Mr. Fiske if the Town could install signs and reported that he responded "yes, they can" at their own expense and if something were to happen it would be "on the town". This was discussed further. It was moved and seconded to authorize the Fire Chief, David Lord to order the appropriate warning signs and have them installed. All voted in favor.

Chief Lord then discussed the fuel agreement as offered by the DOT. He reported that he and the Rescue Chief would like to take advantage of this. It was moved by John Sylvester to move forward with the agreement for town owned vehicles to purchase diesel fuel from the DOT on Stone Road at a reduced cost. David Burns seconded the motion and all voted in favor.

Ken Gerry, Sr. met with the Board to discuss appointment as a member to the Solid Waste Committee. After brief discussion it was moved and seconded to appoint him as a member. All voted in favor and the certificate was signed.

The minutes of the June 16th Selectmen's meeting were read. After minor corrections it was moved by David Burns and seconded by John Sylvester to approve them. All voted in favor.

David Burns said that the Selectmen should look into the definition of a chairperson as relates to Town Committees. All agreed that Mrs. Wood contact David Barrett of the Maine Municipal Association.

The Selectmen agreed that they would like a copy of all appointments that are due to expire on July 31st for next weeks meeting.

The Planning Board agenda for July 1, 2009 was read.

The Planning board minutes of May 20, 2009 were read.

The Planning Board minutes of June 17, 2009 were read.

A State Recycler License was reviewed. It was reported that the Code Enforcement Officer, Red Chalmers, has inspected the business and has stated that they are in compliance with town ordinances. It was moved by John Sylvester and seconded by David Burns to sign the application and send it to the State for final approval. All voted in favor and the Chairman, Glenn Dochtermann signed the document.

The Board reviewed the report of the State Planning Office on the 2008 Alfred's Recycling Rate figures and details. After discussion all agreed to have an analysis done on comparison of 2007 numbers to the 2008 numbers.

A memo from the Code Enforcement Officer, Red Chalmers, regarding an inspection of a property by the State Department of Agriculture was read. The memo reported that the property is in compliances with the state regulations.

A request to attend a FEMA meeting regarding the flood map for Alfred by the CEO was discussed. All were in agreement that he attend.

The Public Utility Commission's agenda for the June 17th hearing was read.

After review of the Maine Municipal Association proposed slate for nominees to the MMA Executive Committee, all were in agreement that they have no additional nominations.

The Board read and discussed the Solid Waste Committee minutes of June 18, 2009 meeting. All were in favor of information as requested by the committee be put up on the Town's web site.

An e-mail to and a response from Attorney Ron Bourque were read and discussed. The e-mail asked Attorney Bourque about using emergency funds to pay for a portion of pavement on the Kennebunk Road. This came about after a meeting with the Alfred Water District, the Selectmen and Road Commissioner and Gorham Sand and Gravel about the AWD project on the Kennbunk Road. To overlay the road would leave it in a much better condition than just to "spot" pave the sections that were cut to replace and add the water pipe and would be cheaper for the contractor to do. The road will need to be done next week when the project is completed. The Trustees asked the Board of Selectmen if they would be interested in doing this and after discussion agreed to contact Attorney Bourque on where they might be able to take the funds from as this was a good deal for the Town to upgrade the road at a much reduced cost. Attorney Bourque's response was to take the funds (\$2,500) from the emergency fund account as there would not be time to call a Special Town Meeting to raise the funds by other means or to add to this years paving account. After further discussion, it was moved by John Sylvester and seconded by David Burns to authorize the Town to spend \$2,500 from the Emergency Fund Account to pay for a portion of overlay of a portion of the Kennbunk Road. All voted in favor.

The Board discussed the tree cutting work that is being done by Central Maine Power hired contractor. It was reported that there has been some complaints.

John Sylvester reported that the Camp Road project including paving has been completed.

John Sylvester made a motion to call the meeting into executive session. David Burns seconded the motion, all voted in favor and the Chairman, Glenn Dochtermann did so at 5:45 p.m. in accordance with MRSA Title 1, §405, 6. G Concealed Firearms permit application. After motion, second and approval by all the meeting was called out at 5:55 p.m. It was moved by John Sylvester and seconded by David Burns to sign the two permit applications. All voted in favor.

The Selectmen discussed ideas and potential needs and locations in preparation of setting up a Town Hall study committee.

The warrant was reviewed by all. David Burns made a motion to sign as submitted. John Sylvester seconded the motion and all voted in favor.

The meeting was moved to the Conant Chapel to hold the first Quarterly Informational meeting. Topics include two citizen initiatives: Excise Tax and Tabor II as well as Partisan Advocacy “what municipal officials can and cannot do in respects to State Referendum questions, information on the State budget cuts and a brief discussion of the Town’s Capital Investment Plan.

The meeting was adjourned at 8:45 p.m.

SELECTMEN'S MEETING MINUTES

June 30, 2009

5:00 p.m.

Present were Glenn Dochtermann, John Sylvester and Joyce Wood. David Burns joined the meeting via phone as he was out of Town.

Carolyn Scott met with the Selectmen to interview for a position on the Budget Committee. She choose open session and after discussion it was moved by David Burns, seconded by John Sylvester and approved by all to appoint Mrs. Scott for a three year term as member of the Budget Committee.

The Board and the Code Enforcement Officer discussed the Petitioners who were at the transfer station and who, when asked to leave, would not do so. Also discussed were phone conversations with Ms. Ostic who seemed to be the person in charge. It was reported that MMA Legal Department was notified and questioned on what the Town could do and that Attorney Bourque was called as well. Attorney Bourque has agreed to research the freedom of speech and the rights of a municipality in preventing signature gathering on Town owned property.

Mr. Chalmers then reported that he has spoken with a property owner on the Gore Road about vehicle and other debris in his yard. He explained to the Board that he has spoken with the man about the problem and agreed to give him some time as his health is not good. This was discussed further and the Board asked him to send a letter requesting the clean-up of the property thus making the request official. Mr. Chalmers agreed to do so.

The Treasurer and Mrs. Wood shared assessment and financial figures with the Board to assist them in making decision for the tax rate and commitment of taxes for 2009. After much discussion it was moved and seconded to set the certified ratio, a percentage (high and low) given by the State during the state assessment of the town using sales figures, at 85% of fair market values. All voted in favor. After further discussion of the tax calculation form to include the Town assessment, revenues and expenses, it was moved by David Burns and seconded by John Sylvester to set the 2009 tax rate at \$12.70 per \$1,000 of property assessment, the same as last years rate. All voted in favor. It was acknowledged that the Selectmen have a scheduled meeting on Wednesday, July 1, 2009 to sign the Tax Commitment documents

John and Glenn reported to David on the Council Meeting discussions held Monday evening, June 29th. All agreed to invite Al Carlson in to discuss further his thoughts on the "conversational meetings" and some ideas that he suggested.

Jon Lord met with the Board. He reported that he is working on the paving prep on the Gore Road giving details of what has been done. He said that he cut brush back at a corner on Mouse Lane as visibility was very poor in this section by the Ida Jim Road entrance. Also discussed was the winter roads contract and Mr. Lord said that he now owns three plow trucks. All agreed to take this up for discussion at another time.

The minutes of June 23rd were read. It was moved by John Sylvester and seconded by Glenn Dochtermann to approve as written.

Letters to the invitees to the next conversational meeting with the Selectmen to be held on July 14 were signed.

The Board approved and signed a letter to Joel Patterson and Associates requesting a detailed invoice of services rendered for the 2008 audit.

After review of appointments due as of July 31st, all agreed to invite members of the committees in to meet with the Board.

It was reported that the golf cart at the transfer station has been fixed and is running fine.

The Maine Resource Recovery Association membership was tabled for next week's meeting.

After review of four Veteran Widow exemptions it was moved and seconded to sign as presented. All voted in favor.

After review of 8 Veteran's exemptions, it was moved and seconded to approve and sign them as written. All voted in favor.

A draft for an agreement between CMP/Fairpoint and the Town of Alfred was reviewed. All were in agreement to sign the document indicating that they agreed with the terms.

Several residents met with the Selectmen to hold the second "conversational meeting". Present were Carolyn Scott, Mary Lee Dunn-Maquire, Paul Gauthier, John Flagler, Arlene Carroll, Priscilla Blanchette, Carol Adams, Julie Gerrish and Matt Leach. Among topics discussed were Alfred's form of government, integrity of the electoral process in Alfred and appointed or elected Boards/Committees/Officer. All joined in the conversation, giving opinions of and asking questions regarding the topics given.

The Board reviewed the warrants. It was moved by John Sylvester to approve and sign them as written. Glenn Dochtermann seconded the motion, all voted in favor to approved them as presented.

There being no further business. The meeting was adjured at 9:30 p.m.