

## SELECTMEN'S MEETING MINUTES

January 6, 2009

5:00 p.m.

Present were John Sylvester, Glenn Dochtermann, and Joyce Wood.

The minutes of December 23<sup>rd</sup> and December 31<sup>st</sup> were read. It was moved by Glenn Dochtermann to approve after spelling corrections. John Sylvester seconded and all voted in favor.

After discussion of the Assessing budget for 2009 and review of proposed contract from Brett Purvis and Associates, it was moved by Glenn Dochtermann to approve the portion of the budget to cover the annual assessing work in the amount of \$12,000, the same as last year and to do more research on the quote for data input for the TRIO software costs to determine when would be the best time to have this done. John Sylvester seconded and all voted in favor.

The Board briefly reviewed the Shaker Pond Commons performance guarantee.

The FEMA small project certification for the July/August rain storm FEMA #1788 was signed by the Chairman, John Sylvester. This form indicates to FEMA that these projects have been completed by the Town and gives MEMA (Maine Emergency Management Agency) authority to pay their portion of the costs to the town.

A letter from County Manager, Richard Brown was read. The letter acknowledged the Selectmen's letter which supported the request from the Alfred Water District that the County do testing at the old jail site on Jordan Springs Road as recommended by the Water District.

Road Commissioner, Seth McCoy met with the Board. He reported that the Sand and Salt Shed should be full again after ordering approximately 1,000 yards of sand. He is in hopes that this will get the Town through the winter season, weather pending. Next discussed was the street light at the intersection of Gile/Gore. All agreed to speak with Nick Levesque of CMP to discuss this and bring back to next weeks meeting. Glenn Dochtermann asked if the State Police have been contacted to find out if they knew who hit and damaged the guardrails on the Swett's Bridge. Joyce Wood agreed to do so.

Suggestion was made to check with PCCI, Computer Company to see if they also sell office shredders. All agreed to do so.

A resignation from the Shaker Woods Committee was read. It was moved by Glenn Dochtermann to accept, with regret the resignation from Susan LeRay. John Sylvester seconded the motion and all voted in favor.

The Tax Collector's end of month for December was read.

The Town Clerk's end of month for December was read.

The Board read a letter from the York County Sheriff concerning the 2009 budget. This was then discussed.

The MMA Risk Management Property and Casualty 2008 financial statement was reviewed briefly.

The Board read a letter from the Trustees of the Alfred Water District and agreed to respond with a letter from the Selectmen.

A request from the Solid Waste Committee was read and discussed. It was agreed on by all to authorize them to look further into the disposal of the one pound containers.

The notice of increases in tipping fees from Maine Energy was read.

A request from a resident of Alfred was discussed. Mr. Pelletier asked Joyce if he could cut a burr on a pine tree at the transfer station. After discussion it was moved and seconded to approve the request. All voted in favor.

It was reported that the “official” town seal is the seal used on the Town Clerk’s embossing stamp.

The Board requested that Joyce check the minutes of the vote on the Southern Maine Agency on Aging as there was a discrepancy at the Budget Committee meeting on Monday as to what the vote was and Glenn Dochtermann made a motion that if the vote was for \$2,000 it will be changed to \$2,200. John Sylvester seconded the motion and all voted in favor.

After review of the warrants it was moved and seconded and voted in approval by all to accept and sign them as submitted.

There being no further business the meeting was adjourned at 8:30 p.m.

## SELECTMEN'S MEETING MINUTES

January 13, 2009

5:00 p.m.

Present were John Sylvester, Glenn Dochtermann and David Burns.

The minutes of January 6, 2009 were read and approved as written.

The Board discussed briefly with Glenn Charette representing the ZBA, the process for election of officers to the ZBA. A meeting of the ZBA was held that night officers elected.

Selectmen met with CEO, Red Chalmers, regarding Shaker Pond Commons. CEO assured the Board that the necessary financial guarantees existed to protect the Town if the developer failed to complete the project. Selectmen reviewed with the CEO a letter from the Town Attorney. The recommendation by the Town Attorney addressed the financial guarantees of the Shaker Pond Commons. His letter assured the Board the Town was protected. It was then moved by David Burns and seconded by Glenn Dochtermann to approve the performance guarantee. All voted in favor.

Two Alfred Elementary School representatives spoke with the Board about the Town accepting recycled materials from the school. After some discussion, it was agreed that the school will compile a week's worth of materials and inform the Board of the volume collected. With that information a decision will be made.

The Selectmen met with Road Commissioner, Seth McCoy to discuss items of mutual interest.

The Conservation Commission spoke with the Board at 6:00 p.m. The Commission was interested in obtaining the Selectmen's input regarding protection of approximately 6,000 acres in the Sanford, Alfred, Shapleigh Towns. This tract of land is one of the largest undeveloped areas in York County. The Town of Alfred owns two lots in this tract. One is 44 acres and the second is 8 acres. The Commission asked the Board to consider whether or not it would be interested in asking the Town Meeting to place the land in conservation easements. The Commission felt that this action by the Town might stimulate other land owners to consider the same action. The Commission and the Selectmen agreed to discuss this further at a later date.

The Board signed a letter to Brackett Hill resident regarding plowing on the unimproved section of the Brackett Hill Road to Mast Road out to Route 202.

A letter to the Alfred Water District was read and signed by the Selectmen. The letter addressed the issue of upgrades to the District's infrastructure. The Board raised the question of communication between the two Boards on this subject as previously agreed at the Water District Meeting.

Under new business it was moved by David Burns, seconded by Glenn Dochtermann and approved by all to set interest on abated taxes in 2009 at 5% and to set interest on unpaid taxes for 2009 at 9 %.

It was moved by Glenn Dochtermann, seconded by David Burns and approved in favor by all to approve the fee for MMA membership for 2009.

The Board voted to accept the resignation of Susan Leray from the Shaker Woods Committee and signed a letter thanking her for her service.

The Board read a letter from Solid Waste Committee Chair, Paul Gauthier regarding the disposal of one pound propane canisters. All agreed to invite him in next week.

On a motion by David Burns, seconded by Glenn Dochtermann with all in favor the 2009 Audit engagement letter was approved and signed.

Under new business the Board discussed inviting John Flagler, Chair of the Road Committee to meet with the Selectmen to discuss street lights.

After review of the warrants it was moved and seconded to approve and sign. All voted in favor and the warrants were signed.

The meeting was adjourned at 8:45 p.m.

## SELECTMEN'S MEETING MINUTES

January 20, 2009

5:00 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Fred Holt, Treasurer, met with the Board to share his findings on a generator for the Town Hall. After review and discussion, it was moved by David Burns to check with Abbott's on a price and if their price was not the same or less then order a Honda model from Northern in the amount of \$1,699 and to order a wheel kit in the amount of \$100 with \$122.05 for shipping for a total amount of \$1,922.03. Glenn Dochtermann seconded the motion and all voted in favor.

The 2009 budget was discussed. All were in agreement that specific information will be gathered and the Treasurer will meet again with the Board next week.

It was reported that a resident continues to push snow onto the Town way after being spoken to several times. All agreed to write a letter to this resident from the Board of Selectmen reminding him of the ordinances.

Seth McCoy, Road Commissioner discussed several items with the Board:

- Complaint of snow being pushed into driveway two days after the storm. Mr. McCoy said that he "shelved" the banks today and agreed to, in the future, lift his plow at every driveway.
- When asked if he has encountered snowmobiles in the roadways when plowing, he responded "no significant problems."
- Triangle Route 202/Gore Road. He agreed to push back the snow-bankings for better visibility and that he had already planned to do so.
- Railings on the Brackett Hill Bridge- He said that the rail is not bent but scraped by the plow blades. He said that he will assess the railing in the spring for any needed repainting, etc.

The Board requested that a certificate of appreciation be drawn up for Ron Pepin as it was missing for the Appreciation Night.

The Board requested that the Sheriff's office be contacted to see if there was an accident report last fall on Swett's Bridge Road that caused damage to the bridge.

The Selectmen discussed the Alfred Water District and the proposed grant for a \$600,00 improvement project. After calling one of the Trustees, the Board agreed to set up a meeting with a representative from the Public Utilities Commission, the Trustees of the Water District and the Selectmen to discuss what, if any input municipalities have about fee increases.

Glenn Dochtermann suggested that a letter be written to Tom Holland for collecting wood for the "bon-fire" even though it did not occur. All agreed.

After discussion of the new copier, all were in agreement to invite a representative from the Portland Computer Company in.

Paul Gauthier, Chairman of the Solid Waste Committee, explained his request to look into the disposal of the one pound propane tanks. He said that Blue Ryno Co. will no longer take these as they had in the past. He reported that this has been discussed by the Solid Waste Committee suggestion made that the Town take care of the tanks by dispensing any remaining fuel and then use a "key", available by Cabala's to exhaust any fumes. If this is done the tanks can be placed in the steel container and recycled. After questions and further

discussion, all were in agreement to contact MMA for liability issues and that Mr. Gauthier may work on a detailed procedure document.

A letter from the Department of Transportation giving municipalities an option to enter a lottery for the use of a speed radar trailer for two weeks was read and discussed.

The Board agreed to sign a letter of request to enter the D.O.T. lottery for use of a speed radar trailer.

The notice from FCR Goodman's for increase in price for baling wire was read.

The minutes of the Zoning Board of Appeals for January 13<sup>th</sup> were read.

The Board agreed to contact the Festival Chairman, Tom Plummer to discuss the 2009 festival and related matters.

MMA's Riask Management Workers Compensation Quarterly Report was read.

A letter from the Department of Transportation concerning an upcoming study on Route 1 connection to western York County was read. All agreed to send copy to the Road Committee members.

The Planning Board minutes of December 17, 2008 were read.

The Planning Board minutes of January 14, 2008 were read. A memo from the CEO, Red Chalmers, was then read which stated that he believes that a quote from him is incorrect and that he will forward the memo to the Planning Board.

Bruce Norton met with the Board after the Park and Recreation meeting. The proposed budget for 2009 was reviewed and discussed. In conjunction with the budget was discussed bid process for the park maintenance and Mr. Norton fully agreed that this, in the future should be handled by the Selectmen as he is now the Park and Recreation Director. As to the increase of \$200 in maintenance, Mr. Norton explained that some items have been let go and gave examples: clean-up of graffiti, back stop fence on Little League field needs repair, the cover over the picnic table needs sealing, grubs infestation on the fields, back flow installation on the water fountain and the need to replenish the wood chips to address safety concerns.

It was reported that a resident from the Gore Road asked Joyce Wood why the Town took down the street light located at the Gile/Gore intersection. She reported that she told the resident that Central Maine Power took the light down after not being able to resolve a complaint from a resident. Mrs. Wood also reported that a request has been made by two separate residents to put the light back on the first pole it was installed on even though it was not the intended pole. This was discussed. All agreed to contact the D.O.T. to see if they could assist in this matter. He then reported that the Winter Carnival will be held on February 27<sup>th</sup> and 28<sup>th</sup> and if there were any activities scheduled they will go through the 29<sup>th</sup>.

After discussion of ordinance changes by the Planning Board the Selectmen agreed they should meet soon with the Planning Board to review and discuss any proposed changes and agreed to send a memo stating so.

The Board reviewed the warrants. It was moved and seconded to approve and sign them as presented. All voted in favor and the warrants were signed.

There being no further business, the meeting was adjourned at 9:15 p.m.

## SELECTMEN'S MEETING MINUTES

January 27, 2009

4:30 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Dave Egan, Ron Gile and Seth McCoy representing the Shaker Valley Snow Travelers Club met with the Board to discuss a complaint of snow machines driving on roadways. Explanation was given that a portion of the trail that was on private property is no longer available and this is where the snow mobiles have been going on a portion of the town roadway. Mr. Eagan stated that by law they are allowed to travel 300 yards on a public way. After further discussion all were in agreement that the Club speak with the resident on Mast Road to see if there may be alternative routes and that they would report back to the Board on the matter.

Seth McCoy, Road Commissioner, shared information with the Board on the damage to the sand & salt shed and equipment inside the building. A rep from Rubb inspected the building and will send quote to replace the top. Mr. McCoy's insurance company has not been out yet and the fire has been reported to MMA.

John Dochtermann had called earlier and said that he was held over at work and would not be able to make his appointment to discuss membership to the Park and Recreation Committee. It was moved by David Burns and seconded by John Sylvester to sign the certificate of appointment as they have spoken with John briefly about this in prior meetings when he was with his father, Glenn Dochtermann. Glenn Dochtermann abstained and the other Board Members voted in favor.

The minutes of January 13, 2009 were read. After motion by David Burns and second by Glenn Dochtermann, all voted in favor to approve as submitted.

The minutes of January 20, 2009 were read. After motion by David Burns and second by Glenn Dochtermann, all voted in favor to approve as submitted.

Articles for the 2009 budget were discussed:

- Park and Recreation           \$14,300       David Burns moved, with reservation, to approve, Glenn Dochtermann seconded and all voted in favor.
- Animal Control               \$5,000       David Burns moved, Glenn Dochtermann seconded and all voted in favor to approve as requested.
- Winter Roads Overdraft     \$14,835.03   David Burns moved, Glenn Dochtermann seconded and all voted in favor to approve.
- Sand & Salt Overdraft       \$3,145.91    David Burns moved, Glenn Dochtermann seconded and all voted in favor to approve.
- Assessing                    \$14,700       David Burns moved, Glenn Dochtermann seconded and all voted in favor to approve. Also discussed was the implementation of the "full assessing" software that would require the Assessing Company to do some data input on fee schedules and individual assessments. The Board was in agreement to hold off on this until a later time within the next 5 years most likely.
- Dispatch                    \$20,000       Moved and seconded and approved by all.
- Salaries                    The Board reviewed and discussed salaries. It was moved by David Burns and seconded by Glenn Dochtermann to give a 2% increase and that a spreadsheet will be done for next week for their review and final approval. All voted in favor.

The figures on the LD1 for 2009 were then reviewed and discussed as well as the budget thus far. It was reported that with the preliminary budget figures it looks as though the budget may not have to use the LD1 amount at all.

Pat Smith, liaison for the Three Rivers Land Trust, presented an annual report to the Selectmen as required by the easement on the Shaker Woods open space. One issue she reported on was the displaced rip rap at the boat access site which now makes it more open allowing for access to the water by larger boats with motors. The Board agreed this should be looked at. After further discussion, it was moved by David Burns and seconded by Glenn Dochtermann to sign the report in duplicate. All voted in favor.

Tom Plummer, Festival Chairman, met with the Board and gave a report on the ideas for the 2009 Festival. Among some events were demonstrations at the Wolfpine Farm, garden tours, tractor pull and involvement by the Park and Recreation Committee at the Alfred Park where they have discussed possibly placing some of the vendors and craft tables as well. Also discussed was the need to sign membership appointments for 2009 and the theme of the Festival. Mr. Plummer also reported that the American Legion has inquired about supporting the Festival with the purchase of flags. All agreed that he speak with them.

The SAD #57 minutes for January 14, 2009 were read.

The SAD #57 agenda for January 28, 2009 was read.

The Fourteen Town Group minutes for the January 15, 2009 meeting were read.

Planning Board minutes for January 14, 2009 were read.

The Planning Board agenda for February 4, 2009 was read.

The Board discussed the proposed legislation "LD 119" regarding water district's across the State.

At 7:00 p.m. the meeting was moved upstairs to accommodate a meeting with Mark Dubois of Poland Springs. There were two reporters present as well as members from the Planning Board, the Zoning Board of Appeals and residents. John Sylvester opened the session stating that the Planning Board had approached the Selectmen about speaking with Poland Springs about their processes and procedures when looking at sites for water and that this could be a source of income for the Town. Mr. Dubois then gave a brief history of Poland Springs and gave a list of criteria they use when researching potential sites. He handed out a hard copy of a slide presentation and went through the slides giving explanation of details such as the land formation for a site, the right type of sand and gravel, must be a site that provides a rapid renewal of the resource, must be a "proven" spring with a large aquifer supporting it. He said that the State geologists are involved as well as the State Department of Environmental Protection and the FDA. He added that the site should be "protected" with hopefully up to two hundred acres with no houses, industry and roads near by. The process before identifying a site, he said, is a long process. The site needs to be watched for a couple of seasons to study the water flow, etc. Poland Springs can bring jobs, a higher tax base on the site or payment for lease of a site, and on equipment as well as being a company that gives support to a community. He discussed his plant in Hollis and the search in Shapleigh. Many questions were asked and answered by Mr. Dubois.

The Board briefly discussed the dates for hearings, informational meetings and candidate's night for the upcoming budget and elections. All agreed to try and set dates at next week's meeting.

The warrants were reviewed. It was moved by David Burns and seconded by Glenn Dochtermann to approve and sign as submitted. All voted in favor.

At 10:00 p.m. John Sylvester, after motion and second with approval by all, called the meeting into executive session in accordance with MRSA Title 1, §405,6.G Concealed Firearm application. It was moved and seconded to come out of executive session and after approval by all, Mr. Sylvester called the

meeting out at 10:05 p.m. It was then moved by David Burns to sign the application. Glenn Dochtermann seconded the motion and all voted in favor.

After reviewing two submission of funds forms, it was moved and seconded to accept and appropriate funds to the Park and Recreation account and to the Fueling February account as submitted by committees.

The Board then discussed the 2009 dedication of the Town Report. After suggestions all agreed to bring the topic back next week for final decision.

There being no further business, the meeting was adjourned at 10: 15 p.m.

## SELECTMEN'S MEETING MINUTES

February 3, 2009

5:00 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Red Chalmers, CEO, met with the Board to discuss the request to reduce the bond for Brookside subdivision. He explained the reasons for the request. After further discussion, the Board agreed to reduce the bond by \$150,000 which would leave \$76,826.05, enough to cover any road work if needed in the future.

Linda Barse and Paul Gauthier presented findings on research for disposal of 1 lb. propane tanks. They shared a study of other area towns and what they do and gave quotes for a couple different companies that will either take the tanks or will come in and release the propane on site for a cost. After much discussion, all agreed to contact BBI to see if they handle these tanks and to check with the Town of Kittery as well. Also suggested was to hold a day or week for residents to turn in all the old 1lb tanks and to work with one of the companies for disposal. Paul Gauthier agreed to speak with the committee about this and will work on a time and report back to the Selectmen. Both Linda Barse and Paul Gauthier agreed to work up the annual report for the Solid Waste.

Linda Barse then explained a problem with the baler as reported to her by Bob Burns. She said that she has called Atlantic Leasing and spoke with two separate reps who gave several options for the baler. The options were explained and discussed. David Burns agreed to contact Atlantic Leasing before final decision is made.

The Board discussed the appointment of Richard Boucher to the Shaker Woods Committee. It was moved by David Burns and seconded by Glenn Dochtermann to approve and sign the certificate as presented. All voted in favor.

Kerry Jacobsen, Home Health Visiting Nurse Services met with the Selectmen to discuss and request that they hold two free health screening clinics in the Town of Alfred and that the Selectmen support this by allowing them to post notices. Several locations were discussed as potential sites to hold the clinics as well as dates. Ms. Jacobsen agreed to check up on these and contact the Selectmen's office. The Board agreed to support as requested.

The minutes of the January 27, 2009 meeting were read. It was moved by Glenn Dochtermann to approve after minor changes. David Burns seconded and all voted in favor.

After discussion on the assessing contract from Brett Purvis and Associates, Inc it was moved and seconded to approve services for annual services not to exceed \$12,000. All voted in favor and the appropriate items were taken out and the document was signed.

The proposed legislation LD 119 was discussed. It was reported that Senator Courtney has said that George Dugovic had asked him to put this legislation in which would mean, if passed that all towns/cities across the state would pay a per capita cost to the PUC thus spreading the cost more evenly across the State.

It was reported that the generator has been installed but still needs to be connected.

Seth McCoy, Road Commissioner, met with the Selectmen. Several items were discussed:

- Sand & Salt damage – all agreed to contact Joe Hanson to assess the electrical work that needed to be done.
- Pushing up snow at intersections – When asked if he has been plowing private driveways, Mr. McCoy said “no, I am pushing up snow at intersections and sometimes this involves pushing snow away from driveways, so it may have appeared that I was plowing a driveway”.

- FEMA 1693 – Patriot’s Day storm, 2007 – It was reported that the “small projects” are fully completed and that the Selectmen are able to sign the verification certificate on this. It was moved and seconded and all voted in favor to sign the form.

A letter from the Town of Sanford Public Works was read. The letter referenced the replacement of the Hay Brook Bridge within the next five years and requested support from the Town of Alfred. After discussion, all agreed to invite Manager Green and Public Works Director Anderson in to meet with the Alfred Selectmen on this matter.

The Board read and discussed a copy of a letter from the Alfred Water District Trustees to the York County Commissioners concerning the high nitrate count found at a test well at the old jail site on Jordan Springs Road.

The SAD#57 agenda for February 4, 2009 was read.

A notice from the Department of Environmental Protection regarding the testing at the old Route 4 dump site was read and discussed. The letter stated that the DEP would like to turn this over to the municipalities as well as the reporting of the findings on an annual basis. This was discussed in detail and the decision was made to respond to the DEP with a cc to Senator Courtney and Representative Campbell stating that the Town does not have the manpower or funding to do this added task.

Andrew Bors, Town Clerk, met with the Selectmen to discuss the On Line Dog License program. He gave details on the fee schedule and the process. The Board was in agreement not to pursue this at this time.

Scott DeWolf met with the Board to discuss his request to serve as a member on the Zoning Board of Appeals. After discussion it was moved by Glenn Dochtermann and seconded by David Burns to approve and sign the appointment certificate for Mr. DeWolf. All voted in favor.

The Board then reviewed articles for the 2009 budget:

- Salaries: The Salary spread sheet for 2009 was reviewed in detail. After much discussion, it was moved by Glenn Dochtermann and seconded by David Burns to approve the salaries for a total of \$505,190.01 which is \$2,150.87 less than last year’s salary budget.
- Employee Benefits: Discussed, with motion by David Burns and second by Glenn Dochtermann to approve \$147,500 a \$400 decrease from 2008. All voted in favor.
- Capital Improvement: Moved and seconded to appropriate \$50,000. All voted in favor

Also discussed were the proposed changes to the Town ordinances. All agreed to contact the Planning Board to set up a meeting.

John Sylvester reported that the York County Budget Hearing is scheduled for Wednesday, February 4, 2009 at 7:00 at the courthouse.

Mr. Sylvester then discussed a matter of concern. He has received complaints of newly released prisoners knocking on Alfred residents doors at all hours of the day, including early in the A.M. and in one instance the person entered a place of business and was found there in the early morning. In most cases the released prisoner was looking for the York County Shelter. The release of prisoners at odd hours of the day and night without transportation to the Shelter seems to be the problem. After discussion, the Selectmen agreed to contact the County Manager and speak with him about this matter.

The Board set up the following dates pending approval for use of the Conant Chapel: Selectmen's Information Meeting for March 19<sup>th</sup> and Candidates Night for March 10, 2009.

Joyce Wood made a request on behalf of the York County Shelter to use the transfer station approximately four times a year for demolition materials and that they will pay if asked. The Board discussed this and all agreed that for this minimal use the Shelter should coordinate through the Town Hall Staff for a "use card" for the day(s) needed and to monitor the amount for fees if any at all as the Shelter does not charge the Town of Alfred for any services given to Alfred residents at the Shelter.

After review of the warrant it was moved by David Burns and seconded by Glenn Dochtermann to approve and sign as presented. All voted in favor and the warrant was signed.

The Board reviewed income forms. It was moved and seconded to accept and appropriate the funds as submitted by the committees. All voted in favor.

There being no further business, the meeting was adjourned at 9:30 p.m.

## SELECTMEN'S MEETING MINUTES

February 5, 2009

3:30 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood. Also present were George Dugovic, Urilla Chevalier, Gregg Knight and Kerry Smart representing the Alfred Water District and Glen Charette, Resident.

On conference call was Senator Jon Courtney and Stephanie Morancie and Matt Kaply of the Public Utilities Commission. Ms. Morancie narrated a power point presentation giving explanation of how a water district applies for and is authorized for rates for public fire protection. She said that the rules are in the PUC Rules & Regulation chapter 69. She explained the process followed for the application of the rate and the formula used to come up with the percentage a town must pay for the fire protection.

Many questions were asked and discussed by all. Also discussed was the petition process that the residents of the water district or the towns officials may use if they disagree with the water district rates. She reported that all records on the application that are public knowledge are on the PUC web site and may be downloaded for review.

The meeting was adjourned at 5:15 p.m.

## SELECTMEN'S MEETING MINUTES

February 10, 2009

5:00 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Red Chalmers, CEO, met with the Board to review changes to Chapter 160 of the Town Ordinances that will be brought to the March Town Meeting. Changes were explained and discussed. The Selectmen asked Mr. Chalmers if the changes to performance guarantee process as discussed last fall has been addressed. Mr. Chalmers shared the changes.

Paula Frodyma and Gary Fuchillo, Library Trustees, met with the Board to present ideas for the library. They reported that they would like to add 5 hours to the Librarian's schedule and to open the library on Sunday for those 5 hours beginning September of 2009. They felt that the indication from patrons is that this is needed. This will give four months to see if the library use increases and will determine whether or not this will continue. Also discussed was the potential for more application of grant funds. After discussion, the Trustees agreed that a record will be kept so that a tracking of the use in numbers of people using the library is available. They added that they would like to see at least an additional 15% use with these added hours. They shared that they have had internal reviews of policies and job descriptions in a hope to run the library more efficiently.

Andrew Bors, Town Clerk, spoke with the Board about Candidates Night. He is willing to facilitate the meeting. The forum and procedures were then discussed. Mr. Bors agreed to write up a procedure for the meeting and meet again with the Board next week.

Members of the Planning Board, Al Carlson, Chair, Fred Frodyma, Nina Chabot and Art Karcher and the Code Enforcement Officer, Red Chalmers met to discuss the proposed changes to the Zoning Ordinance with the Selectmen. All changes were reviewed along with revisions to those changes. All agreed that the Planning Board and the CEO will meet with J.T. Lochman to make final revisions for the proposed changes on Wednesday, the 11<sup>th</sup> of February. It was reported that the first public hearing is scheduled for February 24, 2009 at 7:00 p.m. at the Conant Chapel.

The minutes of the February 3, 2009 Selectmen's meeting were read. It was moved by David Burns to approve after minor corrections. Glenn Dochtermann seconded the motion and all voted in favor.

The minutes of the February 5, 2009 Selectmen's meeting were read. It was moved by David Burns, seconded by Glenn Dochtermann and voted in approval by all to accept the minutes as written.

It was reported that BBI and the Town of Kittery has been contacted about the 1 pound propane tanks. After discussion the Board agreed that the Solid Waste Committee continue with the idea to set up a week for the disposal of these tanks and to contact Lin-Cor to take them for disposal and after that week the tanks will be "keyed" to release any gases by the residents and placed in the metal container.

A letter of response regarding the replacement of the Hay Brook Bridge to Charles Andreson, of the Public Works Department of Sanford was read. The letter requested a meeting with Mr. Andreson and Mark Green, Sanford Town Manager. All were in agreement to sign and send the letter.

A letter to the Department of Environmental Protection with a cc to Senator Courtney and Representative Campbell was read. The letter was in response to the request that the Town take over the inspection of the closed landfill on Jordan Springs Road and report to the DEP. It was moved and seconded to sign and send the letter as written. All voted in favor.

A copy of a testimony given by George Dugovic at the Legislature Hearing for LD 119 (amendment to the laws governing Public Water System Operations Fees) was read.

The quotes for the repairs to the damaged sand and salt shed were shared with the Board. It was reported that the claim is in the hands of the insurance companies involved.

The Planning Board minutes, January 14, 2009 final, were read.

The Planning Board minutes, February 4, 2009 draft, were read.

The Planning Board agenda for February 19, 2009 was read.

A Findings of Fact regarding Pepin Firewood Permit Application as submitted by the Planning Board was read.

An e-mail from a resident regarding the hiring of a new SAD#57 Principal was read and discussed. All agreed to respond to the e-mail.

The Public Utilities Commission meeting agenda for February 9, 2009 was read.

After review of a proposed schedule for the Town Hall proposed four day work week, all agreed to take to the informational meeting on Tuesday, March 3, 2009 for discussion and to wait until after Town Meeting before final decision on this matter is made and implemented.

After discussion of the Town Report cover and dedication all were in favor that the Assistant proceed with plans for this.

The Tax Collector's end of month for January was read.

A letter from Maine Energy Recovery Company concerning the amount of compactor trash delivered in 2008 was read. It was reported that the Assistant has spoken with the representative from MERC and is working out the explanation for a decrease in tonnage from the signing of the agreement in 2003 to 2008 and that a letter will be available for the Board's review at next week's meeting.

All correspondence was read and discussed as needed.

The warrants were reviewed. It was moved by David Burns to approve and sign them as submitted. Glenn Dochtermann seconded and all voted in favor.

The Selectmen discussed in further detail the request made by the two Library Trustees earlier in the meeting. It was moved and seconded to authorize the additional five hours as requested so that the library could be open September thru December of 2009, contingent on Town Meeting vote, and to also request that the Trustees provide the Selectmen with the written goals and results of those goals for 2009 and to also adjust the salaries budget and the employees budget to reflect the additional hours. All voted in favor.

John Sylvester reported that the County Budget for 2009 has been completed and that the increase to the towns and cities is 3.18 % over last year based on State valuation of each town/city.

There being no further business, the meeting was adjourned at 9:30 p.m.

## SELECTMEN'S MEETING MINUTES

February 17, 2009

4:30 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Almon and Allison Williams met with the Board to discuss membership appointment to the Alfred Festival Committee. After discussion, it was moved by David Burns, seconded by Glenn Dochtermann and voted in approval by all to appoint both to the Committee.

Joyce Krahling met with the Board to discuss membership appointment to the Alfred Festival Committee. After discussion, it was moved by David Burns, seconded by Glenn Dochtermann and voted in approval by all to appoint her to the Committee.

Elaine Beal met with the Board to discuss membership appointment to the Alfred Festival Committee. After discussion, it was moved by David Burns, seconded by Glenn Dochtermann and voted in approval by all to appoint her to the Committee.

The minutes of the February 10, 2009 Selectmen's meeting were read. It was moved by David Burns to accept them with minor changes. Glenn Dochtermann seconded the motion and all voted in favor.

The Board reviewed and discussed draft 6 of the ordinance changes. All agreed they were ready for the Planning Board Public Hearing.

The Board read a letter from Paula Frodyma, Library Trustee regarding the grants to the Hollis Library stating that this Library is not totally funded by grants.

A letter from Gary Fuchillo, Library Trustee as a follow up to the meeting with the Selectmen on February 10<sup>th</sup> was read. The letter gave information regarding the Trustees request for five additional hours for the library beginning in September of 2009. The Board, after discussion agreed to respond, thanking them for the information and requesting a letter showing the results of the additional hours in late 2009.

After reading a letter to Maine Energy Recovery Company, it was moved by David Burns, seconded by Glenn Dochtermann and approved by all to sign and send the letter as written. The letter gave explanation for the Town of Alfred not making the guaranteed tonnage requirement due to recycling efforts and the loss of commercial hauling under Alfred's contract with MERC.

Information submitted by Gregg Knight, Alfred Water District Trustee, regarding processes, etc. for water districts was read. The Board then reviewed and discussed the application for rate increases to the PUC. All were in agreement to invite George Dugovic in to discuss this in further detail.

Andrew Bors, Town Clerk, spoke with the Board about the upcoming Candidates Night. He shared the guidelines for procedure of the event and a letter of invitation to all candidates. After discussion it was moved and seconded to approve both and to sign the letter of invitation.

After reading an e-mail from a resident, the Board agreed to send her contact numbers for Alfred's School Board Director's.

Seth McCoy, Road Commissioner, met with the Board. He reported on the condition of Ida Jim Road during the brief thaw of last week. He said that he feels that the ruts were mainly caused by a logging company that was working on a property on the Ida Jim Road. All agreed that he try to contact this company. Also discussed was the damage to the Sand and Salt shed. It was reported that the two insurance

companies involved are in touch with each other. Mr. McCoy suggested that another quote for the electrical repairs be sought. After discussion, all agreed the he contact Normand's Electric for a quote. All agreed that the repair work should begin as soon as possible.

The SAD#57 notes on the February 11, 2009 meeting were read. Mr. Sylvester and Mr. Dochtermann reported on the two meetings that they attended that night and reported that a suggestion was made to write a letter to the School Board, Superintendant and the Directors stating the increase that the six Towns in SAD #57 would like to see passed on to the towns at 3 to 3.5 %. The Board read the letter and it was moved by David Burns and seconded by Glenn Dochtermann to sign the letter as written. All voted in favor and the letter was signed. Mr. Sylvester said that Nina Chabot has offered to take this letter to the five other town officials for their signatures.

A Summary for the Public Utilities Commission for the February 10, 2009 Hearing was reviewed.

The Board read a letter to Southern Maine Regional Planning Commission submitting a project of a new Town Hall as a proposed project from the Town of Alfred for the proposed Federal Stimulus Package funds as requested by SMRPC. It was reported that all towns in York County were requested to submit possible projects and does not guarantee that any will be accepted for proposal.

The Selectmen reviewed the 2009 Funding Spreadsheet as well as the information provided by the Town Treasurer, Fred Holt on the Town's funds balances. After much discussion, it was moved by David Burns and seconded by Glenn Dochtermann to approve the funding of the 2009 budget as presented on the spreadsheet and to draft a Town Meeting warrant with this information. All voted in favor.

Darcy Hobgood, Tax Collector, met with the Board to explain the details of the "Inform Me" contract. After discussion, it was moved by Glenn Dochtermann and seconded by David Burns to approve and authorize John Sylvester, Chair, to sign the contract pending review of the document by Attorney Ron Bourque. All voted in favor.

A request was made to call the meeting into executive session. A motion was made by David Burns, seconded by Glenn Dochtermann and approved by all to do so. At 7:45 pm John Sylvester, Chairman, called the meeting into executive session in accordance with MRSA Title 1 §405,6.A.(1) Personnel Matter. David Burns motioned to call the meeting out of executive session. Glenn Dochtermann seconded all voted in favor and John Sylvester called the meeting out at 8:00 pm. It was then moved by David Burns and seconded by Glenn Dochtermann to contact the Town Attorney before proceeding any further with this matter. All voted in favor.

Glenn Dochtermann reported on a conversation he had with the Rescue Chief, Matt Bors, reporting on the "break down" of the ambulance and that the computer chip needs work or replacement.

David Burns reported on the Festival Committee meeting that he attended on Monday evening. He reported on the need for traffic control and Glenn Dochtermann said that he will check with a group that may be able do this.

All correspondence was read and discussed as needed.

It was moved by David Burns and seconded by Glenn Dochtermann to call the meeting into executive session to review two concealed firearm weapon permit applications. All voted in favor and the meeting was so called by the Chairman, John Sylvester in accordance with MRSA Title 1 §405,6.G at 8:45 pm. After motion with second and approval by all the meeting was called out of executive session at 8:55 p.m. David

Burns made a motion to sign the applications. Glenn Dochtermann seconded the motion and all voted in favor.

After review of the warrant it was moved and seconded to approve and sign the warrant as submitted. All voted in favor.

The Board reviewed an income form and all agreed to accept and appropriate the funds as submitted.

There being no further business, the meeting was adjourned at 9:05 p.m.

## SELECTMEN'S MEETING MINUTES

February 24, 2009

4:30 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Seth McCoy met with the Board. He reported that he will be getting a quote from Normand Electric for the repair to the electric damage to the sand and salt shed. He agreed to contract White's Logging on the Ida Jim Road damage. After discussion of the 2009 paving article, all agreed to contact the Department of Transportation to see if they might be able to pave at least a portion of the Stone Road before making a final decision on the roads to be paved.

George Dugovic and Rilla Chevalier, Water District Trustees, met with the Board to go over the formula for to determine the Town's portion to pay for public fire protection. There was a question about the number used for population in the formula. Mr. Dugovic agreed to speak with the PUC on this. Also discussed was the metered amounts pumped and the amount charged and how these play into the fees.

Krista Okerholm met with the Selectmen to discuss membership to the Alfred Festival Committee. When asked if she preferred open or executive session, she responded "it doesn't matter to me". She explained her involvement in last year's festival as a committee member. She questioned what the Selectmen's involvement in committees was. The Board explained the process of appointment and the final responsibility that the Board carries. Added was that the Selectmen do not want to "run" committees but do show up at meetings occasionally and certainly if needed. It was moved by David Burns and seconded by Glenn Dochtermann to appoint Ms. Okerholm as a member to the 2009 Festival Committee. All voted in favor.

The minutes of February 17, 2009 were read. It was moved and seconded to approve as written. All voted in favor.

Several articles on the 2009 Town Meeting Warrant were discussed. All agreed to leave article 35 as written. All were in agreement to take the Stone Road off of the Paving list.

It was reported that the owners of the Brookside subdivision have reported that they will let the letter of credit run out and at that time will renegotiate a figure. All agreed to make sure the CEO was ok with this and to request a letter in writing giving explanation of what they are proposing.

After reviewing the quote for a protective metal wall around the sand and salt shed, all agreed that, though this may help with vandalism, the cost to have this done is too high.

Paula and Fred Frodyma met with the Board to discuss membership to the 2009 Festival Committee. Also present was Barbara Carlson. When asked if they would like the discussion in open or executive session, they both agreed to hold the session in open. Mr. and Mrs. Frodyma discussed their openness to new ideas/ more venues such as the tractor pull and the Park and Recreation basketball. Mrs. Frodyma discussed her involvement on last year's festival as coordinator for the non-craft/food vendors and Mr. Frodyma said that he has been asked to take over the Treasurer position. When asked thoughts about the participation by the Selectmen, Mr. Frodyma said that it gives a feeling of "big brother" is watching but that all meetings are open to the public. Mrs. Frodyma said that she feels the meetings are not as open or not as comfortable and that members may not feel open enough to say what they want to say if a Selectman is present. She added that the festival is growing and that they, the committee, could use more help.

Barbara Carlson met with the Board to discuss membership to the 2009 Festival Committee and was asked if she preferred to hold the discussion in open or executive session. She said in open session. Also present was

Paula Frodyma and Tom Plummer. A copy of a memo was given to Mrs. Carlson to read. The Board asked her to give comments on the memo. The memo was a written narrative of a phone conversation between Mrs. Carlson and the Festival Committee Chairman. After reading the memo she said that “not everything is the way he or I said it, but it is the jest of it. She continued saying “no other Chairman ever came to the Selectmen without the group knowing about it” and added “Mr. Plummer has said that he is the Selectmen’s representative but he is suppose to be the chair of the Festival Committee.” She continued by saying “I have read in the minutes about a grandstand being discussed at a Selectmen’s meeting but I never knew about it.” She then said “no one has had a problem with a chairman before Mr. Plummer and was I unhappy that he came to the Selectmen.” When asked about the comment in the narrative where it states that she said to Mr. Plummer “you are a liar just like the Selectmen are liars”, she responded “I was in the heat of anger about him going to the Board”. Mr. Burns commented that this is not the first time that the Board has heard of her saying negative things about the Selectmen. She continued by saying “I don’t understand why he reported to the Selectmen that he has spoken with Park and Recreation and to the tractor people when I had already spoken to them”. When asked about last year’s festival where she was witnessed calling the Chairman stupid in front of other people she responded “I was not talking about him I was talking about someone else who was walking or running down the road.” John Sylvester asked Mrs. Carlson why she feels the Selectmen micro-manage as was stated in the narrative. Mrs. Carson said “because you don’t come to meetings and Tom says he’s the Selectmen’s representative and because I read in Selectmen’s minutes that the Selectmen want a grandstand”. She went on to say “I never knew you wanted a grandstand”. When asked if she wanted the Selectmen to be involved, she said “you never came to the meetings before”. David Burns explained that it is usually through a committee chair that the Selectmen know what is happening. Glenn Dochtermann said that the grandstand idea was brought to a meeting by him as a suggestion and John Sylvester added the grandstand discussion was just that, a discussion about how a grandstand might be useful. Mrs. Carlson said that it was not the way it was communicated. As time was close to recessing the meeting, the Board asked Mrs. Carlson if she wanted to continue the interview after the Planning Board Public Hearing and she said she was all set.

The meeting was recessed at 6:55 pm to attend the Planning Board Hearing.

The meeting was reconvened at 8:30 pm.

After discussion, it was moved by David Burns and seconded by Glenn Dochtermann to appoint Paula and Fred Frodyma as members to the Festival Committee. All voted in favor.

After discussion, it was moved by David Burns and seconded by Glenn Dochtermann not to appoint Barbara Carlson as a member of the 2009 committee. All voted in favor not to appoint and to send Mrs. Carlson a letter stating this. A letter was drafted and after approval by the Board it was signed by all three.

The A letter from the State Department of Safety giving a quote for the amount for PSAP/Dispatch services was read. It was reported that the Town of Sanford is now ready to at least look at additional towns for this service. After further discussion, all agreed to continue to explore options other than the State.

The Planning Board minutes of February 4, 2009 were read.

The Planning Board minutes of February 18, 2009 were read.

The Planning Board Finding of Fact regarding a Fort Ridge Road Daycare was read.

The Planning Board agenda for February 18, 2009 was read.

Mr. Sylvester explained that he will be meeting with the Department of Transportation to discuss transportation issues that may affect York County on Friday, February 27<sup>th</sup> at 2:30 p.m.

Four letters of agreement for the festival were read. It was moved and seconded to sign them as written. All voted in favor and the agreements were signed.

After reading and discussing the annually agreement for service from the Animal Welfare Society, it was moved by David Burns and seconded by Glenn Dochtermann to approve and sign the agreement. All voted in favor and the document was signed.

Letters to the social service agencies who will have articles on the 2009 Town Meeting warrant were read. The letters notified the separate agency about the date and time of Town Meeting. All agreed to sign and send as written.

The SAD #57 minutes of February 11, 2009 were read.

The SAD #57 agenda for February 25, 2009 was reviewed.

A letter from the Maine Historic Preservation Commission notifying the Board that the District #5 Schoolhouse on the Gore Road has been entered in the National Register of Historic Places on February 4, 2009 by the National Park Service, Department of the Interior, Washington, DC. The Board agreed to send a letter to the Historical Committee.

A request to attend a workshop from Darcy Hobgood, Tax Collector, was discussed and approved by all.

A letter from the Massabesic Lions Club regarding their annual Youth Recognition program was read and discussed. All agreed to give this some consideration.

A memo to the Library Directors regarding the future plans for the Library was read. All were in agreement to sign and send the memo as written.

The Board discussed legislature proposals that may be on the 2009 ballot including repeal of the regionalization of schools, Tabor 2, Reduction of excise tax and reform of the Maine Health Care system. All agreed that these issues should be researched and information about them be written for residents to read.

All agreed to send a memo to the members of the Budget Committee, thanking them for their diligent work on the 2009 budget.

The warrants were reviewed. After motion by David Burns and second by Glenn Dochtermann, all agreed to approve and sign the warrants as presented.

After review of income appropriation, it was moved and seconded to accept and appropriate the funds as submitted. All voted in favor.

There being no further business, the meeting was adjourned at 10:45 p.m.



## SELECTMEN'S MEETING MINUTES

March 3, 2009

4:30 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Colin Walsh, Auditor and Fred Holt, Treasurer met with the Board to review the audit statements for 2008. Mr. Walsh said that there were very few adjustments and that he gives a good audit opinion overall. The Town has a stable fund balance which from an auditor's point of view means at least 3 months to fund the town operations, a good capital improvement and a good fund balance. He explained an adjustment of \$66,000 from 2007 to 2008 which does not reflect the 2008 figures. The adjustment was made as a housekeeping action due to the Patriot's Day storm. He reviewed and discussed the management letter which had a few suggestions for the Board to consider. Many questions were asked and the Board approved the audit as submitted.

Marcus Morin met with the Board to discuss membership to the Alfred Park and Recreation Committee. He chose open session and shared his experiences with coaching and said that he has been attending the Park and Rec meetings. It was moved and seconded to appoint Mr. Morin to the Committee. All voted in favor and the certificate was signed.

Chief Matt Bors and Chief David Lord met with the Board to discuss PSAP/Dispatch services for the Town of Alfred. It was noted that the Department of Public Safety will be increasing their service and the town will go up to \$21,249 annually from the current \$15,500. John Sylvester reported speaking with Mark Green, Sanford Manager, who has made it known that he may be ready to take on more towns in the Sanford Regional Communications. Discussed in regards to this was the location of the center, the governance and the number of towns that may move to the Sanford center. It was agreed that a meeting will be held prior to the March 16<sup>th</sup> 12-Town Group meeting and that Mike Perro, Selectmen of Shapleigh will be invited as Mr. Sylvester will be away on March 16<sup>th</sup>.

Seth McCoy, Road Commissioner, met with the Board. He reported that he "shelved" the snow banks town wide and did some clean up at needed locations. He reported to the Board that his plowing fees have dropped as of late 2008 due to the decrease in gas prices for which the Board thanked him.

The meeting was recessed at 6:30 to attend the Information Meeting on the Town Warrant and reconvened at 8:00.

The minutes for February 24<sup>th</sup> were not available.

The Board reviewed the Town Meeting Warrant.

Letters to the Budget Committee Members were signed.

Letter from Maine Energy regarding the tonnage shortfall according to Alfred's contract was read. The letter said that there will be no liability to the Town for the shortfall due to the reasons given in a letter from the Town.

The Board read the 2008 town report dedication page and the Selectmen's report. Minor changes were discussed and made to the Selectmen's report.

A letter to the Historic Preservation Office regarding the District #5 Schoolhouse was signed as well as a letter to the Alfred Historical Committee thanking them for the work and time spent on the schoolhouse making it possible for the building to be placed on the Federal Register of Historic Places.

After reading the Selectmen's article for the newsletter changes were made and agreed upon. The Town Clerk's report for the month of February was read.

A copy of the renewed DEP license for Air Emissions for the York County Jail was reviewed.

A Notice of Intent to file for DEP Air Emission license renewal for the George Roberts Company was read.

After discussion of the renewal State Recycler License it was moved by David Burns and seconded by Glenn Dochtermann to sign the document that Daney's Auto is in compliance with the Towns regulations as reported by the CEO, Red Chalmers.

Glenn Dochtermann reported on the General Assistance workshop that he, Linda Barse and Joyce Wood attended. He said that it was very informative and much was gained.

Mr. Dochtermann also reported that the Fishing Derby went very well with 132 children participating in the derby. He reported that Bruce Norton with assistance from Emily Spaz did a great job.

John Sylvester reported on a meeting with Seth McCoy and the Department of Transportation (DOT) representative and a representative from the Maine Turnpike Authority (MTA) to discuss potential improvements to the State Roads in central York County corridor. The DOT and the MTA are looking to establish a committee to study the transportation needs of York County. The committee should last approximately 18 months. All agreed to contact the Alfred Road Committee to see if anyone might be interested.

Income forms for Fueling February from Untied way in the amount of \$550 and another for Payment in lieu of taxes from Avesta Housing were reviewed. It was moved and seconded to approve and appropriate the funds as submitted. All voted in favor.

The warrants were reviewed. After motion by David Burns and second by Glenn Dochtermann, all voted in favor to sign as submitted.

The meeting was adjourned at 9:45 p.m.

## SELECTMEN'S MEETING MINUTES

March 10, 2009

4:00 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Red Chalmers, CEO, met with the Board at their request. It was requested that the meeting be held in executive session. David Burns made a motion to do so which was seconded by Glenn Dochtermann. After approval by all John Sylvester, Chairman, called the meeting into executive session at 4:03 p.m. in accordance with MRSA Title 1 §405 6. A. (1). It was moved and seconded to call the meeting out of executive session. All voted in approval and the meeting was called out of executive session at 4:30 p.m. by the Chairman. No decisions were needed.

George Dugovic and Rilla Chevalier and Gregg Knight, Water District Trustees, met with the Board to further the discussions on the formula used to come up with the costs for fire protection for the town. It was agreed that the numbers used for population, if changed would not have made any difference in the maximum of 30% to the Town. He also shared a list of all water projects that were covered by the Presidents stimulus funds.

Sanford Town Manager, Mark Green and Sanford Public Works Director, Charlie Andreson met with the Selectmen to discuss the future of the Hay Brook Bridge. The Department of Transportation's report on the condition of this bridge was read and discussed. The report listed the bridge deficiencies/maintenance needs with a "good" condition for the deck but a "poor" condition for the superstructure and the substructure. The bridge will be reinspected by the D.O.T. in 2009. The Sanford representatives explained that they may be looking at bridge replacement in about 5 years and wanted to discuss the matter with Alfred. After discussion all agreed to contact Southern Maine Regional Planning, Tom Rainaur for the results of a traffic count that he did last fall and the meet again to discuss the bridge further and to hold joint public meetings.

After review of the minutes of the February 24<sup>th</sup> and the March 3<sup>rd</sup> Selectmen's meeting, it was moved by Glenn Dochtermann to approve after minor changes were made. David Burns seconded the motion and all voted in favor.

The 2009 Town Meeting warrant was read. It was moved by Glenn Dochtermann to approve and sign the warrant as presented. David Burns seconded the motion, all voted in favor and four copies of the warrant were signed. All agreed to post the warrant on Wednesday, March 11<sup>th</sup>.

After review and discussion, the Board agreed to sign the "release of claims" as submitted from One Beacon Insurance Company to cover the damages in the amount of \$11,474.30 for the sand and salt damage. It was reported that the Town's Insurance through MMA has agreed that this is the right thing to do.

A response to the request from the Board to use the State's speed radar trailer for a certain amount of time was read. The Town was not chosen for use of the trailer for 2009.

The Board discussed putting up two "welcome to Alfred" signs and agreed to research the cost.

After review and explanation of the General Assistance Ordinance appendix B ( bringing the food allowance up from April to September due to the stimulus funds), it was moved by David Burns and seconded by Glenn Dochtermann to approve the appendix as submitted. All voted in favor.

After review of the 2009 Dog Warrant it was moved by David Burns, seconded by Glenn Dochtermann and approved by all to sign the warrant as submitted.

A request for reimbursement of excise tax for a motorcycle which was stolen was read and discussed. The Board agreed that they should seek further information through the Tax Collector before making a final decision.

After review of an agreement for a performance on Festival Day from Lex Romane & Joe Rillo, it was moved and seconded to approve and sign the agreement. All voted in favor and the agreement was signed.

The Planning Board minutes of February 24<sup>th</sup> were read/

The Planning Board minutes of March 4, 2009 were read.

The Planning Board minutes of February 18, 2009 were read.

Heidi Gendreau met with the Selectmen to discuss her application for member to the Zoning Board of Appeals. She chose "open session" and discussion with questions followed. It was moved by David Burns, seconded by Glenn Dochtermann and voted by all to approve her appointment to the ZBA.

The Selectmen acknowledged the Agreement for services from the Department of Public Safety. They discussed the upcoming meeting on Monday, March 16, 2009 at the Twelve Town Group meeting to open dialog with the Town of Sanford for potential service. Both David and Glenn were quite sure they could make the meeting as John will be in Washington to attend the National League of Cities and Towns Conference .

A notice from the Fourteen Town Group was read stating that they will hold a meeting on Thursday, March 19<sup>th</sup> at the Waterboro Central Station at 6:30 p.m.

After discussion on a request from the Town Clerk to attend a workshop for notarization, it was moved and seconded to authorize that he attend as requested. All voted in favor.

The MSAD #57 minutes of February 25, 2009 were read.

A report from Central Maine Power Company showing the repairs from January 1, 2009 in Alfred was read/

The Tax Collector's monthly report for February was read.

The Board reviewed the agenda for the Water Resources Planning Committee to be held in Sanford next Monday evening. It was noted that John will be out of Town and that the other two Selectmen will be attending the PSAP/Dispatch meeting in Waterboro.

A notice of recognition for Chief Matt Bors from the Maine Fire Chiefs Association was read. All agreed to present this to the Chief in a public forum if possible.

David Burns reported that the packer was hauled out by BBI to thaw out for a cost of \$75.00 and that all is working well now.

Glenn Dochtermann suggested name plates for the Selectmen as he has seen in other Towns. This was discussed and all agreed to look into costs.

Correspondence was reviewed.

After reviewing the warrant, it was moved by David Burns and seconded by Glenn Dochtermann to approve and sign as submitted. All voted in favor. The meeting was adjourned at 6:45 p.m.



## SELECTMEN'S MEETING MINUTES

March 24, 2009

5:00 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

Glenn Charette met with the Board as Chairman of the Zoning Board of Appeals. He reported that three members recently attended a ZBA workshop and that he has discussed meeting monthly with the group to go over the Town ordinances to be better prepared when an application is received. After discussion of a secretary for the Board, all were in agreement to contact Attorney Bourque before proceeding. The draft of by-laws that Mr. Charette wrote were discussed. All agreed to pass these along to Attorney Bourque for review.

Rob and Susan Pierce met together to speak with the Board about membership to the Alfred Festival Committee. They were offered open or executive session and choose open. After discussion it was moved and seconded to appoint both of the Pierce's as members of the Festival Committee for 2009. All voted in favor and the certificates were signed.

Joyce Wood spoke with the Board about membership to the Festival Committee after choosing open session for discussion. It was moved and seconded to approve her appointment; all voted in favor and the certificate was signed.

The Tax Collector, Darcy Hobgood, met with the Selectmen to discuss a request to reimburse excise tax on a stolen motorcycle. She reported that the State does not give reimbursements for registrations. After further discussion, all were in agreement to deny the request and that the Tax Collector will inform the resident.

Seth McCoy, Road Commissioner, met with the Board to discuss the December Ice Storm debris clean-up. A date was set between April 15<sup>th</sup> and May 1<sup>st</sup> for residents to place debris by the road side and that pick up will begin on May 1<sup>st</sup>. Verbiage for the flyer was discussed and agreed upon. It was suggested to pass flyers out at Town Meeting and all agreed. Mr. McCoy made a request for an upcoming workshop by the D.O. T. It was approved pending his re-election.

After review of the Alfred Water District Permit for Road Extraction application, all agreed to invite the Trustees in next week to discuss.

The minutes of the March 10, 2009 Selectmen's meeting were read. Minor changes were made. It was moved by David Burns and seconded by Glenn Dochtermann to approve with the changes. All voted in favor.

A letter to the Planning Board with copy to the Code Enforcement Officer and the Zoning Board of Appeals was signed.

A copy of a letter from the CEO to a resident was read.

Matt Bors met briefly with the Selectmen to discuss the upcoming 14-Town Communications meeting on Thursday, March 19<sup>th</sup> on PSAP/Dispatch. He expressed the importance of this meeting with the Department of Public Safety and Mark Green, Manager, Town of Sanford both speaking on this matter.

A response to Maine Heritage for Town Hall information, as written by Attorney Bourque, was read.

It was reported that there will be a Legislative Public Hearing on the Excise Tax referendum in Augusta on Thursday, March 26<sup>th</sup>.

After discussion of a transfer station complaint received by the Selectmen's Office, all agreed that Mr. Burns will speak with the Transfer Station Supervisor on the matter of the time of closing the station.

The minutes from the SAD#57 March 11<sup>th</sup> meeting were read.

The agenda for March 25<sup>th</sup> for SAD#57 Directors was read.

John Sylvester reported on the "Libby Cedar Reserve" dedication made to a Sanford land trust by Bob Libby which contains a 130 acre white cedar swamp.

Minutes of the March 19, 2009 Staff meeting were read.

The Planning Board minutes (draft) for March 19<sup>th</sup> were read.

The Planning Board minutes (draft and final) for March 4<sup>th</sup> were read.

The Planning Board minutes (final) for February 24<sup>th</sup> were read.

A Finding of Fact for Map 8 Lot 13-H submitted by the Planning Board was read.

It was reported that the CEO, Red Chalmers, will follow up on the FEMA flood map reporting.

It was reported that on April 1, 2009 the MPBS will film in front of the Town Hall for a documentary to be broadcast on April 18<sup>th</sup>.

After discussion of the York County Tax assessment and request for payment from municipalities twice annually, all agreed to invite the Treasurer in to discuss giving the County a minimal amount prior to the Town tax monies start coming in. Mr. Sylvester explained that this request was made so that the County might not have to borrow as much in TANS loans and they were aware that some of the Towns bill taxes twice annually. It was moved by Glenn Dochtermann to discuss the possibility of sending up to \$5,000 after meeting with the Treasurer on the Town financial ability to do so. John Sylvester seconded and two voted in favor and Mr. Burns voted not to do so.

A request for the use of the upstairs of the Town Hall was discussed. It was explained that all paperwork, including insurance was in place. All agreed to approve the use. The application for use was signed by the Chairman, Mr. Sylvester.

A letter from the York County Sheriff regarding stimulus funds and request to meet with the municipalities to discuss use of these funds for contracted police officers. It was suggested by Mr. Burns that he be invited to the 12-Town Group. This was discussed further.

A copy of a notice to the Alfred Planning Board from the Shapleigh Planning Board regarding application for a tower was read.

Under new business a request for a workshop for \$50 plus travel expenses for the Animal Control Officer was discussed. It was moved and seconded to approve this workshop. All voted in favor.

Also discussed was interest in membership to the Road Committee made through John Sylvester. All agreed to invite Mr. George Dugovic in to discuss this interest.

It was moved and seconded to call the meeting into executive session. All voted in favor and Mr. Sylvester, Chair, called the meeting into executive session at 9:00 p.m. in accordance with MRSA Title 1 §405, 6. G to review a Concealed Firearm's application. After motion and second the meeting was called out by the Chairman at 9:08 p.m. It was moved and seconded to sign the application. All voted in favor.

The Board reviewed the warrants. David Burns made a motion to approve as submitted. Glenn Dochtermann seconded the motion and all voted in favor. The warrants were signed.

After review of two income forms, it was moved and seconded to accept and appropriate the funds as submitted by the Festival Committee. All voted in favor.

There being no further business, the meeting was adjourned at 9:15 p.m.

## SELECTMEN'S MEETING MINUTES

March 31, 2009

4:30 p.m.

Present were John Sylvester, Glenn Dochtermann, David Burns and Joyce Wood.

It was moved by John Sylvester to elect Glenn Dochtermann as the 2009 Chairman until after March Town Meeting, 2010. David Burns seconded the motion and all voted in favor. Mr. Dochtermann accepted the position.

Alfred Water District Trustees met with the Selectmen and the Road Commissioner, Jon Lord, to discuss the application for road excavation across the Kennebunk road for upgrades to the water line. The Selectmen explained that they have a concern for several reasons. The first was the concern of the contractor doing the work as the "cornfield" project has not started out as plan specified. The silt fence that was approved in the plan was not the type of fence that the contractor has used and the CEO has been down to stop work and make sure the plan is followed. Also, the Kennebunk Road was just paved two years ago and a shim and overlay typically lasts ten years. If this road is cut and patched in places it will create a less quality stretch of road. They questioned whether it might be better to shim and overlay the length of the project instead of just patching sections. Trustees expressed that this could be quite costly. After further discussion, all were in agreement to invite a representative from the Department of Transportation to speak to the issue and to further discussions after that meeting before the application is approved. Mr. Charette agreed to give a copy of the plan to Mr. Lord.

It was reported that the Town Attorney has responded to the question of a secretary to the Zoning Board of Appeals and all agreed to proceed as recommended. Also discussed was the Attorney's response to the Zoning Board of Appeals By-laws as drafted by Mr. Charette, the Chairman. Mr. Charette said that he has received a copy of the changes and has rewritten the by-laws to reflect them. The Board agreed to review the revised by-laws.

Jon Lord, Road Commissioner and Bob Burns, Transfer Station Supervisor discussed the December, 2008 ice storm debris and location of a site to pile the debris for chipping. Mr. Burns reported that the current brush pile is being chipped next week and he believes some of it is from damaged trees from December. All agreed to check with the FEMA representative about this. Mr. Burns and Mr. Lord agreed to meet at the transfer station to designate a spot for debris separate from the current pile. Mr. Lord then requested additional wording to the ad on the pick up of the debris. All agreed to add "place the debris parallel to the road with all butt ends in the same direction and if there was no room on the road right of way to place the pile at the edge of the driveways".

The Board reviewed the rate schedule and a comparison of other towns with Mr. Lord for trucks and labor for roadwork. It was moved and seconded to accept the Alfred's rate schedule as presented. All voted in favor and Mr. Lord said that he agreed with the schedule as well. After further discussion it was moved by John Sylvester and seconded by David Burns that J.G. Lord Excavation will be the primary contractor for road related work in the Town of Alfred. All voted in favor. Also discussed was the question posed by the Road Commissioner, whether there was a conflict of interest in hiring his father's company to do some of the work when needed. It was reported that Attorney Bourque has been called and that his response was that "though this could present an appearance of impropriety, the Selectmen must take steps to protect the Town in the event that questions are raised by paying this company according to the same rate standard as paid the primary contractor." All agreed that with this information that Mr. Lord's father company could be hired as needed and that when it is deemed appropriate a bid process may be followed.

John Flagler, Road Committee Member then met with the Selectmen and the Road Commissioner. Seth McCoy was also present. Mr. Flagler reported that there will be a meeting on April 9<sup>th</sup> at Bill Simmons home

to review a potential program to maintain road records. The Selectmen spoke with Jon Lord and Seth McCoy about both serving on the Road Committee and if they felt this would work well. Both men said that they felt there would be no problem.

Mr. Lord then spoke with the Board about the dirt roads and that he has received complaints and has looked at them and filled in potholes where needed. He said that the frost is not yet completely out. He also said that he has picked up some of the debris that was beneath the snow that he felt was a road hazard. Lastly he reported that he had a call about sand in the Mast Road and that he told the resident that the Town does not sweep the roads but that he would take a look. When asked about contact numbers he agreed that his cell phone number should be given out to the public.

The minutes of the March 24, 2009 Selectmen's meeting were read. It was moved by John Sylvester and seconded by David Burns to approve them as written. All voted in favor.

The Board discussed the emergency communications services and the potential move to the Town of Sanford for these services and spoke with Chief Matt Bors, who was also present, on his recommendations. It was moved by John Sylvester to move the Town of Alfred's PSAP/Dispatch services from the Department of Public Safety to the Town of Sanford due to the increased fees by the State which means a three year total savings for Alfred in the amount of \$11,646, the closer proximity of Sanford and the higher state of art equipment provided by Sanford therefore making the service overall a better option for Alfred. David Burns seconded the motion and all voted in favor. Three letters were then reviewed. John Sylvester made a motion which was seconded by David Burns to sign 1) a letter to the Town of Sanford informing them that the Town of Alfred has approved to move services to them, 2) a letter to the Public Utility Commission requesting authorization of Alfred's move of these services from the State to Sanford and 3) a letter to the Department of Public Safety, thanking them for their service for the past two years and informing them of the request to move services to Sanford. All voted in favor and the letters were signed as written.

The Board acknowledged the check from One Beacon Insurance for to cover damages to the sand and salt building.

The 14-Town Communications Group minutes for March 25, 2009 were read.

After discussion of request to attend a seminar by a firefighter, the Board agree to invite the Fire Chief, David Lord, in to discuss the request before making a decision.

The annual salary wages document was reviewed. It was moved and seconded to sign the 2009 salary wages document as submitted. All voted in favor and the document was signed.

The annual hourly wages document was reviewed. It was moved and seconded to sign the 2009 hourly wages document as submitted. All voted in favor and the document was signed.

The Board discussed the signature of one single Selectman for the Disbursement of wages/Payment of wages/Payment of State & Federal withholding document. All were in agreement to place each Board Member as an authorized signature and after a motion by John Sylvester, seconded by David Burns, all voted in favor to sign the document.

The Town Clerk's 2009 Town Meeting results were reviewed.

The Board read the Public Utilities Commission agenda for March 30, 2009.

Three tree growth applications for updates of plans were reviewed. It was moved and seconded to approve and sign them as presented. All voted in favor and the Chairman, Glenn Dochtermann signed the applications.

The renewal application was presented to the Board for the Town's Property and Casualty Insurance for 2009. After some discussion it was moved by Mr. Sylvester, seconded by Mr. Burns and voted in approval by all to sign the application in the appropriate places and send to Maine Municipal for renewal.

An e-mail with request to place agendas and minutes of all Town committees was read and discussed. It was reported that the web site is close to being moved to a new host and that the new format will be more "user friendly". All agreed to keep abreast of this as the web site is an important tool in keeping residents informed.

A question made through Joyce Wood regarding the golf cart at the transfer station and whether the Board may be proposing to sell it was discussed. All agreed that though it may not be used on a regular basis at the transfer station, there is still a need for it there and that the Alfred Festival Committee also uses the cart for festival weekend. All agreed that there is no interest or plans to sell the golf cart.

After review of the warrants it was moved by Mr. Sylvester and seconded by Mr. Burns to approve and sign them as submitted except for the payment for request for seminar as previously discussed. All voted in favor.

Income forms for funds to the Park and Recreation, to the Librarians salary for the 5 additional hours starting in September and to the repairs of the sand and salt building were read. It was moved by John Sylvester to accept and appropriate the said funds as submitted. David Burns seconded the motion, all voted in favor and the forms were signed.

After discussion of the conference room tables all agreed to speak with Rich Boucher about rounding out the ends of the tables and to also look into cost to place plexi-glass on top to preserve the tables.

After reading and discussing the draft of the bylaws for the Zoning Board of Appeals it was moved and seconded to approve them as written with the changes recommended by Attorney Bourque. All voted in favor. All agreed to let Glen Charette know of the decision.

All agreed to send out requests to the Town Departments to update the Capital Improvement Plan.

After discussion about volunteers and a suggestion made by Mr. Dochtermann to contact the high school, all were in agreement that he does so to request for any interest by students to serve on some of the Town committees.

The Board then discussed the election of a new Alfred School Board Director and agreed to invite him in along with the other directors to meet the Selectmen.

There being no further business, the meeting was adjourned at 9:15 p.m.