

Parsons Memorial Library Patron Access Computer Policy



Patrons may sign up to use a computer at the front desk.

Computer users are limited to ½ hour per session, one session per day. If no one is waiting to use the computer the session may be extended to 1 hour. Longer periods may be allowed at the discretion of the librarian.

Accessing inappropriate material, such as pornography will not be tolerated. Accessing such material will result in the loss of library privileges for the individual responsible.

PRINTING

Prints are 20 cents a page and may be picked up at the front desk

COMPUTER USERS ARE RESPONSIBLE FOR ALL PRINTS MADE!

Please be VERY careful to print only the pages desired. It is very easy to make multiple copies by accident, or print an entire lengthy document when only a few pages are needed.

PLEASE ASK FOR ASSISTANCE IF YOU HAVE ANY DOUBT ABOUT WHAT YOU ARE PRINTING!

When a session is over, the computer should be shut down or restarted from the Apple menu in the upper left corner of the screen. This will reset the computer and erase any information left by the user.