

PARSONS MEMORIAL LIBRARY
MINUTES OF THE MEETING
October 7, 2019

Present: Cherry Chretien, Marti Northover, Dominique Zulueta, Eileen Connolly, Isabel Turk
Absent: Tom Stonehouse, Tom Collins
Meeting started at 7:05

Isabel was welcomed by the board.

Director's Report

- The director's report was reviewed and accepted.
- The board approved the purchase of an "Umbrella License" from the Motion Picture Licensing Corporation. \$140/year.
- The board approved that Isabel begin work on a library website.
- It was suggested that Isabel talk with Gus about what needs to be done by year's end.
- Dominique confirmed with Fred Holt that Gus can work with Isabel for 6-7 more days. Isabel will schedule these with Gus.
- Isabel is working alone on Sundays. If Gus will work for several Sundays, volunteers will be sought for the future.
- Isabel will meet with our district consultant from the Maine State Library. They will discuss data collection as well as other topics related to library operations.
- Isabel will monitor and stock the food pantry book cart.

There were no minutes from the September meeting.

Treasurer's Report

- A report will come soon; Marti has been out of the country.
- Cash and checks will be given to Marti at monthly meetings. If donations are made for specific items or services, this will be noted.
- An appointment for furnace maintenance will be made and bill will be given to Marti.
- An endowment meeting will be scheduled.
- The board approved setting aside funds for repair of windows.

Correspondence

- No correspondence

Old Business

- Election of officers was held.

President-Cherry Chretien

Vice President-Dominique Zulueta

Treasurer-Marti Northover

Secretary-Eileen Connolly

- The new copier has been installed.
- The elevator certificate has been received.

-Dane Steffins, an Alfred builder, inspected the windows. He identified problems with several. He will prepare a quote.

-Eileen met with a Genest sales representative who provided sample pavers and information, including prices. Dominique and Isabel will act as a sub committee to obtain more information for the board. Eileen will apply to the Davis Foundation as a possible funding source once a plan and quotes are ready.

New Business

-Dominique and Isabel will contact an electrician regarding the Nature Conservancy letter and Efficiency Maine. Some lights have been addressed in the past, but the teen room and the outside lights are in question.

-Eileen sent board members information on the state's bicentennial grant opportunity. This will be discussed at the November meeting.

-The friends will host Trick or Treat at the library on the 31st.

-There will be pumpkin carving at the library on the 30th.

Meeting adjourned at 8:25pm.

Next meeting: November 4, 2019 at 7pm

Respectfully submitted,

Eileen Connolly, Secretary