

PARSONS MEMORIAL LIBRARY
MINUTES OF THE MEETING
August 5, 2019

Present: Dominique Zulueta, Marti Northover, Cherry Chretien, Tom Stonehouse, Tom Collins, Eileen Connolly
Guest: Isabel Turk
Meeting started at 7:05

Director candidate, Isabel Turk, was introduced, and a period of questions and discussion followed. Isabel left, and the board meeting resumed at 7:50

Secretary's minutes were reviewed.

-Two corrections were noted. 1. Gus created and provided the "transitions" folder.
2. While the elevator is certified and in use, the certificate for continuing use has not yet been received. Dominique will call on this.

Treasurer's report was accepted.

-Marti reported that a budget overage of \$2000 was taken out of the Gorham Savings Account.
-The board must consider the CD that will mature in November.
-The board should reconsider the funds currently in Bar Harbor.
-An endowment meeting must be scheduled before November.

Correspondence

-Stephen and Tabitha King award letter was received. Eileen will submit a report to the Foundation.

Old Business

-Eileen and Cherry spoke about the resume/question session with Friends and patrons. It was very helpful and collegial. The board will consider improved communication, lighting in the library, and other topics that were brought up in discussion.
-Dominique spoke to the need for volunteer coverage in August and September. She will email the calendar. Labor Day weekend was discussed, and Dominique will speak with Gus to establish coverage vs. closing.
-A grant application will be submitted for the paving project. The board approved seeking quotes for options in keeping with the historical character of the building.
-Dominique will meet with a copier technician and inform the board of options for repair or replacement of the library copier.
-The community survey was completed with 104 respondents. Dominique will email results to board members.
-Though festival attendance seemed to be down, the coloring contest had 30 entries, the book cart drill team was appreciated, and the Friends book sale was very successful.

New Business

- The Parsons summary in the Alfred Annual Report will be sent to board members for review and additions. It is due to the town by Monday, Aug. 12. Board members are asked to respond by Wednesday, August 7.
- Alarm issues have occurred several times raising the question of whether an inspection is needed. It was decided that if another episode occurs, Wirepro will be asked to inspect the system.
- It was decided to provide a library key to the Friends of the Library.
- The board decided on extending appreciation to Karen and Shaun for their extra work and dedication in the absence of a director.
- Library business cards were raised. A design has not yet been approved by the board.
- Election of officers will be addressed at the next board meeting.

Meeting adjourned at 8:42pm.

Next meeting: September 9, 2019 at 7pm

Respectfully submitted,

Eileen Connolly, Secretary