

## **Copiers/Fax/Scan/Computer printout Policy**

A copier is available at the Library for patron use. Black and white copies cost 20¢ each. Fax services are not available. An alternative to sending a fax is to scan a document and send it via e-mail. This service is 25¢ per page, maximum of 10 pages. Items may also be scanned and stored to a removable device for the same cost per page. Computer prints are 20¢ per page single or double sided.